

2013-2014 ANNUAL OPERATING BUDGET AND 5 YEAR CAPITAL IMPROVEMENT PROJECT BUDGET



Stefan McLeod Photography

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COUNCILMEMBERS

DR. MARK BROWN
ALICIA BARR
JOAN DE-RYK JONES

MAYOR

CAROLYN WALLACE DEE

VICE MAYOR

PATRICK FLORA

TOWN MANAGER

TONY LASHBROOK

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Town Council

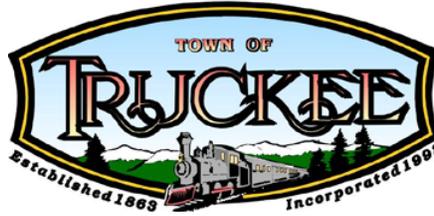
Carolyn Wallace Dee, Mayor

Patrick Flora, Vice Mayor

Dr. Mark Brown D.C., Council Member

Alicia Barr, Council Member

Joan deRyk Jones, Council Member

Department Heads

Tony Lashbrook, Town Manager

Andy Morris, Town Attorney

Adam McGill, Chief of Police

John McLaughlin, Community Development Director

Kim Szczurek, Administrative Services Director

Judy Price, Town Clerk

Alex Terrazas, Assistant Town Manager

Daniel Wilkins, Public Works Director/Town Engineer

June 14, 2013

Honorable Mayor and Members of the Town Council

Subject: Fiscal Year 2013/14 Annual Operating and Capital Budget

The 2013/14 Annual Operating and Capital Budget is attached for Council consideration. To augment the conceptual budget workshops that the Council had already conducted, a Council workshop to review the complete draft budget was conducted on Wednesday, May 15th. The direction from that workshop has been incorporated in to the budget as presented.

The coming year is a transition from multiple years of declining revenue to one of positive revenue growth. Staff projects that Town revenues will grow at a modest rate over the next five years. While nothing like the pre-recession double digit annual revenue growth, this positive revenue stream allows us to move strategically to address our future. In addition, we will finish FY 12/13 in a substantially better position than budgeted both due to increases in revenue and reductions in expenditures resulting in a significant "one-time" addition to reserves. While the news is positive, staff recommends a measured fiscal approach. This budget reflects some careful re-introduction of "frozen" positions and other on-going costs while also fully funding the road maintenance reserve, expanding the General Fund contingency reserve, seeding an economic development fund and saving for the next phase of the corporation yard.

This proposed budget maintains service levels in the key areas of snow removal, road maintenance and public safety along with the necessary support functions and is responsive to the Council's goals. Frozen positions in Police (Officer), Engineering (Engineering Technician) and Planning (Assistant Planner) are proposed to be added back this budget year which will improve service levels. In addition to providing key services, this year will mark a multi-year period of significant capital project construction. This budget includes projections through FY 17/18 and they show that we will be able to continue current levels of service over that time period while rebuilding our allocated reserves.

Important factors in this year's budget include:

Overall revenues for this year are up 7.9% from last year's budgeted amount and 0.7% from last year's estimated actuals. This includes:

Tahoe/Truckee



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Administration: 530-582-7700 / Fax: 530-582-7710 / email: truckee@townoftruckee.com

Community Development: 530-582-7820 / Fax: 530-582-7889 / email: cdd@townoftruckee.com

Animal Services/Vehicle Abatement: 530-582-7830 / Fax: 530-582-7889 / email: animalservices@townoftruckee.com

Police Department: 530-550-2328 / Fax: 530-550-2326 / email: policedepartment@townoftruckee.com

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- Property Tax- Up 8% from last year's budgeted amount and 2% from last year's estimated actual.
- Sales Tax- Up 11.5% from last year's budgeted amount and 7.2% from last year's estimated actual.
- Transient Occupancy Tax- Up 11% from last year's budgeted amount and down 7.7% from last year's estimated actual. It is important to note that FY 12/13 is projected to be a record year for TOT collection.
- Miscellaneous Revenues- Interest income is down, lease revenues are up, franchise fees are down (primarily due to a drop in Southwest Gas fees).

While the current revenue stream allows for the addition of a few strategic positions, staff continues to seek organizational changes to save money. The shift of Animal Services from Community Development to Police is projected to create long term efficiencies that should result in cost savings. This budget also provides capital funding for the reconfiguration of the Community Development front counter area to allow it to become the primary reception point for the Town while functioning more effectively as the development/construction review counter. This move is planned to enhance the customer experience and to "consolidate" the number of public counters within the Town to increase staffing flexibility and create the opportunity for efficiencies long term. Staffing resources continued to be shifted from parking to other areas to maximize the use of talent and to reflect the existence of a "status quo" in the operation of downtown parking. In Public Works, staff continues to fine tune the combination of temporary employees and "readiness temporary employees" to provide a high level of snow removal services most efficiently.

Staffing levels –

- Administrative Services- An Accounting Technician position has been cut to reflect the reduced workload (and revenue) associated with the termination of the service contract with the TDRPD. A new half-time clerical position is proposed to be shared with the Town Clerk. An IT intern (part-time) is proposed to assist with the ever growing demands in information technology.
- Town Clerk- Added a shared half time clerical position with Administrative Services.
- Engineering- Convert Engineering Technician from 30hr/week position to full time. This increase is proposed to help address the aggressive capital construction schedule and an expected minor up-tick in development activity.
- Public Works- Snow- A minor change to increase the number of "readiness temps" and decrease the number of "regular temps" is proposed as a "fine tuning" of our current mix of permanent employees, regular temps and storm-only temps.
- Public Works- Maintenance- Added back a summer temporary position and added a new summer temporary position in part to address the increasing demands associated with the summer event season. Substantial staff time is spent planning traffic safety for events and delivering, placing and picking up barricades, cones, safety signs, etc.

- Parking- Staff continues to refine staffing levels in parking. The program has reached “equilibrium” allowing some staffing reductions. The reductions include Public Works Director (8% to 6%), Parking Manager (80% to 50%) and Regular Full-time Parking Enforcement Officer (40 hrs to 32 hrs). The part-time Parking Enforcement Officer hours increase from 980 to 1,248. Comprehensively these changes result in a projected annual savings in personnel of \$36,000+ compared to last year, even after salary and benefit increases are factored in.
- Facilities- Staffing has been stretched too thin with the completion of the Phase 1 corporation yard and will be further impacted by the opening of the animal shelter in September. To address this increased work load a half-time facilities maintenance worker is recommended (from 2 FTE to 2.5 FTE) along with some additional contracting service for Town Hall snow removal. After weighing a series of options, this was the most cost effective method of addressing the increased work load. In addition, we plan to continue to use the Public Works winter night crew for facilities work (painting, light carpentry, etc.) when winter conditions allow. This utilization was highly effective last year.
- Planning- The re-filling of a previously eliminated Assistant Planner position is recommended in this budget. This additional staffing is proposed to address a modest increase in projected workload and to ensure that lack of available manpower does not result in increased processing time for planning applications. In addition, a Senior Planner will take over supervision of Code Compliance which is a transfer of responsibilities from the Animal Services Supervisor. The recommended staffing level is back up to pre-recession levels except for the vacant Town Planner position.
- Building- This division will remain status quo with the Building Official going back to 100% time (from 87.5%) based upon a minor projected increase in workload. Staff will monitor permit intake and be prepared to act quickly should a sustained increase in permit activity be identified.
- Police- Most significantly, a re-organization is occurring in this budget with Animal Services moving out of Community Development and into the Police Department. Over time, it is anticipated that the new organization structure will provide efficiencies at the clerical and management level and an increase in service levels provided by non-sworn personnel. The re-establishment of a Police Officer position that was not funded last year is recommended. Staff is planning to fill this position with a trainee that will attend the academy allowing for the best possible “fit” for Truckee and the Department. The cost of this position will be relatively low (bottom of the range and tier 3 retirement) and it is expected to be on-line in early 2014. The hiring of this position would bring the Department back up to 25 sworn officers which was the number recommended in the 2000 study that led to the establishment of the Department.
- Animal Services- As stated above, the change in organization affects Animal Services. The two Animal Services Officers will be converted to Community Services Officers (position grade increase of one level) and spend 75% of their time on Animal Services and 25% on more general community services. The primary benefit is the ability to apply resources where they are most needed at any given time. Staffing levels in the kennel are proposed to increase due to the new shelter. These modifications have been anticipated and have been factored in to the 5 year budget model.

Labor Costs- With the strong cooperation of all three labor groups the Town has managed to address the actual and projected increase in PERs retirement costs without significant increases in overall labor costs. The employee groups have agreed to take on some of the “employee” costs of retirement that were previously paid by the Town. Last year this had the net effect of reducing take home pay. This year employees will continue to take on a greater portion of PERs but these increases will be offset by small base pay increases. This year’s growth in revenue will allow the Pay for Performance system to be reinstated at a projected 3% pool level. This system is a key component of the Town’s philosophy of managing for excellence. The actual pooled amount will be set when the property tax estimate is received from the County in July of this year. Workers Compensation costs are slightly less than budgeted last year. This cost was reduced further based upon a management decision to increase our self-insurance retention amount from \$5,000 per incident to \$10,000 per incident so that claims below \$10,000 are covered directly by the Town. The combination of these savings results in a \$60,000 or 11% savings over the amount budgeted last year. A 10% health insurance premium increase is budgeted because this is the maximum amount provided by our labor agreements. Actual cost changes will not be known until fall. Finally, related to retirement, we anticipate (unbelievably) that our costs will actually go down slightly (<1% due to additional employee pick up) this year and then rise steadily through the 5 year model horizon as the PERs actuarial modifications “kick in”. It is important to note that the Town has no “side fund” with PERs. This side fund represents unpaid liability for future benefits. It is also worth noting that the Town has little or no retiree health care liability that is not covered by employee contributions that were initiated when we switched to PERs Health Insurance that mandated retiree coverage.

Key Assumptions: This budget was constructed based upon the following key assumptions:

Property Tax Revenue- Property tax revenue for FY 13/14 is projected to increase by 2% over the estimated actual for FY 12/13. This is a significant positive swing compared to the amount budgeted for 12/13. For the out years, we are assuming that property tax will grow by +2% in FY 14/15, +2 % in 15/16, +3% in 16/17 and +3% in 17/18.

Sales Tax Revenue- This revenue source is in a positive growth mode particularly compared to the poor winter season in 2011/12. For FY 13/14 we project a 7.2% increase from current year estimates followed by increases of 3%, 3%, 3% and 2% in the out years.

Transient Occupancy Tax- It appears that FY 12/13 will be the Town’s biggest ever with an estimated \$1.625 million in receipts based upon tremendous skiing conditions over the winter holiday and reasonable conditions all winter long as well as an improving economy. Conservatively, we project a modest decline to \$1.5 million for FY 13/14.

Redevelopment Activities- This budget reflects the Supreme Court’s decision upholding the legislation eliminating redevelopment. The budget includes the costs to maintain the Successor Agency responsibilities and provides for the allocation of the administrative funding provided by AB 26X and also provides for the use of bond funds on the Brickelltown Streetscape project per AB 1484.

State Budget Assumptions- At this point we are not projecting significant changes to our revenues or expenditures as a result of State actions. The state political and budgetary situation is volatile and impacts to the Town are difficult to predict. We will continue to monitor this situation.

Highlights and Program Changes

Organizational Adjustments- This budget contains a number of minor organizational modifications that have the potential to enhance public service while reducing staffing costs over time. Our management team believes that it is important to maintain this focus even as the economy is allowing us to pursue program enhancements. Staff is committed to keeping a keen eye out for such opportunities as we move forward in this and subsequent years. This effort is responsive to the Council's identified goals.

Capital Projects- This budget funds a robust array of capital projects this year and in the coming years. Some of the more significant projects include the completion of the Animal Shelter, Phase 1 of Glenshire Drive Reconstruction (Phase 2 to be completed by fall of 2014), the Brockway Trail (construction is expected to begin in June 2013), the Truckee River Legacy Trail Phase 3B (construction initiated summer 2013 and completion by fall of 2014). The Mousehole pedestrian and bicycle tunnel/multi-use path is anticipated to move to construction in the summer of 2014 (utility relocations) with the majority of the project in 2015. Other projects that are designed and ready for construction in FY13/14 include Reach 1 of Trout Creek Restoration and Dorchester Drive/Glenshire Elementary Safe Routes to School improvements. These projects are designed and fully funded. Each of these projects align to Council goals.

Projects in active design include the Class 1 Trail from Tahoe Donner to Downtown Truckee, West River Street widening and reconstruction and Brickelltown Streetscape. The timing of these projects is dependent on design and funding.

Miscellaneous capital projects include an update to the Trails and Bikeways Master Plan, General Plan Housing Element (mandatory), Town Hall reception area reconfiguration (discussed above) and new town-wide tracking and accounting software.

A key funding resource for capital projects is our redevelopment bond funds. The \$6 million in remaining funds have been "earmarked" by the Successor Agency for the Brickelltown Streetscape project and the Avery Hotel. These two projects are directly responsive to the Council's goals. We now have the State's "approval" to spend these remaining funds on projects as originally outlined in the bond documents.

Economic Development Funding- This budget (via a combination of 12/13 and 13/14 amounts) sets aside \$1,250,000 of "one-time" general fund money for economic development and investment purposes. Staff will be coming to the Council in the very near future in a workshop format to develop the program for the utilization of this funding. The Council's Mission Statement which sets the tone states that- "Capital investments enhance our environmental, social and cultural character and ensure our long-term economic viability." This funding represents the initial effort to replace redevelopment. In addition to this "one-time" funding, the Town has incorporated about \$75,000/yr of "new" money as a result of the elimination of redevelopment. It is hoped that this funding and our improving economic position will provide on-going funding to the program that the Council develops.

Reserves- In addition to the modest program enhancements and aggressive capital spending in this budget, staff is recommending that the Council approve an

augmentation of reserves in strategic areas. This strategy of saving money during the economic upswings served us extremely well through the recession and this is a step in that direction as our economic position improves. Staff is recommending that we modify our General Fund Reserve policy and increase our General Fund Reserve to 25% of our operating budget from the current 16.7% policy. This will provide the Town with a three month cash reserve should a catastrophic event occur which “shuts off” our typical revenue streams. Staff is also recommending that we use “one-time” money (\$625,000 over budgeted amount) to bridge the “hole” in our road maintenance funding through our 5 year funding model. As Council will remember, we have identified a gap in our road maintenance funding model over the last couple of budgets and in response, staff is recommending an increase in our annual road maintenance reserve funding (from \$500,000 to \$750,000 per year). These two funding augmentations provide the resources necessary to maintain our roads in accordance with the Council adopted Pavement Management Plan.

Finally, staff is recommending that the Town begin to save for the anticipated need to continue to enhance Town facilities to maintain high service levels. While no specific construction is yet programmed in the five year capital budget, staff believes that saving to fund Town infrastructure projects is prudent as the Town matures and grows. The selection of the actual projects will be made in future budgets. This year’s budget would add \$500,000 into this reserve account and the 5 year budget model would grow this fund to \$2.5 million.

Conclusion- This letter provides a brief summary of the issues addressed within the proposed budget. We believe we have addressed the Council’s priorities and direction while endeavoring to maintain the long term fiscal health of the Town of Truckee.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Tony Lashbrook', written in a cursive style.

Tony Lashbrook
Town Manager

GENERAL FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	13,621,370	13,207,098	14,505,995	14,398,645	-0.74%	9.02%
Intergovernmental	1,466,392	1,571,659	1,616,310	1,555,505	-3.76%	-1.03%
Other	1,378,788	1,178,424	1,050,373	1,153,190	9.79%	-2.14%
Planning Fees	125,045	82,500	93,000	94,000	1.08%	13.94%
Gas Taxes	2,127,311	1,518,233	1,622,965	1,747,096	7.65%	15.07%
Transfers	256,420	287,287	250,212	321,498	28.49%	11.91%
Total Revenues	18,975,327	17,845,202	19,138,855	19,269,934	0.68%	7.98%
EXPENDITURES						
Town Council	78,323	86,100	88,308	90,838	2.86%	5.50%
Town Manager	261,064	274,366	267,826	288,956	7.89%	5.32%
Town Attorney	153,218	214,256	148,521	225,778	52.02%	5.38%
Town Clerk	294,372	323,759	321,965	334,945	4.03%	3.45%
Administrative Services	965,103	1,020,216	976,762	972,164	-0.47%	-4.71%
General Government	1,250,891	1,378,648	1,155,250	1,427,236	23.54%	3.52%
Engineering	941,789	981,529	1,022,461	1,046,607	2.36%	6.63%
PW - Maintenance	1,877,371	1,698,839	1,826,016	1,886,422	3.31%	11.04%
PW - Snow	2,147,745	2,866,519	2,419,515	2,872,052	18.70%	0.19%
Facilities	908,924	1,050,969	956,538	1,171,074	22.43%	11.43%
Planning	636,376	693,989	656,191	792,254	20.74%	14.16%
Police	5,290,333	5,320,817	4,907,186	5,303,498	8.08%	-0.33%
Animal Services	518,087	524,201	456,237	633,676	38.89%	20.88%
Code Compliance	62,290	65,186	63,871	68,315	6.96%	4.80%
Total Operating Expenditures	15,385,887	16,499,395	15,266,648	17,113,814	12.10%	3.72%
Debt Service	732,193	731,015	731,015	727,432	-0.49%	-0.49%
Total Expenditures	16,118,080	17,230,410	15,997,662	17,841,246	11.52%	3.55%
Operating Rev Over (Under) Expense	2,857,246	614,792	3,141,193	1,428,688	-54.52%	132.39%
Capital Expenditures						
All Projects except Town Corp. Yard	(506,220)	(1,170,732)	(106,874)	(761,980)	0.00%	-34.91%
Town Corp. Yard Expenditures	(1,879,060)	-	-	-		
Animal Shelter Expenditures	-	-	-	(931,887)		
Use of PERS Rate Change Designation	72,211	72,211	-	-	0.00%	0.00%
Revenue Over (Under) Expense Including Cap Ex	544,177	(483,729)	3,034,319	(265,179)	-108.74%	-45.18%
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	-	-	632,271	32,770	-94.82%	
Overlay Program Designation	500,000	500,000	1,125,000	750,000	-33.33%	50.00%
Town Facilities Improvement Designation	-	-	-	500,000	0.00%	
Economic Devel/Infrastructure Designation	-	-	750,000	500,000	-33.33%	
Humane Society of Truckee Advance	-	-	1,165,867	-	-100.00%	
Truckee Fire Fee Designation	-	-	-	19,167	0.00%	
Subtotal of Savings Programs	\$ 500,000	\$ 500,000	\$ 3,673,138	\$ 1,801,937	-50.94%	260.39%
Revenue Over (Under) Expense Including Savings Programs	\$ 44,177	\$ (983,729)	\$ (638,819)	\$ (2,067,116)	0.00%	110.13%

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GENERAL FUND SUMMARY

TOWN OF TRUCKEE

2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	13,621,370	13,207,098	14,505,995	14,398,645	-0.74%	9.02%
Intergovernmental	1,466,392	1,571,659	1,616,310	1,555,505	-3.76%	-1.03%
Other	1,378,788	1,178,424	1,050,373	1,153,190	9.79%	-2.14%
Planning Fees	125,045	82,500	93,000	94,000	1.08%	13.94%
Gas Taxes	2,127,311	1,518,233	1,622,965	1,747,096	7.65%	15.07%
Transfers	256,420	287,287	250,212	321,498	28.49%	11.91%
Total Revenues	18,975,327	17,845,202	19,138,855	19,269,934	0.68%	7.98%
EXPENDITURES						
PERSONNEL						
Town Council	21,368	21,700	21,708	21,708	0.00%	0.04%
Town Manager	245,269	251,616	244,776	265,806	8.59%	5.64%
Town Attorney	120,113	129,856	40,143	-	-100.00%	-100.00%
Town Clerk	262,298	258,549	259,255	281,195	8.46%	8.76%
Administrative Services	874,234	921,551	890,104	880,584	-1.07%	-4.45%
Engineering	823,298	805,639	794,298	853,806	7.49%	5.98%
PW - Maintenance	1,057,197	941,489	1,000,695	1,017,830	1.71%	8.11%
PW - Snow	714,767	1,062,511	836,313	1,077,264	28.81%	1.39%
Facilities	306,077	324,360	320,105	376,141	17.51%	15.96%
Planning	609,002	620,139	603,791	715,804	18.55%	15.43%
Police	4,026,384	4,034,714	3,708,526	4,199,412	13.24%	4.08%
Animal Services	445,174	448,914	381,744	530,339	38.93%	18.14%
Code Compliance	47,096	56,588	56,535	59,590	5.40%	5.31%
Total Personnel	9,552,277	9,877,626	9,157,994	10,279,478	12.25%	4.07%
SERVICES & SUPPLIES						
Town Council	56,955	64,400	66,600	69,130	3.80%	7.34%
Town Manager	15,795	22,750	23,050	23,150	0.43%	1.76%
Town Attorney	33,105	81,400	108,378	222,778	105.56%	173.68%
Administrative Services	87,607	93,865	81,859	87,980	7.48%	-6.27%
General Government	1,250,501	1,375,148	1,154,250	1,426,236	23.56%	3.72%
Engineering	113,006	169,990	222,723	186,901	-16.08%	9.95%
PW - Maintenance	578,999	520,934	597,175	635,075	6.35%	21.91%
PW - Snow	889,908	1,221,116	1,041,728	1,251,357	20.12%	2.48%
Facilities	588,378	715,609	625,433	783,934	25.34%	9.55%
Planning	24,347	72,050	52,400	73,250	39.79%	1.67%
Police	1,089,347	1,113,651	1,023,338	923,934	-9.71%	-17.04%
Animal Services	59,646	60,221	59,686	88,269	47.89%	46.58%
Code Compliance	14,314	6,583	5,490	7,880	43.55%	19.71%
Total Services & Supplies	4,833,981	5,574,227	5,118,820	5,829,125	13.88%	4.57%
CAPITAL						
Town Attorney	-	3,000	-	3,000	0.00%	0.00%
Town Clerk	-	8,700	6,000	4,500	-25.00%	-48.28%
Administrative Services	3,262	4,800	4,800	3,600	-25.00%	-25.00%
General Government	390	3,500	1,000	1,000	0.00%	-71.43%
Engineering	5,485	5,900	5,440	5,900	8.46%	0.00%
PW - Maintenance	241,174	236,416	228,145	233,516	2.35%	-1.23%
PW - Snow	543,070	582,891	541,473	543,431	0.36%	-6.77%
Facilities	14,470	11,000	11,000	11,000	0.00%	0.00%
Planning	3,027	1,800	-	3,200	0.00%	77.78%
Police	174,602	172,452	175,322	180,152	2.75%	4.47%
Animal Services	13,267	15,067	14,807	15,067	1.76%	0.00%
Code Compliance	882	2,015	1,846	845	-54.23%	-58.06%
Total Capital	999,630	1,047,541	989,833	1,005,211	1.55%	-4.04%
Total Operating Expenditures	15,385,888	16,499,395	15,266,648	17,113,814	12.10%	3.72%
Debt Service	732,193	731,015	731,015	727,432	-0.49%	-0.49%
Total Expenditures	16,118,081	17,230,410	15,997,662	17,841,246	11.52%	3.55%
Operating Rev Over (Under) Exp	2,857,246	614,792	3,141,193	1,428,688	-54.52%	132.39%
Capital Expenditures						
All Projects except Town Corp. Yard	(506,220)	(1,170,732)	(106,874)	(761,980)	0.00%	-34.91%
Town Corp. Yard Expenditures	(1,879,060)	-	-	-	-	-
Animal Shelter Expenditures	-	-	-	(931,887)	-	-
Use of PERS Rate Change Designation	72,211	72,211	-	-	-	-
Revenue Over (Under) Exp Incl. Cap Ex	544,177	(483,729)	3,034,319	(265,179)	-108.74%	-45.18%
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	-	-	632,271	32,770	-94.82%	-
Overlay Program Designation	500,000	500,000	1,125,000	750,000	-33.33%	50.00%
Town Facilities Improvement Designation	-	-	-	500,000	0.00%	-
Economic Devel/Infrastructure Designation	-	-	750,000	500,000	-33.33%	-
Humane Society of Truckee Advance	-	-	1,165,867	-	-100.00%	-
Truckee Fire Fee Designation	-	-	-	19,167	0.00%	-
Subtotal of savings programs	\$ 500,000	\$ 500,000	\$ 3,673,138	\$ 1,801,937	-50.94%	260.39%
Revenue Over (Under) Expenses including savings programs	\$ 44,177	\$ (983,729)	\$ (638,819)	\$ (2,067,116)	0.00%	110.13%

CALCULATION OF TOTAL FUND BALANCE TOWN OF TRUCKEE

GENERAL FUND	PER AUDIT FY 11-12	AMENDED BUDGET FY12-13	ESTIMATED ACTUAL FY12-13	PROPOSAL FY13-14
Beg Total Fund Balance	18,069,400	16,111,573	17,592,020	18,397,719
Revenues	16,909,035	17,845,202	19,138,855	19,269,934
Less: Operating Expenditures	(15,624,461)	(16,499,395)	(15,266,648)	(17,113,814)
Net Operating Revenue/Expense	<u>1,284,574</u>	<u>1,345,807</u>	<u>3,872,207</u>	<u>2,156,120</u>
Add: Operating Transfers In	2,204,361	-	-	-
Less: Debt Service	(702,492)	(731,015)	(731,015)	(727,432)
Less: Capital Transfers	(2,385,281)	(1,170,732)	(106,874)	(1,693,867)
Less: Expenditures from Humane Society advances	-	-	(150,000)	(1,015,867)
Less: Expenditures from Facility Const Desig.	(227,493)	-	-	-
Less: Expenditures from Animal Shelter Desig.	(37,687)	(1,921,942)	(2,037,705)	(83,980)
Less: Expenditures from Corp Yard Intersctn Desig.	(613,362)	-	-	-
Less: Expenditures from Overlay Desig.	-	-	(40,915)	-
Net Change	<u>(477,380)</u>	<u>(2,477,882)</u>	<u>805,699</u>	<u>(1,365,026)</u>
Total Ending Fund Balance	<u>17,592,020</u>	<u>13,633,691</u>	<u>18,397,719</u>	<u>17,032,693</u>
Less:				
<u>Assigned Fund Balances:</u>				
General Fund Contingency Designation (25%)	4,152,443	4,152,443	4,784,714	4,817,483
Health Insurance Designation	65,971	-	-	-
Litigation Designation	50,000	50,000	50,000	50,000
Overlay Program Designation	3,000,000	3,462,500	4,084,085	4,834,085
Town Facilities Improvement Designation	-	-	-	500,000
Economic Devel/Infrastructure Designation	-	-	750,000	1,250,000
Animal Shelter Designation	2,121,685	-	83,980	-
Humane Society of Truckee Advance	-	561,967	1,015,867	-
Truckee Fire Fee Designation	-	-	-	19,167
PERS Rate Change Designation	72,211	-	-	-
Public Service Center Water System Designation	43,073	-	-	-
Sewer Facility Bond Designation	2,050	-	-	-
Total Designations	<u>9,507,433</u>	<u>8,226,910</u>	<u>10,768,646</u>	<u>11,470,735</u>
Total Undesignated Fund Balance	<u>8,084,587</u>	<u>5,406,781</u>	<u>7,629,073</u>	<u>5,561,957</u>
<u>Restricted Fund Balances:</u>				
Self Insured Retention Designation - Liability	(75,000)	(75,000)	(75,000)	(75,000)
Self Insured Retention Designation - Workers Comp	(15,000)	(15,000)	(15,000)	(30,000)
Cash available	<u>7,994,587</u>	<u>5,316,781</u>	<u>7,539,073</u>	<u>5,456,957</u>
<u>Outstanding Long-term Loans due to General Fund:</u>				
N/R - Alder Pacific - Frishman Hollow Land	1,447,671	1,485,171	1,485,171	1,522,671
N/R - Humane Society of Truckee Tahoe - Animal Shelter	-	-	150,000	1,165,867
	<u>1,447,671</u>	<u>1,485,171</u>	<u>1,635,171</u>	<u>2,688,538</u>

FIVE YEAR OPERATING PROJECTIONS
TOWN OF TRUCKEE
GENERAL FUND

	13/14 PROPOSED BUDGET	14/15 PROJECTED BUDGET	15/16 PROJECTED BUDGET	16/17 PROJECTED BUDGET	17/18 PROJECTED BUDGET
REVENUES					
GENERAL FUND					
Taxes	14,398,645	14,699,584	15,026,838	15,466,110	15,894,299
Intergovernmental	1,555,505	1,466,000	1,488,755	1,518,530	1,548,901
Other	1,474,688	1,457,537	1,487,784	1,522,937	1,560,637
Total General Fund Revenue	17,428,838	17,623,122	18,003,376	18,507,577	19,003,837
SPECIAL REVENUE					
Planning Fees	94,000	95,880	100,674	104,701	109,936
Street Revenue	1,747,096	1,782,029	1,824,931	1,869,054	1,914,441
Total Special Revenue	1,841,096	1,877,909	1,925,605	1,973,755	2,024,377
TOTAL REVENUES	19,269,934	19,501,030	19,928,981	20,481,333	21,028,214
Town Council	90,838	91,963	93,803	95,905	101,055
Town Manager	288,956	298,544	308,115	318,637	329,654
Town Attorney	225,778	228,036	232,596	237,248	241,993
Town Clerk	334,945	346,414	367,436	371,400	394,046
Administrative Services	972,164	1,005,895	1,038,253	1,077,113	1,117,988
General Government	1,427,236	1,395,675	1,423,588	1,452,060	1,481,101
Engineering	1,046,607	986,650	1,020,093	1,056,245	1,094,220
PW - Maintenance	1,886,422	1,931,695	1,983,116	2,038,321	2,096,109
PW - Snow	2,872,052	2,979,968	3,004,762	3,105,295	3,138,943
Facilities	1,171,074	1,038,327	1,058,874	1,113,186	1,106,256
Planning	792,254	811,817	840,871	872,202	905,092
Police	5,303,498	5,322,451	5,527,791	5,729,817	5,957,126
Animal Services	633,676	645,183	658,821	677,250	696,213
Code Compliance	68,315	70,663	73,040	75,597	78,284
Total Operating Costs	17,113,814	17,153,282	17,631,160	18,220,276	18,738,081
Debt Service - Town Hall	408,264	406,311	403,979	406,166	402,861
Debt Service - Town Corporation Yard	319,168	321,856	319,100	320,937	322,278
Capital Projects (Gen'l Fund portion)	1,693,867	225,000	159,500	169,500	216,100
Total Other Costs	2,421,299	953,167	882,578	896,603	941,239
TOTAL EXPENDITURES	19,535,113	18,106,449	18,513,738	19,116,879	19,679,320
CHANGE IN FUND BALANCE	(265,179)	1,394,582	1,415,243	1,364,453	1,348,894
Savings of General Fund for Specific Purposes					
General Fund Contingency Designation	32,770	57,774	106,988	138,088	136,720
Overlay Program Designation	750,000	750,000	750,000	750,000	750,000
Town Facilities Improvement Designation	500,000	500,000	500,000	500,000	500,000
Economic Devel/Infrastructure Designation	500,000	-	-	-	-
Truckee Fire Fee Designation	19,167	-	-	-	-
Subtotal of savings programs	1,801,937	1,307,774	1,356,988	1,388,088	1,386,720
Revenue Over (Under) Expenses including savings programs	(2,067,116)	86,808	58,255	(23,634)	(37,827)
Projected Repayment of Receivables					
Humane Society of Truckee	-	116,587	116,587	116,587	116,587

2013/14 GENERAL FUND BALANCE COMPONENT SUMMARY

TOWN OF TRUCKEE

	AUDITED BALANCE 6/30/2011	ACTUAL 11/12	AUDITED BALANCE 6/30/2012
Assigned Fund Balances			
3210 General Fund Contingency Designation	3,402,443	750,000	4,152,443
3212 State Budget Contingency	750,000	(750,000)	-
3214 Health Insurance	71,405	(5,434)	65,971
3225 Litigation	50,000	-	50,000
3232 Overlay Program	2,500,000	500,000	3,000,000
3232 Overlay Program Use of Funds	-	-	-
3233 Town Facilities Improvement Designation	-	-	-
3234 Economic Devel/Infrastructure Designation	-	-	-
3270 Facility Construction	14,932,622	-	14,932,622
3270 Facility Construction Use of Funds	(14,705,129)	(227,493)	(14,932,622)
3276 Animal Shelter	2,159,372	(37,687)	2,121,685
3281 Humane Society Advance	-	-	-
3281 Use of Humane Society Advance	-	-	-
3282 Truckee Fire Fee Designation	-	-	-
3277 Town Corporation Yard Intersection	619,419	(619,419)	-
3279 Public Service Center Water System Designation	-	43,073	43,073
3280 Sewer Facility Bond Designation	-	2,050	2,050
3242 PERS Rate Change	144,422	(72,211)	72,211
Restricted Fund Balances			
3150 Self Insured Retention - Liability	75,000	-	75,000
3151 Self Insured Retention - Workers Comp	-	15,000	15,000
Total General Fund Restricted and Assigned	9,999,554	(402,121)	9,597,433

2013/14 GENERAL FUND BALANCE COMPONENT SUMMARY TOWN OF TRUCKEE

	<u>BUDGET 12/13</u>	<u>BUDGETED BALANCE 6/30/2013</u>	<u>ESTIMATED ACTUAL 12/13</u>	<u>ESTIMATED BALANCE 6/30/2013</u>	<u>PROPOSED BUDGET 13/14</u>	<u>BUDGETED BALANCE 6/30/2014</u>
3210	-	4,152,443	632,271	4,784,714	32,770	4,817,483
3212	-	-	-	-	-	-
3214	(49,280)	-	(65,971)	-	-	-
3225	-	50,000	-	50,000	-	50,000
3232	500,000	3,500,000	1,125,000	4,125,000	750,000	4,875,000
3232	(37,500)	(37,500)	(40,915)	(40,915)	-	(40,915)
3233	-	-	-	-	500,000	500,000
3234	-	-	750,000	750,000	500,000	1,250,000
3270	-	14,932,622	-	14,932,622	-	14,932,622
3270	-	(14,932,622)	-	(14,932,622)	-	(14,932,622)
3276	(1,974,646)	-	(2,037,705)	83,980	(83,980)	-
3281	561,967	561,967	1,165,867	1,165,867	-	1,165,867
3281	-	-	(150,000)	(150,000)	(1,015,867)	(1,165,867)
3282	-	-	-	-	19,167	19,167
3277	-	-	-	-	-	-
3279	-	-	(43,073)	-	-	-
3280	-	-	(2,050)	-	-	-
3242	(72,211)	-	(72,211)	-	-	-
3150	-	75,000	-	75,000	-	75,000
3151	-	15,000	-	15,000	15,000	30,000
	<u>(1,071,670)</u>	<u>8,316,910</u>	<u>1,261,213</u>	<u>10,858,646</u>	<u>717,090</u>	<u>11,575,735</u>

2013/2014 GENERAL FUND BALANCE COMPONENT SUMMARY TOWN OF TRUCKEE

3210 General Fund Contingency - Assigned

Recommended policy change from 16.7% to 25% of operating revenues plus to provide for working capital and potential emergencies. The increase reflects the need to prepare for future fiscal uncertainties. The fund will not be reduced as a result of declining revenues.

