



**Town Fee Schedule  
Modified April 1, 2020**

Department	Service Title	Recovery Basis	2019 Fees
Administration	Notary Service	Fee set by the State of California	\$ 15.00
Administration	Copies of Fair Political Practices Commission (FPPC) Forms	Fee set by the State of California	\$ 0.10
Administration	Black and White Document Printing and Copying	Per page up to 11" X17" black and white printing and copying that requires an outside vendor will be billed at cost	\$ 0.10
Administration	Color Document Printing and Copying	Per page up to 11" X17" color printing and copying that requires an outside vendor will be billed at cost	\$ 0.15
Administration	Copies over 11 X 17	Copies over 11" X17" require an outside vendor and will be billed per the vendor invoice	
Administration	Copies related to Subpoena Requests	Set by State; \$15.00 or \$0.10 per page, whichever is higher	\$ 15.00
Administration	Release of Lien	Set by CA Code Sec 27361.3 & 27361.4; Plus cost of mailing fees	\$ 20.00
Administration	Returned Check Processing	Per check; CA Code Sec. 1719	\$ 25.00
Administration	Returned Check Processing - 2nd Offense	Per check; CA Code Sec. 1719	\$ 35.00
Administration	Administrative Citation not paid within forty-five (45) days of issuance	x.x% late payment charge on the original fine amount	25%
Administration	Administrative Citation not paid within ninety (90) days of issuance	x.x% late payment charge on the original fine amount	50%
Administration	Document Certification	Per certification	\$ 27.00
Administration	Compact Disc (CD's of records)	Per CD (cost)	\$ 3.00
Administration	Municipal Code Subscription	\$xx.xx per subscriber per year	\$ 75.00
Administration	Grant Application/Housing Rev	Attempt to recover costs for Grant administration	
Administration	Aerial Photography	Full cost	
Administration	Studies & Reports	Full cost	
Administration	Report Generation	Hourly rate necessary to generate a report	
Administration	Appeals to Council	Full cost based on appropriate hourly rate; administered as a deposit	