



# Short-Term Rental Fire Safety Self-Certification Form

*Self-Certification of Compliance with Fire Code & Safety Requirements*

This form is provided to owners and operators of short-term rentals within the Town of Truckee to self-certify compliance with Fire Code and fire safety requirements. The items in this form are required pursuant to the Short-Term Rental Ordinance and are required to receive a transient occupancy registration certificate with the Town of Truckee.

Provide your initial acknowledging each item and provide your signature at the end of the document.

**1. Posted street address visible from street (CFC 505.1).**

New and existing buildings shall have an approved address number, building number or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. Whenever the address on the short-term rental unit will not be clearly visible from the street or access road fronting the property, the address shall also be placed at the public street or access road in a manner which is clearly visible from both directions of travel on the frontage road or street. Address identification characters shall contrast with their background and conform to the minimum size requirements of the California Fire Code, Section 505.1 as amended and adopted by Truckee Fire Protection District ordinance 01-2022 of the 2022 edition which requires numbers four inches tall with a minimum stroke thickness of one-half inch.

\_\_\_\_\_ (initial)

**2. Defensible space maintained around the structure (PRC 4291).**

Public Resources Code 4291 and Truckee Fire Protection District ordinance 02-2012 requires that all buildings have defensible space at all times. Guidelines and resources for developing and maintaining defensible space are available at: <https://www.truckeeffire.org/dspace>

\_\_\_\_\_ (initial)

**3. Provide fire extinguishers (CFC 906.9.1 through 906.9.3).**

Each short-term rental shall be equipped with a portable fire extinguisher not exceeding 40 pounds which shall be installed at a readily available location near the kitchen with the top of the extinguisher no more than 5 feet above the floor and the bottom of the extinguisher shall be no less than 4 inches from the floor, [type 3-A:40-B:C]. If the short-term rental has more than one level, an extinguisher must be mounted within each level. Fire extinguishers shall be inspected annually by a certified professional to ensure the extinguishers are in good working order.

\_\_\_\_\_ (initial)

**4. Provide an ash can if needed.**

Each short-term rental with a wood-burning fireplace or woodstove shall be equipped with a metal container at least five gallons in size with a tight-fitting lid, which shall be clearly labeled for ash disposal.

\_\_\_\_\_ (initial or indicate not applicable)

- 5. Smoke alarms functional and within operable life (< 10 Years old) (CFC 901.5) (TMC 5.02.040(G)).**  
Smoke alarms, in good working order, shall be installed at a minimum in each bedroom, each room where a bed is located, and at least one alarm on every level of the short-term rental, including basements and habitable attics.

\_\_\_\_\_ (initial)

- 6. Carbon monoxide alarms functional and within operable life span (<7 years old) (CFC 901.5).**  
Carbon monoxide alarms, in good working order, shall be installed in accordance with current California Building Code requirements, and shall be installed in accordance with the manufacturer's installation instructions. Current recommendations include installing carbon monoxide alarms outside each sleeping area and on each floor.

\_\_\_\_\_ (initial)

- 7. Fire sprinkler systems (if applicable).**  
Fire sprinkler systems shall be in operable condition at all times. (CFC901.4.1) If the rental does not have a fire sprinkler system, write N/A in the initial box.

\_\_\_\_\_ (initial or indicate not applicable)

- 8. Minimum bedroom requirements.**  
"Bedroom" means an enclosed habitable room planned and intended for sleeping, separated from other rooms by a door, and accessible without crossing another bedroom, closet space, or bathroom. A bedroom will have a built-in closet, emergency escape and rescue opening(s), and a minimum floor area of seventy (70) square feet, exclusive of a closet. Additionally, the construction of the room shall have been authorized by a building permit, and the room shall comply with all codes in effect at the time of construction or conversion into a bedroom.

\_\_\_\_\_ (initial)

- 9. Emergency communications.**  
If located in an area with inadequate cellular service, each short-term rental unit shall contain a working landline phone or Voice Over Internet Protocol phone.

\_\_\_\_\_ (initial)

- 10. Breaker panel.**  
Breaker panel shall be clearly marked, accessible, and not concealed from view. All circuits shall be clearly labeled, and all circuit breakers and/or cover plates are in place (no openings).

\_\_\_\_\_ (initial)

**11. Outdoor wood burning fireplaces and charcoal grills of any type are prohibited.**

No wood burning pits, bonfires, or campfires are permitted to occur at short-term rentals. Charcoal grills of any type are prohibited.

\_\_\_\_\_ (initial)

**12. Gas grills and barbeques and natural gas/propane burning fireplaces.**

Gas grills, barbeques and gas fire pits are not permitted beneath a potentially flammable source including trees, umbrellas, decks, or other appurtenant structures. All gas grills, barbeques and gas fire pits shall be not less than ten (10) feet away from a structure and any flammable materials, such as a wood pile. Reduced clearances for gas grills, barbeques and gas fire pits will be allowed in accordance with the manufacturer’s recommendations for products listed with UL, CSA or ANSI, and reduced clearance is allowed if construction was authorized by the issuance of a building permit. Short-term rental operators will be required to provide documentation for reduced clearances at the time of fire safe inspection by the fire district. It is recommended that a timer device be provided for all gas fired grills, barbeques and fire pits that are connected to the natural gas service for the rental.

\_\_\_\_\_ (initial)

**13. Interior posting requirements.**

The following information shall be posted within the interior of the rental in a visible location: maximum guest permitted, trash and recycling requirements, summary of the Town’s dog ordinance, vehicle parking notification, local contact information, emergency evacuation information, notification of financial penalties for guests. For short-term rentals with wood-burning fireplaces or woodstoves, instruction on the safe operation of such appliances and the safe disposal of ashes shall be posted.

For key resources that encompass the interior posting requirements please visit:

[www.townoftruckee.gov/STR](http://www.townoftruckee.gov/STR)

\_\_\_\_\_ (initial)

**I, owner or owner’s agent hereby certifies that the above conditions have been met:**

**PROPERTY ADDRESS:** \_\_\_\_\_

**OWNER/AGENT NAME:**

**Printed:**

\_\_\_\_\_

**Signature:**

\_\_\_\_\_

**DATE**

\_\_\_\_\_