3225 Litigation - Assigned

Provides for potential legal costs associated with defending the Town against litigation.

3232 Overlay Program - Assigned

Provides funds for future road overlay projects in years that require large funding amounts.

3233 Town Facilities Improvement Designation

Provides funding for town facilities build out, consistent with level of service.

3234 Economic Devel/Infrastructure Designation

Provides funding for infrastructure and or economic development projects consistent with Town Council direction.

3281 Humane Society Advance - Assigned

Provides funds for the completion of the Animal Shelter project (CIP 60-07-04) that are to be paid back to the Town by the Humane Society. Construction costs for the building exceeded expectations. The Town and Humane Society are funding the project 50/50.

3282 Truckee Fire Fee Designation

Provides funding for future rate increases for wild land fire protection services.

3150 Self Insured Retention - Liability - Restricted

Required by PARSAC, the Town's insurance pool, to provide for the Town's self insured retention for liability insurance.

3151 Self Insured Retention - Workers Compensation - Restricted

Provides for the Town's self insured retention for worker's compensation claims. Represents three times the per incident deductible of \$10,000.

BUILDING & SAFETY FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	(307,870)	(277,983)	(177,312)	(110,369)		
REVENUES						
Building Fees	922,986	839,460	910,500	908,300	-0.24%	8.20%
Interest Income	452	-	-	-	0.00%	
Total Revenues	923,438	839,460	910,500	908,300	-0.24%	8.20%
EXPENDITURES						
Personnel	515,509	515,021	517,259	552,900	6.89%	7.35%
Services & Supplies	272,597	310,687	312,233	334,732	7.21%	7.74%
Non-depreciable capital outlay	-	10,000	10,000	10,000	0.00%	0.00%
Depreciation	4,774	4,065	4,065	4,065	0.00%	0.00%
Total Expenditures	792,880	839,772	843,557	901,698	6.89%	7.37%
Revenue Over (Under) Exp	130,558	(312)	66,943	6,602	-90.14%	
ENDING FUND BALANCE	(177,312)	(278,295)	(110,369)	(103,766)	0.00%	

FACILITIES IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
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LAW ENFORCEMENT FUND

BEGINNING FUND BALANCE	183,106	191,081	192,480	179,050		
Revenues	9,600	8,550	32,349	30,994	-4.19%	262.51%
Expenditures - Engineering Labor	226	-	779	-	-100.00%	
Police Department Remodel	-	-	45,000	-		
ENDING FUND BALANCE	192,480	199,631	179,050	210,044	17.31%	5.22%

ANIMAL SERVICES FUND

BEGINNING FUND BALANCE	39,571	43,033	44,061	47,864		
Revenues	4,610	3,200	3,897	3,711	-4.78%	15.96%
Expenditures - Engineering Labor	120	-	94	-	-100.00%	
ENDING FUND BALANCE	44,061	46,233	47,864	51,574	7.75%	11.55%

STORM DRAINAGE FUND

BEGINNING FUND BALANCE	228,062	66,263	282,618	334,684		
Revenues	57,219	41,800	58,475	56,824	-2.82%	35.94%
Expenditures - Engineering Labor	1,549	-	1,409	-	-100.00%	
Expenditures - Capital Projects	1,114	15,000	5,000	387,121		
ENDING FUND BALANCE	282,618	93,063	334,684	4,388	-98.69%	-95.28%

GENERAL GOVERNMENT FUND

BEGINNING FUND BALANCE	25,247	14,274	27,829	65,796		
Revenues	64,384	41,250	64,521	57,394	-11.05%	39.14%
Expenditures - Engineering Labor	1,802	-	1,554	-	-100.00%	
Expenditures - Capital Projects	60,000	25,000	25,000	-	-100.00%	-100.00%
ENDING FUND BALANCE	27,829	30,524	65,796	123,190	87.23%	303.58%
TOTAL ENDING FUND BALANCE	546,989	369,451	627,394	389,197	-37.97%	5.34%

ROAD IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	6,503,693	6,686,893	6,745,159	7,075,186		
REVENUES						
Fees	304,587	220,000	423,827	311,245	-26.56%	41.48%
Interest Income	52,348	21,000	10,000	7,000	-30.00%	-66.67%
Total Revenues	356,934	241,000	433,827	318,245	-26.64%	32.05%
EXPENDITURES						
Capital Projects	111,772	935,000	100,000	1,087,000	987.00%	16.26%
Engineering Labor	3,696	-	3,800	4,000	5.26%	
Total Expenditures	115,468	935,000	103,800	1,091,000	951.06%	16.68%
Revenue Over (Under) Exp	241,466	(694,000)	330,027	(772,755)	-334.15%	11.35%
ENDING FUND BALANCE	6,745,159	5,992,893	7,075,186	6,302,431	-10.92%	5.17%

PARKING FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	79,641	97,215	145,355	281,595		
REVENUES						
Parking Fees	430,458	434,732	481,196	478,000	-0.66%	9.95%
Parking Fines	85,113	87,945	57,133	57,050	-0.15%	-35.13%
Other Revenue	134	125	125	125	0.00%	0.00%
Snow Removal Reimbursement	17,679	11,777	11,777	14,447	22.67%	22.67%
Interest Income	957	300	1,000	1,000	0.00%	233.33%
Total Revenues	534,341	534,879	551,231	550,622	-0.11%	2.94%
EXPENDITURES						
Personnel	212,993	215,708	135,426	179,437	32.50%	-16.81%
Services & Supplies	313,095	300,674	276,733	295,030	6.61%	-1.88%
Non-depreciable Capital Outlay	-	-	-	11,200	0.00%	
Depreciation	2,831	2,830	2,831	2,807	-0.85%	-0.81%
Total Expenditures	528,919	519,212	414,990	488,474	17.71%	-5.92%
Revenue Over (Under) Exp	5,421	15,667	136,241	62,148	-54.38%	296.69%
Transfer from Redevelopment - Capital	60,292	-	-	-		
Ending Fund Balance	145,355	112,882	281,595	343,743	22.07%	204.52%
Savings of Parking Fund for Specific Purposes*						
Capital Improvement Designation	-	-	-	122,661		
Parking Fund Contingency Requirement	-	-	-	50,000		
Subtotal of Savings Programs	-	-	-	172,661		
Revenue Over (Under) Expenses including savings programs	145,355	112,882	281,595	(110,513)	-139.25%	0.00%

* Designations for capital improvements to Truckee Parking District and a contingency equal to 6 months of operating expenses. Total fund balance would be reduced in any year that capital improvements are made. None are budgeted in FY13/14.

RDA SUCCESSOR AGENCY SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	-	11,311,059	(1,168,367)	(3,681,325)		
REVENUES						
Property Tax Revenue	552,252	710,807	710,807	761,491	7.13%	7.13%
Administrative Costs Reimbursement	124,636	252,415	250,000	250,000	0.00%	-0.96%
Interest Income	92,078	35,000	90,000	50,000	-44.44%	42.86%
Other Revenue	2,825	2,900	2,000	2,000	0.00%	-31.03%
Total Revenues	771,791	1,001,122	1,052,807	1,063,491	1.01%	6.23%
EXPENDITURES						
Non-Administrative Costs	281,806	710,807	763,040	773,724	1.40%	8.85%
Non-Administrative Costs - Bond Funds	519,993	835,000	104,516	1,600,000	1430.87%	91.62%
Administrative Costs	109,751	252,415	250,000	250,000	0.00%	-0.96%
Total Expenditures	911,550	1,798,223	1,117,556	2,623,724	134.77%	45.91%
Revenue Over (Under) Exp	(139,759)	(797,101)	(64,749)	(1,560,233)	0.00%	95.74%
SUB-TOTAL FUND BALANCE	(139,759)	10,513,958	(1,233,116)	(5,241,558)	0.00%	-149.85%
Extraordinary Gain	1,298,209					
Extraordinary Loss	(2,326,817)		(2,448,209)			
ENDING FUND BALANCE	(1,168,367)	10,513,958	(3,681,325)	(5,241,558)		

REDEVELOPMENT CAPITAL FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	11,562,703	-	-	-		
REVENUES						
Tax Increment					0.00%	
Homeowner's Prop Tax Relief					0.00%	
Interest Income	(32,343)				0.00%	
Other Revenue	65,989				0.00%	
Total Revenues	33,646	-	-	-	0.00%	
EXPENDITURES						
Personnel	159,435	-	-	-	0.00%	
Services & Supplies	591,317	-	-	-	0.00%	
Debt Service Interest	-	-	-	-	0.00%	
Capital Outlay	1,299,878	-	-	-	0.00%	
Total Expenditures	2,050,630	-	-	-	0.00%	
Revenue Over (Under) Exp	(2,016,984)	-	-	-	0.00%	
Transfer to Parking District	(60,292)	-	-	-		
SUB-TOTAL FUND BALANCE	9,485,427	-	-	-	0.00%	
Extraordinary Loss	(9,485,427)					
ENDING FUND BALANCE	-	-	-	-		

REDEVELOPMENT HOUSING FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	1,679,682	-	-	-		
REVENUES						
Tax Increment					0.00%	
Other Revenue	11,399				0.00%	
Interest Income	(1,045)				0.00%	
Total Revenues	10,354	-	-	-	0.00%	
EXPENDITURES						
Personnel	53,123	-	-	-	0.00%	
Services & Supplies	27,574	-	-	-	0.00%	
Housing Capital	311,130	-	-	-	0.00%	
Total Expenditures	391,827	-	-	-	0.00%	
Revenue Over (Under) Exp	(381,473)	-	-	-	0.00%	
SUB-TOTAL FUND BALANCE	1,298,209	-	-	-	0.00%	
Extraordinary Loss	(1,298,209)					
ENDING FUND BALANCE	-	-	-	-		

SOLID WASTE FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	211,158	211,161	187,522	147,434		
REVENUES						
Parcel Charges	2,550,040	2,909,722	2,915,036	3,045,829	4.49%	4.68%
Grant Revenues	40,760	5,000	5,000	10,000	100.00%	100.00%
Interest Income	448	-	-	-	0.00%	
Total Revenues	2,591,249	2,914,722	2,920,036	3,055,829	4.65%	4.84%
EXPENDITURES						
Personnel	129,872	139,242	132,466	149,037	12.51%	7.03%
Services & Supplies	2,481,681	2,772,147	2,824,325	2,912,438	3.12%	5.06%
Depreciation	3,333	3,333	3,333	3,333	0.00%	0.00%
Total Expenditures	2,614,885	2,914,722	2,960,123	3,064,808	3.54%	5.15%
Revenue Over (Under) Exp	(23,636)	-	(40,087)	(8,980)	0.00%	
ENDING FUND BALANCE	187,522	211,161	147,434	138,455	-6.09%	-34.43%

MEASURE A SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	3,659,119	2,773,728	2,899,926	2,686,988		
REVENUES						
Interest Income	24,034	10,000	1,324	2,500	88.82%	-75.00%
Total Revenues	24,034	10,000	1,324	2,500	88.82%	-75.00%
EXPENDITURES						
Capital Projects	783,227	1,341,000	214,262	2,510,000	1071.46%	87.17%
Total Expenditures	783,227	1,341,000	214,262	2,510,000	1071.46%	87.17%
Revenue Over (Under) Exp	(759,193)	(1,331,000)	(212,938)	(2,507,500)	0.00%	88.39%
ENDING FUND BALANCE	2,899,926	1,442,728	2,686,988	179,488	-93.32%	-87.56%

MEASURE V SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	3,091,335	3,215,545	3,646,430	3,077,909		
REVENUES						
Sales Tax	1,771,461	1,505,328	1,650,000	1,700,000	3.03%	12.93%
Interest Income	31,475	20,000	20,000	20,000	0.00%	0.00%
Total Revenues	1,802,936	1,525,328	1,670,000	1,720,000	2.99%	12.76%
EXPENDITURES						
Other Expenditures	35,153	-	-	-		
Capital Projects	1,212,688	4,384,220	2,238,521	674,616	-69.86%	-84.61%
Total Expenditures	1,247,841	4,384,220	2,238,521	674,616	-69.86%	-84.61%
Revenue Over (Under) Exp	555,095	(2,858,892)	(568,521)	1,045,384	0.00%	-136.57%
ENDING FUND BALANCE	3,646,430	356,653	3,077,909	4,123,293	33.96%	1056.11%

TAHOE DONNER TSSA SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	5,008,169	5,366,029	5,357,879	5,594,086		
REVENUES						
Parcel Charges	590,865	590,000	590,000	590,000	0.00%	0.00%
Interest Income	41,085	25,000	35,000	12,000	-65.71%	-52.00%
Total Revenues	631,950	615,000	625,000	602,000	-3.68%	-2.11%
EXPENDITURES						
Special Assessment Admin Fees	3,322	3,400	3,322	3,400	2.35%	0.00%
Professional Services	5,573	-	-	-	0.00%	
Capital Projects	273,345	1,534,200	385,471	4,126,852	970.60%	168.99%
Total Expenditures	282,240	1,537,600	388,793	4,130,252	962.33%	168.62%
Revenue Over (Under) Exp	349,710	(922,600)	236,207	(3,528,252)	-1593.71%	282.42%
ENDING FUND BALANCE - Roads Only	3,565,335	4,443,429	3,426,542	3,221,290	-5.99%	-27.50%
ENDING FUND BALANCE - Roads & Trails	1,792,544		2,167,544	(1,155,456)		
TOTAL ENDING FUND BALANCE	5,357,879	4,443,429	5,594,086	2,065,834		

GLENSHIRE TSSA SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	1,052,021	1,208,339	1,210,260	1,235,305		
REVENUES						
Parcel Charges	176,264	176,000	176,000	176,000	0.00%	0.00%
Interest Income	9,341	5,000	8,500	1,000	-88.24%	-80.00%
Total Revenues	185,605	181,000	184,500	177,000	-4.07%	-2.21%
EXPENDITURES						
Special Assessment Admin Fees	991	1,000	1,000	1,000	0.00%	0.00%
Professional Services	2,144	-	-	-	0.00%	
Capital Projects	24,231	240,800	158,455	1,134,632	616.06%	371.19%
Total Expenditures	27,366	241,800	159,455	1,135,632	612.20%	369.66%
Revenue Over (Under) Exp	158,239	(60,800)	25,045	(958,632)		
ENDING FUND BALANCE - Roads & Trails	1,210,260	1,147,539	1,235,305	276,673	-77.60%	-75.89%

TRANSIT FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	405,141	420,721	481,416	422,436		
REVENUES						
State Transportation Funds (LTF,STA)	543,519	393,952	450,830	520,975	15.56%	32.24%
CTSA Funds	-	-	-	54,973	0.00%	
Federal Funds (5311)	62,388	196,614	61,857	76,150	23.11%	-61.27%
Grants	72,621	-	50,148	-	-100.00%	
Charges for Services	13,133	23,000	21,325	25,000	17.23%	8.70%
Private Contribution	119,031	124,868	145,544	153,092	5.19%	22.60%
Proceeds - Sale of Equipment	25,842	-	-	-		
Interest Income	690	-	-	-	0.00%	
Total Revenues	837,223	738,434	729,704	830,190	13.77%	12.43%
EXPENDITURES						
Personnel	67,811	88,082	91,917	131,243	42.78%	49.00%
Services & Supplies	604,202	607,362	617,542	691,110	11.91%	13.79%
Non-depreciable Capital Outlay	7,334	-	6,225	-	-100.00%	
Depreciation	81,600	70,000	73,000	75,000	2.74%	7.14%
Total Expenditures	760,948	765,444	788,684	897,354	13.78%	17.23%
Revenue Over (Under) Exp	76,275	(27,010)	(58,980)	(67,164)	0.00%	148.67%
ENDING FUND BALANCE	481,416	393,711	422,436	355,272	-15.90%	-9.76%

AIR QUALITY MITIGATION FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	177,592	179,692	179,675	181,675		
REVENUES						
Interest Income	1,483	1,500	1,500	1,500	0.00%	
Air Quality Mitigation Fee	600	500	500	500		
Total Revenues	2,083	2,000	2,000	2,000	0.00%	
EXPENDITURES						
Total Expenditures	-	-	-	-	0.00%	
Revenue Over (Under) Exp	2,083	2,000	2,000	2,000	0.00%	
ENDING FUND BALANCE	179,675	181,692	181,675	183,675	1.10%	

FLEET REPLACEMENT FUND SUMMARY
TOWN OF TRUCKEE
2013/2014

	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	3,334,085	3,718,211	3,738,527	4,461,653		
REVENUES						
Departmental Contributions	949,126	938,126	938,126	938,126	0.00%	0.00%
Total Revenues	949,126	938,126	938,126	938,126	0.00%	0.00%
EXPENDITURES						
Equipment Purchases	544,684	215,000	215,000	710,000	230.23%	230.23%
Total Expenditures	544,684	215,000	215,000	710,000	230.23%	230.23%
Revenue Over (Under) Exp	404,442	723,126	723,126	228,126	-68.45%	-68.45%
ENDING FUND BALANCE	3,738,527	4,441,337	4,461,653	4,689,779	5.11%	5.59%

TOWN OF TRUCKEE FLEET EQUIPMENT REPLACEMENT

FY13/14 PROPOSED BUDGET

Department / Equipment

Public Works - Combined Road Maintenance/Snow Removal

Unit #209 - 10 ton Dump Truck	120,000
Total Combined Road and Snow	120,000

Public Works - Road Maintenance

Unit #617 - Backhoe 416/410 Type	80,000
Unit #324 - Hydrovactor	300,000
Total Public Works Road Maintenance	380,000

Public Works Snow Removal

Unit #213 - 5 ton AWD Sand truck with plow	175,000
Total Public Works Snow Removal	175,000

Public Works Fleet Maintenance

Unit #120 4WD 1 ton pickup with fuel cell and tool box	35,000
	35,000

Total Fleet Replacement

	\$ 710,000
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2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD)</u>				
84	99-HOME-0402 - Sierra Pines (Village) \$950,000 Award, 72 Unit Apartment Building			
<i>Assets:</i>				
Interest Receivable	25	-	-	-
Interest Receivable - Long Term	879,385	994,942	993,121	1,113,983
Loan - Sierra Pines	950,000	950,000	950,000	950,000
Total Assets	1,829,410	1,944,942	1,943,121	2,063,983
<i>Liabilities:</i>				
Deferred Loan Receivable	950,000	950,000	950,000	950,000
Deferred Interest Income	879,385	994,942	993,121	1,113,983
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	1,829,385	1,944,942	1,943,121	2,063,983
Beginning Fund Balance	22,300	-	25	-
<i>Revenues:</i>				
Interest Revenue	173	-	-	-
<i>Expenditures</i>				
	(22,448)	-	(25)	-
Ending Fund Balance 99-HOME-0402	25	-	-	-
85	04-HOME-0761 - Henness Flats \$3,662,500 Award, 92 Unit Apartment Building			
<i>Assets:</i>				
Loan - Truckee Pacific Associates	3,985,122	4,087,494	4,087,494	4,189,866
Grants Receivable	-	-	-	-
Total Assets	3,985,122	4,087,494	4,087,494	4,189,866
<i>Liabilities:</i>				
Deferred Loan Receivable	3,985,122	4,087,494	4,087,494	4,189,866
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	3,985,122	4,087,494	4,087,494	4,189,866
Beginning Fund Balance	25	-	-	-
<i>Revenues:</i>				
<i>Expenditures</i>				
	(25)	-	-	-
Ending Fund Balance 04-HOME-0761	-	-	-	-

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD) (Con't)</u>				
34	06-HOME-2452 - \$4,000,000 Award, Frishman Hollow 32 Unit Apartment Building			
<i>Assets:</i>				
Loan - Developer	4,390,376	4,507,373	4,507,373	4,624,370
Total Assets	4,390,376	4,507,373	4,507,373	4,624,370
<i>Liabilities:</i>				
Deferred Loan Receivable	4,390,376	4,507,373	4,507,373	4,624,370
Restricted Fund Balance	-	-	-	-
Total Liabilities & Fund Bal.	4,390,376	4,507,373	4,507,373	4,624,370
Beginning Fund Balance	127	-	-	-
<i>Revenues:</i>				
<i>Expenditures</i>				
	(127)	-	-	-
Ending Fund Balance 06-HOME-2452	-	-	-	-
79	01-STBG-1614 - \$500,000 award, two Rehab Loans			
<i>Assets:</i>				
Cash & Investments	4,039	4,049	-	-
Interest Receivable	10	-	-	-
Loans Receivable	56,652	54,670	54,670	52,970
Total Assets	60,701	58,719	54,670	52,970
<i>Liabilities:</i>				
Deferred Loans Receivable	56,652	54,670	54,670	52,970
Restricted Fund Balance	4,049	4,049	-	-
Total Liabilities & Fund Bal.	60,701	58,719	54,670	52,970
Beginning Undesignated Fund Balance	4,049	4,049	4,049	-
<i>Revenues:</i>				
Loan Principle Payments	1,558	1,699	1,699	1,699
Interest Revenue	41	120	120	-
<i>Less Expenditures</i>				
Transfer to Program Income	(1,599)	(1,819)	(5,868)	(1,699)
Ending Fund Balance 01-STBG-1614	4,049	4,049	-	-

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD) (Con't)</u>				
86	CDBG-ED 04-EDBG-1022 - \$500,000 award, four (4) Economic Development Loans			
<i>Assets:</i>				
Cash & Investments	79	32	-	-
Interest Receivable	18	65	-	-
Loans Receivable	9,817	5,350	5,350	1,365
Total Assets	9,914	5,447	5,350	1,365
<i>Liabilities:</i>				
Deferred Grant Revenue	9,817	5,350	5,350	1,365
<i>Restricted Fund Balance</i>	97	97	-	-
Total Liabilities & Fund Bal.	9,914	5,447	5,350	1,365
Beginning Fund Balance	97	97	97	-
<i>Revenues:</i>				
Interest Revenue	55	71	10	10
Loan Principle Payment	10,404	4,769	4,467	3,985
Loan Interest Payments	487	315	291	150
Other Sources of Revenue	50	25	75	-
<i>Less Expenditures</i>				
Transfer to Program Income	(10,996)	(5,180)	(4,940)	(4,145)
Ending Fund Balance 04-EDBG-1022	97	97	-	-
49	CDBG-09-EDEF-6535 - \$300,000 award, Economic Development Loans			
<i>Assets:</i>				
Cash & Investments	8	-	-	-
Total Assets	8	-	-	-
<i>Liabilities:</i>				
<i>Restricted Fund Balance</i>	8	-	-	-
Total Liabilities & Fund Bal.	8	-	-	-
Beginning Fund Balance	(645)	-	8	-
<i>Revenues:</i>				
Grant Revenue	1,905	-	-	-
Interest Revenue	8	-	-	-
<i>Less Expenditures</i>				
Transfer to General Fund	-	-	(8)	-
Professional Services	(1,260)	-	-	-
Ending Fund Balance 09-EDEF-6535	8	-	-	-

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>California Department of Housing and Community Development (HCD)</u>				
50	CDBG-10-STBG-6741 - \$800,000 award, Housing Rehab - Multi-Unit Residential			
<i>Assets:</i>				
CDBG Hsg Receivable	185,493	760,000	-	-
Loans Receivable	-		754,809	742,172
Total Assets	185,493	760,000	754,809	742,172
<i>Liabilities:</i>				
Due to General Fund	185,493	-	-	
Deferred Revenues	43,102	760,000	754,809	742,172
<i>Restricted Fund Balance</i>	(43,102)	-	-	-
Total Liabilities & Fund Bal.	185,493	760,000	754,809	742,172
Beginning Fund Balance	-	-	(43,102)	-
<i>Revenues:</i>				
Interest Revenue	-	-	1,000	-
Loan Principle Payment	-	-	5,191	12,637
Loan Interest Payments	-	-	6,316	14,981
Grant Revenue	152,489	785,000	633,724	-
<i>Less Expenditures</i>				
Housing Rehab Expense	(180,623)	(750,000)	(579,377)	-
Professional Services	(14,968)	(35,000)	(11,245)	-
Transfer to Program Income	-	-	(12,507)	(27,618)
Ending Fund Balance CDBG-10-STBG-6741	(43,102)	-	-	-
82	00 CalHome 023 - \$500,000 Award Rehab Loans			
<i>Assets:</i>				
Cash & Investments	2,974	3,034	-	-
Interest Receivable	5	-		-
Loans Receivable	201,114	201,624	201,624	202,134
Total Assets	204,093	204,658	201,624	202,134
<i>Liabilities:</i>				
Deferred Loans Receivable	201,114	201,624	201,624	202,134
<i>Restricted Fund Balance</i>	2,979	3,034	-	-
Total Liabilities & Fund Bal.	204,093	204,658	201,624	202,134
Beginning Fund Balance	2,954	2,994	2,979	-
<i>Revenues:</i>				
Interest Revenue	25	40	-	-
<i>Less Expenditures:</i>				
Transfer to CalHome Reuse	-		(2,979)	
Ending Fund Balance 00 CalHome 023	2,979	3,034	-	-

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>California Department of Housing and Community Development (HCD) (Con't)</u>				
35	06 CalHome 183 - \$600,000 Grant Awarded October 2007 - Rehab and Down Payment Assistance Loans			
	<i>Assets:</i>			
	Cash & Investments	132,483	8,067	-
	Interest Receivable	152	-	-
	Loans Receivable	443,929	444,200	456,221
	Total Assets	576,564	452,267	456,221
	<i>Liabilities:</i>			
	Deferred Loans Receivable	443,929	444,200	456,221
	Deferred Grant Revenue	125,804	-	-
	<i>Restricted Fund Balance</i>	6,830	8,067	-
	Total Liabilities & Fund Bal.	576,563	452,267	456,221
	Beginning Fund Balance	8,817	7,942	6,830
	<i>Revenues:</i>			
	Interest Revenue	495	125	400
	Grant Revenue	89,930	-	-
	<i>Less Expenditures:</i>			
	Down Pmnt Assist. Expenditures	(88,880)	-	-
	Interest Refund (on returned advance)	-	-	(782)
	Transfer to CalHome Reuse Fund	(3,532)	-	(6,448)
	Ending Fund Balance 06-CalHome-183	6,830	8,067	-
32-xx-xx	05 BEGIN - Down Payment Assistance, Stone Ridge (047) and Spring Creek (051) projects			
	<i>Assets:</i>			
	Cash & Investments	-	20,679	-
	Loans Receivable 05-03 Begin 047	307,174	315,274	315,274
	Loans Receivable 05-04 Begin 051	103,313	106,013	106,013
	Total Assets	410,487	441,966	421,287
	<i>Liabilities:</i>			
	Accounts Payable - Operating	-	-	-
	Deferred Loans Rec. 05-03 Begin 047	307,174	315,274	315,274
	Deferred Loans Rec. 05-04 Begin 051	103,313	106,013	106,013
	<i>Restricted Fund Balance</i>	-	20,679	-
	Total Liabilities & Fund Bal.	410,487	441,966	421,287
	Beginning Fund Balance	17,577	19,077	-
	<i>Revenues:</i>			
	Interest Revenue	116	1,602	-
	Transfer to BEGIN Reuse Fund	(17,693)	-	-
	Ending Fund Balance 05-BEGIN xx	-	20,679	-

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>Other Down Payment Housing Assistance</u>				
78	Boulders Moderate Housing and Down Payment Assistance			
<i>Assets:</i>				
Cash & Investments	312,863	267,133	315,895	318,395
Interest Receivable	532	-	-	-
Loans Receivable - Original Contract	150,000	150,000	150,000	150,000
Loans Receivable - First Time Home Buyer	724,589	749,817	742,549	760,901
Total Assets	1,187,984	1,166,950	1,208,444	1,229,296
<i>Liabilities:</i>				
Accounts Payable	-	-	-	-
Deferred Revenues - Loans	874,589	899,817	892,549	910,901
Deferred Revenues - Developer Contribution	96,215	46,215	96,215	96,215
<i>Restricted Fund Balance</i>	217,180	220,918	219,680	222,180
Total Liabilities & Fund Bal.	1,170,336	1,170,336	1,208,444	1,229,296
Beginning Fund Balance	213,418	218,418	217,180	219,680
<i>Revenues:</i>				
Interest Revenue	3,762	2,500	2,500	2,500
Recog. Deferred Grant Revenue	219,350	50,000	-	-
<i>Less Expenditures</i>				
DownPmt Assist Expense	(219,350)	(50,000)	-	-
Ending Fund Balance Boulders	217,180	220,918	219,680	222,180
87	Gray's Crossing Dev Agreement FT HB			
<i>Assets:</i>				
Cash & Investments	150,120	152,443	151,575	152,775
Interest Receivable	255	-	-	-
Total Assets	150,375	152,443	151,575	152,775
<i>Liabilities:</i>				
<i>Restricted Fund Balance</i>	150,375	152,443	151,575	152,775
Total Liabilities & Fund Bal.	149,133	152,443	151,575	152,775
Beginning Fund Balance	149,133	150,773	150,375	151,575
<i>Revenues:</i>				
Interest Revenue	1,242	1,670	1,200	1,200
Ending Fund Balance Gray's Crossing FT HB	150,375	152,443	151,575	152,775

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>Other Down Payment Housing Assistance</u>				
<u>(Con't)</u>				
33	BEGIN - Re-Use Funds			
	<i>Assets:</i>			
	Cash & Investments	78,762	62,067	79,596
	Interest Receivable	134	-	-
	Total Assets	78,896	62,067	79,596
	<i>Liabilities:</i>			
	<i>Restricted Fund Balance</i>	78,896	62,067	79,596
	Total Liabilities & Fund Bal.	78,896	62,067	79,596
	Beginning Fund Balance	60,667	61,367	78,896
	<i>Revenues:</i>			
	Interest Revenue	536	700	700
	Transfer FROM 05 BEGIN	17,693	-	-
	Ending Fund Balance BEGIN Re-Use	78,896	62,067	79,596
41	CalHome - Re-Use Funds			
	<i>Assets:</i>			
	Cash & Investments	63,422	60,897	73,352
	Interest Receivable	102	-	-
	Total Assets	63,524	60,897	73,352
	<i>Liabilities:</i>			
	<i>Restricted Fund Balance</i>	63,525	60,897	73,352
	Total Liabilities & Fund Bal.	63,525	60,897	73,352
	Beginning Fund Balance	59,497	60,197	63,525
	<i>Revenues:</i>			
	Interest Revenue	496	700	500
	Transfer FROM CalHome	3,532	-	9,327
	Ending Fund Balance CalHome Re-Use	63,525	60,897	73,352

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
<u>Other Down Payment Housing Assistance</u>				
<u>(Con't)</u>				
46	Developer Housing In-Lieu Funds			
	<i>Assets:</i>			
	Cash & Investments	111,048	112,249	112,036
	Interest Receivable	188	-	-
	Total Assets	111,236	112,249	112,036
	<i>Liabilities:</i>			
	Deferred Developer Revenue	-	-	-
	<i>Restricted Fund Balance</i>	587	1,600	17,387
	Total Liabilities & Fund Bal.	587	1,600	17,387
	Beginning Fund Balance	-	800	587
	<i>Revenues:</i>			
	Interest Revenue	587	800	800
	Transfer FROM Affordable Housing Fund 11	-	16,000	-
	Ending Fund Bal Developer Housing In-Lieu	587	1,600	17,387
76	Misc. Income from CDBG Use			
	<i>Assets:</i>			
	Cash & Investments	112,220	120,554	136,505
	Interest Receivable	170	-	-
	Total Assets	112,390	120,554	136,505
	<i>Liabilities:</i>			
	<i>Restricted Fund Balance</i>	112,390	120,554	136,505
	Total Liabilities & Fund Bal.	112,390	120,554	136,505
	Beginning Fund Balance	98,971	112,754	112,390
	<i>Revenues:</i>			
	Interest Revenue	824	800	800
	Transfer FROM CDBG Program Income	12,595	7,000	23,315
	Ending Fund Balance Misc. Income from CDBG Use Funds	112,390	120,554	136,505

2013/14 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	
<u>Other Down Payment Housing Assistance</u>					
<u>(Con't)</u>					
77	CDBG Program Income				
	<i>Assets:</i>				
	Loans Receivable	98,560	-	101,195	103,831
	Total Assets	98,560	-	101,195	103,831
	<i>Liabilities:</i>				
	Deferred Loans Rec.	98,560	-	101,195	103,831
	<i>Restricted Fund Balance</i>	-	-	-	-
	Total Liabilities & Fund Bal.	98,560	-	101,195	103,831
	Beginning Fund Balance	-	-	-	-
	<i>Revenues:</i>				
	Transfer FROM CDBG Programs	12,595	-	23,315	33,462
	Transfer TO Misc Income	(12,595)	-	(23,315)	(33,462)
	Ending Fund Balance CDBG Program Income use funds	-	-	-	-
17	Town Housing Fund				
	<i>Assets:</i>				
	Cash & Investments	-	-	11,507	39,125
	Loan Receivable - Oregon Investors	-	-	754,809	742,172
	Loans Receivable	698,664	-	463,756	473,684
	Total Assets	698,664	-	1,230,072	1,254,981
	<i>Liabilities:</i>				
	Deferred Loans Rec. - Oregon Investors	-	-	754,809	742,172
	Deferred Loans Rec.	698,664	-	463,756	473,684
	<i>Restricted Fund Balance</i>	-	-	11,507	39,125
	Total Liabilities & Fund Bal.	698,664	-	1,230,072	1,254,981
	Beginning Fund Balance	-	-	-	11,507
	<i>Revenues:</i>				
	Loan Principle Payment	-	-	5,191	12,637
	Loan Interest Payments	-	-	6,316	14,981
	Interest Revenue	-	-	-	-
	Ending Fund Balance Town Housing Fund	-	-	11,507	39,125

TOWN OF TRUCKEE 2013/14 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

ACTIVITY DESCRIPTION

Various affordable housing project and down payment assistance loans funded by Federal funds with HOME CDBG, STBG grants as well as funds from CalHome, BEGIN and other down payment assistance grants, including developer in-lieu housing funds.

