



## COMMUNITY DEVELOPMENT DEPARTMENT

- Subject:** Recordation of Lot Line Adjustment Documents
- Issue:** The Nevada County Recorder and County Treasurer as of July 1, 1999 requires the payment of property taxes in full before allowing the recordation of any lot line adjustment documents. The County letter is attached for information.
- Reference:** 66412(B) Subdivision Map Act
- Policy/Procedure:** It is the responsibility of the project planner to inform the applicant of this County requirement. This will be done in the following ways:
- For lot line adjustments that have not yet been approved, an advisory condition or note will be added to the preliminary approval letter stating this requirement and the phone number for the County Treasurer/Tax Collector office which may be contacted for questions and further information.
  - For lot line adjustments that have been approved but not yet finalized by recordation of the documents, the applicant will be notified of this requirement at the next point of contact with them. The project planner will also give the applicant a copy of the County letter.
- Effective Date:** August 29, 2000

Attachment

Approved by: \_\_\_\_\_  
Tony Lashbrook, Director