Federal Department of Housing and Urban Development

99-HOME-0402 - August 2000 HOME Program Grant was executed to fund loan of \$950,000 for developer to build Sierra Pines (Village) 72 Unit Apartment Building. Interest compounded annually is calculated at a rate of 6.22% per annum and deferred for ten years or until cash flows allow for payments to begin. The term of this loan is 30 years.

04-HOME-0761 - November 2006 HOME grant executed for a maximum amount of \$3,662,500 which originally provided funds for development of Gray's Crossing / Henness Flats 92 low/very low unit project and \$200,000 for the American Dream Down Payment Initiative (which was disencumbered and is no longer available). A loan to developer, Truckee Pacific Associates, in the amount of \$3,412,400 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred up to twelve years or until cash flows allow for payments to begin. Certificates of occupancy were issued September 2007.

06-HOME-2452 - August 2005 HOME grant was executed for a maximum amount of \$4,000,000, used to fund a loan for development of Frishman Hollow low/very low unit project. A loan to developer, Alder Pacific Assoc., in the amount of \$3,900,000 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred, to be paid from residual receipts according to loan agreement.

01-STBG-1614 - December 2001 CDBG grant was executed. Funding for rehab loans, total amount encumbered was \$500,000. Two rehab loans were given for a total amount of \$81,650 during fiscal 2003/2004. These are zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. One of the loans is making monthly payments; unpaid balances at year end are included in Deferred Revenue.

CDBG-04-EDBG-1022 - July 2001 EDBG (Economic Development Grant) was executed. Funds used for economic development loans, total amount encumbered was \$500,000. One (out of four) economic development loan has an outstanding balance as of 6/30/13. Three were given for a total amount of \$70,000 during fiscal 2006/2007 an additional loan for \$25,000 was given fiscal 2007/2008. These are simple interest (6.75% and 4.25%) with payments due monthly. Unpaid balances at year end are reserved in fund balance. Grant is now closed, remainder of grant disencumbered. Funds from paid off loans go to CDBG Program Income Fund.

TOWN OF TRUCKEE 2013/14 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

Federal Department of Housing and Urban Development (Cont.)

09-EDEF-6535 - July 2010 CDBG grant was executed; \$300,000 was awarded for Microenterprise Loans; the agreement expired March 31, 2013. As of January 31, 2011 the Redevelopment Agency was eliminated by the State of California. Matching funds were available through the Successor Agency (SA) to the Redevelopment Agency. Staff has been unable to utilize this grant due to its restrictions and due to the economy. Continued efforts were made to issue loans unsuccessfully; the grant will be dis-encumbered.

10-STBG-6741 - January 31, 2011 CDBG grant was executed, \$800,000 was awarded for Housing Rehabilitation - Multi-Unit Residential Loan for the rehabilitation of the Senior Apartments on Martis Valley Road in Truckee. The grant funds were loaned to the owner of the property as of January 2013 on a reimbursement basis. Construction was completed in fiscal 2012-13. The owner is making monthly payments. Payments on the loan are transferred to the CDBG Program Income fund annually.

California State Department of Housing and Community Development (HCD)

00-CalHome-023 - CalHome grant awarded June 22, 2001 for rehab loans, total amount encumbered was \$500,000. Rehab loans are zero interest with payments deferred 15 years and transfer of ownership or other criteria as outlined in the grant document. Three rehab loans are outstanding at 6/30/13, unpaid balances are included in deferred revenue.

06-CalHome-183 - CalHome grant funded by State Prop 1C was awarded October 23, 2007 for down payment assistance and rehab loans; total amount encumbered was \$600,000. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Sixteen loans had been issued as of FY12/13, 14 of which are outstanding at year end. Unpaid balances are included in deferred revenue. Repayment will occur upon transfer of ownership or other criteria as outlined in the grant document.

05-BEGIN-047 - California Department of Housing and Community Development agreement executed August, 2005 for low/mod housing down payment assistance. Maximum grant commitment of \$330,000 allowed for down payment assistance in the StoneRidge housing project in the amount of \$30,000 per unit. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Eleven loans were issued, unpaid balances, including interest, are included in deferred revenue. All grant funds have been expended; when payments are made funds are transferred to BEGIN Reuse Fund.

TOWN OF TRUCKEE 2013/14 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

California State Department of Housing and Community Development (HCD) **(Cont.)**

05-BEGIN-051 - California Department of Housing and Community Development agreement executed April, 2006 for low/mod housing down payment assistance. Maximum grant commitment was \$900,000. Allowed for down payment assistance in the Spring Creek housing project in the amount of \$30,000 per unit. If units were sold at market, the developer was required to split the additional revenue with the Town 50/50; a minimum of \$15,000 contribution was paid for each unit sold at market, these funds are included in deferred revenue and are available for other down payment assistance programs. Three low/mod housing unit loans at \$30,000 have been issued, unpaid balances are included in deferred revenue.

Other Down Payment Housing Assistance

Boulders Moderate Housing - The developers of the Boulders, Deerfield Truckee Associates, LLC has an agreement for down payment assistance in the form of a "Community Second" loan. When units were sold at market rate the developer paid the Town \$36,000 in housing in-lieu fees. Nine zero interest \$30,000 loans were originally issued. Subsequently, 12 loans were issued subsequent to initial offering have 3% simple interest accruing annually. Payment of principal and interest for all loans are deferred 30 years or if ownership changes, as outlined in the Promissory Note. Developer funds will be used for First Time Homeowner Buyer Loans (FTHB) until all funds are utilized. Unpaid principle and interest balances are included in deferred revenue. When the loans are re-paid those funds must be used for other affordable housing assistance.

Gray's Crossing Development Agreement for First Time Homeowner Buyer (FTHB) - In 2006 the developers for the Gray's Crossing Development entered into an agreement with the Truckee Donner Public Utility District and the Town for Community Facilities District financing whereby Gray's Crossing contributed funds to the Town to be used for First Time Homeowner Buyers.

TOWN OF TRUCKEE 2013/14 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

BEGIN Re-Use - BEGIN funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

CalHome Re-Use - CalHome funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

Developer Housing In-Lieu - Fees paid by developers in-lieu of providing affordable housing, these funds do not have restrictions.

Misc. Income from CDBG Re-Use - Funds received which meet certain criteria from payment of CDBG loans. Funds can be used without any restrictions. Town intentions are to use the funds to supplement housing down payment assistance.

Other Down Payment Housing Assistance (cont.)

CDBG Program Income - Funds received from the re-payment of loans issued out of other CDBG grants. If the total deposited into this fund is less than \$35,000 per fiscal year, the amount may be transferred to the Miscellaneous Income fund. If over \$35,000, restrictions apply to using the money for first time home buyers up to 80% median income. There are currently 4 loans outstanding in this fund.

Town Housing Fund - This fund includes 16 loans issued from the former Redevelopment Housing fund, including a loan for the rehabilitation of the Senior Housing apartments. As loans are paid off, the Town intends to use the funds for housing assistance.

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2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
GENERAL FUND

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
TAXES							
4011	Prop Taxes - Secured Curr Year	8,012,616	7,741,632	8,215,177	8,379,481	2.00%	8.24%
4020	Prop Taxes - Unsecured Curr Yr	186,348	173,947	175,661	179,174	2.00%	3.00%
4025	Prop Tax - Unsecured Prior Yrs	5,615	4,563	1,400	1,500	7.14%	-67.13%
4030	Supplemental - Sec - Curr Year	20,849	22,179	25,691	24,000	-6.58%	8.21%
4040	Supplemental - Unsec - Curr Yr	438	2,060	150	1,000	566.67%	-51.46%
4050	Supplemental - Prior Years	1,498	850	-	-	0.00%	-100.00%
4061	RPTTF - RDA SA Residual	22,237	-	402,000	75,000	-81.34%	
4110	Sales & Use Taxes	2,146,795	2,147,942	2,234,000	2,445,000	9.44%	13.83%
4115	Sales Taxes In-Lieu - Prop Tax	696,611	660,115	685,000	685,000	0.00%	3.77%
4130	Transient Lodging Taxes (TOT)	1,350,699	1,350,000	1,625,000	1,500,000	-7.69%	11.11%
4150	Franchises	1,024,698	947,000	949,000	958,490	1.00%	1.21%
4170	Real Property Transfer Taxes	152,722	155,810	192,891	150,000	-22.24%	-3.73%
4180	Excise Taxes Refunded	242	1,000	25	-	-100.00%	-100.00%
	Total Taxes	13,621,370	13,207,098	14,505,995	14,398,645	-0.74%	9.02%
INTERGOV'T REVENUE							
4510	Motor Veh In-Lieu Tax	8,054	-	8,400	-	-100.00%	
4511	Property Tax - In-Lieu MVL Fee	1,296,837	1,315,440	1,300,578	1,300,000	-0.04%	-1.17%
4530	Homeowner's Prop Tax Relief	95,320	97,226	95,966	95,000	-1.01%	-2.29%
4540	NVC Pass Thru Payment	49,427	55,000	54,701	55,000	0.55%	0.00%
4573	Intergovernmental - Prop 84	-	93,820	140,130	92,505	-33.99%	-1.40%
4581	Intergovernmental - JAG Grant	3,858	3,535	3,535	-	-100.00%	-100.00%
4582	Spay/Neuter Grant	5,046	5,638	6,000	6,000	0.00%	6.42%
4740	State Mandated Cost Reimbursements	7,850	1,000	7,000	7,000		
	Total Intergov't Revenue	1,466,392	1,571,659	1,616,310	1,555,505	-3.76%	-1.03%
OTHER REVENUE							
Animal Services							
4210	Animal Licenses	28,767	25,000	28,000	28,000	0.00%	12.00%
4220	Animal Services - Contracts	6,245	-	1,000	-	-100.00%	
4650	Animal Shelter Fees & Charges	12,714	12,000	12,000	12,000	0.00%	0.00%
4621	Abandoned Vehicle Abate Reimb	-	12,000	-	-	0.00%	-100.00%
Interest Income							
44xx	Interest Income	93,729	102,000	77,000	75,000	-2.60%	-26.47%
Lease Revenue							
4686	Town Hall Tenant Lease Revenue	112,768	102,678	110,584	143,290	29.58%	39.55%
4689	Depot Lease Revenue	50,401	54,247	54,624	54,600	-0.04%	0.65%
Police Department							
4320	Court Fines	278,277	285,000	280,000	280,000	0.00%	-1.75%
4620	Special Police Dept Services	63,524	50,000	64,000	60,000	-6.25%	20.00%
4622	Police Dept Special Event Reimb	8,000	9,000	7,000	7,000	0.00%	-22.22%
4742	DUI Costs Reimbursement	18,309	-	-	-	0.00%	
4747	Refunded Booking Fees	-	-	(18,000)	-	0.00%	
4743	Jail Booking Fees	7,320	4,500	1,500	-	-100.00%	-100.00%
4744	POST Reimbursement	29,076	15,000	17,000	61,000	258.82%	306.67%
Engineering Division							
4618	AB1600 Traffic Impact Fee Income	12,804	40,000	5,000	20,000	300.00%	-50.00%
4645	Engineering Fees - Plan Check	56,850	20,000	30,000	40,000	33.33%	100.00%
4761	Capital Labor Charge	408,068	275,000	250,000	250,000	0.00%	-9.09%
Public Works Division							
4693	Donner Lake Snow Removal Reimb.	14,079	20,000	30,000	25,000	-16.67%	25.00%
4694	Public Works Service Charges - Maint.	10,774	10,000	5,100	10,000	96.08%	0.00%
Administrative Services Division							
4630	Admin Accounting Services	51,333	88,000	44,065	-	-100.00%	-100.00%
Miscellaneous Revenues							
4615	Local Contractor Registration	-	200	-	-	0.00%	-100.00%
4723	Channel 6 Subscriber Contrib	22,796	30,000	30,000	32,000	6.67%	6.67%
47xx	Miscellaneous Revenues	27,292	5,300	2,300	11,800	413.04%	122.66%
4750,51	Sales of Equipment/Property	65,663	18,500	19,200	43,500	126.56%	135.14%
	Total Other Revenue	1,378,788	1,178,424	1,050,373	1,153,190	9.79%	-2.14%
INTERFUND TRANSFERS							
4765,66,68	Transfer of Admin Ovhd Charges	191,920	217,837	190,172	224,578	18.09%	3.09%
4940	Transfer in from Capital Projects	9,367	-	-	-	0.00%	
4966	Transfer from Asset Forfeiture Fund	-	-	-	6,000	0.00%	
4960	Transfer from COPS Fund	33,941	47,550	35,000	58,920	68.34%	23.91%
4769	Parking PW Snow Rmvl & Maint. Chgs	10,050	21,900	25,041	22,000	-12.14%	0.46%
4911	Transit facilities staff charges	-	-	-	10,000	0.00%	
4950	Transfer from Animal Control Funds	145	-	-	-	0.00%	
4969	Transfer from Debt Serv. Fund	10,997	-	-	-	0.00%	
	Total Interfund Transfers	256,420	287,287	250,212	321,498	28.49%	11.91%
TOTAL GENERAL FUND		16,722,970	16,244,469	17,422,890	17,428,838	0.03%	7.29%
Reconciliation to General Fund Summary (p.2-1):							
Plus: Gas Tax (Streets Revenue)		2,127,311	1,518,233	1,622,965	1,747,096		
Plus: Planning Div (Community Devt)		125,045	82,500	93,000	94,000		
		18,975,327	17,845,202	19,138,855	19,269,934		

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
COMMUNITY DEVELOPMENT

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BUILDING AND SAFETY							
4410	Interest Income	452	-	-	-	0.00%	
4606	Code Compliance	5,418	6,120	4,200	4,000	-4.76%	-34.64%
46xx	Building Permit Fees	665,339	501,840	614,000	570,000	-7.17%	13.58%
461x	Plan Check	210,422	280,500	250,000	292,000	16.80%	4.10%
4614	Energy	12,199	28,866	15,000	15,000	0.00%	-48.04%
4615	Fire Administrative Fee	4,578	3,570	4,000	4,000	0.00%	12.04%
4616	Record Retention	14,386	10,200	14,000	14,000	0.00%	37.25%
4617	Reports	111	612	100	100	0.00%	-83.66%
4618	Park & Rec Administrative Fee	3,127	2,244	2,500	2,500	0.00%	11.41%
4619	Street Administration	3,222	2,244	3,000	3,000	0.00%	33.69%
4641	Encroachment - Building	3,613	3,060	3,500	3,500	0.00%	14.38%
4730	Other Revenue	570	204	200	200	0.00%	-1.96%
Total Building & Safety		923,438	839,460	910,500	908,300	-0.24%	8.20%
PLANNING							
4606	Code Compliance	4,469	4,000	4,000	4,000	0.00%	0.00%
4613	Site Plan - Planning	6,735	8,500	14,000	15,000	7.14%	76.47%
4640	Plan Processing Fees	113,842	70,000	75,000	75,000	0.00%	7.14%
Total Planning		125,045	82,500	93,000	94,000	1.08%	13.94%
TOTAL CDD REVENUE		1,048,483	921,960	1,003,500	1,002,300	-0.12%	8.71%

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - FACILITIES

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
IMPACT FEES - LAW ENFORCEMENT							
4647	Developer Impact Fees	7,314	5,500	27,954	27,086	-3.10%	392.48%
4618	Admin Fees	731	550	2,795	2,708		
4430,20	Interest Income	1,555	2,500	1,600	1,200	-25.00%	-52.00%
Total Impact Fees - Law Enforcement		9,600	8,550	32,349	30,994	-4.19%	262.51%
IMPACT FEES - ANIMAL SERVICES							
4647	Developer Impact Fees	3,881	2,500	3,179	3,010	-5.32%	20.38%
4618	Admin Fees	384	250	318	301		
4430,20	Interest Income	345	450	400	400	0.00%	-11.11%
Total Impact Fees - Animal Services		4,610	3,200	3,897	3,711	-4.78%	15.96%
IMPACT FEES - STORM DRAINAGE							
4647	Developer Impact Fees	50,112	35,000	51,159	49,658	-2.93%	41.88%
4618	Admin Fees	5,011	3,500	5,116	4,966		
4430,20	Interest Income	2,096	3,300	2,200	2,200	0.00%	-33.33%
Total Impact Fees - Storm Drainage		57,219	41,800	58,475	56,824	-2.82%	35.94%
IMPACT FEES - GEN'L GOVERNMENT							
4647	Developer Impact Fees	58,241	35,000	58,292	56,430	-3.19%	61.23%
4618	Admin Fees	5,828	3,500	5,829	564		
4430,20	Interest Income	316	2,750	400	400	0.00%	-85.45%
Total Impact Fees - Gen'l Government		64,384	41,250	64,521	57,394	-11.05%	39.14%
TOTAL FACILITY IMPACT FEES		135,813	94,800	159,242	148,923	-6.48%	57.09%

**2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - ROADS**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	IMPACT FEES						
464x	Road Impact Fees	304,587	220,000	423,827	311,245	-26.56%	41.48%
4430,20	Interest Income	52,348	21,000	10,000	7,000	-30.00%	-66.67%
	TOTAL IMPACT FEES - ROADS	356,935	241,000	433,827	318,245	-26.64%	32.05%

2013/14 REVENUE BUDGET**TOWN OF TRUCKEE
PARKING FUND**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PARKING REVENUE							
4611	Parking Fees - Meter	422,251	431,127	475,950	475,000	-0.20%	10.18%
4620	Planning Application Review	1,977	-	-	-	0.00%	
4622	In Car Meter Purchases	550	220	-	-	0.00%	-100.00%
4623	Parking Fees - In Car Meter	1,338	1,000	650	1,000	53.85%	0.00%
4624	Parking Fees - Smart Card	(128)	-	736	-	-100.00%	
4625	Parking Fees - Employee Permit	4,470	2,385	3,860	2,000	-48.19%	-16.14%
4730	Other Sources of Revenue	134	125	125	125	0.00%	0.00%
4340	Fines	64,098	70,356	53,133	53,300	0.31%	-24.24%
4341	Fines - DMV Hold	21,015	17,589	4,000	3,750	-6.25%	-78.68%
4545	Section 2107 - Snow	17,679	11,777	11,777	14,447	22.67%	22.67%
4955	Transfer from RDA Capital	60,292	-	-	-	0.00%	
4430	Interest Income	957	300	1,000	1,000	0.00%	233.33%
TOTAL PARKING REVENUE		594,633	534,879	551,231	550,622	-0.11%	2.94%

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - SUCCESSOR AGENCY

OBJECT CODE	11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
RDA SUCCESSOR AGENCY FUNDS						
4011	Property Tax Revenue	552,252	710,807	710,807	7.13%	7.13%
4430	Interest Income	12,299	-	10,000	-100.00%	
4420	Interest Income - RDA Bond Accounts	73,151	35,000	80,000	-37.50%	42.86%
4420	GASB 31 MV Adjustment	6,628	-	-	0.00%	
4605	Downtown Newsrack Lease Revenue	-	2,900	2,000		-31.03%
4711	Loan Interest Payment	2,825	-	-	0.00%	
4730	Administrative Costs Reimbursement	124,636	252,415	250,000	0.00%	-0.96%
TOTAL RDA SUCCESSOR AGENCY FUNDS		771,791	1,001,122	1,052,807	1.01%	6.23%

**2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - CAPITAL**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	RDA CAPITAL FUNDS						
4420	Interest Income - RDA Bond Accounts	(20,230)	-	-	-		
4420	GASB 31 MV Adjustment	(12,113)	-	-	-		
4605	Downtown Newsrack Lease Revenue	2,940	-	-	-		
4710	Loan Principal Payment	489	-	-	-		
4711	Loan Interest Payment	3	-	-	-		
4730	Other Revenue	2,265	-	-	-		
4736	Parking Lot Lease Revenue	60,292	-	-	-		
	TOTAL RDA CAPITAL FUNDS	33,646	-	-	-		

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - HOUSING

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	RDA HOUSING FUNDS						
4430	Interest Income	(1,046)	-	-	-		
4710	Loan Principal Payment	10,000	-	-	-		
4711	Loan Interest Payment	1,399	-	-	-		
	TOTAL RDA CAPITAL FUNDS	10,353	-	-	-		

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
SOLID WASTE FUND

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	SOLID WASTE						
4430	Interest Income	448	-	-	-	0.00%	
4576	Used Oil Recycling Grant	-	-	-	5,000	0.00%	
4572	DOC - Recycling/Litter Reduction	5,000	5,000	5,000	5,000	0.00%	0.00%
4573	DOC - Multi-Family Grant	16,010	-	-	-	0.00%	
4574	Tire Recycling Grants	19,750	-	-	-	0.00%	
4675	Parcel Charges	2,550,040	2,909,722	2,915,036	3,045,829	4.49%	4.68%
	TOTAL SOLID WASTE FUNDS	<u>2,591,249</u>	<u>2,914,722</u>	<u>2,920,036</u>	<u>3,055,829</u>	<u>4.65%</u>	<u>4.84%</u>

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
STREET REVENUE

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
MEASURE A FUNDS							
4420	GASB 31 MV Adjustment	(5,769)	(10,000)	(13,676)	(1,500)	0.00%	-85.00%
4430	Interest Income	29,804	20,000	15,000	4,000	-73.33%	-80.00%
	Total Measure A Funds	24,034	10,000	1,324	2,500	88.82%	-75.00%
MEASURE V FUNDS							
4110	Measure V Sales Tax	1,771,461	1,505,328	1,650,000	1,700,000	3.03%	12.93%
4420	GASB 31 MV Adjustment	1,244	(10,000)	-	-	0.00%	-100.00%
4430	Interest Income	30,231	30,000	20,000	20,000	0.00%	-33.33%
	Total Measure V Funds	1,802,936	1,525,328	1,670,000	1,720,000	2.99%	12.76%
GAS TAX							
4430	Interest Income	137	750	100	100	0.00%	-86.67%
4541	Section 2105	74,290	85,000	73,198	76,052	3.90%	-10.53%
4542	Section 2106	123,293	124,000	90,000	55,217	-38.65%	-55.47%
4543	Section 2107	106,547	100,000	102,160	100,000	-2.11%	0.00%
4544	Section 2107.5	4,000	4,000	4,000	4,000	0.00%	0.00%
4545	Section 2107 - Snow	1,597,965	1,044,483	1,176,471	1,281,299	8.91%	22.67%
4550	R & T Code 7360	218,920	160,000	177,036	230,428	30.16%	44.02%
	Total Gas Tax	2,125,152	1,518,233	1,622,965	1,747,096	7.65%	15.07%
PARCEL CHARGES							
4430	Interest Income - Tahoe Donner	41,085	25,000	35,000	12,000	-65.71%	-52.00%
4675	Tahoe Donner	590,865	590,000	590,000	590,000	0.00%	0.00%
4430	Interest Income - Glenshire	9,341	5,000	8,500	1,000	-88.24%	-80.00%
4675	Glenshire	176,264	176,000	176,000	176,000	0.00%	0.00%
	Total Parcel Charges	817,554	796,000	809,500	779,000	-3.77%	-2.14%
TOTAL STREET REVENUE		4,769,677	3,849,561	4,103,789	4,248,596	3.53%	10.37%

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
TRANSIT REVENUE

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
TRANSPORTATION ACT REVENUE							
4694	STA - State Transit Assistance	69,390	90,840	90,840	119,688	31.76%	31.76%
4650	LTF - Local Transportation Fund	474,129	303,112	359,990	401,287	11.47%	32.39%
4515	FTA - Section 5311	62,388	196,614	61,857	76,150	23.11%	-61.27%
4652	NCTC - CTSA Fund	-	-	-	54,973	0.00%	
	Total Transportation Act Revenue	605,907	590,566	512,687	652,098	27.19%	10.42%
FARE BOX REVENUE							
4679	Fare Box Receipts Retained	13,133	23,000	21,325	25,000	17.23%	8.70%
	Total Fare Box Revenue	13,133	23,000	21,325	25,000	17.23%	8.70%
PRIVATE CONTRIBUTIONS							
4703	Donner Summit Shuttle	51,392	55,200	75,876	87,553	15.39%	58.61%
4745	Grays Crossing Annual Contribution	67,639	69,668	69,668	65,539	-5.93%	-5.93%
	Total Private Contributions	119,031	124,868	145,544	153,092	5.19%	22.60%
GRANT REVENUES							
4511	Grants - Transit Shelter	-	-	50,148	-		
4561	American Recovery & Reinvestment Act	72,621	-	-	-	0.00%	
	Total Grant Revenues	72,621	-	50,148	-	-100.00%	
OTHER REVENUE							
4750	Sale of Equipment	25,842	-	-	-	0.00%	
4430	Interest Income	690	-	-	-	0.00%	
	Total Other Revenue	26,532	-	-	-	0.00%	
TOTAL TRANSIT REVENUE		837,223	738,434	729,704	830,190	13.77%	12.43%

**2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
AIR QUALITY MITIGATION FUND REVENUE**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	AIR QUALITY REVENUE						
4430	Interest Income	1,483	1,500	1,500	1,500	0.00%	0.00%
4647	Air Quality Mitigation Fee	600	500	500	500	0.00%	0.00%
	TOTAL AIR QUALITY REVENUE	2,083	2,000	2,000	2,000	0.00%	0.00%

2013/14 REVENUE BUDGET
TOWN OF TRUCKEE
CIP FUNDING SOURCES

CAPITAL IMPROVEMENT PROJECTS - FUNDING SOURCES	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET
AB1600 Traffic Fees	\$ 2,294,182	\$ 100,000	\$ 1,087,000
Animal Shelter Designation	\$ 1,974,646	\$ 2,037,705	\$ 83,980
Bicycle Transportation Account Grant	\$ -	\$ 54,750	\$ 600,000
Building & Safety	\$ 17,655	\$ 17,655	\$ 10,000
CDBG Grant - 10STBG6741	\$ 760,000	\$ 579,377	\$ -
COPS Funding	\$ 81,000	\$ 81,085	\$ -
Developer Funding	\$ 56,693	\$ 17,000	\$ 30,000
Facilities Impact Fees - General Government	\$ 25,000	\$ 25,000	\$ -
Facilities Impact Fees - Storm Drainage	\$ -	\$ 5,000	\$ 387,121
Federal HSIP Grant	\$ -	\$ -	\$ 900,000
FTA - 5311	\$ 72,369	\$ -	\$ -
General Fund	\$ 313,745	\$ 106,874	\$ 761,980
General Fund reserves to be paid back by HSTT	\$ -	\$ 150,000	\$ 1,015,867
General Fund unallocated reserves	\$ 984,332	\$ -	\$ 931,887
Grant - Prop 50	\$ 176,256	\$ 177,183	\$ -
Humane Society	\$ 2,121,744	\$ 1,887,705	\$ -
Local Transportation Facilities, Bike/Pedestrian	\$ -	\$ -	\$ 125,000
Measure A Funds	\$ 2,783,728	\$ 214,262	\$ 2,510,000
Measure V Funds	\$ 4,454,220	\$ 2,238,521	\$ 674,616
NCTC Overall Work Program	\$ -	\$ -	\$ 25,000
Overlay Designation	\$ 37,500	\$ 40,915	\$ -
Parking District	\$ -	\$ -	\$ 11,200
Private Funding	\$ 112,500	\$ 141,264	\$ -
River Parkways Grant	\$ 2,900,000	\$ 150,000	\$ 2,750,000
RSTP Funds	\$ 309,009	\$ 225,000	\$ 383,071
SLPP Funds	\$ 216,000	\$ 144,000	\$ 71,000
SRTS Grant	\$ -	\$ -	\$ 162,000
Successor Agency Bond Fund - Taxable	\$ -	\$ -	\$ 1,000,000
Successor Agency Bond Funds - Tax Exempt	\$ 505,000	\$ 104,516	\$ 600,000
Supplemental Prop 50 Grant	\$ 90,000	\$ 90,000	\$ 717,504
TCSP Funds	\$ 170,320	\$ 355,680	\$ -
Truckee - SAFETEA-LU	\$ 105,680	\$ 44,320	\$ 70,000
Truckee Sanitary District	\$ -	\$ 57,000	\$ 95,029
TSSA #1 - Tahoe Donner	\$ 1,534,200	\$ 385,471	\$ 4,126,852
TSSA #5 - Glenshire	\$ 365,800	\$ 158,455	\$ 1,134,632
Utility Reimbursement	\$ -	\$ -	\$ 200,000
Sub-total before Unfunded	\$ 22,461,579	\$ 9,588,738	\$ 20,463,739
Unfunded	\$ 729,298	\$ -	\$ 17,500
Total CIP Funding Sources	23,190,877	9,588,738	20,481,239

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>TAXES</u>	<u>BUDGET</u>
<u>4011</u> <u>PROPERTY TAXES - SECURED</u> - Taxes collected by the County for secured property with a portion allocated to the Town. The projection is based upon a 2% estimated increase from the estimated actual for 12/13.	\$ 8,379,481
<u>4020</u> <u>PROPERTY TAXES - UNSECURED</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 179,174
<u>4025</u> <u>PROPERTY TAXES - UNSECURED - PRIOR YEARS</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town for prior fiscal years.	\$ 1,500
<u>4030</u> <u>PROPERTY TAXES - SUPPLEMENTAL</u> - Taxes collected by the County for additional taxes for the first year a property is owned.	\$ 24,000
<u>4040</u> <u>PROPERTY TAXES - SUPPLEMENTAL - UNSECURED CURRENT YEAR</u> - Taxes collected by the County the first year property is purchased for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 1,000
<u>4061</u> <u>RPTTF - RDA SA RESIDUAL</u> - Expected ongoing residual revenue from the dissolution of the Redevelopment Agency.	\$ 75,000
<u>4110</u> <u>SALES TAX</u> - 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the Town and remitted to the Town by the State Board of Equalization.	\$ 2,445,000
<u>4115</u> <u>PROPERTY TAX IN-LIEU SALES TAXES</u> - These funds are intended to partially offset reductions in the 1% Sales Tax revenue allocation to cities and counties as a result of the State Legislature amendments known as the "Triple Flip."	\$ 685,000
<u>4130</u> <u>TRANSIENT OCCUPANCY TAX</u> - 10% tax on temporary occupancy (30 days or less) of hotel, motel, vacation home, and other similar facilities by temporary residents or visitors.	\$ 1,500,000
<u>4150</u> <u>FRANCHISE TAX</u> - This account provides for amounts received for special privileges granted by the Town in permitting the continuing use of public property for such activities as poles and lines for public utility.	\$ 958,490
- Southwest Gas Corporation fee	\$ 405,490
- Suddenlink Cable	\$ 270,000
- Liberty Energy	\$ 50,000
- Tahoe Truckee Sierra Disposal	\$ 233,000
<u>4170</u> <u>REAL PROPERTY TRANSFER TAX</u> - This tax is imposed on the transfer of real property. Counties are authorized to levy the tax at a rate of \$1.10 per \$1,000 of the sale value. The Town is then authorized to levy a tax at one-half the County rate.	\$ 150,000
 <u>INTERGOVERNMENTAL REVENUE</u>	 <u>BUDGET</u>
<u>4511</u> <u>PROPERTY TAX - IN-LIEU MOTOR VEHICLE TAX</u> - These funds are intended to partially offset reductions in the Motor Vehicle In-Lieu revenue allocation to cities and counties as a result of the State Legislature amendments known as the "Triple Flip."	\$ 1,300,000
<u>4530</u> <u>HOMEOWNER'S PROPERTY TAX RELIEF</u> - Subvention from the State due to legislative reduction of the property tax assessment base for owner-occupied residential properties.	\$ 95,000
<u>4540</u> <u>NVC PASS THRU PAYMENT</u> - Account change, pass-through payment comes direct from Nevada County since the dissolution of RDA	\$ 55,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>INTERGOVERNMENTAL REVENUE (cont.)</u>		<u>BUDGET</u>
<u>4573</u>	<u>PROP 84</u> – State funding provided by the Dept of Water Resources to implement Truckee River Water Quality Monitoring plan.	\$ 92,505
<u>4582</u>	<u>SPAY/NEUTER GRANT</u> - Provides for veterinarian costs for impounded animals, rabies testing, Town's share of the Community Spay/Neuter Program and disposal of hazardous waste.	\$ 6,000
<u>4740</u>	<u>MANDATED COSTS REIMBURSEMENT</u> - Partial reimbursement from the State for legislated programs that increase Town operating costs.	\$ 7,000
<u>OTHER REVENUE</u>		
<u>4210</u>	<u>ANIMAL LICENSES</u> - Town ordinances provide for the licensing of dogs with fees.	\$ 28,000
<u>4650</u>	<u>ANIMAL SHELTER FEES AND CHARGES</u> - This account provides for revenues received to reimburse the Town for actual costs incurred for housing animals taken to the local animal shelter facility.	\$ 12,000
<u>4410</u>	<u>INTEREST INCOME - COUNTY</u> - Interest earned on property taxes held by the County prior to payment being made to the Town.	\$ 15,000
<u>4430</u>	<u>INTEREST ON BANK DEPOSITS</u> - Represents interest earned on the bank deposits.	\$ 60,000
<u>4686</u>	<u>TOWN HALL LEASE REVENUE</u> - As of fiscal 13/14, areas of Town Hall are being leased to Sierra Business Council and Nevada County Department of Environmental Health. Continued efforts are being made to lease vacant space at Town Hall.	\$ 143,290
<u>4689</u>	<u>DEPOT LEASE RENTAL FEES</u> - Provides funds from rental of space at the depot downtown.	\$ 54,600
<u>4320</u>	<u>COURT FINES - MOVING VIOLATIONS</u> - Revenues in this account come from court fines and forfeitures levied by the courts.	\$ 280,000
<u>4620</u>	<u>POLICE DEPARTMENT SERVICES</u> - Represents primarily live scan fees for fingerprinting and report services. Also includes impound fee revenue, restitution, court time reimbursement, and property revenue.	\$ 60,000
<u>4622</u>	<u>POLICE DEPT SPECIAL EVENT REIMBURSEMENTS</u> – Represents reimbursements to the Town for the cost of police services at special events.	\$ 7,000
<u>4744</u>	<u>POST REIMBURSEMENT</u> - Provides funds through billing of Police Department POST (Police Officer Standards and Training) - mandated training costs to be reimbursed by California State. FY13/14 includes reimbursement for police academy trainee.	\$ 61,000
<u>4618</u>	<u>ADMINISTRATION – AB1600 IMPACT FEES</u> – Provides for a transfer of development impact fees based on actual staff time. Costs are allocated based on specific project Nexus calculations. Transfer to offset General Fund expenditures related to the specific development impact projects.	\$ 20,000
<u>4645</u>	<u>ENGINEERING / ENCROACHMENT FEES</u> – Provides funds from applicants to reimburse the Town for cost of Engineering services directly related to applicant's project.	\$ 40,000
<u>4761</u>	<u>CAPITAL LABOR CHARGE</u> - Charges for services of Engineering staff working on various capital improvement projects, funded by Impact, Measure A, Measure V and other non-General Fund sources.	\$ 250,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>OTHER REVENUE (cont'd)</u>		<u>BUDGET</u>
<u>4693</u>	<u>DONNER LAKE SNOW REMOVAL REIMBURSEMENT</u> – Reflects reimbursement to Department of Public Works for contracted snow removal.	\$ 25,000
<u>4694</u>	<u>PUBLIC WORKS SERVICE CHARGES - MAINT.</u> – Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$ 10,000
<u>4723</u>	<u>CHANNEL 6 SUBSCRIBER CONTRIBUTION</u> – Local cable programming grant funding provided through a \$.40 per subscriber per month contribution by Suddenlink. The pass-through of this subscriber contribution amount is located in the General Government budget.	\$ 32,000
<u>4730</u>	<u>MISCELLANEOUS REVENUE</u> - Provides for miscellaneous income not otherwise provided for such as receipt of copy fees, candidate statement fees, garnishment fees, agenda subscriptions, returned check fees, room rental fees and other services.	\$ 11,800
<u>4751</u>	<u>PROCEEDS FROM SALE OF EQUIPMENT</u> - Provides for funds received from the sale of Town surplus property.	\$ 43,500
<u>INTERFUND TRANSFERS</u>		<u>BUDGET</u>
<u>4765</u>	<u>ADMINISTRATIVE OVERHEAD CHARGES</u> - Funds transferred from the Enterprise Funds to reimburse the General Fund for administrative overhead costs.	\$ 224,578
<u>4769</u>	<u>PARKING SNOW REMOVAL</u> - Funds transferred from the Parking Fund to reimburse the General Fund for expenses incurred relative to snow removal in the paid parking spaces by the Public Works Department.	\$ 22,000
<u>4911</u>	<u>TRANSIT FACILITIES STAFF CHARGES</u> - Charge to the transit fund for Facilities Maintenance time spent maintaining transit shelters.	\$ 10,000
<u>4960</u>	<u>TRANSFER FROM COPS GRANT</u> - Transfer portion of annual allocation of COPS funding to offset the cost of two Reserve Sergeant positions in the Police Department.	\$ 58,920
<u>4966</u>	<u>TRANSFER FROM ASSET FORFEITURE FUND</u> - Transfer provides incentive pay for police dog handler	\$ 6,000
<u>COMMUNITY DEVELOPMENT – BUILDING & SAFETY</u>		<u>BUDGET</u>
<u>4606</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 4,000
<u>46xx</u>	<u>BUILDING PERMITS</u> - Fees charged to defray the cost of inspecting building construction to assure compliance with Town building codes and applicable standards.	\$ 570,000
<u>4612</u>	<u>PLAN CHECK</u> - A fee paid at the time the application is submitted to defray the cost of permit intake and Building and Safety Division plan review.	\$ 292,000
<u>4614</u>	<u>ENERGY ANALYSIS</u> - A separate energy fee for 15% of the building permit fee is collected on projects that include work on the building envelope or when commercial lighting is included in the building permit fee.	\$ 15,000
<u>4615</u>	<u>FIRE ADMINISTRATIVE FEE</u> - A portion of the Fire District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 4,000
<u>4616</u>	<u>RECORD RETENTION</u> - A fee charged to building permits that defrays the direct costs of imaging to permanently retain file information.	\$ 14,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>COMMUNITY DEVELOPMENT – BUILDING & SAFETY (cont.)</u>		<u>BUDGET</u>
<u>4617</u>	<u>REPORTS</u> - Revenue generated from subscriptions to weekly reports on building activity published by the Community Development Department.	\$ 100
<u>4618</u>	<u>PARK & REC ADMINISTRATIVE FEE</u> - A portion of the Park and Recreation District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 2,500
<u>4619</u>	<u>STREET ADMINISTRATION</u> - A portion of the residential road impact fee retained by the Building and Safety Division to defray the cost of collecting the fee.	\$ 3,000
<u>4641</u>	<u>ENCROACHMENT - BUILDING</u> - The portion of the encroachment fee retained by the Building and Safety Division for permit issuance and inspection services.	\$ 3,500
<u>4730</u>	<u>OTHER REVENUE</u> - Provides for fees charged for Town Building and Safety Division services not accounted for in any other category.	\$ 200
 <u>COMMUNITY DEVELOPMENT – PLANNING</u>		 <u>BUDGET</u>
<u>4606</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 4,000
<u>4613</u>	<u>SITE PLAN</u> - Fees charged for reviewing the proposed use at a specific land parcel to ascertain compliance with Town codes and standards.	\$ 15,000
<u>4640</u>	<u>PLAN PROCESSING FEES</u> - Fees collected from owners and developers for planning services performed by the Community Development Department.	\$ 75,000
 <u>IMPACT FEES FUND - FACILITIES</u>		 <u>BUDGET</u>
<u>4647</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 136,184
<u>4618</u>	<u>ADMIN FEES</u> - Fees charged to offset monitoring of facility impact activity and preparation of annual report.	\$ 8,539
<u>4430</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 4,200
 <u>IMPACT FEES FUND - ROADS</u>		 <u>BUDGET</u>
<u>4647</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 311,245
<u>4430</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 7,000
 <u>PARKING FUND</u>		 <u>BUDGET</u>
<u>4611</u>	<u>PARKING FEES - METER</u> – Revenues provided from paid parking via parking meters.	\$ 475,000
<u>4623</u>	<u>PARKING FEES - IN CAR METER</u> - Revenues received for preloading parking time on the in car meter.	\$ 1,000
<u>4625</u>	<u>PARKING FEES - EMPLOYEE PERMIT</u> - Revenues from the purchase of employee parking permits.	\$ 2,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>PARKING FUND (cont.)</u>		<u>BUDGET</u>
4730	<u>OTHER SOURCES OF REVENUE</u> - Recovering non-sufficient funds charges, and administrative costs associated with barricading paid parking areas for events.	\$ 125
4340	<u>FINES</u> - Fines or forfeited bail for infractions of the vehicle code.	\$ 53,300
4341	<u>FINES - DMV HOLD</u> - Unpaid parking tickets issued to CA registered vehicles are sent to DMV for a fee of \$3.00 per ticket after an internal collection effort has occurred. DMV collects the parking fine as part of the vehicle registration process and sends collected revenue to the Parking District. The collected fines include late fees. (see expenditure account 6384 for related fees)	\$ 3,750
4545	<u>HIGHWAY USE 2107-SNOW</u> - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets and for the travel lanes in public parking lots (but not the parking spaces). See expenditures in Parking operating budget.	\$ 14,447
4430	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 1,000
<u>REDEVELOPMENT SUCCESSOR AGENCY</u>		<u>BUDGET</u>
4011	<u>PROPERTY TAXES</u> – Property taxes collected by the County and distributed per AB1x26 for approved ROPS expenditures.	\$ 761,491
4420	<u>INTEREST INCOME - RDA BOND ACCOUNTS</u> - Interest earned on bond proceeds remaining in the bank.	\$ 50,000
4605	<u>DOWNTOWN NEWSRACK LEASE REVENUE</u> - Revenue collected from leasing downtown news racks at \$60 per box per year.	\$ 2,000
4736	<u>ADMINISTRATIVE COSTS REIMBURSEMENT</u> – Legislatively allowed reimbursement of costs to administer the Successor Agency which is charged with the wind-down activities of the Redevelopment Agency.	\$ 250,000
<u>SOLID WASTE FUND</u>		<u>BUDGET</u>
4572	<u>DEPT OF CONSERVATION (DOC) - RECYCLING/LITTER REDUCTION</u> - DOC Annual City/County Payment	\$ 5,000
4576	<u>USED OIL RECYCLING GRANT (63-07)</u> - Annual payment program provided by CalRecycle funds activities related to used oil and filter recycling in Truckee. Provides funding for the purchase of used oil collection containers, funnels, advertisement of certified used oil collection centers, and for the recycling of filters collected at a certified center.	\$ 5,000
4675	<u>PARCEL CHARGES</u> - Provides for parcel charge revenues generated for solid waste collection.	\$ 3,045,829
<u>STREET REVENUES</u>		<u>BUDGET</u>
4420,4430	<u>MEASURE "A" INTEREST INCOME</u> – Reflects interest earned on the balance in the Measure "A" fund.	\$ 2,500
4110	<u>MEASURE "V" SALES TAX</u> – 1/2 cent sales tax collected as a result of the Measure "V" election. The tax became effective on January 1, 2009.	\$ 1,700,000
4420,4430	<u>MEASURE "V" INTEREST INCOME</u> – Reflects interest earned on the balance in the Measure "V" fund.	\$ 20,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

4541	HIGHWAY USE 2105 - Funds received from the State which are derived from a charge on each gallon of gasoline sold and allocated to the Town on a per-capita basis to be used for maintenance of Town streets. Authorized by Proposition 111.	\$ 76,052
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STREET REVENUES (cont.)**BUDGET**

4542	HIGHWAY USE 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system construction or maintenance.	\$ 55,217
4543	HIGHWAY USE 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the Town on a per-capita basis for maintenance or construction of Town streets.	\$ 100,000
4544	HIGHWAY USE 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to Town streets.	\$ 4,000
4545	HIGHWAY USE 2107-SNOW - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets. Funding is provided based on prior year snow removal costs.	\$ 1,281,299
4550	REVENUE & TAXATION CODE 7360 - California Legislature passed ABx8 6 and ABx8 9 March 2010 authorizing R & T code 7360. Effective July 1, 2010, R & T Code 7360 replaces Proposition 42 funding with an increase in gasoline excise tax and diesel sales taxes.	\$ 230,428
4675	TOWN SPECIAL SERVICE AREAS – PARCEL CHARGES - Provides for parcel charge revenues generated by TSSA/PRD's for road maintenance, trails, and/or snow removal purposes.	\$ 766,000
4430	TOWN SPECIAL SERVICE AREAS - INTEREST INCOME – Reflects interest earned on the parcel charges collected from special service areas.	\$ 13,000

TRANSIT REVENUES**BUDGET****Transportation Development Act (TDA) funds**

4694	STA - State Transportation Act - Funds available based on allocation estimates from the State Controller's Office, administered by the Nevada County Transportation Commission, and used for operational costs associated with the Truckee Transit program.	\$ 119,688
4650	LTF - Local Transportation Fund - Transportation Development Act (TDA) funds are administered by the Nevada County Transportation Commission, are allocated based on population, and can be used for capital projects or operational expenses of the Truckee Transit program.	\$ 401,287
4515	FTA - Section 5311 - This funding source, administered by Caltrans, provides operational and capital funding associated with the Truckee Transit program. Funding allocations are based on population.	\$ 76,150
4652	CTS - Community Transit Services Fund - The CTS funds will cover operating costs to provide intracommunity public transit/paratransit services, transportation services which are exclusively used by the elderly and persons with disabilities, or capital projects including the purchase of vehicles and equipment, or local match for grant funds. CTS funds are administered by the Nevada County Transportation Commission; allocation of funds is based on population.	\$ 54,973

Fare Collections

4679	Fare Box - Retained - Fare Box revenue received by the transit contractor is paid to the Town.	\$ 25,000
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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>TRANSIT REVENUES (cont.)</u>		<u>BUDGET</u>
<u>Private Contributions, Grant Funds and Other Revenue</u>		
<u>4703</u>	<u>Donner Summit</u> - Partnership with Sugarbowl, Boreal Resort, Donner Ski Ranch, and the North Lake Tahoe Resort Association to provide a commuter shuttle service to employees and skiers between Truckee and Donner Summit. Service is free to passengers. The Town funds the portion of the route within Truckee.	\$ 87,553
<u>4745</u>	<u>Grays Crossing Annual Contribution</u> - As defined in development agreement with Grays Crossing Homeowners Association, funds to be used for transportation to Grays Crossing development. Increases each year according to a COLA adjustment.	\$ 65,539
<u>AIR QUALITY MITIGATION FUND REVENUES</u>		<u>BUDGET</u>
<u>4430</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 1,500
<u>4647</u>	<u>AIR QUALITY MITIGATION FEE</u> - Mitigation fees for large projects to offset development-generated PM10 emissions.	\$ 500
<u>CAPITAL IMPROVEMENT PROJECTS REVENUES</u>		<u>BUDGET</u>
<p>Various revenues (grants) have been applied for or are available for capital projects. The capital projects expenditures section includes individual project pages that describe the project and its funding source. The following is a summarized list of the various revenues anticipated for these projects. Please see the CIP section of the budget for additional detail on specific funding sources.</p>		
<u>AB1600 Traffic Fees</u> - These funds are available as a portion of the balance in the Impact Fees Fund. These funds are restricted to eligible road improvement projects.		\$ 1,087,000
<u>Animal Shelter Designation</u> - These funds are available to match the Humane Society's contribution to build a new animal shelter at the new Public Service Facility location. FY12/13 expenditures from this designation will deplete the designation completely, which was \$2.5 million in total.		\$ 83,980
<u>Bicycle Transportation Account Grant</u> - State funds provided for use on the Brockway Road Trail project.		\$ 600,000
<u>Building and Safety</u> - Provides funds from the Building and Safety enterprise fund for capital projects.		\$ 10,000
<u>Developer Funding</u> - These funds represent private developers' contributions to various projects.		\$ 30,000
<u>Facility Impact Fees</u> - Charges for impact on town services charged through the permit process.		\$ 387,121
<u>Federal HSIP Grant</u> - Federal funds provided for use on the Glenshire Dr/Highland avenue safety improvements project.		\$ 900,000
<u>General Fund</u> - The amount of the General Fund committed to capital improvement projects.		\$ 761,980
<u>General Fund reserves to be paid back by HSTT</u> - The amount of General Fund savings being allocated to the Humane Society for construction of the Animal Shelter. It is expected that these funds will be paid back by HSTT to the General Fund at a time yet to be determined.		\$ 1,015,867
<u>General Fund unallocated reserves</u> - The amount of General Fund savings being allocated to the Animal Shelter project. The Animal Shelter designation is being depleted as of FY12/13. This funding is over the designation amount due to the higher than expected construction costs of the building. This funding is the Town's portion of the construction overage.		\$ 931,887

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REVENUES**

<u>CAPITAL IMPROVEMENT PROJECTS REVENUES (cont.)</u>	<u>BUDGET</u>
<u>Local Transportation Facilities (LTF) Bike/Pedestrian</u> - Local funds provided by NCTC for use on the Truckee River Trail phase 3 project.	\$ 125,000
<u>Measure A Sales Tax Fund</u> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in April 1998.	\$ 2,510,000
<u>Measure V Sales Tax Fund</u> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in November 2008.	\$ 674,616
<u>NCTC Overall Work Program</u> - funds provided by the Nevada County Transportation Commission for work on the Truckee Trails and Bikeways Master Plan update.	\$ 25,000
<u>Parking District</u> - Provides funds from the Parking division enterprise fund for capital projects.	\$ 11,200
<u>River Parkways Grant</u> - State funds provided for use on the Truckee River Trail phase 3 project.	\$ 2,750,000
<u>RSTP Funding</u> - Regional Surface Transportation Program funds allocated by Nevada County Transportation Commission.	\$ 383,071
<u>SLPP Funds</u> - The State and Local Partnership Program (SLPP) funds are funded by Proposition 1B (Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006) and are for use on eligible road improvement projects.	\$ 71,000
<u>SRTS (Safe Routes to Schools) Grant</u> - State funds provided for use on the Dorchester Drive safe routes to schools project.	\$ 162,000
<u>Successor Agency Bond Funds</u> - Proceeds from the 2010 bond issuance designated for capital projects in the Redevelopment project area. Subsequent to elimination of the Redevelopment Agency, projects are included as enforceable obligations of the Successor Agency.	\$ 1,600,000
<u>Supplemental Prop 50 Grant</u> - State funding provided for use on the Trout Creek Restoration project.	\$ 717,504
<u>Truckee - SAFETEA-LU</u> - These funds represent the Town's share of the Federal SAFETEA-LU funding that was allocated to the State Route 89/UPRR Underpass (Mousehole) project. The Town's share of these funds is defined in the project's Cooperative Agreement between the Town and Caltrans.	\$ 70,000
<u>Truckee Sanitary District</u> - Funds provided for use on the Brockway Road Trail project.	\$ 95,029
<u>TSSA #1 - Tahoe Donner Funds</u> - These funds are available in the Tahoe Donner TSSA road maintenance fund.	\$ 4,126,852
<u>TSSA #5 - Glenshire/Devonshire Funds</u> - These funds are available in the Glenshire/Devonshire TSSA road maintenance fund.	\$ 1,134,632
<u>Utility Reimbursement</u> - Funding source represents reimbursement from Truckee Donner PUD for utility work that is incremental to the Glenshire Bike Lane project scope.	\$ 200,000

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2013/14 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
TOWN COUNCIL**

Fund 01 - General
 Department 01 - General Government
 Division 01 - Town Council

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Salaries - Elected Officials	18,069	18,000	18,000	18,000	0.00%	0.00%
5400	Benefits	3,299	3,700	3,708	3,708	0.00%	0.22%
	Total Personnel	21,368	21,700	21,708	21,708	0.00%	0.04%
SUPPLIES & SERVICES							
6115	Education & Training	4,317	8,000	8,000	10,100	26.25%	26.25%
6120	Employee Relations Activities	370	-	-	-	0.00%	
6305	Advertising	377	1,000	1,700	1,700	0.00%	70.00%
6325	Membership & Dues	6,592	6,650	6,650	6,650	0.00%	0.00%
6335	General Supplies	1,875	2,200	2,200	3,600	63.64%	63.64%
6338	Promotional Events/Supplies	7,260	6,500	4,000	3,000	-25.00%	-53.85%
6350	Postage, Freight & Delivery	1	150	150	150	0.00%	0.00%
6355	Printing	65	200	200	200	0.00%	0.00%
6360	Professional Services	35,435	38,950	41,950	41,950	0.00%	7.70%
6370	Telephone	0	-	1,000	1,030	3.00%	
6920	Vehicles - Mileage	664	750	750	750	0.00%	0.00%
	Total Supplies & Services	56,955	64,400	66,600	69,130	3.80%	7.34%
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	0.00%	
	TOTAL	78,323	86,100	88,308	90,838	2.86%	5.50%

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN COUNCIL**

ACTIVITY DESCRIPTION

The Town Council is composed of five members elected by the citizens of Truckee as their representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and Town Council Members also represent the Town at official functions and in relationships with other organizations.

PERSONNEL

BUDGET

<u>5011</u>	<u>SALARIES - ELECTED OFFICIALS</u> - This account provides for \$300 per month per Council Member as provided by the Government Code.	\$	18,000
<u>5400</u>	<u>BENEFITS</u> - Provides for miscellaneous Town-paid payroll taxes and workers compensation benefits.	\$	3,708

SUPPLIES and SERVICES

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for Council Members attendance at a variety of training and educational seminars as well as local meetings. Anticipated activities include: League of California Cities Mayor and Council Members Institute, League Annual Conference, League Economic Development Conference, Labor Relations Conference or Financial Management Seminar, various League Division meetings, Mayor/Manager breakfasts and miscellaneous workshops, meetings and briefings, significant involvement in Sierra Business Council type institutes and training, and Council Member lobbyist activities. This provides \$1,600 for each council member for the year.	\$	10,100
<u>6305</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$	1,700
<u>6325</u>	<u>MEMBERSHIP and DUES</u> - Provides for the Town's membership in:	\$	6,650
	- League of California Cities	\$	5,800
	- Sierra Business Council	\$	250
	- Local Government commission	\$	600
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment. Includes two ipads (\$700 each) and a presentation laptop.	\$	3,600
<u>6338</u>	<u>PROMOTIONAL EVENTS/SUPPLIES</u> - Provides an expense category for costs such as flowers, plaques, cards and other community recognition, ceremonial mementos for Council Member use at training conferences, annual Town Council photograph, board, commission and committee service awards, and ceremonial events including the preparation of the 20th Anniversary and Animal Shelter open house.	\$	3,000
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$	150

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN COUNCIL**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6355</u> <u>PRINTING</u> - Provides minor funding for special printing needs during the fiscal year.	\$ 200
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 41,950
- Utilization of a consultant for Council and Department Head team building, goal setting workshop.	\$ 10,000
- Teambuilding expenses; meals and travel for facilitator	\$ 1,000
- Sacramento legislative lobbyist costs	\$ 30,950
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges for web hosting and internet service.	\$ 1,030
<u>6920</u> <u>VEHICLE MILEAGE</u> - Provides for Council Members' mileage reimbursement for town business; \$150 annually per council member.	\$ 750

2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 02 - Town Manager

**TOWN OF TRUCKEE
 TOWN MANAGER**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	157,678	156,907	157,817	164,846	4.45%	5.06%
5400	Benefits	68,711	75,993	69,421	74,560	7.40%	-1.89%
5461,81	Deferred Compensation/RHS	10,709	10,504	9,535	17,900	87.73%	70.42%
5571	Car Allowances	8,170	8,212	8,003	8,499	6.20%	3.49%
	Total Personnel	245,269	251,616	244,776	265,806	8.59%	5.64%
SUPPLIES & SERVICES							
6115	Education & Training	2,110	4,500	4,500	5,000	11.11%	11.11%
6120	Employee Relations Activities	8,193	8,000	8,000	9,800	22.50%	22.50%
6121	Employee Incentive Program	742	200	500	500	0.00%	150.00%
6305	Advertising	-	200	200	200	0.00%	0.00%
6325	Membership & Dues	1,132	2,000	2,000	2,000	0.00%	0.00%
6335	General Supplies	2,335	1,700	1,700	1,700	0.00%	0.00%
6350	Postage, Freight & Delivery	-	250	250	250	0.00%	0.00%
6355	Printing	12	200	200	200	0.00%	0.00%
6360	Professional Services	-	4,200	4,200	2,000	-52.38%	-52.38%
6365	Publications	90	200	200	200	0.00%	0.00%
6370	Telephone	1,181	1,300	1,300	1,300	0.00%	0.00%
	Total Supplies & Services	15,795	22,750	23,050	23,150	0.43%	1.76%
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
	TOTAL	261,064	274,366	267,826	288,956	7.89%	5.32%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN MANAGER**

ACTIVITY DESCRIPTION

The Town Manager is responsible to the Town Council for administration of all Town affairs. The Manager is directly responsible for the preparation and administration of the annual budget, organization and allocation of Town resources and all matters related to staffing and personnel. The Town Manager is responsible for both assisting in policy formulation and ensuring that the policy directives of the Town Council are carried out.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 85% of the salary of the Town Manager (15% allocated to SA) and 15% of the Town Clerk salary (75% allocated to Town Clerk and 10% to SA).	\$ 164,846
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 74,560
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 17,900
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Town Manager's private vehicle on Town business (85%).	\$ 8,499

SUPPLIES and SERVICES

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for education, training seminars and workshops for the Town Manager. Training activity is anticipated to include League of California Cities Annual Conference, City Managers' Annual Conference, California Planning Roundtable Meetings, Mayor/Council Member Institute, legislative action days, quarterly Mayors/Manager meetings, quarterly meetings with local CAOs, League Division meetings, and American Planning Association Meeting.	\$ 5,000
<u>6120</u>	<u>EMPLOYEE RELATIONS ACTIVITIES</u> - Provides funding for various activities such as:	\$ 9,800
	- Holiday celebration	\$ 4,500
	- All-employee quarterly meetings	\$ 3,000
	- Employee service awards	\$ 1,800
	- New employee orientation workshops	\$ 500
<u>6121</u>	<u>EMPLOYEE INCENTIVE PROGRAM</u> - Provides funds to be distributed to individual employees of the Town as one-time incentives for extraordinary performance, services or cost savings. Incentives shall be granted at the Town Manager's discretion.	\$ 500

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN MANAGER**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6305 <u>ADVERTISING</u> - Provides for various advertising needs throughout the year.	\$ 200
6325 <u>MEMBERSHIPS and DUES</u> - Provides for memberships in professional organizations including California City Management Foundation, California Planning Roundtable and American Planning Association.	\$ 2,000
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small equipment, and small housewares items (cups, glasses, pitchers, etc.) needed to accommodate group meetings and funding for coffee and supplies for various group meetings.	\$ 1,700
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 250
6355 <u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 200
6360 <u>PROFESSIONAL SERVICES</u> - Reduction in budget as no third party facilitator will be used for department head team building workshops.	\$ 2,000
6365 <u>PUBLICATIONS</u> - Provides for subscription to miscellaneous city management publications, such as Management Information Service, etc.	\$ 200
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for Town-issued cell phones.	\$ 1,300

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2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 03 - Town Attorney

**TOWN OF TRUCKEE
 TOWN ATTORNEY**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Part-time	80,044	85,845	25,844	-	-100.00%	-100.00%
5400	Benefits	40,069	44,011	14,299	-	-100.00%	-100.00%
	Total Personnel	120,113	129,856	40,143	-	-100.00%	-100.00%
SUPPLIES & SERVICES							
6115	Education & Training	247	4,000	-	-	0.00%	-100.00%
6305	Advertising	94	150	150	150	0.00%	0.00%
6325	Membership & Dues	550	650	-	-	0.00%	-100.00%
6335	General Supplies	86	300	300	300	0.00%	0.00%
6350	Postage, Freight & Delivery	18	100	100	100	0.00%	0.00%
6355	Printing	11	100	100	100	0.00%	0.00%
6360	Contract Services - Legal	31,189	75,000	107,328	221,628	106.50%	195.50%
6365	Publications	356	400	-	-	0.00%	-100.00%
6370	Telephone	554	700	400	500	25.00%	-28.57%
	Total Supplies & Services	33,105	81,400	108,378	222,778	105.56%	173.68%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	-	3,000	-	3,000	0.00%	0.00%
	Total Capital Outlay	-	3,000	-	3,000	0.00%	0.00%
	TOTAL	153,218	214,256	148,521	225,778	52.02%	5.38%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN ATTORNEY**

ACTIVITY DESCRIPTION

The function of the Town Attorney is to serve as legal counsel to the Town in its day-to-day operations and to serve as legal advisor to the Council, Planning Commission, Town Manager and operating Departments. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions and awareness of the need for specialized attorneys and the supervision of those attorneys in the handling of Town litigation. The Town Attorney is also charged with the preparation and review of ordinances, resolutions and other legislation.

Activities for 2013/2014 include assisting the Council and staff in crafting proposed public policies and local ordinances. The Town Attorney will also assist the Town in administering any specialty legal counsel services that may be needed, and will protect the Town when litigation and threats of litigation arise. The Town is currently contracting with a private firm for Town Attorney services following the retirement of the former Town Attorney, who was a Town employee.

SUPPLIES and SERVICES

BUDGET

<u>6305</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$ 150
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides an account for any minor unexpected materials, reports or assistance that may occur during the year.	\$ 300
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 100
<u>6355</u>	<u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 100
<u>6360</u>	<u>CONTRACT SERVICES - LEGAL</u> - Provides for legal services contracted from Best Best and Krieger for Town Attorney, Andy Morris, and provides additional funding for outside attorney services of a specialized nature.	\$ 221,628
	Best, Best and Krieger, less allocation to Successor Agency	\$ 146,628
	Funding for outside attorney services	\$ 75,000
<u>6370</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$ 500

CAPITAL OUTLAY

BUDGET

<u>8005</u>	<u>FURNITURE and FIXTURES</u> – Provides for the setup of Town Attorney office.	\$ 3,000
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2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 04 - Town Clerk

**TOWN OF TRUCKEE
 TOWN CLERK**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	163,328	163,547	151,956	171,823	13.07%	5.06%
5014	Wages - Part time	8,434	-	15,909	9,965	-37.36%	
5031	Overtime - Regular Full-time	136	500	204	500	145.28%	0.00%
5400	Benefits	84,768	89,714	86,596	92,644	6.99%	3.27%
5461,81	Deferred Compensation/RHS	4,123	3,285	3,140	4,760	51.58%	44.90%
5571	Car Allowances	1,509	1,503	1,451	1,503	3.58%	0.00%
	Total Personnel	262,298	258,549	259,255	281,195	8.46%	8.76%
SUPPLIES & SERVICES							
6115	Education & Training	2,850	4,500	4,500	4,500	0.00%	0.00%
6305	Advertising	1,615	1,200	1,200	1,200	0.00%	0.00%
6325	Membership & Dues	455	650	650	650	0.00%	0.00%
6330	Document Imaging	2,407	6,500	6,500	6,500	0.00%	0.00%
6333	Software Supplies	8,105	8,000	8,000	9,000	12.50%	12.50%
6335	General Supplies	3,560	4,000	4,000	4,000	0.00%	0.00%
6350	Postage, Freight & Delivery	253	650	650	650	0.00%	0.00%
6355	Printing	30	200	200	200	0.00%	0.00%
6360	Professional Services	277	800	800	1,000	25.00%	25.00%
6361	Communication/Community Outreach	11,060	18,960	18,960	19,500	2.85%	2.85%
6370	Telephone	1,460	1,800	1,800	1,800	0.00%	0.00%
6620	Repairs & Maint. - Office Equipment	-	100	100	100	0.00%	0.00%
6735	Election Expenses	-	9,000	9,200	-	-100.00%	-100.00%
6920	Vehicles - Mileage	-	150	150	150	0.00%	0.00%
	Total Supplies & Services	32,074	56,510	56,710	49,250	-13.15%	-12.85%
CAPITAL OUTLAY							
8020	Computer Equipment	-	8,700	6,000	4,500	-25.00%	-48.28%
	Total Capital Outlay	-	8,700	6,000	4,500	-25.00%	-48.28%
	TOTAL	294,372	323,759	321,965	334,945	4.03%	3.45%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN CLERK**

ACTIVITY DESCRIPTION

The Town Clerk's office is responsible for matters relating to the official business of the Town Council and is also responsible for maintaining all official records of the Town, which includes the preparation of agenda packets and minutes for the Town Council, designated sub-committees preparation, posting/publishing of all legal notices of the Council, processing Council agreements, responding to Public Records Requests, filing official for the FPPC recording official documents, bid openings, administrative services for the Town Manager, Town Attorney and Truckee's Redevelopment Successor Agency (RSA) , website maintenance, and conducting municipal elections. The Town Clerk administers regulations relating to the Fair Political Practices Commission and Election Codes. Other duties performed by the Clerk's office include the Town newsletter and secretary to RSA and Truckee Public Financing Authority.

Objectives for 2013/2014 include: Continued efforts to simplify the filing, retention, and disposition of Town records; the continued education of staff as beneficial to the Town; the continued enhancement of the Town's communication through the website, Facebook and additional opportunities to include member of our community in decision making processes for the Town; the continued efforts to assist Nevada County with elections. We are including a position to assist both Administrative Services Department as well as the Clerks Department with Office Assistant duties of phones, mail distribution, document imaging, and community outreach.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for salaries for 75% of the Town Clerk (10% to SA and 15% to Town Manager), 100% of the Records Technician and 85% of the Administrative Secretary (15% to SA).	\$ 171,823
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for salary for a regular part time position to perform town-wide document imaging duties (approximately 960 hours).	\$ 9,965
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> – Provides funding for overtime costs.	\$ 500
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 92,644
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 4,760
<u>5571</u>	<u>CAR ALLOWANCE</u> – Provides funding for the use of the Town Clerk's private vehicle and cellular phone on Town business.	\$ 1,503

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN CLERK**

SUPPLIES and SERVICES**BUDGET**

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars and workshops for the Town Clerk, Records Technician and Administrative Secretary. Training activities anticipated include the Election and New Law Seminar, the City Clerks Association of California (CCAC) annual conference/training, records management training and regional CCAC meetings. Will continue to seek scholarships for Clerk's Certification Training.	\$ 4,500
<u>6305</u>	<u>ADVERTISING</u> - Provides for the cost of publication of all legal notices as well as publication of summaries of newly adopted and amended ordinances of the Town Council.	\$ 1,200
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership for Clerk's office personnel.	\$ 650
	- Town membership to Clerks Association of California (CCAC)	\$ 250
	- Three memberships to the International Institute of Municipal Clerks (IIMC)	\$ 400
<u>6330</u>	<u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged that are larger than 11in. X 17in.	\$ 6,500
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for annual software updates for Document Imaging system (\$8,800) and upgrades (\$200).	\$ 9,000
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office supplies and equipment.	\$ 4,000
	- General Supplies	\$ 3,000
	- Contract for document shredding (monthly and periodic for record destruction)	\$ 1,000
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 650
<u>6355</u>	<u>PRINTING</u> - Provides funding for various printing needs during the fiscal year.	\$ 200
<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - Provides for review of Records Retention Schedules and Policy Reviews.	\$ 1,000
<u>6361</u>	<u>COMMUNICATION/COMMUNITY OUTREACH</u> - Update the Town Website, video streaming Council and Planning Commission meetings, production and printing costs associated with community outreach.	\$ 19,500
	- Video Streaming of Council and Planning Commission Meetings	\$ 9,000
	- Website Maintenance and Support - LTOL and Vision Internet	\$ 6,500
	- Additional technology to facilitate outreach to community members	\$ 1,500
	- Maintenance and support of additional technology	\$ 1,500
	- Review of the records management manual and ongoing annual maintenance	\$ 1,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
TOWN CLERK**

SUPPLIES and SERVICES (cont.)**BUDGET**

<u>6370</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$ 1,800
<u>6620</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
<u>6920</u>	<u>VEHICLES - MILEAGE</u> – Provides payment to staff for use of private vehicles on Town business.	\$ 150

CAPITAL OUTLAY**BUDGET**

<u>8020</u>	<u>COMPUTER EQUIPMENT</u> – Provides for one desktop computer for the Administrative Secretary and a replacement for the minute taking laptop in Council Chambers including docking station.	\$ 4,500
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2013/14 EXPENDITURES BUDGET

TOWN OF TRUCKEE

ADMINISTRATIVE SERVICES

Fund 01 - General
 Department 01 - General Government
 Division 05 - Admin Services

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	542,920	614,253	607,660	578,989	-4.72%	-5.74%
5014	Wages - Regular Part time	53,025	-	741	6,643	796.55%	
5015	Wages - Temporary/Seasonal	3,570	-	2,798	10,800	285.97%	
5031	Overtime - Regular Full-time	3,617	500	2,108	500	-76.28%	0.00%
5400	Benefits	260,562	297,563	266,303	271,384	1.91%	-8.80%
5461,81	Deferred Compensation/RHS	10,539	9,235	10,494	12,267	16.90%	32.83%
	Total Personnel	874,234	921,551	890,104	880,584	-1.07%	-4.45%
SUPPLIES & SERVICES							
6115	Education & Training	7,750	12,000	11,000	15,500	40.91%	29.17%
6305	Advertising	1,101	1,000	1,400	1,000	-28.57%	0.00%
6325	Membership & Dues	1,105	1,665	1,300	1,530	17.69%	-8.11%
6333	Software Supplies	2,360	13,250	3,500	3,750	7.14%	-71.70%
6335	General Supplies	8,264	7,000	7,559	8,000	5.84%	14.29%
6337	IT Supplies	1,721	2,000	2,000	2,000	0.00%	0.00%
6345	Photocopying	1,217	1,000	1,500	1,000	-33.33%	0.00%
6350	Postage, Freight & Delivery	2,702	2,650	2,500	2,650	6.00%	0.00%
6355	Printing	499	1,000	750	750	0.00%	-25.00%
6360	Professional Services	52,989	44,200	43,000	44,200	2.79%	0.00%
6365	Publications	823	750	800	800	0.00%	6.67%
6370	Telephone	6,790	6,500	6,000	6,000	0.00%	-7.69%
6620	Repairs & Maint. - Office Equipment	-	500	250	500	100.00%	0.00%
6650	Small Tools - IT	79	150	150	150	0.00%	0.00%
6920	Vehicles - Mileage	207	200	150	150	0.00%	-25.00%
	Total Supplies & Services	87,607	93,865	81,859	87,980	7.48%	-6.27%
CAPITAL OUTLAY							
8020	Computer Equipment	3,262	4,800	4,800	3,600	-25.00%	-25.00%
	Total Capital Outlay	3,262	4,800	4,800	3,600	-25.00%	-25.00%
	TOTAL	965,103	1,020,216	976,762	972,164	-0.47%	-4.71%
4630	Less: Accounting Services Revenue	(51,333)	(88,000)	(44,065)	-		
		913,770	932,216	932,697	972,164	4.23%	4.29%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

ACTIVITY DESCRIPTION

The Administrative Services Department is responsible for providing general administrative support in the areas of Finance, Human Resources, Risk Management, Purchasing and Information Technology to the Town Council, Town Manager and Town Departments. This includes processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll and summarizing financial transactions in a format that allows management and Council to review fiscal performance and related departmental budget conformance. The Department establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Department works with the Town Manager to develop both proposed and final budgets. In fiscal 2011-12 the department contracted with the Truckee Donner Recreation and Parks District to provide financial and accounting services. This resulted in changing the department's staffing to accommodate the additional work as well as earning revenue from the TDRPD. That contract has since ended and staff has been adjusted accordingly.

Goals for the 2013/14 fiscal year include: further enhancements to the Annual Financial Report, prepared in-house, completion of scheduled compensation and classification study per employment contracts and further work toward the purchase and implementation of a new ERP (Enterprise Resource Planning) system (page 12-56 in the CIP section). The goals also include maintenance and replacement as needed according to the Information Technology System. Efforts will continue to enhance financial, risk management and personnel systems.

PERSONNEL**BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for the Administrative Services Director (90% - 10% to SA), one Administrative Services Manager (90% - 10% to SA), one Senior Accountant (90% - 10% to SA), one Human Resources Technician, one Information Technology Coordinator, one Accountant (90% - 10% to SA), one Accounting Technician I (reduced from two), and one Information Technology Technician.	\$ 578,989
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime costs.	\$ 500
<u>5014</u>	<u>WAGES REGULAR - PART-TIME</u> - This position provides scanning and account payable support for eight hours a week.	\$ 6,643
<u>5015</u>	<u>WAGES TEMPORARY/SEASONAL - PART-TIME</u> - Provides for one part-time I.T. Intern.	\$ 10,800
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 271,384
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 12,267

SUPPLIES and SERVICES**BUDGET**

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for staff training including attendance at a variety of training and educational seminars as well as local meetings. Training includes: the League of Cities annual conference, Governmental Finance Officers Assoc. (GFOA) training, California Society of Municipal Finance Officers (CSMFO) training, CalPERS conference, annual risk management conference, Labor Relations Institute, specific finance software training, specific information technology training to more efficiently implement recommendations and upgrades, and other miscellaneous workshops and training seminars. Each of the department's two Certified Public Accountants are required to obtain 40 hours of annual training to maintain license.	\$ 15,500
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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

<u>SUPPLIES and SERVICES (cont.)</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for costs associated with various advertising needs including publication of annual financial report in local newspaper as required by ordinance.	\$ 1,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in the Municipal Finance Officers Association, the California Public Employers Labor Relations Association, the Government Finance Officers Association, Certified Public Accountant Licenses and the International Public Management Association for Human Resources.	\$ 1,530
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for software licensing and maintenance (\$2,400) and IT software supplies (\$1,350).	\$ 3,750
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, envelopes, shredding services, small items and non-capital equipment and furniture.	\$ 8,000
<u>6337</u> <u>IT SUPPLIES</u> - Provides for disks, DVD, wires and other small IT supplies.	\$ 2,000
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 1,000
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage/ mailing costs, including mailing weekly vendor payments and various tax returns and quarterly reports.	\$ 2,650
<u>6355</u> <u>PRINTING</u> - Provides for the cost of check stock, W-2 forms, 1099 forms, business cards and personnel forms.	\$ 750
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 44,200
- Annual audit expenses	\$ 21,300
- State Controller Report preparation	\$ 2,500
- Single Audit Report preparation	\$ 2,000
- GANN Limit Report preparation	\$ 800
- Streets Report preparation	\$ 900
- Technical support for Fundware accounting system	\$ 1,300
- Management team training which may include leadership, supervision, personnel law or other topics.	\$ 3,400
- Annual participation in the Gold Country Consortium training and annual management team Human Resources training	\$ 2,000
- Bond Trustee Fees, including disclosure costs	\$ 7,600
- Background checks, report filing fees and other miscellaneous services	\$ 1,200
- Investment account custodian fees	\$ 1,200
<u>6365</u> <u>PUBLICATIONS</u> – Provides for subscriptions to various finance, human resource, payroll and IT publications.	\$ 800

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for town-issued cell phones.	\$ 6,000
6620 <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for department printer toner and maintenance and unscheduled maintenance of office equipment.	\$ 500
6650 <u>SMALL TOOLS - IT</u> - Provides for small tools needed for IT Coordinator.	\$ 150
6920 <u>VEHICLES - MILEAGE</u> - Provides for staff mileage as needed to make bank deposits, to service Public works and Facility computers, and to travel to TDRPD when a pool vehicle is not available.	\$ 150
 <u>CAPITAL OUTLAY</u>	
8020 <u>COMPUTER EQUIPMENT</u> -- Provides for the replacement of one HR Technician computer (\$1,600) and one IT Technician laptop (\$2,000).	\$ 3,600

2013/14 EXPENDITURES BUDGET

TOWN OF TRUCKEE

GENERAL GOVERNMENT

Fund 01 - General
 Department 01 - General Government
 Division 06 - General/Shared Services

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
SUPPLIES & SERVICES							
6117	Team Building - Managers	1,607	1,700	1,400	1,700	21.43%	0.00%
6120	Safety Committee	1,622	1,200	2,000	2,000	0.00%	66.67%
6315	Visitor Center Operations	173,855	164,520	165,160	167,646	1.51%	1.90%
6316	Marketing & Promotions	157,600	148,264	148,844	211,081	41.81%	42.37%
6318	Subscriber Contributions	30,416	30,000	31,200	31,200	0.00%	4.00%
6319	Channel 6 Services	7,500	8,000	8,000	8,000	0.00%	0.00%
6333	Software Supplies	10,109	14,000	14,000	22,000	57.14%	57.14%
6335	General Supplies - Town-wide Network	1,931	1,500	1,000	1,500	50.00%	0.00%
6338	Promotional Supplies	-	19,000	19,000	9,000	-52.63%	-52.63%
6345	Photocopying	12,101	14,000	12,000	12,000	0.00%	-14.29%
6360	Professional Services	35,555	30,000	30,000	86,000	186.67%	186.67%
6361	Community Development Programs	-	5,000	-	-	0.00%	-100.00%
6362	LAFCO Funding	44,567	80,406	80,511	71,193	-11.57%	-11.46%
6620	Repairs & Maint. - Office Equip.	1,213	1,818	1,800	1,800	0.00%	-0.99%
6786	Nevada County SB2557 Fee	207,207	209,279	51,010	177,000	246.99%	-15.42%
6910	Vehicles - Fuel	1,454	1,100	550	900	63.64%	-18.18%
6976	Fleet Maintenance Allocation	1,681	2,479	1,682	1,873	11.34%	-24.44%
7010	General Insurance	305,835	378,500	337,559	375,476	11.23%	-0.80%
7012	Truckee Fire Fee	182,895	188,382	188,382	174,866	-7.17%	-7.17%
7015	Self-Insured Retention	33,424	50,000	40,000	50,000	25.00%	0.00%
7016	Employee Wellness Program	19,625	12,000	12,000	12,000	0.00%	0.00%
7030	Sales Tax Audit Fees	17,432	12,000	8,152	9,000	10.40%	-25.00%
7050	Rent - Storage Units	3,060	2,000	-	-	0.00%	-100.00%
	Total Supplies & Services	1,250,501	1,375,148	1,154,250	1,426,236	23.56%	3.72%
CAPITAL OUTLAY							
8004	Emergency Operations/Services	390	1,000	1,000	1,000	0.00%	0.00%
8020	Computer Equipment	-	2,500	-	-	0.00%	-100.00%
	Total Capital Outlay	390	3,500	1,000	1,000	0.00%	-71.43%
	TOTAL	1,250,891	1,378,648	1,155,250	1,427,236	23.54%	3.52%

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

ACTIVITY DESCRIPTION

This budget account is developed to include those costs of general Town operations that fall within no specific department as well as costs that are for the benefit of all departments, such as insurance.

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6117</u> <u>TEAM BUILDING - MANAGERS</u> – Provides funding for facilitation of an annual two-day workshop for management strategic planning.	\$ 1,700
<u>6120</u> <u>SAFETY COMMITTEE</u> - Provides for Safety Committee training (i.e. CPR) and supplies including a subscription to the OSHA Compliance Advisor newsletter. Also includes incentives to encourage and reward improved safety in the workplace.	\$ 2,000
<u>6315</u> <u>VISITOR CENTER OPERATIONS</u> – This amount is for operation of the Visitor Center including management of janitorial services in the depot. Increase based on contract with Truckee-Donner Chamber of Commerce. Rent for Visitor Center space is withheld by the Town according to the terms of the lease and is included in this amount.	\$ 167,646
<u>6316</u> <u>MARKETING & PROMOTIONS</u> – Provides funding of a Tourism Business Development Program provided by the Truckee-Donner Chamber of Commerce, approved by contract with the Town Council. Increase due to terms of contract and increase in TOT revenue.	\$ 211,081
<u>6318</u> <u>SUBSCRIBER CONTRIBUTIONS</u> – Provides a pass-through amount of \$.40 per subscriber per month from SuddenLink.	\$ 31,200
<u>6319</u> <u>CHANNEL 6 SERVICES</u> – Provides for televised coverage of Council meetings, Planning Commission meetings and other broadcasts.	\$ 8,000
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for yearly licenses, support, and subscriptions for virus protection, Cisco devices, virtual software and other town-wide network software.	\$ 22,000
<u>6335</u> <u>GENERAL SUPPLIES - TOWN-WIDE NETWORK</u> - Provides for miscellaneous supplies required for Town-wide network computers.	\$ 1,500
<u>6338</u> <u>PROMOTIONAL EVENTS/SUPPLIES</u> - Provides an expense category for the preparation of the 20 150 celebration.	\$ 9,000
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for production room photocopiers. Monthly contract varies by copier/month plus overages.	\$ 12,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6360</u> <u>PROFESSIONAL SERVICES</u> – Provides funds for the following services:	\$ 86,000
- Technical support services related to the Town's telephone system and computer network to assist IT Coordinator when a specialist is required	\$ 5,000
- Disaster Recovery system fees: Monthly phone, Nevada County fee and software support	\$ 10,060
- SB 90 filings	\$ 3,000
- Administrative service fees for BeneTrac services for all Town Employees	\$ 5,600
- Employee Assistance Program (EAP)	\$ 3,600
- Third party administrator monthly fee for use of credit card via Town website	\$ 565
- Consultant services for Human Resources support training and negotiation assistance	\$ 2,175
- Compensation and classification study per MOU's	\$ 50,000
 <u>6362</u> <u>LAFCO FUNDING</u> - Provides funds for the Town's portion of the Local Agency Formation Commission (LAFCO) costs. AB 2838, effective January 1, 2001, requires that the funding for LAFCO be shared by the county, special districts and cities. This amount is the Town's share of the annual LAFCO budget.	 \$ 71,193
 <u>6620</u> <u>REPAIRS & MAINT. - OFFICE EQUIPMENT</u> - Provides funds for annual maintenance of the postage and folding machines, as well as the cost to rent the USPS postage meter.	 \$ 1,800
 <u>6786</u> <u>NEVADA COUNTY SB2557 FEE</u> – State mandated SB2557 fee paid to the County. Includes Nevada County allocation of administrative costs for property tax collection as well as State charges for collection of Sales and Motor Vehicle Taxes which are paid to the County. FY 12/13 estimated actual includes a refund from Nevada County for prior year overpaid fees. As of FY 13/14, fees are reduced by approximately \$20,000 per year ongoing.	 \$ 177,000
 <u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs of one Town pool vehicle.	 \$ 900
 <u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department for one Town pool vehicle.	 \$ 1,873

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

SUPPLIES and SERVICES (cont'd)**BUDGET**

<u>7010</u>	<u>GENERAL INSURANCE</u> - Provides funds for payment of the Town's premium deposit to the Public Agency Risk Sharing Authority of California. Insurance premiums include coverage for the following: Note: All funds going into the PARSAC accounts remain in the Town's name accruing interest and, if they are not utilized, will be returned to the Town. The increase in property insurance is due to addition of Town facilities (new Public Service Facility) as well as CPI increase to property values. Liability insurance increase based on PARSAC estimated coverage costs which are affected by pool results.	\$ 375,476
	- Liability Insurance	\$333,426
	- Property Insurance	\$ 40,700
	- Employee Bonding	\$ 1,350
<u>7012</u>	<u>TRUCKEE FIRE FEE</u> - Provides for a Town payment of wild land fire protection services as required by LAFCO. Adjusted each year by CPI. Decrease in premium is designated for future rate increases. See Fund Balance designations on page 2-4.	\$ 174,866
<u>7015</u>	<u>SELF-INSURED RETENTION</u> - Provides for payment of deductible portion of claims. This is in addition to a \$75,000 Self-Insured Retention balance in reserves as required by PARSAC.	\$ 50,000
<u>7016</u>	<u>EMPLOYEE WELLNESS PROGRAM</u> - Provides for payment of a wellness fair and various wellness workshops.	\$ 12,000
<u>7030</u>	<u>SALES TAX AUDIT FEES</u> - Provides for sales tax audit fees payments to HdL Companies. Annual fee is \$3,900 plus a 25% commission for additional sales tax revenues generated as a result of audit services. This amount is offset by additional revenues.	\$ 9,000

CAPITAL OUTLAY**BUDGET**

<u>8004</u>	<u>EMERGENCY OPERATIONS/SERVICES</u> - Provides funds for supplies and equipment for the Emergency Operations Center.	\$ 1,000
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2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 01 - Engineering

**TOWN OF TRUCKEE
 ENGINEERING**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	547,070	523,102	530,187	566,251	6.80%	8.25%
5015	Wages - Temporary/Seasonal	4,817	5,000	3,320	8,000	140.94%	60.00%
5400	Benefits	256,004	262,663	244,683	259,354	6.00%	-1.26%
5461,81	Deferred Compensation/RHS	12,155	11,633	12,925	16,109	24.64%	38.48%
5571	Car Allowances	3,252	3,240	3,183	4,092	28.55%	26.30%
	Total Personnel	823,298	805,639	794,298	853,806	7.49%	5.98%
SUPPLIES & SERVICES							
6110	Uniforms	95	150	150	150	0.00%	0.00%
6115	Education & Training	453	7,000	7,000	10,000	42.86%	42.86%
6305	Advertising	125	100	100	100	0.00%	0.00%
6310	Communications Equip Maint	-	100	-	-	0.00%	-100.00%
6325	Membership & Dues	1,150	1,500	1,500	1,500	0.00%	0.00%
6333	Software Supplies	14,190	7,050	8,500	8,500	0.00%	20.57%
6335	General Supplies	3,603	2,000	3,000	3,000	0.00%	50.00%
6340	Permits, Licenses & Fees	-	100	100	100	0.00%	0.00%
6350	Postage, Freight & Delivery	177	300	100	300	200.00%	0.00%
6355	Printing	635	300	100	300	200.00%	0.00%
6360	Professional Services	12,937	20,000	20,000	20,000	0.00%	0.00%
6361	Prof Svcs - Water Quality Monitoring	43,893	93,820	140,130	92,505	-33.99%	-1.40%
6362	Storm Water Management Plan	11,600	15,000	15,000	15,000	0.00%	0.00%
6365	Publications	346	300	150	300	100.00%	0.00%
6370	Telephone	5,812	6,000	6,000	6,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	-	100	100	100	0.00%	0.00%
6650	Small Tools	594	500	500	500	0.00%	0.00%
6910	Vehicles - Fuel	1,920	2,600	2,000	2,400	20.00%	-7.69%
6920	Vehicles - Mileage	-	300	300	300	0.00%	0.00%
6970	Vehicles & Equip - R & M	-	100	100	100	0.00%	0.00%
6976	Fleet Maintenance Allocation	3,891	2,670	3,893	3,746	-3.77%	40.30%
6980	Signal Maintenance	11,584	10,000	14,000	22,000	57.14%	120.00%
	Total Supplies & Services	113,006	169,990	222,723	186,901	-16.08%	9.95%
CAPITAL OUTLAY							
8020	Computer Equipment	1,585	2,000	1,540	2,000	29.87%	0.00%
8034	Fleet Replacement Fund	3,900	3,900	3,900	3,900	0.00%	0.00%
	Total Capital Outlay	5,485	5,900	5,440	5,900	8.46%	0.00%
	SUB-TOTAL	941,789	981,529	1,022,461	1,046,607	2.36%	6.63%
Less Offsetting Revenues:							
4761	Capital Labor Charge	(408,068)	(275,000)	(250,000)	(250,000)	0.00%	-9.09%
4573	Water Quality Monitoring Reimbursement	-	(93,820)	(140,130)	(92,505)	0.00%	-1.40%
	TOTAL	533,721	612,709	632,331	704,102	11.35%	14.92%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

ACTIVITY DESCRIPTION

The Public Works Director/Town Engineer (PWD/TE) is responsible for supervision and preparation of project plans for the Town; liaison between Town and other agencies on engineering matters; implementation of the Capital Improvement Plan; review and approval of maps, encroachment permits and improvement plans; advisor to the Planning Commission and Town Council on traffic, drainage and other engineering matters; and designates the signing and marking of Town streets for traffic safety. The PWD/TE also assists Community Development in the review of land use development projects.

Departmental goals for 2013/14 include the following: complete the road maintenance projects as outlined in the Pavement Maintenance Program; begin construction of Phase 3b of the Legacy Trail Project; continue to design the Brickelltown Streetscape Project; continue to design the Mousehole Project; continue to work with the community and developers on the Railyard Development Project; begin construction of the Tahoe Donner Trail Project; continue to design Reach 1 of the Trout Creek Restoration Project; design and construct the Brockway Road Trail Project; begin construction of the Glenshire Drive Reconstruction Project; construct HSIP Grant funded improvements at the Glenshire Drive/Highland Avenue intersection; construct SRTS Grant funded improvements near the Glenshire Elementary School; coordinate the installation of utilities within the Town right-of-way; coordinate the encroachments of all utilities, as well as the encroachments of new building construction; provide construction inspection services for all private construction performed in the right-of-way and onsite grading and drainage work performed; provide technical assistance to the Community Development Department and the Public Works Department; continue management of traffic speed studies and signage; ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated storm water management plan, implementation of water quality monitoring plan, and management of Proposition 50 Grant and Proposition 84 Grant requirements.

Due to the downturn in the economy, staffing resources spent by the division on private development projects has decreased as compared to previous years. However, the division has reallocated these staffing resources by increasing our effort toward the implementation of the Capital Improvement Plan, particularly capital projects funded by grants and Truckee's Redevelopment Successor Agency (SA). Staff will continue working on bond funded projects for the SA, assuming those funds remain available. Staff resources have also increased in the pursuit of grant funding for capital projects and in the management of grant funding received. The division continues to use outside consultants for the design of the larger capital projects, while the management of these various capital projects has been spread out more among the division staff.

The Engineering Assistant position will remain un-filled for FY13/14. Although currently vacant, the Engineering Technician position will be budgeted as a full time position for FY13/14. Engineering staff time will continue to be billed to non-General Fund capital improvement projects for reimbursement. The reimbursement will be recorded as General Fund revenue but it is shown on the engineering expenditure page to illustrate the decrease in staffing costs paid by the General Fund. In addition, consultant and engineering staff time associated with Proposition 84 Grant funding for water quality monitoring will be tracked to illustrate the decrease in costs paid by the General Fund.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES-REGULAR FULL TIME</u> - Provides for the Public Works Director/Town Engineer (60%); two (2) Senior Engineers; two (2) Associate Engineers; Engineering Technician (currently vacant) and Administrative Secretary (26%).	\$	566,251
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for temporary positions to assist with summer construction inspection, development of engineering standards, and day-to-day technical support for the Engineering Division. Also provides for seasonal staff work on storm water management projects.	\$	8,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

PERSONNEL (cont.)**BUDGET**

<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	259,354
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	16,109
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Public Works Director/Town Engineer's private vehicle on Town business (60%).	\$	4,092

SUPPLIES & SERVICES

<u>6110</u>	<u>UNIFORMS</u> - Provides replacement uniforms for engineering personnel as needed.	\$	150
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for staff training including the League of California Cities (LCC) Annual Conference, the League Public Works Conference and educational seminars sponsored by the American Public Works Association, the Institute of Traffic Safety (ITS, California) and in AutoCAD.	\$	10,000
<u>6305</u>	<u>ADVERTISING</u> - Provides for public hearing notices or other legal notices required for various public works related projects and activities.	\$	100
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for the PWD/TE's, Senior Engineers' and Associate Engineers' membership in the American Public Works Association, American Society of Civil Engineers and Tahoe Truckee Engineers Association. Also provides license renewal for the CE and TE licenses during renewal years.	\$	1,500
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license, 20% of the maintenance and support costs for Permits Plus, AutoCad maintenance, and ArcGIS maintenance.	\$	8,500
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items, and equipment.	\$	3,000
<u>6340</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for county recording fees as necessary.	\$	100
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and special delivery costs.	\$	300
<u>6355</u>	<u>PRINTING</u> - Provides for the cost of printing miscellaneous forms and engineering standards. Also provides for photocopying of plans as needed.	\$	300
<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - Provides for contract engineering inspectors for utility encroachment inspections and private development inspections (note: costs for construction inspectors are offset by construction inspection fees). Also provides for outside survey, traffic and design services not related to specific capital improvement projects and on-call grant related services.	\$	20,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6361</u> <u>PROFESSIONAL SERVICES - WATER QUALITY MONITORING</u> - Truckee River Water Quality Monitoring Plan Phase 1 (TRWQMP). Tasks will likely include collection of water samples in area drainages and tributaries; lab analysis and data compilation of water samples; and visual inspections of local watershed. Proposition 84 Grant funding was awarded in FY11/12 and is expected to fund monitoring expenditures for 3 years, 13/14 is the final year of grant funding.	\$ 92,505
<u>6362</u> <u>STORM WATER GENERAL PERMIT</u> – Starting July 1, 2013, the town will be under the new National Pollutant Discharge Elimination System (NPDES) Phase 2 General Permit for Small Municipal Separate Storm Sewer Systems (MS4s). This budget item provides for anticipated costs associated with the preparation and implementation of the new permit, including potentially some consultant service and the purchase of monitoring equipment. Provides for permit fees of approximately \$7,300 per year. Provides for public education/outreach by the Town as well as in cooperation with the Sierra Watershed Education Partnerships (SWEP). Also provides for the cost of material hand-outs, such as pet waste bags, seeds and brochures.	\$ 15,000
<u>6365</u> <u>PUBLICATIONS</u> - Provides for reference manuals from sources such as Caltrans, Lahontan, or Engineering News Record.	\$ 300
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 6,000
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
<u>6650</u> <u>SMALL TOOLS</u> – Provides for purchase of miscellaneous tools needed for field work.	\$ 500
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs for the Engineering vehicles.	\$ 2,400
<u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides for private vehicle mileage not covered by car allowance.	\$ 300
<u>6970</u> <u>VEHICLES - REPAIR & MAINTENANCE</u> - Provides for Engineering vehicle repair costs.	\$ 100
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 3,746
<u>6980</u> <u>SIGNAL MAINTENANCE</u> - Provides power usage and maintenance for three signals, two stop lights and various other street lights. The budget has been increased this year due to scheduled maintenance at the following three intersections; Donner Pass Road & Northwoods Boulevard, Donner Pass Road & State Route 89 south and Brockway Road and Palisades Drive.	\$ 22,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

CAPITAL OUTLAY

<u>8020</u>	<u>COMPUTER EQUIPMENT</u> - Provides for upgrade of one Senior Engineer computer.	\$	2,000
<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	3,900

OTHER

<u>4761</u>	<u>CAPITAL LABOR CHARGE</u> - Funding from non-General Fund sources for charges for services of Engineering staff working on various CIP projects.	\$	(250,000)
<u>4573</u>	<u>WATER QUALITY MONITORING REIMBURSEMENT</u> - Funding provided by Proposition 84 Grant for consultant and engineering staff charges to work on water quality monitoring.	\$	(92,505)

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2013/14 EXPENDITURES BUDGET

TOWN OF TRUCKEE

PW MAINTENANCE

Fund 01 - General
 Department 03 - Public Works
 Division 02 - Maintenance

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	671,848	592,282	617,969	622,265	0.70%	5.06%
5015	Wages - Temporary/Seasonal	35,616	20,400	19,142	40,800	113.15%	100.00%
5021	Standby Pay	93	1,000	408	1,000	145.28%	0.00%
5031	Overtime - Regular Full-time	4,737	4,500	4,620	4,500	-2.60%	0.00%
5035	Overtime - Temporary/Seasonal	281	1,000	418	2,000	378.48%	100.00%
5400	Benefits	341,788	320,414	352,531	343,457	-2.57%	7.19%
5461,81	Deferred Compensation/RHS	2,293	1,353	5,078	3,148	-38.00%	132.77%
5571	Car Allowance	542	540	531	660	24.40%	22.22%
	Total Personnel	1,057,197	941,489	1,000,695	1,017,830	1.71%	8.11%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	7,080	6,000	6,000	6,000	0.00%	0.00%
6115	Education & Training	14,520	12,000	12,000	12,000	0.00%	0.00%
6120	Safety Supplies	9,639	7,000	7,000	7,000	0.00%	0.00%
6305	Advertising	568	2,300	1,800	2,300	27.78%	0.00%
6310	Communications System Maintenance	11,932	8,700	8,700	13,000	49.43%	49.43%
6325	Membership & Dues	2,656	2,800	2,800	2,800	0.00%	0.00%
6333	Software Supplies	2,975	4,500	4,500	4,500	0.00%	0.00%
6335	General Supplies	5,668	7,000	7,000	9,100	30.00%	30.00%
6336	Janitorial Supplies	2,417	1,500	2,700	2,500	-7.41%	66.67%
6340	Permits, Licenses & Fees	1,172	1,500	2,900	2,500	-13.79%	66.67%
6345	Photocopying	132	1,000	600	1,000	66.67%	0.00%
6350	Postage, Freight & Delivery	54	200	100	200	100.00%	0.00%
6355	Printing	70	500	100	500	400.00%	0.00%
6360	Professional Services	11,692	18,000	18,034	18,000	-0.19%	0.00%
6365	Publications	-	1,000	600	1,000	66.67%	0.00%
6370	Telephone	5,317	7,300	7,300	7,300	0.00%	0.00%
6610	Repair & Maint - Buildings	2,879	1,500	1,500	1,500	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	-	750	750	750	0.00%	0.00%
6650	Small Tools	7,651	5,000	5,000	5,000	0.00%	0.00%
6710	Road Oils	26,241	22,000	28,619	22,000	-23.13%	0.00%
6715	Accidents & Damage	213	1,000	1,314	1,000	-23.88%	0.00%
6720	Aggregate Products	14,099	12,000	12,000	12,000	0.00%	0.00%
6725	Patch Materials	18,175	21,000	24,000	22,800	-5.00%	8.57%
6750	Signs	20,329	25,000	25,000	22,000	-12.00%	-12.00%
6755	Landfill & Refuse Services	3,816	5,500	5,500	5,500	0.00%	0.00%
6760	Striping	41,232	45,000	45,000	45,000	0.00%	0.00%
6770	Guardrails	7,874	5,400	5,400	5,400	0.00%	0.00%
6771	Bridges	-	2,000	2,000	2,000	0.00%	0.00%
6772	Grates	880	3,600	3,600	3,600	0.00%	0.00%
6773	Markers	1,228	2,000	2,345	2,000	-14.71%	0.00%
6774	Erosion Control	3,451	8,000	8,000	8,000	0.00%	0.00%
6780	Culvert Pipe	-	4,000	2,800	4,000	42.86%	0.00%
6790	Physicals/Background Checks	1,535	2,500	1,500	2,500	66.67%	0.00%
6910	Vehicles - Fuel	93,124	80,000	77,000	94,000	22.08%	17.50%
6960	Vehicles & Equip - Rental	228	5,000	5,000	18,000	260.00%	260.00%
6970	Vehicles & Equip - R & M	32	-	-	-	0.00%	0.00%
6976	Fleet Maintenance Allocation	255,021	183,384	253,713	263,325	3.79%	43.59%
6979	Hazardous Waste Disposal/Recycling	3,297	5,000	5,000	5,000	0.00%	0.00%
7050	Storage Unit	1,805	-	-	-	0.00%	0.00%
	Total Supplies & Services	578,999	520,934	597,175	635,075	6.35%	21.91%
CAPITAL OUTLAY							
8020	Computer Equipment	996	2,000	1,474	2,100	42.47%	5.00%
8030	Communications Equipment	1,241	-	-	-	0.00%	0.00%
8034	Fleet Replacement Fund	212,616	212,616	212,616	212,616	0.00%	0.00%
8035	Machinery and Equipment	26,322	21,800	14,055	18,800	33.76%	-13.76%
	Total Capital Outlay	241,174	236,416	228,145	233,516	2.35%	-1.23%
	SUB - TOTAL	1,877,371	1,698,839	1,826,016	1,886,422	3.31%	11.04%
4694	Less: Public Works Special Event Reimbursements	(10,774)	(10,000)	(5,100)	(10,000)	0.00%	0.00%
	TOTAL	1,866,597	1,688,839	1,820,916	1,876,422	3.05%	11.11%

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TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE

ACTIVITY DESCRIPTION

The Public Works Maintenance Department is responsible for keeping the Town's infrastructure safe for the traveling public. The department maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, striping of parking stalls and crosswalks, stenciling of streets, and maintenance of 4,247 signs. Of the 141 centerline miles, the Town has over 283 ditch miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, and re-establishing drainage ditches on a continuing basis and are reflective of NDPEs Permit requirements mandated by the State of California. The Maintenance budget includes all expenditures in the Public Works Department, except for those supplies and services directly related to snow removal and fleet maintenance.

The 2013/2014 budget will continue to provide for anticipated service and supply needs resulting from the move to the Public Service Center. Changes will be noted on each account. The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. Wages for full-time employees will be distributed to reflect 60% to Maintenance and 40% to Snow.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for Public Works Director/Town Engineer (10%), one (1) Street Maintenance Manager, thirteen (13) Maintenance Worker II's, three (3) Senior Maintenance Workers, and one (1) Administrative Secretary. All full-time employees budgeted in this account are for 60% of the year, unless otherwise noted. All other time is budgeted in the Snow Removal budget.	\$	622,265
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for funding of four (4) Maintenance Worker I's to assist personnel with summer maintenance duties, filling in for vacations, sick days, etc. Increase of two (2) summer maintenance workers; the first reflects return to regular staffing level and the second would assist with community special events under current policy.	\$	40,800
<u>5021</u>	<u>STANDBY PAY</u> - Provides standby pay associated with additional personnel needs during holidays.	\$	1,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for maintenance personnel as may be needed for completion of maintenance projects and coverage on holidays and for the 35+/- special events requiring Public Works personnel.	\$	4,500
<u>5035</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Required for emergency situations that require traffic control.	\$	2,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	343,457
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	3,148
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (10%).	\$	660

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES</u>	<u>BUDGET</u>
6110 <u>CLOTHING and UNIFORMS</u> - Provides for 60% of the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per two years per person.	\$ 6,000
6115 <u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Public Works personnel including OES, HazMat and respirator training; comprehensive OSHA programs; IVES Train the Trainer/heavy equipment certification; NPDES training as defined by the State of California; and, IMSA Work Zone Safety certification.	\$ 12,000
6120 <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights, respirator cartridges, ear plugs, fall prevention harnesses, gloves and ANSI approved safety vests.	\$ 7,000
6305 <u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information, which may be needed throughout the year.	\$ 2,300
6310 <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 60% funding of service contract and yearly radio replacement equipment. Increase due to increased cost of new service contract and Radio Replacement Program.	\$ 13,000
6325 <u>MEMBERSHIP and DUES</u> - Provides for memberships in the APWA, IMSA, MSA, etc., and Underground Service Alert.	\$ 2,800
6333 <u>SOFTWARE SUPPLIES</u> - Provides for ESRI and Cartegraph licensing/maintenance fees and RealQuest licensing. Includes cost for one (1) additional ESRI Stand Alone License.	\$ 4,500
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items. Increase reflects 60% of a one-time purchase of five (5) ipads (5 x \$700 ea. X 60% for \$2,100) for staff for documenting outside history, maintenance and incidents.	\$ 9,100
6336 <u>JANITORIAL SUPPLIES</u> – Provides for shop supplies needed for maintenance purposes at the Public Works Yard. Increase reflects purchase of environmentally safe shop floor cleaning supplies.	\$ 2,500
6340 <u>PERMITS, LICENSES and FEES</u> – Provides for 60% of hazardous material permitting required at the Public Service Center from Nevada County Environmental Health. Also provides funds for air compressor licensing. Increase reflects 33% for State Water Resource Control Board permit.	\$ 2,500
6345 <u>PHOTOCOPYING</u> - Provides for copying services as needed.	\$ 1,000
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 200
6355 <u>PRINTING</u> - Provides for various forms printing within the Public Works department.	\$ 500
6360 <u>PROFESSIONAL SERVICES</u> - Provides funds for miscellaneous contractor services for roadway maintenance items requiring specialty equipment, skills, or personnel, which are beyond the scope of existing public works resources.	\$ 18,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6365 <u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Public Works publications, such as Uniform Construction Standards, etc.	\$ 1,000
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones and internet accounts.	\$ 7,300
6610 <u>REPAIR and MAINTENANCE -BUILDINGS</u> – Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,500
6620 <u>REPAIR and MAINTENANCE-OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 750
6650 <u>SMALL TOOLS</u> - Provides for tools for maintenance crews, including hand tools, shovels and rakes.	\$ 5,000
6710 <u>ROAD OILS</u> - Provides for street patching and crack sealing maintenance materials.	\$ 22,000
6715 <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during maintenance operations.	\$ 1,000
6720 <u>AGGREGATE PRODUCTS</u> – Provides base rock, concrete and other aggregate products for routine street maintenance and drainage structures.	\$ 12,000
6725 <u>PATCH MATERIALS</u> - Provides for an estimated 300 tons of asphalt to be utilized by maintenance crews during the year for patching. Increase due to product price increase.	\$ 22,800
6750 <u>SIGNS</u> - Provides for replacement of cones, delineators, construction, maintenance, street and regulatory signs and hardware.	\$ 22,000
6755 <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno, NV.	\$ 5,500
6760 <u>STRIPING</u> - Provides for paint and related materials for re-marking parking stalls, crosswalks, stop bars and turn pocket stencilling, as well as centerline striping.	\$ 45,000
6770 <u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails. Costs are shared, 60% in summer and 40% in winter.	\$ 5,400
6771 <u>BRIDGES</u> - Provides funds for minor bridge repairs.	\$ 2,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>6772</u>	<u>GRATES</u> - Provides 60% of funds to purchase grates.	\$ 3,600
<u>6773</u>	<u>MARKERS</u> - Provides funds to purchase delineators for marking road sections and cross culverts.	\$ 2,000
<u>6774</u>	<u>EROSION CONTROL</u> – This account provides for purchase of straw bales, silt fence and other erosion control devices to be used during various drainage projects and to comply with potential NPDES Permit requirements.	\$ 8,000
<u>6780</u>	<u>CULVERT PIPE</u> - Provides materials for repairing or improving minor drainage systems.	\$ 4,000
<u>6790</u>	<u>PHYSICALS/BACKGROUND CHECKS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, and PFT testing for respirator program. Audiometric testing may be required.	\$ 2,500
<u>6910</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on road maintenance activities. Increase reflects using higher per-gallon cost for fuel estimation.	\$ 94,000
<u>6960</u>	<u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of equipment as needed during the fiscal year. Increase to cover 2-3 months of tractor rental.	\$ 18,000
<u>6976</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 263,325
<u>6979</u>	<u>HAZARDOUS WASTE DISPOSAL/ RECYCLING</u> – Provides for the cost of restocking of HazMat supplies and disposing of hazardous material waste.	\$ 5,000
 <u>CAPITAL OUTLAY</u>		 <u>BUDGET</u>
<u>8020</u>	<u>COMPUTER EQUIPMENT</u> – Provides funds for 60% of one (1) computer CPU (no monitor); and, one (1) Trimble Juno Mobile GPS device for the mapping of Town assets.	\$ 2,100
<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 212,616
<u>8035</u>	<u>MACHINERY & EQUIPMENT</u> - Provides funds for the purchase of one (1) double wall 240 gallon portable waste oil tank for used SS-1 oils (\$2,600); one (1) replacement welder (\$8,700) and one (1) replacement portable compressor (\$7,500) for signs service truck.	\$ 18,800
 <u>OTHER</u>		
<u>4730</u>	<u>PUBLIC WORKS SPECIAL EVENT REIMB.</u> – Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$ (10,000)

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2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division

**TOWN OF TRUCKEE
 SNOW REMOVAL**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	287,493	413,089	371,182	434,317	17.01%	5.14%
5015	Wages - Temporary/Seasonal	188,691	161,737	148,269	136,908	-7.66%	-15.35%
5016	Wages - Readiness	-	25,574	9,330	36,154	287.49%	41.37%
5021	Standby Pay	3,827	3,000	2,296	3,000	30.66%	0.00%
5026	Readiness - Standby	-	30,000	22,250	30,000	34.83%	0.00%
5031	Overtime - Regular Full-time	39,487	110,000	53,462	110,000	105.76%	0.00%
5035	Overtime - Temporary/Seasonal	8,572	28,973	19,940	23,705	18.88%	-18.18%
5036	Overtime - Readiness	-	13,169	714	18,437	2483.64%	40.00%
5400	Benefits	185,226	274,823	204,452	280,693	37.29%	2.14%
5461,81	Deferred Compensation/RHS	929	1,391	3,689	3,126	-15.27%	124.67%
5571	Car Allowance	542	756	730	924	26.52%	22.22%
	Total Personnel	714,767	1,062,511	836,313	1,077,264	28.81%	1.39%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	4,280	4,000	4,000	4,000	0.00%	0.00%
6115	Education & Training	3,077	4,000	4,000	4,000	0.00%	0.00%
6120	Safety Supplies	1,557	1,200	1,200	1,200	0.00%	0.00%
6305	Advertising	1,158	3,000	3,000	3,000	0.00%	0.00%
6310	Communications System Maintenance	7,980	6,000	6,000	8,500	41.67%	41.67%
6311	Comm. System Maint - GPS	22,039	22,000	22,000	22,000	0.00%	0.00%
6333	Software Supplies	2,093	3,000	3,000	3,100	3.33%	3.33%
6335	General Supplies	4,264	4,000	4,000	5,400	35.00%	35.00%
6336	Janitorial Supplies	2,078	1,500	2,700	3,000	11.11%	100.00%
6340	Permits, Licenses & Fees	779	1,500	2,000	2,000	0.00%	33.33%
6345	Photocopying	132	750	400	750	87.50%	0.00%
6350	Postage, Freight & Delivery	-	100	50	100	100.00%	0.00%
6355	Printing	26	500	100	500	400.00%	0.00%
6360	Professional Services	38,777	60,000	40,000	60,000	50.00%	0.00%
6361	Professional Services - Contract Areas	83,960	170,000	103,969	170,000	63.51%	0.00%
6362	Professional Services - Hwy 89 Gridlock	2,261	10,000	3,500	10,000	185.71%	0.00%
6370	Telephone	4,207	2,500	2,000	2,500	25.00%	0.00%
6610	Repair & Maint - Buildings	985	1,500	1,500	1,500	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	-	500	500	500	0.00%	0.00%
6650	Small Tools	2,190	2,500	2,500	2,500	0.00%	0.00%
6715	Accidents & Damage	4,296	10,000	25,000	10,000	-60.00%	0.00%
6725	Patch Materials	1,182	3,000	3,000	3,000	0.00%	0.00%
6730	De-Icing Materials	28,210	60,000	50,000	70,000	40.00%	16.67%
6740	Snow Stakes	22,555	18,000	19,000	21,000	10.53%	16.67%
6750	Signs	8,980	8,500	8,500	8,500	0.00%	0.00%
6755	Landfill & Refuse Services	4,737	3,500	3,500	3,500	0.00%	0.00%
6770	Guardrails	-	3,600	3,600	3,600	0.00%	0.00%
6772	Grates	-	2,400	2,400	2,400	0.00%	0.00%
6790	Physicals/Background Checks	5,847	7,000	5,462	7,000	28.16%	0.00%
6910	Vehicles - Fuel	104,011	243,000	207,000	255,000	23.19%	4.94%
6960	Vehicles & Equip - Rental	-	10,000	-	10,000	0.00%	0.00%
6971	Veh & Equip - R & M - Chains	40,770	28,000	32,841	28,000	-14.74%	0.00%
6972	Veh & Equip-R&M-Cutting Edges	32,660	20,000	23,300	20,000	-14.16%	0.00%
6976	Fleet Maintenance Allocation	451,095	502,566	448,707	501,807	11.83%	-0.15%
6979	Hazardous Waste Disposal/Recycling	1,921	3,000	3,000	3,000	0.00%	0.00%
7050	Storage Unit	1,805	-	-	-	0.00%	
	Total Supplies & Services	889,908	1,221,116	1,041,728	1,251,357	20.12%	2.48%
CAPITAL OUTLAY							
8020	Computer Equipment	982	1,300	982	1,340	36.39%	3.08%
8034	Fleet Replacement Fund	531,591	531,591	531,591	531,591	0.00%	0.00%
8035	Machinery and Equipment	10,496	50,000	8,900	10,500	17.98%	-79.00%
	Total Capital Outlay	543,070	582,891	541,473	543,431	0.36%	-6.77%
	SUB - TOTAL	2,147,745	2,866,519	2,419,515	2,872,052	18.70%	0.19%
4693	Less: Donner lake Snow Removal Revenue	(14,079)	(20,000)	(20,000)	(20,000)	0.00%	0.00%
	TOTAL	2,133,666	2,846,519	2,399,515	2,852,052	18.86%	0.19%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

ACTIVITY DESCRIPTION

Town crews perform snow removal operations during storm periods and clean-up operations of roads and facilities on an ongoing basis during the entire winter season. Sand and de-icing materials are also applied to streets during storms or icy conditions to increase traffic safety. Street sweeping is performed as often as weather permits during the winter months both for dust control purposes and to reduce storm drain clean-up during the summer season. Sweeping is an essential component of the newly adopted Storm Water Management Program (SWMP). Crews also remove snow/ice from bridges, guardrails, assorted sidewalks in and adjacent to the multiple round-about throughout Town.

The 2013/2014 budget will continue to provide funds for anticipated service and supply needs resulting from the move to the Public Service Center. Changes will be noted by account. The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. Based on the last six years, wages for full-time employees will be distributed to reflect 60% to Maintenance and 40% to Snow.

PERSONNEL**BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for Public Works Director/Town Engineer (14%), one (1) Street Maintenance Manager, thirteen (13) Maintenance Worker II's, three (3) Senior Maintenance Workers; and one (1) Administrative Secretary. All full-time employees budgeted in this account are for 40% of the year, unless otherwise noted. During the balance of the year, wages for the permanent personnel are budgeted in the Maintenance budget.	\$	434,317
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for estimated Temporary Street Maintenance Worker II staff of nine (9) regulars and four (4) storms only to assist with snow removal activities.	\$	136,908
<u>5016</u>	<u>WAGES - READINESS</u> - Provides funding for an estimated Readiness Temporary Street Maintenance Worker II staff of seven (7) to assist with snow removal activities.	\$	36,154
<u>5021</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$	3,000
<u>5026</u>	<u>STANDBY PAY - READINESS</u> - Provides compensation to hourly Readiness personnel who remain available for call out for a 12 week duration. Employee wages are calculated per Readiness employee at \$500 per week for 12 weeks each.	\$	30,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for estimated costs of overtime for regular employees. During heavy snow conditions, work crews are changed to 12-hour continuous work shifts in order to adequately cover snow removal routes.	\$	110,000
<u>5035</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Provides for anticipated overtime from 12-hour shift requirements.	\$	23,705
<u>5036</u>	<u>OVERTIME - READINESS</u> - Provides for anticipated overtime for Readiness employees from 12-hour shift requirements.	\$	18,437
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	280,693

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>5461,81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 3,126
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides funds for a 10% share of the use of the Public Works Director/Town Engineer's private vehicle on Town business.	\$ 924
<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6110</u> <u>CLOTHING and UNIFORMS</u> - Provides for 40% funding of winter jackets, insulated bib overalls and rain gear.	\$ 4,000
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for employee training related to winter operations including IVES Train the Trainer and loader certifications.	\$ 4,000
<u>6120</u> <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights and gloves.	\$ 1,200
<u>6305</u> <u>ADVERTISING</u> - Provides funds for advertising to fill temporary job positions and various contract services such as Prosser Lakeview Snow Removal Contract bid, Gridlock contractors and other winter-related services.	\$ 3,000
<u>6310</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 40% funding of service contract, the purchase of necessary radio equipment and radio replacements. Increase due to increased cost of new radio contract and Radio Replacement Program.	\$ 8,500
<u>6311</u> <u>COMMUNICATION SYSTEM MAINTENANCE - GPS</u> - Provides funding for the annual cost of the web-based GPS system for tracking snow removal equipment and website access for public and driveway contractor review.	\$ 22,000
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for ESRI and Cartegraph licensing/maintenance fees and RealQuest licensing. Includes cost for one (1) ESRI Stand Alone license.	\$ 3,100
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides funds for purchase of general office supplies, such as pens, pencils, paper, etc. Increase reflects 40% of a one-time purchase of five (5) ipads (5 x \$700 ea. x 40% for \$1,400) for staff for documenting outside history, maintenance and incidents.	\$ 5,400
<u>6336</u> <u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget. Reflects environmentally safe floor cleaning supplies.	\$ 3,000
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> – Provides 40% for hazardous material permitting required at the Public Service Center from Nevada County Environmental Health. Increase reflects 33% for State Water Resource Control Board permit.	\$ 2,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for photocopying miscellaneous winter items such as snow route maps.	\$ 750
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 100
<u>6355</u> <u>PRINTING</u> - Provides for various forms printing within the Public Works department, such as winter brochures, etc.	\$ 500
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides funds for the miscellaneous contractor services for winter roadway maintenance items requiring specialty equipment, skills or personnel which are beyond the scope of existing Public Works resources. Contract services include snow removal and off-haul of downtown streets and parking. Also includes gridlock services on Donner Pass Road.	\$ 60,000
<u>6361</u> <u>PROFESSIONAL SERVICES - CONTRACT AREAS</u> – Provides for contractual services for Prosser Lakeview/Prosser Heights, Prosser Dam Road, Pioneer Trail and Comstock Drive area snow removal. Contract renews 2013/2014 potentially impacting budget amounts.	\$ 170,000
<u>6362</u> <u>PROFESSIONAL SERVICES - HWY 89 GRIDLOCK</u> - Provides for Highway 89/West River Street gridlock management. 50% Town funding, 50% North Lake Tahoe Resort Association funding. This line item reflects Town portion.	\$ 10,000
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also includes service for cellular phones and internet accounts.	\$ 2,500
<u>6610</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,500
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides funds for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>6650</u> <u>SMALL TOOLS</u> - Purchase of small tools to support work effort and mechanic services and to provide funds for replacement tools at Tahoe Donner shop.	\$ 2,500
<u>6715</u> <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during snow removal operations.	\$ 10,000
<u>6725</u> <u>PATCH MATERIALS</u> - Provides for an estimated 25 tons of hydropatch asphalt to be utilized by crews during winter months.	\$ 3,000
<u>6730</u> <u>DE-ICING MATERIALS</u> – Provides for the purchase of sand and other de-icing materials to minimize dangerous highway safety conditions during the winter months. Increase due to purchase of required salt brine to be used in new experimental deicing application.	\$ 70,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6740</u> <u>SNOW STAKES</u> - Provides for the purchase of replacement snow stakes to mark road rights-of-way for snow plow vehicles. The account also includes the purchase of the reflective materials used on the snow stakes. Increase due to the purchase of additional reflective tape for poles.	\$ 21,000
<u>6750</u> <u>SIGNS</u> - Provide for the purchase and replacement of signs, cones, and barricades used for traffic control of gridlock on Donner Pass Road and winter-related damages.	\$ 8,500
<u>6755</u> <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno for winter road sand off haul.	\$ 3,500
<u>6770</u> <u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails. Costs are shared, 40% in winter and 60% in summer.	\$ 3,600
<u>6772</u> <u>GRATES</u> - Provided funds to purchase 40% of grate costs for winter-related damages.	\$ 2,400
<u>6790</u> <u>PHYSICALS/BACKGROUND CHECKS</u> - Provides for the costs of physical examinations, pre-employment physicals and random substance testing. Additional audiometric testing may be included.	\$ 7,000
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on snow removal activities. Increase reflects using higher per-gallon cost for fuel.	\$ 255,000
<u>6960</u> <u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of needed vehicles during the winter months.	\$ 10,000
<u>6971</u> <u>VEHICLES and EQUIPMENT - R&M – CHAINS</u> - Provides for the purchase of replacement chains for Public Works vehicles plus replacement material for chain repair.	\$ 28,000
<u>6972</u> <u>VEHICLES and EQUIPMENT - R&M – CUTTING EDGES</u> – Provides for the purchase of snow plow cutting edges, bolts, etc.	\$ 20,000
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 501,807
<u>6979</u> <u>HAZARDOUS WASTE DISPOSAL / RECYCLING</u> – Provides for the cost of disposing of hazardous waste/supplies of snow removal equipment and clean up of snow removal equipment HazMat spills.	\$ 3,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
8020 <u>COMPUTER EQUIPMENT</u> – Provides funds for 40% of one (1) computer CPU (no monitor) that meets the warranty replacement schedule; and, one (1) Trimble Juno Mobile GPS device for the mapping of Town assets.	\$ 1,340
8034 <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 531,591
8035 <u>MACHINERY and EQUIPMENT</u> - Provides for purchase of experimental brine tank and pumping equipment (\$10,500).	\$ 10,500
<u>OTHER</u>	<u>BUDGET</u>
4693 <u>DONNER LAKE SNOW REMOVAL REIMBURSEMENT</u> – Reflects reimbursement to Department of Public Works for contracted snow removal.	\$ (20,000)

2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 04 - Fleet Maintenance

**TOWN OF TRUCKEE
 PW - FLEET MAINTENANCE**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	396,677	405,333	396,782	425,810	7.32%	5.05%
5021	Standby Pay	223	1,250	523	1,000	91.24%	-20.00%
5031	Overtime - Regular Full-time	2,215	8,000	5,035	8,000	58.87%	0.00%
5400	Benefits	198,043	213,684	200,748	214,224	6.71%	0.25%
5461,81	Deferred Compensation/RHS	1,999	2,178	4,224	2,747	-34.98%	26.11%
5571	Car Allowance	434	432	424	528	24.38%	22.22%
	Total Personnel	599,590	630,876	607,737	652,308	7.33%	3.40%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	2,896	2,500	1,865	2,500	34.05%	0.00%
6115	Education and Training	889	2,000	1,829	2,000	9.35%	0.00%
6120	Safety Supplies	2,162	1,800	3,250	2,000	-38.46%	11.11%
6305	Advertising	-	400	-	400	0.00%	0.00%
6310	Communications System Maintenance	-	400	-	400	0.00%	0.00%
6320	Uniform Cleaning	2,860	2,400	2,864	3,000	4.75%	25.00%
6325	Membership & Dues	310	965	965	965	0.00%	0.00%
6333	Software Supplies	2,058	2,500	1,850	2,500	35.14%	0.00%
6335	General Supplies	2,547	2,500	2,460	2,500	1.63%	0.00%
6336	Janitorial Supplies	4,568	2,500	3,125	2,500	-20.00%	0.00%
6340	Permits, Licenses & Fees	1,053	1,500	1,500	1,500	0.00%	0.00%
6345	Photocopying	263	300	205	300	46.34%	0.00%
6350	Postage, Freight & Delivery	1,046	1,200	240	1,200	400.00%	0.00%
6355	Printing	73	500	-	500	0.00%	0.00%
6365	Publications	-	500	-	500	0.00%	0.00%
6370	Telephone	6,492	7,095	5,478	7,095	29.52%	0.00%
6610	Repair & Maint - Buildings	-	1,000	100	1,000	900.00%	0.00%
6620	Repairs & Maint. - Office Equip.	-	500	10	500	5163.16%	0.00%
6650	Small Tools - Mechanics	1,833	3,000	2,400	3,000	25.00%	0.00%
6651	Small Tools - Shop	2,989	3,000	3,700	3,000	-18.92%	0.00%
6715	Accidents & Damage	-	2,000	2,124	2,000	-5.85%	0.00%
6755	Landfill & Refuse Services	9	300	-	300	0.00%	0.00%
6790	Physicals	287	900	554	900	62.54%	0.00%
6910	Equipment - Fuel	4,592	7,500	4,356	7,500	72.18%	0.00%
6970	Vehicles & Equip - R & M Outsourcing	31,786	25,000	21,906	25,000	14.12%	0.00%
6973	Vehicles & Equip - R&M Lube	30,577	35,000	30,949	35,000	13.09%	0.00%
6974	Vehicles & Equip - R&M Misc	32,170	30,000	34,516	35,000	1.40%	16.67%
6975	Vehicles & Equip - R & M Parts	124,033	132,000	125,017	132,000	5.59%	0.00%
6977	Vehicles & Equip - R & M Tires	53,367	40,000	44,550	45,000	1.01%	12.50%
6979	Hazardous Waste Disposal/Recycling	2,284	3,000	2,865	3,000	4.71%	0.00%
	Total Supplies & Services	311,144	312,260	298,678	323,060	8.16%	3.46%
CAPITAL OUTLAY							
8034	Fleet Replacement Fund	11,240	10,500	10,500	10,500	0.00%	0.00%
	Total Capital Outlay	11,240	10,500	10,500	10,500	0.00%	0.00%
	TOTAL	921,974	953,636	916,914	985,868	7.52%	3.38%
INTERNAL SERVICE CHARGES							
<u>FY14 %</u>							
0.96%	Animal Services	8,495	8,011	8,426	9,464	12.32%	18.15%
0.86%	Building & Safety	7,237	8,869	7,204	8,478	17.69%	-4.40%
0.19%	General Government	1,681	2,479	1,682	1,873	11.34%	-24.44%
0.30%	Code Enforcement	2,542	2,003	2,521	2,958	17.34%	47.69%
0.38%	Engineering	3,891	2,670	3,893	3,746	-3.77%	40.30%
0.17%	Recycling	1,287	381	1,261	1,676	32.96%	339.37%
0.05%	Parking	372	381	354	493	39.34%	29.23%
11.79%	Police	118,624	141,996	118,083	116,234	-1.57%	-18.14%
26.71%	Street Maintenance	255,021	183,384	253,713	263,325	3.79%	43.59%
50.90%	Snow Removal	451,095	502,566	448,707	501,807	11.83%	-0.15%
6.16%	Transit	56,255	81,536	55,959	60,730	8.53%	-25.52%
1.53%	Facilities Management	15,178	19,359	15,112	15,084	-0.19%	-22.08%
100.00%	Total Internal Service Charges	921,679	953,636	916,914	985,868	7.52%	3.38%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

ACTIVITY DESCRIPTION

The Public Works Fleet Maintenance Department is responsible for keeping the Town's vehicles and equipment in a safe operating condition, as well as being responsible for the purchasing of equipment and parts.

The 2013/14 budget reflects the continued maintenance of the entire Town fleet by the Fleet Maintenance Department. The charges incurred in this department are charged to the various departments receiving the service; therefore, those departmental budgets have the appropriate share of this department's cost reflected in their budgets.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for Public Works Director/Town Engineer (8%), one (1) Fleet Manager, one (1) Senior Equipment Mechanic, three (3) Equipment Mechanics and an Office Assistant.	\$ 425,810
<u>5021</u>	<u>STANDBY PAY</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$ 1,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for mechanics as needed for staffing required for snow equipment repair.	\$ 8,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 214,224
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 2,747
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Fleet Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (8%).	\$ 528

SUPPLIES & SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per person for a two year period.	\$ 2,500
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Fleet Maintenance personnel including HazMat training, computer training, electrical and hydraulic training, safety training, etc.	\$ 2,000
<u>6120</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and OSHA approved fuel cans and equipment related to the regulated respirator program.	\$ 2,000
<u>6305</u>	<u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information which may be needed throughout the year.	\$ 400

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6310</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for routine maintenance of all Fleet Maintenance hand held and mobile radio equipment under service contract. Also includes radio installation, batteries, etc. not covered under contract.	\$ 400
<u>6320</u> <u>UNIFORM CLEANING</u> - Provides for cleaning of mechanics' coveralls and shop towels.	\$ 3,000
<u>6325</u> <u>MEMBERSHIP and DUES</u> - Provides for memberships in the American Public Works Association, etc.	\$ 965
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for software upgrades and annual software subscriptions.	\$ 2,500
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment.	\$ 2,500
<u>6336</u> <u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget. Increase due to commercial rugs at new Public Works Facility.	\$ 2,500
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> – Provides for required permits at the Corporation Yard facility, such as hazardous materials permits.	\$ 1,500
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copying services as needed.	\$ 300
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$ 1,200
<u>6355</u> <u>PRINTING</u> - Provides for printing of various forms within the Fleet Maintenance department, such as inventory controls, time cards, log sheets, etc. Also includes printing costs for equipment logs.	\$ 500
<u>6365</u> <u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Fleet Maintenance publications.	\$ 500
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones and internet accounts.	\$ 7,095
<u>6610</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>6650</u> <u>SMALL TOOLS - MECHANICS</u> – Provides tools for mechanics' tool boxes.	\$ 3,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6651 <u>SMALL TOOLS – SHOP</u> – Provides for small tools required in the shop.	\$ 3,000
6715 <u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property that may be damaged by department employees while acting within the scope of employment.	\$ 2,000
6755 <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at the landfill.	\$ 300
6790 <u>PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing and random substance testing. Increase from previous year do to previous year actual.	\$ 900
6910 <u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Fleet Maintenance department. Increase from previous year due to anticipated fuel cost increase.	\$ 7,500
6970 <u>VEHICLES and EQUIPMENT - R&M OUTSOURCING</u> - Provides for outside repairs of major equipment.	\$ 25,000
6973 <u>VEHICLES and EQUIPMENT - R&M - LUBE</u> - Provides for motor oil, gear oil, hydraulic oil and lubrication products.	\$ 35,000
6974 <u>VEHICLES and EQUIPMENT - R&M MISC</u> - Provides for wiring cable, wiring ends, nuts and bolts and miscellaneous repair supplies.	\$ 35,000
6975 <u>VEHICLES and EQUIPMENT - R & M - PARTS</u> - Provides for parts costs for the repair of all Town vehicles.	\$ 132,000
6977 <u>VEHICLES and EQUIPMENT - R & M - TIRES</u> - Provides for replacement tires for all Town vehicles.	\$ 45,000
6979 <u>HAZARDOUS WASTE DISPOSAL/ RECYCLING</u> - Provides for the cost of shop recycling for oils, antifreeze and related supplies, and restocking of HazMat supplies. This amount also reflects costs for disposal pick-ups and additional supplies required for OSHA compliance.	\$ 3,000
<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
8034 <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 10,500

2013/14 EXPENDITURES BUDGET

Fund 42 - Parking
 Department 04 - Public Works
 Division 01 - Parking

TOWN OF TRUCKEE
 PARKING FUND

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	148,047	129,901	82,316	95,853	16.45%	-26.21%
5014	Wages - Part time	-	-	-	26,879	0.00%	
5015	Wages - Temporary/Seasonal	3,057	23,480	10,653	2,016	-81.08%	-91.41%
5031	Overtime - Regular Full-time	1,919	3,000	1,223	3,000	145.28%	0.00%
5400	Benefits	59,420	54,666	36,726	51,181	39.36%	-6.38%
5461,81	Deferred Compensation/RHS	2,477	2,096	2,518	1,685	-33.07%	-19.61%
5571	Car Allowance	650	432	600	396	-34.03%	-8.33%
5580	Compensated Absences	(2,576)	2,133	1,390	(1,573)	-213.20%	-173.75%
	Total Personnel	212,993	215,708	135,426	179,437	32.50%	-16.81%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	934	1,000	500	500	0.00%	-50.00%
6115	Education & Training	834	1,500	350	1,500	328.57%	0.00%
6301	Administrative Overhead	48,607	54,012	32,802	45,721	39.39%	-15.35%
6305	Advertising	597	600	225	250	11.11%	-58.33%
6310	Repairs & Maint. - Enforcement Equip	213	250	-	250	0.00%	0.00%
6320	Uniform Dry Cleaning	344	720	235	500	113.04%	-30.56%
6325	Membership & Dues	175	200	185	200	8.11%	0.00%
6333	Software Services and Supplies	13,879	14,400	14,400	15,780	9.58%	9.58%
6335	General Supplies	1,069	1,000	2,000	2,000	0.00%	100.00%
6340	Permits, Licenses & Fees	16,718	23,595	16,076	14,300	-11.05%	-39.39%
6345	Photocopying	75	75	-	75	0.00%	0.00%
6350	Postage, Freight & Delivery	594	500	340	500	47.22%	0.00%
6355	Printing	33	50	-	50	0.00%	0.00%
6360	Professional Services	20,401	500	75	100	33.33%	-80.00%
6361	Prof. Svcs. - Snow Removal & Maint	32,098	31,298	32,146	33,046	2.80%	5.59%
6362	Marketing/Public Relations	-	5,000	3,975	5,000	25.79%	0.00%
6365	Publications	-	100	-	100	0.00%	0.00%
6368	Town Services - Snow Removal	4,821	12,000	13,678	13,500	-1.30%	12.50%
6369	Town Services - Maintenance	5,229	9,900	11,363	8,500	-25.20%	-14.14%
6370	Telephone	3,276	2,850	2,561	2,500	-2.39%	-12.28%
6375	Utilities	720	600	600	600	0.00%	0.00%
6380	Credit Card Fees	28,670	25,421	31,898	31,109	-2.47%	22.38%
6383	Bank Fees	3,474	3,120	2,448	3,180	29.92%	1.92%
6384	DMV Hold Collection Fee	369	1,287	-	-	0.00%	-100.00%
6615	Repairs & Maint - Meters	26	500	132	500	278.79%	0.00%
6620	Repairs & Maint. - Office Equipment	22	50	25	50	100.00%	0.00%
6733	Supplies - Meter, Signs, Enforcement	9,834	10,000	9,469	10,000	5.61%	0.00%
6910	Vehicles - Fuel	977	1,250	1,180	1,240	5.09%	-0.83%
6920	Vehicles - Mileage	578	250	300	350	16.67%	40.00%
6970	Vehicles & Equip - R & M	32	50	-	50	0.00%	0.00%
6976	Fleet Maintenance Allocation	372	381	354	493	39.34%	29.23%
7010	Land Leases	105,851	84,302	84,998	87,548	3.00%	3.85%
7050	Rent - Office Space	12,276	13,912	14,421	15,538	7.74%	11.69%
	Total Supplies & Services	313,095	300,674	276,733	295,030	6.61%	-1.88%
CAPITAL OUTLAY							
8010	Leasehold Improvements	-	-	-	11,200	0.00%	
8900	Depreciation Expense	2,831	2,830	2,831	2,807	-0.85%	-0.81%
	Total Capital Outlay	2,831	2,830	2,831	14,007	394.77%	394.95%
	TOTAL	528,919	519,212	414,990	488,474	17.71%	-5.92%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PARKING FUND**

ACTIVITY DESCRIPTION

The Parking Division is responsible for the oversight of maintenance and operations of the Town's parking equipment and facilities including parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving of customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations, and managing and coordinating daily activities of parking enforcement personnel. As a division of the Public Works Department and under the direction of the Public Works Director/Town Engineer, the Parking Division oversees the work of contractors, vendors, and consultants and occasionally supervises Town technical, clerical and maintenance staff. The Parking Division also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards and Town Council regarding parking related issues.

The Parking expenditure budget reflects reduced parking management and enforcement staff hours in FY13/14 over the prior year budget. Specifically, budgeted hours for the Public Works Director have been reduced from 8% to 6%, budgeted hours for the Parking Services Manager have been reduced from 80% to 50%, with 50% of the Parking Services Manager providing support to the Town's Transit program, and parking enforcement staff reduced from 1.50 FTE to 1.43 FTE.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the Public Works Director/Town Engineer (6%), Parking Manager (50%) and (1) full-time (32 hrs/wk) Parking Enforcement Officer.	\$	95,853
<u>5014</u>	<u>WAGES - PART-Time</u> - Provides funding for (1) Parking Enforcement Officer for 1,248 hours.	\$	26,879
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding to conduct quarterly parking utilization surveys in the Downtown Parking District.	\$	2,016
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funds for overtime of enforcement personnel.	\$	3,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	51,181
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	1,685
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for 8% of the funds for the use of the Public Works Director's private vehicle on Town business.	\$	396
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$	(1,573)

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PARKING FUND**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
6110 <u>CLOTHING and UNIFORMS</u> - Provides funding for uniforms for parking division staff as needed.	\$ 500
6115 <u>EDUCATION and TRAINING</u> – Provides for ongoing training for Parking Manager and Parking Enforcement Officers.	\$ 1,500
6301 <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Parking related administrative overhead costs. This charge is necessary to properly reflect the costs of the Parking Division, which is being operated as an enterprise fund.	\$ 45,721
6305 <u>ADVERTISING</u> – Provides for advertisements in the newspaper, parking magazines, etc. regarding professional services contracts, construction bids, etc.	\$ 250
6310 <u>REPAIRS & MAINTENANCE - ENFORCEMENT EQUIPMENT</u> - Provides for the repair costs for mobile radio units and citation writing equipment.	\$ 250
6320 <u>UNIFORM DRY CLEANING</u> - Provides for employee uniform cleaning.	\$ 500
6325 <u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional parking associations.	\$ 200
6333 <u>SOFTWARE SERVICES AND SUPPLIES</u> - Provides for meter communication fees to CALE (\$12,180) and the service contract for the citation management program with Velosum (\$3,600).	\$ 15,780
6335 <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper, printer toner, miscellaneous office supplies, and the shared expense of other Town-wide office supplies allocated to the Parking Division.	\$ 2,000
6340 <u>PERMITS, LICENSES and FEES</u> – Provides for fees to Nevada County for Paid Parking Citations as required by State Law.	\$ 14,300
6345 <u>PHOTOCOPYING</u> – Allocation of monthly maintenance contract costs.	\$ 75
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for Parking District operations.	\$ 500
6355 <u>PRINTING</u> - Provides for printing costs related to Parking District operations.	\$ 50
6360 <u>PROFESSIONAL SERVICES – CONTRACT</u> - This account provides for paper shredding service with SHRED-IT.	\$ 100
6361 <u>PROFESSIONAL SERVICES - SNOW REMOVAL & MAINT.</u> -This account provides for contracted snow removal and off-haul in the Downtown Parking District, and hand-shoveling snow from around the meters. The 3-year snow removal contract with Ruppert, Inc. will expire in June 2015.	\$ 33,046

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PARKING FUND**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6362 <u>MARKETING/PUBLIC RELATIONS</u> - This account provides for public outreach and marketing of the Downtown Parking District and partnership programs (such as tokens) with the Truckee Downtown Merchants Association.	\$ 5,000
6365 <u>PUBLICATIONS</u> - This account provides for parking magazine subscriptions and resource books/materials required for the Parking Manager and Parking Enforcement Officers to perform required duties.	\$ 100
6368 <u>TOWN SERVICES - SNOW REMOVAL</u> - This account provides for snow removal and off-haul in the Downtown Parking District by the Town of Truckee's Public Works Department.	\$ 13,500
6369 <u>TOWN SERVICES- MAINTENANCE</u> - This account provides for maintenance of parking areas in the Downtown Parking District, including sweeping, striping, slurry seal, paving and signage installation by the Town's Public Works Department.	\$ 8,500
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes modem fees, data line, and long distance charges related to customer call-backs, and three cell phones that are used to communicate with Parking Division personnel when away from Town Hall.	\$ 2,500
6375 <u>UTILITIES</u> - Provides for safety lighting in the Fire Station and Beacon parking lots.	\$ 600
6380 <u>CREDIT CARD FEES</u> - Provides for credit card processing fees associated with meter parking fees and citation payments.	\$ 31,109
6383 <u>BANK FEES</u> - Bank charges associated with the armored car service that picks up the coin deposit from the Town.	\$ 3,180
6615 <u>REPAIRS & MAINT. - METERS</u> - Provides for routine maintenance and unscheduled repair of parking meters.	\$ 500
6620 <u>REPAIRS & MAINT. OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 50
6733 <u>SUPPLIES - METER, SIGNS, ENFORCEMENT</u> - Provides for meter receipt paper, citation paper, meter cleaning supplies, meter spare parts, employee permits, instructional decals, and signage.	\$ 10,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PARKING FUND**

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
6910	<u>VEHICLES - FUEL</u> - Provides for fuel expenses for one Parking vehicle.	\$ 1,240
6920	<u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 350
6970	<u>VEHICLES & EQUIP. - REPAIR & MAINT.</u> - Provides for maintenance and unscheduled repair of the parking enforcement vehicle by outside vendors; includes car washing.	\$ 50
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 493
7010	<u>LAND LEASES</u> – Provides for the annual lease payments to private off-street parking lot areas, including the Fire Station lot, Beacon lot, and Loading Dock lot.	\$ 87,548
7050	<u>RENT- OFFICE SPACE</u> – Provides for the Parking Division's lease of Town Hall office space.	\$ 15,538
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
8010	<u>LEASEHOLD IMPROVEMENTS</u> - Provides funding for asphalt sealing of the Jackass Ridge, Fire Station, Depot, Beacon, and Jax Diner parking lots.	\$ 11,200

2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

**TOWN OF TRUCKEE
 FACILITIES**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	203,036	207,801	204,730	220,598	7.75%	6.16%
5014	Wages - Part time	-	-	-	20,166	0.00%	
5021	Standby Pay	5,160	6,000	7,312	8,000	9.41%	33.33%
5031	Overtime - Regular Full-time	6,968	7,000	9,077	7,000	-22.88%	0.00%
5400	Benefits	85,524	97,184	93,167	110,205	18.29%	13.40%
5461,81	Deferred Compensation/RHS	3,070	4,065	3,588	7,862	119.10%	93.43%
5571	Car Allowance	2,319	2,310	2,230	2,310	3.58%	0.00%
	Total Personnel	306,077	324,360	320,105	376,141	17.51%	15.96%
SUPPLIES & SERVICES							
01	GENERAL EXPENDITURES						
6110	Clothing, Uniforms, Personal	425	750	850	1,500	76.47%	100.00%
6115	Education & Training	322	3,500	2,000	3,500	75.00%	0.00%
6120	Safety Supplies & Equipment	1,512	2,500	2,000	3,000	50.00%	20.00%
6325	Membership & Dues	215	500	250	500	100.00%	0.00%
6335	General Supplies	2,019	2,500	2,300	2,500	8.70%	0.00%
6350	Postage, Freight & Delivery	1	200	200	200	0.00%	0.00%
6355	Printing	32	100	50	100	100.00%	0.00%
6360	Professional Services	17,671	-	1,021	-	-100.00%	
6370	Telephone	3,368	4,000	3,500	5,500	57.14%	37.50%
6610	Repair & Maint - Buildings	795	-	-	-	0.00%	
6650	Small Tools	3,186	5,000	4,000	6,000	50.00%	20.00%
6715	Accidents & Damage	1,828	-	-	-	0.00%	
6910	Vehicles - Fuel	8,971	10,900	8,000	10,900	36.25%	0.00%
6960	Vehicles & Equip - Rental	1,386	4,000	3,000	4,000	33.33%	0.00%
6970	Vehicles & Equip - R & M	323	2,500	2,000	2,500	25.00%	0.00%
6976	Fleet Maintenance Allocation	15,178	19,359	15,112	15,084	-0.19%	-22.08%
	Subtotal General Expenditures	57,232	55,809	44,283	55,284	24.84%	-0.94%
02	TOWN HALL						
6320	Janitorial Supplies	4,710	6,400	6,000	6,400	6.67%	0.00%
6321	Ice Melt	8,057	3,000	3,000	8,000	166.67%	166.67%
6335	General Supplies	-	-	1,000	2,000	100.00%	
6360	Professional Services - General	2,600	4,300	3,500	4,300	22.86%	0.00%
6361	Professional Services - Janitorial	50,198	50,000	45,000	50,000	11.11%	0.00%
6363	Prof Services - Snow Removal	-	-	-	12,800	0.00%	
6364	Professional Services - Landscaping	5,350	2,500	5,000	8,000	60.00%	220.00%
6365	Professional Services - Elevators	3,959	5,000	5,500	6,000	9.09%	20.00%
6375	Utilities	110,688	120,000	115,000	125,000	8.70%	4.17%
6610	Repair & Maint - Buildings	38,313	50,000	65,000	70,000	7.69%	40.00%
6650	Small Tools	20	500	400	500	25.00%	0.00%
	Subtotal Town Hall	223,895	241,700	249,400	293,000	17.48%	21.22%
03	DEPOT						
6320	Janitorial Supplies	5,688	7,400	6,000	7,000	16.67%	-5.41%
6321	Ice Melt	6,047	2,000	2,000	6,500	225.00%	225.00%
6363	Prof Services - Snow Removal	8,000	8,000	8,000	8,000	0.00%	0.00%
6364	Professional Services - Landscaping	1,331	500	2,000	2,500	25.00%	400.00%
6375	Utilities	16,975	28,000	25,000	28,000	12.00%	0.00%
6610	Repair & Maint - Buildings	3,933	11,000	10,000	11,000	10.00%	0.00%
6750	Signs	-	250	-	250	0.00%	0.00%
	Subtotal Depot	41,974	57,150	53,000	63,250	19.34%	10.67%

2013/14 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
FACILITIES**

Fund 01 - General
Department 05 - Facilities
Division xx - Facilities

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
04	<i>RIVERVIEW YARD/KENNEL</i>						
6320	Janitorial Supplies	347	250	250	250	0.00%	0.00%
6361	Professional Services - Janitorial	2,224	3,500	1,000	1,000	0.00%	-71.43%
6375	Utilities	51,211	20,000	25,000	20,000	-20.00%	0.00%
6610	Repair & Maint - Buildings	7,333	5,000	7,000	5,000	-28.57%	0.00%
	Subtotal Riverview Yard/Kennel	61,115	28,750	33,250	26,250	-21.05%	-8.70%
05	<i>TAHOE DONNER YARD</i>						
6320	Janitorial Supplies	-	250	100	250	150.00%	0.00%
6335	General Supplies	710	-	-	-	0.00%	
6361	Professional Services - Janitorial	3,550	4,500	2,000	2,000	0.00%	-55.56%
6370	Telephone	378	950	900	900	0.00%	-5.26%
6375	Utilities	18,124	22,000	15,000	20,000	33.33%	-9.09%
6610	Repair & Maint - Buildings	559	5,000	7,000	7,000	0.00%	40.00%
	Subtotal Tahoe Donner Yard	23,321	32,700	25,000	30,150	20.60%	-7.80%
06	<i>McIVER DAIRY SITE</i>						
6610	Repair & Maint - Buildings	39	5,000	5,000	5,000	0.00%	0.00%
	Subtotal McIver Dairy Site	39	5,000	5,000	5,000	0.00%	0.00%
08	<i>ROUNABOUT LANDSCAPE MAINTENANCE</i>						
6364	Professional Services - Landscaping	25,417	30,000	25,000	60,000	140.00%	100.00%
6375	Utilities	18,299	20,000	20,000	20,000	0.00%	0.00%
6610	Repair & Maint - Buildings	5,742	6,500	4,000	6,500	62.50%	0.00%
	Subtotal Roundabout Landscape Maintenance	49,459	56,500	49,000	86,500	76.53%	53.10%
10	<i>NEW PUBLIC SERVICE FACILITY</i>						
6320	Janitorial Supplies	6,803	6,000	1,500	2,500	66.67%	-58.33%
6321	Ice Melt	955	2,000	-	2,000	0.00%	0.00%
6361	Professional Services - Janitorial	17,565	38,000	30,000	30,000	0.00%	-21.05%
6375	Utilities	99,874	177,000	115,000	120,000	4.35%	-32.20%
6610	Repair & Maint - Buildings	5,740	15,000	20,000	30,000	50.00%	100.00%
6650	Small Tools	406	-	-	-	0.00%	
	Subtotal New Public Service Facility	131,344	238,000	166,500	184,500	10.81%	-22.48%
11	<i>ANIMAL SHELTER</i>						
6321	Ice Melt	-	-	-	2,000	0.00%	
6370	Telephone	-	-	-	3,000	0.00%	
6375	Utilities	-	-	-	25,000	0.00%	
6610	Repair & Maint - Buildings	-	-	-	10,000	0.00%	
	Subtotal Animal Shelter	-	-	-	40,000	0.00%	
	Total Services & Supplies	588,378	715,609	625,433	783,934	25.34%	9.55%

2013/14 EXPENDITURES BUDGET

TOWN OF TRUCKEE

FACILITIES

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
CAPITAL OUTLAY							
01	GENERAL						
8034	Fleet Replacement Fund	11,000	11,000	11,000	11,000	0.00%	0.00%
8035	Machinery and Equipment	3,470	-	-	-	0.00%	0.00%
	Subtotal General	14,470	11,000	11,000	11,000	0.00%	0.00%
	Total Capital Outlay	14,470	11,000	11,000	11,000	0.00%	0.00%
	TOTAL	908,924	1,050,969	956,538	1,171,074	22.43%	11.43%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
FACILITIES**

ACTIVITY DESCRIPTION

The Facilities Management Department oversees the operations of Town Hall, as well as other properties owned or operated by the Town. Properties maintained include Town Hall, the Riverview Corporation Yard, the new Public Service Facility, the Intermodal Depot, the Tahoe Donner Shop, the Animal Shelter, McIver Dairy Site and is also responsible for maintaining Town owned roundabouts. Facilities personnel are responsible for maintaining and troubleshooting all building systems and conducting preventative maintenance for these systems. When completed the new Animal Services facility will also be maintained by Facilities Maintenance personnel. The proposed budget includes an additional part-time Facilities Maintenance Worker, this new position will provide additional resources for ongoing facilities maintenance needs and will help with the work load of bringing the new Animal Shelter on line early in the fiscal year.

Goals and objectives for this year include operations and maintenance of Town Hall, Depot, Public Service Facility and other Town properties and becoming familiar with the new building systems associated with the new Animal Services facility. Other goals for the year include managing one time projects including construction of a walkway cover for the Police Department rear entrance, an office remodel in the Administrative wing of Town Hall, remodeling of the Community Development Department front counter and day-to-day maintenance issues.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES – REGULAR FULL-TIME</u> - Provides for the Assistant Town Manager (55%), one (1) Senior Facilities Maintenance Worker, Facilities Maintenance Worker, and one (1) Administrative Secretary (39%).	\$ 220,598
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for one temporary part-time Facilities Maintenance Worker, this new position will provide additional resources for ongoing facilities maintenance needs and will help with the work load of bringing the new Animal Shelter on line early in the fiscal year.	\$ 20,166
<u>5021</u>	<u>STANDBY PAY</u> - Provides for standby pay for weekend and after hours coverage for facilities emergencies.	\$ 8,000
<u>5031</u>	<u>OVERTIME – REGULAR FULL-TIME</u> - Provides for overtime as needed (snow removal on weekends, emergencies, building attendant, etc.).	\$ 7,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 110,205
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 7,862
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Assistant Town Manager's private vehicle on Town business (55%).	\$ 2,310

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>01 GENERAL EXPENDITURES</u>	
6110 <u>CLOTHING and UNIFORMS</u> - Provides funds for shirts, pants, boot allowance, winter coveralls and rain gear. Increase provides funding for equipment for additional personnel.	\$ 1,500
6115 <u>EDUCATION and TRAINING</u> - Provides funds for miscellaneous trade classes, computer training, training for the Assistant Town Manager and conferences.	\$ 3,500
6120 <u>SAFETY SUPPLIES and EQUIPMENT</u> - Provides for miscellaneous safety supplies such as gloves, vests, first aid kits, fire extinguishers, etc. Increase to provide safety supplies for additional personnel.	\$ 3,000
6325 <u>MEMBERSHIP and DUES</u> - Provides for various memberships for the Assistant Town Manager and Facilities Management staff.	\$ 500
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 2,500
6350 <u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 200
6355 <u>PRINTING</u> - Provides for various printing needs.	\$ 100
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones. Increase provides funds for replacement cellular telephones and service for Facilities Maintenance staff and a telephone for additional personnel.	\$ 5,500
6650 <u>SMALL TOOLS</u> - Provides for purchase of miscellaneous hand tools such as shop vacuums, wheelbarrows, levels, ladder, miscellaneous clamps, work lights, shovels, rakes and brooms. Increase provides funding for small tools for additional personnel.	\$ 6,000
6910 <u>VEHICLES - FUEL</u> - Provides for fuel costs for facility maintenance vehicles, as well as related snow removal equipment.	\$ 10,900
6960 <u>VEHICLES & EQUIPMENT - RENTAL</u> - Provides for rental of equipment that may be needed for projects throughout the year.	\$ 4,000
6970 <u>VEHICLES & EQUIPMENT - REPAIR & MAINTENANCE</u> - Provides for repairs to equipment, such as snow removal equipment and the monthly maintenance costs for facilities vehicles GPS units (\$50/month each).	\$ 2,500
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 15,084

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
FACILITIES**

SUPPLIES and SERVICES - (cont'd)**BUDGET****02 TOWN HALL**

<u>6320</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for Town Hall building.	\$ 6,400
<u>6321</u>	<u>ICE MELT</u> – Provides for de-icer at Town Hall to prevent buildup of ice on the walkways.	\$ 8,000
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 2,000
<u>6360</u>	<u>PROFESSIONAL SERVICES - GENERAL</u> - Provides for building access system maintenance and fire sprinkler alarm monitoring.	\$ 4,300
<u>6361</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of Town Hall common areas, office areas and Council Chambers.	\$ 50,000
<u>6363</u>	<u>PROFESSIONAL SERVICES – SNOW REMOVAL</u> – Provides for snow removal services at Town Hall, this increase from past years frees up staff time to complete other projects.	\$ 12,800
<u>6364</u>	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services. Increase provides for enhanced level of maintenance in newly landscaped areas and clean up and maintenance of the vacant pad at the rear of Town Hall and the perimeter site areas.	\$ 8,000
<u>6365</u>	<u>PROFESSIONAL SERVICES - ELEVATORS</u> – Provides for the monthly maintenance contract and needed repairs of both elevators.	\$ 6,000
<u>6375</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer and garbage . Tenants' portion is reimbursed through lease payments.	\$ 125,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - BUILDING</u> - Provides for estimated facility maintenance costs. Includes funding for heat pump replacement and repairs, ongoing maintenance and unanticipated miscellaneous repairs. Increase provides for additional replacement of aging HVAC equipment and other maintenance repairs of aging equipment and parking lot sealing.	\$ 70,000
<u>6650</u>	<u>SMALL TOOLS</u> - Provides for small tools that may be required for Town Hall maintenance.	\$ 500

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES - (cont'd)</u>		<u>BUDGET</u>
<u>03 DEPOT</u>		
<u>6320</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Depot.	\$ 7,000
<u>6321</u>	<u>ICE MELT</u> - Provides for de-icer at the Depot to prevent buildup of ice on the walkways.	\$ 6,500
<u>6363</u>	<u>PROFESSIONAL SERVICES - SNOW REMOVAL</u> – Provides funding for contract services for enhanced level of snow removal for walkways and island area.	\$ 8,000
<u>6364</u>	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services. Increase provides for enhanced level of maintenance for the facility.	\$ 2,500
<u>6375</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer, and garbage.	\$ 28,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for estimated Depot maintenance repairs and installation and removal of decorative lights on trees (\$3,000).	\$ 11,000
<u>6750</u>	<u>SIGNS</u> – Provides for signs and an enclosed notice board at the Depot.	\$ 250
<u>04 RIVERVIEW YARD/KENNEL</u>		
<u>6320</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Riverview shop.	\$ 250
<u>6361</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> – Provides for the cleaning of the restroom at the Riverview shop. Decrease as a result of reducing the amount of areas cleaned.	\$ 1,000
<u>6375</u>	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage at the Riverview Yard.	\$ 20,000
<u>6610</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for miscellaneous repairs that may be needed at the Riverview Yard and the Kennel.	\$ 5,000

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES - (cont'd)</u>		<u>BUDGET</u>
<u>05 TAHOE DONNER YARD</u>		
6320	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Tahoe Donner shop.	\$ 250
6361	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides funding for janitorial services for the Tahoe Donner shop.	\$ 2,000
6370	<u>TELEPHONE</u> – Provides for the cost of telephone service.	\$ 900
6375	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage. Decrease reflects estimated energy usage and energy saving measures.	\$ 20,000
6610	<u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed at the Tahoe Donner yard.	\$ 7,000
<u>06 McIVER DAIRY SITE</u>		
6610	<u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides funding for ongoing costs associated with preservation of the buildings at the site.	\$ 5,000
<u>08 ROUNDABOUT LANDSCAPE MAINTENANCE</u>		
6364	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> - Provides for landscape maintenance at Town roundabouts, including the Martis Valley Road, Western Undercrossing, I-80/89 North, I-80/89 South roundabouts and more. Increase provides funds to remove accumulated road sand in the I-80/89 North, I-80/89 South roundabouts, irrigation repairs and replacement of damaged and dead landscaping materials in the roundabouts. These items are above the base level of contracted maintenance. The 13/14 budget increase reflects removal of sand from the roundabouts, this become necessary approximately every third year and is projected as such.	\$ 60,000
6375	<u>UTILITIES</u> – Provides for the cost of utilities such as water and electricity.	\$ 20,000
6610	<u>REPAIRS and MAINTENANCE - PROPERTY</u> - Provides for miscellaneous repairs and light replacement on light poles.	\$ 6,500

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
FACILITIES**

SUPPLIES and SERVICES - (cont'd)

BUDGET

10 NEW PUBLIC SERVICE FACILITY

<u>6320</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for the new Public Service Facility. Decrease reflects actual estimated expenditures.	\$ 2,500
<u>6321</u>	<u>ICE MELT</u> - provides for de-icer at the facility to prevent buildup of ice on walkways.	\$ 2,000
<u>6361</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides funding for janitorial services for the new Public Service Facility. Reduction reflects contracted price for service.	\$ 30,000
<u>6375</u>	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage for the new Public Service Facility. Reduction reflects estimated cost for services based on prior year.	\$ 120,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - PROPERTY</u> - Provides funds for facility maintenance.	\$ 30,000

11 ANIMAL SHELTER

<u>6321</u>	<u>ICE MELT</u> - Provides for de-icer at the facility to prevent buildup of ice on walkways. Humane Society of Truckee-Tahoe will reimburse Town for 50% of actual cost.	\$ 2,000
<u>6370</u>	<u>TELEPHONE</u> – Provides for the cost of telephone service.	\$ 3,000
<u>6375</u>	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage at the Animal Shelter Facility. Humane Society of Truckee-Tahoe will reimburse Town for 50% of actual cost.	\$ 25,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - BUILDING</u> - Provides for miscellaneous repairs that may be needed at the facility.	\$ 10,000

CAPITAL OUTLAY

BUDGET

01 GENERAL

<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 11,000
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2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 04 - Community Development
 Division 01 - Planning

**TOWN OF TRUCKEE
 PLANNING**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	407,141	403,887	398,896	483,154	21.12%	19.63%
5012	Wages - Planning Commissioners	5,949	6,000	4,269	6,000	40.54%	0.00%
5015	Wages - Temporary/Seasonal	3,159	1,500	7,149	6,534	-8.60%	335.60%
5031	Overtime - Regular Full-time	-	1,500	612	-	-100.00%	-100.00%
5400	Benefits	182,999	196,685	182,339	204,521	12.17%	3.98%
5461,81	Deferred Compensation/RHS	6,501	7,328	7,399	12,355	66.97%	68.61%
5571	Car Allowance	3,252	3,240	3,128	3,240	3.59%	0.00%
	Total Personnel	609,002	620,139	603,791	715,804	18.55%	15.43%
SUPPLIES & SERVICES							
6115	Education & Training	13,024	14,000	13,000	15,000	15.38%	7.14%
6305	Advertising	4,749	7,000	3,000	5,000	66.67%	-28.57%
6325	Membership & Dues	2,015	1,800	1,800	2,000	11.11%	11.11%
6330	Document Imaging	1,003	1,000	1,000	1,000	0.00%	0.00%
6333	Software Supplies	13,747	7,700	7,700	7,700	0.00%	0.00%
6335	General Supplies	1,850	10,000	7,000	13,500	92.86%	35.00%
6340	Permits, Licenses & Fees	-	4,500	4,500	4,500	0.00%	0.00%
6350	Postage, Freight & Delivery	849	3,000	1,000	2,000	100.00%	-33.33%
6355	Printing	170	3,000	1,500	2,500	66.67%	-16.67%
6360	Professional Services	(17,398)	15,000	7,000	15,000	114.29%	0.00%
6365	Publications	720	800	700	800	14.29%	0.00%
6370	Telephone	3,532	4,000	4,000	4,000	0.00%	0.00%
6910	Vehicles - Fuel and Mileage	85	250	200	250	25.00%	0.00%
	Total Supplies & Services	24,347	72,050	52,400	73,250	39.79%	1.67%
CAPITAL OUTLAY							
8020	Computer Equipment	3,027	1,800	-	3,200	0.00%	77.78%
	Total Capital Outlay	3,027	1,800	-	3,200	0.00%	77.78%
	TOTAL	636,376	693,989	656,191	792,254	20.74%	14.16%

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TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING

ACTIVITY DESCRIPTION

CDD Planning is responsible for advanced planning, development review, public information and Development Code compliance. The activity is part of the Community Development Department (CDD) and is managed by the CDD Director. It provides staff support to the Town Council (elected representatives) and the Planning Commission (appointed citizen planners). The Town Council provides overall policy direction, adopts ordinances and regulations and acts as the hearing body for appeals of Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting policy direction for the use of the department's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town.

Planning resources are devoted to the processing of development applications and the administration of ongoing programs. These include mandatory services such as the processing of land use/zoning applications, review of building plans, inspections of development projects, and public assistance. Substantial planning resources are also being applied to special planning projects (e.g., Development Code Update, Housing Element Update, Historic Preservation Program, and an update to the Trails and Bikeways Master Plan), to assist other Departments on Capital Improvement Plan projects (e.g., Trout Creek Restoration, Brickelltown Streetscape Improvement) and on two Planned Community Projects-the Coldstream Specific Plan and Joerger Ranch Specific Plan. Planning staff time devoted to some of these projects may be reimbursed by mitigation fees, grant funds and application fees.

The budget reflects continued modifications to staffing of the Planning Division for this fiscal year. Due to promotions, there are now two Senior Planners, one Associate Planner, and one Planning Technician. One senior planner position will be vacant at the beginning of the fiscal year but will be filled during the fiscal year. The position of Assistant Planner, which has been vacant for over 1 1/2 years, is proposed to be filled in FY13/14. This position will assist in ensuring that new applications are processed timely and efficiently, assisting in the economic recovery of the community, while also picking up additional responsibilities during the recruitment for the new Senior Planner. The Administrative Secretary position is proposed to take on some of the responsibilities of the Planning Technician position, again to ensure the timely processing of applications. Also, the Town Planner is budgeted to remain vacant for FY 13/14 and through the planning horizon. The Planning Division will also administer substantial professional service contracts, likely exceeding \$500,000, for special studies such as traffic analyses and environmental impact reports. Since these are "pass through" funds (i.e., the contracts are paid by fees from the applicant), they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land use permitting activity. For FY 13/14 a Senior Planner is responsible for the administration of the Code Compliance Department. In past years Code Compliance administration was the responsibility of the Animal Services manager.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - This account provides full-time staff in the Planning Department including the Community Development Director (60%), two (2) Senior Planners, one (1) Associate Planner, one (1) Administrative Secretary/Planning Technician (60%), and one (1) Planning Technician.	\$ 483,154
<u>5012</u>	<u>WAGES – PLANNING COMMISSIONERS</u> - This account provides for \$100 per month per Planning Commissioner.	\$ 6,000
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for a temporary Administrative Secretary.	\$ 6,534

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>5400</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 204,521
<u>5461,81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 12,355
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business (60%).	\$ 3,240
<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for staff members, Planning Commissioner, and HPAC attendance at a variety of training and educational seminars, as well as local conferences. This budget item has been slightly increased to accommodate training for a new Assistant Planner and new Planning Commissioners, and maintaining the commitment to training for Planning Staff and HPAC (training is now mandatory in order to retain certified local government status). Professional training will be provided for six (6) members of Planning Staff, plus ongoing education and training for five (5) Planning Commissioners and seven (7) HPAC Commissioners.	\$ 15,000
<u>6305</u> <u>ADVERTISING</u> – Provides for public hearing notices required for various planning and zoning activities including land use permit applications, Development Code Update, and other public meetings. Costs for noticing land use permit applications will decrease, but costs associated with Town projects and the specific plans and master plans will increase. Costs are partially reimbursed through revenue associated with land use permit applications.	\$ 5,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> – Provides for annual membership costs for the American Planning Association and the American Institute of Certified Planners (AICP). Memberships in other organizations have been discontinued.	\$ 2,000
<u>6330</u> <u>DOCUMENT IMAGING</u> - Provides for scanning of large documents. Scanning of regular-size documents is included in the Town Clerk's budget.	\$ 1,000
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for two RealQuest licenses and 20% of the maintenance and support costs for Permits Plus.	\$ 7,700
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment. Also provides for ipads for the five Planning Commissioners for electronic Planning Commission packets (\$700 each).	\$ 13,500
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> - Provides for payment of Department of Fish and Game environmental filing fees for Downtown Specific Plan Update and Development Code Update.	\$ 4,500

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing cost including noticing of public hearings for land use applications and Town-sponsored projects with a commitment to enhanced public involvement.	\$ 2,000
<u>6355</u>	<u>PRINTING</u> – Provides for the cost of printing business cards, maps, and large planning documents. Printing and photocopying costs are anticipated to decrease slightly from FY12/13 due to the increased use of electronic media. Costs are partially reimbursed through revenue associated with document purchases.	\$ 2,500
<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - Provides for unanticipated professional services for special projects and for Development Code update assistance. Note: Pass-through consulting costs such as project EIR's and traffic studies are not included in the budget.	\$ 15,000
<u>6365</u>	<u>PUBLICATIONS</u> – Provides for book purchases.	\$ 800
<u>6370</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 4,000
<u>6910</u>	<u>VEHICLES - FUEL and MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business. Fuel and mileage for attendance at education and training events is included in 6115 - Education and Training.	\$ 250
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
<u>8020</u>	<u>COMPUTER EQUIPMENT</u> - Provides for replacement of one computer for an Assistant Planner and one for a Senior Planner (\$1600 each).	\$ 3,200

2013/14 EXPENDITURES BUDGET

Fund 70 - Building & Safety
 Department 04 - Community Development
 Division 01 - Building and Safety

TOWN OF TRUCKEE
 BUILDING & SAFETY

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	338,062	324,198	370,790	359,395	-3.07%	10.86%
5015	Wages - Temporary/Seasonal	7,879	11,590	6,747	9,478	40.48%	-18.22%
5031	Overtime - Regular Full-time	5,538	5,000	2,702	5,000	85.04%	0.00%
5400	Benefits	150,628	158,110	150,968	160,759	6.49%	1.68%
5461,81	Deferred Compensation/RHS	3,706	4,101	3,980	6,138	54.22%	49.68%
5571	Car Allowance	1,355	1,350	1,303	1,350	3.59%	0.00%
5580	Compensated Absences	8,340	10,672	(19,232)	10,780	0.00%	1.01%
	Total Personnel	515,509	515,021	517,259	552,900	6.89%	7.35%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	187	1,000	500	1,000	100.00%	0.00%
6115	Education & Training	6,215	8,000	6,000	8,000	33.33%	0.00%
6301	Administrative Overhead	114,454	128,959	125,285	140,881	12.45%	9.24%
6302	Code Compliance	20,889	35,100	35,100	35,100	0.00%	0.00%
6325	Membership & Dues	1,789	1,000	1,400	1,800	28.57%	80.00%
6330	Document Imaging	8,911	4,000	6,000	6,000	0.00%	50.00%
6333	Software Supplies	24,957	26,700	26,000	26,000	0.00%	-2.62%
6335	General Supplies	3,636	4,000	4,000	4,000	0.00%	0.00%
6345	Photocopying	1,418	2,000	1,550	2,000	29.03%	0.00%
6350	Postage, Freight & Delivery	250	1,600	130	300	130.77%	-81.25%
6355	Printing	66	1,000	-	100	0.00%	-90.00%
6360	Professional Services	1,096	6,000	4,000	6,000	50.00%	0.00%
6365	Publications	814	2,000	1,200	6,000	400.00%	200.00%
6370	Telephone	3,382	4,000	3,600	4,000	11.11%	0.00%
6380	Credit Card Fees	9,067	8,000	9,500	9,500	0.00%	18.75%
6620	Repairs & Maint. - Office Equip.	1,495	-	2,990	-	-100.00%	
6650	Small Tools	366	500	400	500	25.00%	0.00%
6910	Vehicles - Fuel	6,357	7,000	6,400	7,000	9.38%	0.00%
6970	Vehicles & Equip - R & M	95	100	-	100	0.00%	0.00%
6976	Fleet Maintenance Allocation	7,237	8,869	7,204	8,478	17.69%	-4.40%
7050	Rent - Office Space	59,916	60,859	70,973	67,973	-4.23%	11.69%
	Total Supplies & Services	272,597	310,687	312,233	334,732	7.21%	7.74%
CAPITAL OUTLAY							
7700,15	Transfer to CIP Projects	-	10,000	17,655	10,000	-12.53%	0.00%
8020	Computer Equipment	-	13,000	11,433	3,200	-21.28%	-75.38%
8900	Depreciation Expense	4,774	4,065	4,065	4,065	0.00%	0.00%
	Total Capital Outlay	4,774	27,065	15,498	17,265	11.40%	-36.21%
	TOTAL	792,880	852,772	862,645	904,898	4.90%	6.11%
	Less Capital Assets	-	(13,000)	(19,088)	(3,200)		
	TOTAL NET EXPENDITURES	792,880	839,772	843,557	901,698		

*Note: 35% of Code Compliance Division costs are charged to the Building Division as of FY12/13. In previous years, the charge was 25%

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TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

ACTIVITY DESCRIPTION

The Building and Safety Division of the Community Development Department is responsible for protecting the public in the built environment. The Division monitors and enforces State and Town codes and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, checking plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, providing public information and inspecting new and existing buildings and structures within the jurisdiction.

Overall building permit activity 2009-2012 has averaged 52% of the peak years 2002 through 2005. New buildings are at 14%, commercial modifications 57%, residential additions 64%, reroofing 70%, and electrical, plumbing and mechanical permits 40%. Only residential remodeling is up, at 134%. It is anticipated 2013-2014 construction levels will be similar to 2012-2013 with single family dwelling construction up slightly from 45 to 55 new homes.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides salaries for the full-time employees within the Division. The Division will continue to keep the Building Department window closed on Monday until an increase in workload warrants returning to a five day a week schedule. The Division is staffed for FY13/14 to include the Community Development Director (25%), a Chief Building Official, a Plans Examiner (87.5%), one full-time Building Inspector, one Public Service Technician (100%), and an Administrative Secretary (40%).	\$ 359,395
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for one temporary public service technician (250 hrs) as dictated by workload and one temporary administrative secretary (80hrs) for Permits Plus support and maintenance.	\$ 9,478
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime that may be needed to address peak construction season demands.	\$ 5,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 160,759
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 6,138
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business.	\$ 1,350
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 10,780

SUPPLIES and SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the purchase of boots and uniform shirts, jackets and coats for inspection personnel including Building Inspectors, and the Chief Building Official.	\$ 1,000
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TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6115</u> <u>EDUCATION & TRAINING</u> – Provides ongoing training for four employees necessary to meet State requirements and attendance at inspector and building official meetings, provide for certification renewal and staying abreast of State and national code changes as follows:	\$ 8,000
Building Official attendance at annual California Building Officials meeting	\$ 2,750
Building Official attendance at monthly meetings including International Code Council, IAPMO (plumbing and mechanical), IAEI (electrical), and TTEA (Tahoe Truckee Engineers Association meetings (10 @ \$25.00)	\$ 250
Public Service Technician at annual CALBO education week for permit technician and public service skills training (4 @ \$500)	\$ 2,000
Attendance of Plans Examiner and Inspector at Green Building Code, CALBO Professional Development, accessibility or California Energy Code update training (6 @ \$500)	\$ 3,000
 <u>6301</u> <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Building and Safety Division related administrative overhead costs. This charge is necessary to reflect the costs of the Division as an enterprise fund.	 \$ 140,881
 <u>6302</u> <u>CODE COMPLIANCE</u> - Provides funding to reimburse the general fund for Building and Safety Division related Code Enforcement. This charge is necessary to reflect the costs of the Division as an enterprise fund. See Section 8 for Code Compliance expenditure detail.	 \$ 35,100
 <u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership dues in the International Association of Electrical Inspectors (IAEA), International Association of Plumbing and Mechanical Officials (IAPMO), International Code Council (ICC), Sacramento Valley Chapter of ICC, Structural Engineers Association of Central California (SEAOCC), Tahoe Truckee Engineers Association (TTEA), ICC certification, re-certifications and engineering registration.	 \$ 1,800
 <u>6330</u> <u>DOCUMENT IMAGING</u> - Provides for document imaging contract services to prepare and image large format building permit documents for the current year into electronic files for retrieval via laser fiche.	 \$ 6,000
 <u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license (\$724), 60% of the maintenance and support costs for Permits Plus (\$31,879 x 60%), and maintenance and support costs for Selectron IVR (\$6,950).	 \$ 26,000
 <u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper and miscellaneous office supplies.	 \$ 4,000
 <u>6345</u> <u>PHOTOCOPYING</u> – Provides for copy usage based upon monthly meter readings and includes supplies such as toner.	 \$ 2,000
 <u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and/or mailing costs including application and permit letters, public information and customer service handout materials.	 \$ 300
 <u>6355</u> <u>PRINTING</u> - Funds printing costs for the Building & Safety Division newsletter, building permits, occupancy approvals, and public service handout materials.	 \$ 100

TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>																																												
<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - This account provides for specialty professional services related to plan checking and inspection.	\$ 6,000																																												
<u>6365</u>	<u>PUBLICATIONS</u> - Purchase building codes, reference and educational material. 2013 California Building Codes will be published July 1, 2013 and will become effective January 1, 2014. The budget includes purchase of five sets of codes, one each for the building official, plans examiner, inspector and front counter.	\$ 6,000																																												
	<table border="0"> <thead> <tr> <th style="text-align: left;"><u>Book</u></th> <th style="text-align: center;"><u>Number</u></th> <th style="text-align: center;"><u>Unit Price</u></th> <th style="text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>2013 California Building Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 219</td> <td style="text-align: right;">\$ 1,095</td> </tr> <tr> <td>2013 California Electrical Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 180</td> <td style="text-align: right;">\$ 900</td> </tr> <tr> <td>2013 California Mechanical Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 138</td> <td style="text-align: right;">\$ 690</td> </tr> <tr> <td>2013 California Plumbing Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 138</td> <td style="text-align: right;">\$ 690</td> </tr> <tr> <td>2013 California Fire Code</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 114</td> <td style="text-align: right;">\$ 228</td> </tr> <tr> <td>2013 California Administrative Code</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$ 40</td> <td style="text-align: right;">\$ 40</td> </tr> <tr> <td>2013 California Green Building Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 43</td> <td style="text-align: right;">\$ 215</td> </tr> <tr> <td>2013 California Residential Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 100</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>2013 California Energy Code</td> <td style="text-align: center;">5</td> <td style="text-align: right;">\$ 39</td> <td style="text-align: right;">\$ 195</td> </tr> <tr> <td>Other to include IBC, IRC and NEC</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 440</td> <td style="text-align: right;">\$ 1,447</td> </tr> </tbody> </table>	<u>Book</u>	<u>Number</u>	<u>Unit Price</u>	<u>Total</u>	2013 California Building Code	5	\$ 219	\$ 1,095	2013 California Electrical Code	5	\$ 180	\$ 900	2013 California Mechanical Code	5	\$ 138	\$ 690	2013 California Plumbing Code	5	\$ 138	\$ 690	2013 California Fire Code	2	\$ 114	\$ 228	2013 California Administrative Code	1	\$ 40	\$ 40	2013 California Green Building Code	5	\$ 43	\$ 215	2013 California Residential Code	5	\$ 100	\$ 500	2013 California Energy Code	5	\$ 39	\$ 195	Other to include IBC, IRC and NEC	2	\$ 440	\$ 1,447	
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<u>6370</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Includes allocation for Optical Fiber Network required for internet connection, annual phone charges for the Cisco phone system, and lines for Building Inspection IVR system.	\$ 4,000																																												
<u>6380</u>	<u>CREDIT CARD FEES</u> - Provides for payment of fees for credit cards accepted by the Department for customer charges.	\$ 9,500																																												
<u>6650</u>	<u>SMALL TOOLS</u> - Provides for the purchase of general small tools for inspectors.	\$ 500																																												
<u>6910</u>	<u>VEHICLES - FUEL</u> - Provides for the Building and Safety Division's share of gasoline use.	\$ 7,000																																												
<u>6970</u>	<u>VEHICLES AND EQUIPMENT - REPAIR & MAINTENANCE</u> - Provides for maintenance and unscheduled repair of the Building division vehicles, including car washes.	\$ 100																																												
<u>6976</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 8,478																																												
<u>7050</u>	<u>RENT- OFFICE SPACE</u> - Provides for the Building and Safety Division's lease of Town Hall office space including utilities. The total rental rate is \$3.59 per square foot.	\$ 67,973																																												
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>																																												
<u>7715</u>	<u>TRANSFER TO CIP PROJECTS</u> - This is year two of a five year effort to convert microfilm permit records to Laserfiche electronic images. This effort will place all historic building permit records in one location in one format and will improve public access to those records. The estimated total cost of conversion over a 5 year period is \$80,000.	\$ 10,000																																												
<u>8020</u>	<u>COMPUTER EQUIPMENT</u> - Replace two computers (Building Inspector II and Public Service Technician).	\$ 3,200																																												
<u>8900</u>	<u>DEPRECIATION EXPENSE</u> - For the enterprise fund, the account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 4,065																																												

2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 02 - Public Safety
 Division xx - Police - General

**TOWN OF TRUCKEE
 POLICE**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	2,393,146	2,305,646	2,100,549	2,440,712	16.19%	5.86%
5014	Wages - Regular Part time	42,148	100,184	96,503	89,653	-7.10%	-10.51%
5031	Overtime - Regular Full-time	190,018	198,500	232,163	195,819	-15.65%	-1.35%
5032	Overtime - Holiday	112,145	114,885	94,790	115,182	21.51%	0.26%
5034	Overtime - Temporary	1,721	-	3,698	-	-100.00%	
5400	Benefits	1,276,650	1,300,585	1,171,897	1,331,936	13.66%	2.41%
5461,81	Deferred Compensation/RHS	4,031	14,914	8,926	15,034	68.43%	0.80%
5571	Car Allowance	6,525	-	-	11,076	0.00%	
	Total Personnel	4,026,384	4,034,714	3,708,526	4,199,412	13.24%	4.08%
SUPPLIES & SERVICES							
6101	Non-taxable WC Pay	5,987	-	23,000	-	-100.00%	
6110	Clothing and Uniforms	17,391	20,000	19,550	20,000	2.30%	0.00%
6115	Education & Training	34,469	45,000	45,000	90,600	101.33%	101.33%
6120	Safety Supplies	9,806	17,000	16,500	16,500	0.00%	-2.94%
6305	Advertising	2,882	2,000	2,200	2,000	-9.09%	0.00%
6310	Communication System Maintenance	4,727	7,000	11,000	8,000	-27.27%	14.29%
6325	Memberships & Dues	2,839	3,000	1,800	1,700	-5.56%	-43.33%
6331	JAG Grant	2,473	3,535	3,535	-	-100.00%	-100.00%
6333	Software Supplies	14,108	18,225	16,225	16,225	0.00%	-10.97%
6335	General Supplies	22,047	23,675	25,000	24,000	-4.00%	1.37%
6345	Photocopying	1,617	1,600	1,600	1,600	0.00%	0.00%
6350	Postage, Freight & Delivery	1,780	2,500	2,500	2,500	0.00%	0.00%
6355	Printing	1,788	1,500	1,500	1,500	0.00%	0.00%
6360	Professional Services	65,063	65,000	127,000	62,725	-50.61%	-3.50%
6361	Professional Services - Police Dispatch	565,609	550,000	390,000	345,500	-11.41%	-37.18%
6363	DUI & Narcotics Analysis Fees	6,628	6,000	11,000	11,000	0.00%	83.33%
6364	Towing Services	185	1,250	850	1,250	47.06%	0.00%
6365	Publications	187	250	250	250	0.00%	0.00%
6370	Telephone	74,279	75,000	75,000	84,000	12.00%	12.00%
6620	Repairs & Maint. - Office Equip.	-	500	250	250	0.00%	-50.00%
6715	Accidents & Damage	7,485	6,000	1,500	6,000	300.00%	0.00%
6910	Vehicles - Fuel	115,365	115,000	102,000	106,000	3.92%	-7.83%
6920	Vehicles - Mileage	-	100	-	100	0.00%	0.00%
6970	Vehicles & Equip - R & M	6,448	5,000	4,630	6,000	29.59%	20.00%
6976	Fleet Maintenance Allocation	118,624	141,996	140,000	116,234	-16.98%	-18.14%
7050	Rent/Lease Space	7,560	2,520	1,448	-	-100.00%	-100.00%
	Total Supplies & Services	1,089,347	1,113,651	1,023,338	923,934	-9.71%	-17.04%
CAPITAL OUTLAY							
8020	Computer Equipment	9,649	7,500	10,370	15,200	46.58%	102.67%
8034	Fleet Replacement Fund	164,952	164,952	164,952	164,952	0.00%	0.00%
	Total Capital Outlay	174,602	172,452	175,322	180,152	2.75%	4.47%
	TOTAL	5,290,333	5,320,817	4,907,186	5,303,498	8.08%	-0.33%

Note: See CIP 60-12-08 for the Police Department Information Technology capital improvement project.

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

ACTIVITY DESCRIPTION

The Police Department provides all police-related services for the Town, including: Administration, Uniformed Patrol, Boat Patrol on Donner Lake, Investigative Services, and School Resource Officer. In addition the police department supports a number of community oriented initiatives that address prevention, intervention, and education components.

The Truckee Police Department staffing allocation and deployment strategy is designed to provide for a safe community that emphasizes high quality public service for all those living in and visiting the Town of Truckee. The department's staffing ratio encompasses the unique dynamics of the Town of Truckee that include varying population increases, a high number of second homeowners, tourism, and special events. The department has the unique privilege of serving a community that includes urban and rural type neighborhoods over a wide geographical region that includes a bisecting major interstate and river. In addition to traditional policing issues associated in most areas of California, TPD staff has the additional skills and training necessary to police in a resort mountain town that embraces a service first philosophy. An added change for the upcoming year will be the addition of a police dog with emphasis on a non-aggressive canine that will create opportunities for positive interactions between police and public.

Since the formation of the police department in the year 2001 and consistent with the consultant's report in the year 2000, the police department has always had twenty-five (25) budgeted sworn police officers. This total includes the police chief through the rank of police officer. There have been budget years where the number of sworn police officers rose to twenty-six (26) or twenty-seven (27) because of additional grant funded positions but those grants have expired several budget cycles ago. The number of sworn police officers reduced back to twenty-five (25) through attrition. The total number of budgeted sworn police officers has never fallen below twenty-five (25) until FY 2012/2013 when one position was unfunded as part of the adopted budget. This action was recommended by the police chief as a cost saving measure. The budget for FY 2013/2014 proposes the modified refunding of the twenty-fifth position to return the department to the same staffing levels that have existed since the year 2001. This particular position would only be funded as a recruit level position for the first six (6) months of the FY and as an entry level police officer for the remaining six (6) months of the FY. This modification from a traditionally budgeted police officer is at a substantially reduced expense from that of an experienced lateral police officer and supports the police chief's hiring philosophy of Truckee First. The return of this twenty-fifth position increases the department's personnel costs \$87,000 for FY 2013/2014.

Budgeted staffing levels for the Police Department are:

<u>Position</u>	<u>Number of Employees</u>
Chief of Police	1
Captain	2
Sergeant (Patrol)	4
Sergeant (Detective)	1
Sergeant (Reserve) (funded by COPS)	2
Executive Assistant	1
Police Officer (Investigations)	2
Police Officer (School Resource)	1
Police Officer (Patrol)	14
Police Officer (Reserve)	3 (part-time)
Community Service Officer (CSO)	0.5
Field & Evidence Specialist	1
Police Records Technician	2

The Town is in a contract with Nevada County Sheriff's Office (NCSO) for dispatch services and will continue to book prisoners at the NCSO jail facility in Truckee.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for staffing as indicated above for all full-time positions. Less an amount of \$50,000 to accommodate for vacant positions.	\$ 2,440,712
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for three Reserve Police Officers. Also provides for two Reserve Sergeants (funded by a transfer from the COPS fund - see General Fund revenue account 01-00-00-4960).	\$ 89,653

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>5031</u> <u>OVERTIME - REGULAR FULL-TIME</u> – Provides for overtime costs associated with non-exempt positions. Overtime includes coverage for numerous community special events, staffing and court. The most significant community events foreseen in the 13/14 budget cycle are: - The Iron Man endurance race on September 22, 2013 - Annual Independence Day celebration	\$ 195,819 \$ 10,910 \$ 7,793
<u>5032</u> <u>HOLIDAY PAY – NON-EXEMPT SWORN</u> – Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the POA and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December.	\$ 115,182
<u>5400</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 1,331,936
<u>5461,81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 15,034
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides car allowance for the Police Chief.	\$ 11,076
 <u>SUPPLIES and SERVICES</u>	 <u>BUDGET</u>
<u>6110</u> <u>CLOTHING and UNIFORMS</u> - Provides for all uniform clothing, bullet resistant vests, and related duty gear and equipment. Also provides for all uniform cleaning, repair, and replacement.	\$ 20,000
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for costs related to travel and training for all members of the department. Officers are mandated to attend training, which is certified and partially reimbursed by the Commission on Peace Officers Standards and Training (POST). FY 13/14 includes training funds for the police academy recruit which will be reimbursed by POST.	\$ 90,600
<u>6120</u> <u>SAFETY SUPPLIES</u> - Provides for all safety supplies and repairs such as; firearms, personal protective equipment, batons, chemical agents, road flares, range equipment, ammunition, and less-lethal tools and munitions.	\$ 16,500
<u>6305</u> <u>ADVERTISING</u> - Provides for publication of informational materials to inform the community of enforcement policies, safety issues on Donner Lake and elsewhere in Town as necessary. Also provides for costs of advertising job openings in trade publications and other identified media.	\$ 2,000
<u>6310</u> <u>COMMUNICATION SYSTEM MAINTENANCE</u> – Provides for the annual maintenance of emergency radio equipment. Annual rent expenses to the Truckee-Donner PUD for the police radio voter on Ski Slope Drive (currently \$740 a year), maintenance and repairs on all department mobile and portable radios including batteries for portables and repairs or replacement to any portable radio accessories. Account is increased this year due to possible service cost increases.	\$ 8,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in professional organizations for the Police Chief, Captains, Sergeants, Executive Assistant, and Detectives, and other employees based upon agency needs. Organizations include: IACP, Cal-Chiefs, CPOA, FBINA, CAARS, CAPE, CLEARS, CRPOA and any others so designated by the Chief of Police. Membership authorizations paid for by the agency are made at the discretion of the Chief of Police. Admin: \$ 1,200; Patrol: \$500.	\$ 1,700

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6333</u> <u>SOFTWARE</u> - Provides for:	\$ 16,225
Admin:	
- CLETS maintenance agreement	\$ 6,800
- Executive Information Services (EIS): RMS maintenance and support service agreement plan.	\$ 6,260
- Software licenses: TRAK-Critical Reach, COPWARE & Mapscenes	\$ 840
Investigations:	
- Lexipol training bulletins	\$ 2,000
- Annual maintenance contract Evidence Bar Code Scanner	\$ 325
<u>6335</u> <u>GENERAL SUPPLIES</u> – Provides for all "non-safety" supplies, "non-capital" items, and equipment. Provides for expenses related to conducting employment interviews and staff meetings. Also includes Shred-it document services at \$45/month, tools, evidence packaging items, and unique equipment needs not contained or described in other accounts.	\$ 24,000
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for annual agreement for Police department copy machine.	\$ 1,600
<u>6350</u> <u>POSTAGE, FREIGHT & DELIVERY</u> – Provides for anticipated postage costs.	\$ 2,500
<u>6355</u> <u>PRINTING</u> – Provides for printing of business cards, traffic citations, parking citations, and report forms. Also includes funds for printing of materials, which will be distributed to educate the community about ongoing community-policing issues.	\$ 1,500
<u>6360</u> <u>PROFESSIONAL SERVICES</u> –	\$ 62,725
Admin:	
- Department of Justice live scans.	\$ 27,000
- Misc. Admin. Services (attorney fees, IA associated costs, rekeying costs, etc.)	\$ 1,700
- Audits and professional internal reviews/assessments. This is to provide for the audit and review of high liability services and practices such as property and evidence and in-field audio/video taping and for the subsequent updating of such services and practices.	\$ 900
Investigations:	
- Victim assault exams	\$ 9,000
- Background investigations (approx. \$1,000 each)	\$ 5,000
- Pre-employment psychological (\$450 ea.) and polygraph examinations (\$275 ea.), employee crisis counseling, and fitness for duty examinations	\$ 3,900
- Exceptional investigations expenditures. Each year the Investigations Section encounters investigations that require exceptional investigative expertise or forensic evaluation that is outside the scope of the department's capacity and demands a contractual expenditure with DOJ or other allied agencies.	\$ 7,500
Patrol:	
- Blood draws at \$40 ea. at approximately 12 per month	\$ 5,800
- "Valtox" drug screening equipment resupply maintenance at \$350/mo.	\$ 4,200
<u>6361</u> <u>POLICE DISPATCH SERVICES</u> –Current dispatching services are provided through an annual contract with the Nevada County Sheriff's Department. During the 2012/13 fiscal year a consolidated dispatching contract was achieved including Truckee PD, Nevada County, Grass Valley PD and Nevada City PD that significantly reduced the annual cost of dispatching services during fiscal 2012/13, and for fiscal 2013/14 going forward.	\$ 345,500

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6363</u> <u>DUI and NARCOTICS ANALYSIS FEES</u> – This is a State mandate passed through to cities that requires the Town to pay for the cost of chemical testing on DUI and Narcotics cases. Each year, Nevada County receives funding from the State to cover the cost of these tests. If State funding is not sufficient to cover the total amount of tests conducted, then it will be necessary to use these funds. Beginning with 2012, this account is also a pass through for CHP incurred fees that the Nevada County DA will reimburse the Town for.	\$ 11,000
<u>6364</u> <u>TOWING SERVICES</u> - Provides for cost of towing and storage of impounded vehicles and towing of police vehicles to be repaired.	\$ 1,250
<u>6365</u> <u>PUBLICATIONS</u> - Provides for professional publications.	\$ 250
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for cellular phone service, all radio communication and computer radio/data circuit lines. Also includes T-1 line connection with the Department of Justice (DOJ) (\$1,000/month). - This account reflects a \$9,000 increase from FY 12/13. This increase is associated with additional smart phones being utilized by department personnel consolidating various other devices carried such as audio recorders and cameras. The smart phones also interact with the department's new on-officer camera system.	\$ 84,000
<u>6620</u> <u>REPAIR & MAINTENANCE – OFFICE EQUIPMENT</u> - Provides for repair and maintenance of all office equipment, including computer network and operating systems, computer and server warranty extensions and back-up power supply replacements.	\$ 250
<u>6715</u> <u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property or department property that may be damaged by department employees while acting within the scope of employment.	\$ 6,000
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for motor vehicle fuel.	\$ 106,000
<u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides reimbursement payment to staff for use of private vehicle on Town business.	\$ 100
<u>6970</u> <u>VEHICLES and EQUIPMENT – REPAIR & MAINT</u> - Provides for maintenance costs from outside vendors associated with department vehicles (cars, boat, bicycles, trailers), including operational damages to supplemental equipment. Such equipment includes radar units, mounted thermal imagers, and Mobile Audio Video recording devices. Carwash service for the fleet is included.	\$ 6,000
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 116,234
<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
<u>8020</u> <u>COMPUTER EQUIPMENT</u> – Provides for computer replacements/upgrades and technology needs. Anticipated needs for 2013/14 are replacement of the department ID card printer and six (6) computer work stations.	\$ 15,200
<u>8034</u> <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 164,952

2013/14 EXPENDITURES BUDGET

Fund 01 - General
 Department 02 - Public Safety
 Division 02 - Animal Services

**TOWN OF TRUCKEE
 ANIMAL SERVICES**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	266,919	270,758	222,123	336,202	51.36%	24.17%
5014	Wages - Regular Part-time	18,195	17,530	24,591	-	-100.00%	-100.00%
5015	Wages - Temporary/Seasonal	5,732	8,514	8,078	11,702	44.88%	37.45%
5021	Standby Pay	8,939	-	89	-	-100.00%	-
5031	Overtime - Regular Full-time	1,077	-	-	1,000	0.00%	-
5034	Overtime - Regular Part-time	-	-	79	-	-100.00%	-
5035	Overtime - Temporary/Seasonal	33	-	29	-	-100.00%	-
5400	Benefits	142,073	149,914	124,504	179,041	43.80%	19.43%
5461,81	Deferred Compensation/RHS	2,207	2,199	2,252	2,394	6.29%	8.89%
	Total Personnel	445,174	448,914	381,744	530,339	38.93%	18.14%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	886	1,000	1,000	2,000	100.00%	100.00%
6115	Education & Training	5,388	7,000	7,000	8,000	14.29%	14.29%
6305	Advertising	-	500	-	1,000	0.00%	100.00%
6310	Communication System Maintenance	-	500	-	500	0.00%	0.00%
6320	Uniform Dry Cleaning	408	600	500	1,000	100.00%	66.67%
6325	Memberships & Dues	605	460	460	605	31.52%	31.52%
6333	Software Supplies	3,884	4,000	4,000	5,000	25.00%	25.00%
6335	General Supplies	2,664	2,500	2,000	3,000	50.00%	20.00%
6350	Postage, Freight & Delivery	1,271	1,200	1,200	1,500	25.00%	25.00%
6355	Printing	592	800	900	2,500	177.78%	212.50%
6360	Professional Services	11,597	8,000	8,000	8,000	0.00%	0.00%
6370	Telephone	5,651	7,000	7,000	7,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	-	-	-	500	0.00%	-
6650	Small Tools	-	250	-	-	0.00%	-100.00%
6710	Specialized Supplies	-	200	200	-	-100.00%	-100.00%
6711	Shelter Supplies	4,820	8,000	8,000	24,000	200.00%	200.00%
6793	Abandoned Vehicle Towing	3,930	5,000	4,000	5,000	25.00%	0.00%
6910	Vehicles - Fuel	9,416	5,000	7,000	9,000	28.57%	80.00%
6920	Vehicles - Mileage	-	200	-	200	0.00%	0.00%
6970	Vehicles & Equip - R & M	41	-	-	-	0.00%	-
6976	Fleet Maintenance Allocation	8,495	8,011	8,426	9,464	12.32%	18.15%
	Total Supplies & Services	59,646	60,221	59,686	88,269	47.89%	46.58%
CAPITAL OUTLAY							
8020	Computer Equipment	-	1,800	1,540	1,800	16.88%	0.00%
8034	Fleet Replacement Fund	13,267	13,267	13,267	13,267	0.00%	0.00%
	Total Capital Outlay	13,267	15,067	14,807	15,067	1.76%	0.00%
	TOTAL	518,087	524,201	456,237	633,676	38.89%	20.88%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

ACTIVITY DESCRIPTION

The function of the Animal Services Department is to plan, supervise, coordinate, and participate in the enforcement of State Codes and Town ordinances governing the keeping of domestic animals within the Town of Truckee. Activities include the operation of a new animal shelter, a licensing program and vaccination clinics, as well as administration of the Abandoned Vehicle Abatement program, which provides for the removal of abandoned, wrecked or inoperable vehicles within Town limits. Kennel services are provided to Sierra County through contract. New this year, Animal Services is managed as a Division of the Police Department. As part of the move under the Police Department, Animal Services Officers will be reclassified as Community Services Officers.

Included in the 2013/14 budget are two proposed staffing changes. One reclassifies the Animal Services Officers to Community Services Officers. The Officer time will be allocated 75% to the Animal Services budget and 25% to the Police budget. The second change is in relation to the new animal shelter and involves two positions. One is an addition of a new position of Lead Kennel Attendant and the second is to convert the part-time Kennel Attendant position to full-time.

We broke ground on the new Community Animal Shelter facility in June 2012. Construction continued through the 2012/13 budget year with the opening of the Shelter anticipated early in the 2013/14 budget year. Other activities during the 2013/14 budget year include continued employee training related to customer service, safety, and training related to the current status on all laws, regulations, and procedures. The Community Spay/Neuter Program, which is administered along with the Humane Society of Truckee-Tahoe, will also be continued this year. The program offers low and no cost spaying and neutering to qualifying pet owners within the Town. Officers will again be conducting dog license follow ups during the year to clear the back log of expired licenses. Contract services are anticipated to continue with Sierra County.

For calendar year 2012, the Department licensed 1,884 dogs, 92% of which were spayed or neutered ; 406 animals were impounded; 173 citations were issued; and 38 animal bites were handled. The Community Spay/Neuter program helped to provide 119 low cost surgeries for the pets of Town residents. The total number of logged activities for 2012 was 1,269.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Animal Services Manager, one Administrative Secretary, two Animal Services Officers (75% each), one Lead Kennel Attendant, and two Kennel Attendants.	\$ 336,202
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> – Provides for 350 hours of time to use for on-call Kennel Attendants and 350 hours of Animal Services Officer time to cover for sick time, vacations, and training.	\$ 11,702

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

PERSONNEL (cont.)

<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage due to call-outs, work load, employee time off, holiday patrols, sick leave time, etc.	\$ 1,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 179,041
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 2,394

SUPPLIES and SERVICES

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides uniforms and equipment for Animal Services staff. Increase due to start up costs for animal shelter staff.	\$ 2,000
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at Advanced Animal Control training, Associations regular meetings & annual training conferences, computer training, and customer service training.	\$ 8,000
<u>6305</u>	<u>ADVERTISING</u> - Provides for the cost of advertising for vaccination clinics and licensing renewal reminders.	\$ 1,000
<u>6310</u>	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units and hand packs.	\$ 500
<u>6320</u>	<u>UNIFORM DRY CLEANING</u> - Provides for employee uniform cleaning.	\$ 1,000
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for memberships in the California Animal Control Directors' Association, State Humane Association of California, Society of Animal Welfare Administrators, and CAWA renewal for the Animal Services Manager.	\$ 605
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for software support and maintenance for the Animal Services software (\$800 will be reimbursed by the Humane Society of Truckee-Tahoe).	\$ 5,000
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, small equipment, and credit card fees. Increase due to start up animal shelter costs.	\$ 3,000
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for license mailings and daily Animal Services mailings, vehicle abatement mailings, follow-ups, and warnings.	\$ 1,500
<u>6355</u>	<u>PRINTING</u> - Provides for Animal Services forms and citation books/licenses.	\$ 2,500

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<p><u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for Veterinarian costs for impounded animals, rabies testing, and disposal of hazardous waste.</p> <p>- Town's share of costs for the spay/neuter program will be approximately \$3000. This program is currently being co-sponsored by the Humane Society of Truckee-Tahoe. This cost will no longer be incurred once the surgery suite is operational in the new shelter.</p> <p>- Spay/neuter costs are offset by grant revenue from the State of CA. See General Fund revenue account 01-00-00-4582.</p>	\$ 8,000
<p><u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular charges and wireless laptop access charges. Increase due to new animal shelter. Portion of costs will be recovered through billing to the Humane Society of Truckee-Tahoe.</p>	\$ 7,000
<p><u>6620</u> <u>REPAIRS and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.</p>	\$ 500
<p><u>6711</u> <u>SHELTER SUPPLIES</u> - Provides for the supplies needed for the sanitary upkeep of the Shelter, kennel areas, bathrooms, and office areas, vaccinations and medicine for the animals, and food for the animals.</p>	\$ 24,000
<p><u>6793</u> <u>ABANDONED VEHICLE TOWING</u> - Provides for the estimated cost of towing abandoned vehicles from public and private property. Actual costs are reimbursed through vehicle registration funds administered through a joint powers authority.</p>	\$ 5,000
<p><u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel expenses for three Animal Services vehicles.</p>	\$ 9,000
<p><u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business.</p>	\$ 200
<p><u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.</p>	\$ 9,464

CAPITAL OUTLAY

<p><u>8020</u> <u>COMPUTER EQUIPMENT</u> – Provides for the purchase of a new replacement computer for the Division Manager.</p>	\$ 1,800
<p><u>8034</u> <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.</p>	\$ 13,267

2013/14 EXPENDITURES BUDGET

TOWN OF TRUCKEE
CODE COMPLIANCE

Fund 01 - General
 Department 02 - Public Safety
 Division 03 - Code Compliance

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	43,968	58,423	58,843	61,379	4.31%	5.06%
5031	Overtime - Regular Full-time	143	500	240	500	108.45%	0.00%
5400	Benefits	18,499	27,951	27,454	29,613	7.87%	5.94%
5461,81	Deferred Compensation/RHS	185	184	441	185	-58.12%	0.45%
	Total Personnel	62,794	87,059	86,977	91,677	5.40%	5.31%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	209	300	300	300	0.00%	0.00%
6115	Education & Training	1,153	3,000	1,000	3,500	250.00%	16.67%
6305	Advertising	590	-	-	-	0.00%	
6310	Communication Systems Maintenance	-	100	-	100	0.00%	0.00%
6325	Memberships & Dues	-	75	75	75	0.00%	0.00%
6333	Software Supplies	1,108	650	650	891	37.08%	37.08%
6335	General Supplies	230	250	250	250	0.00%	0.00%
6350	Postage, Freight & Delivery	98	300	200	300	50.00%	0.00%
6355	Printing	62	200	200	200	0.00%	0.00%
6360	Professional Services	18	400	200	400	100.00%	0.00%
6361	Violation Remediation Services	10,884	-	-	-	0.00%	
6370	Telephone	1,134	1,200	1,500	1,500	0.00%	25.00%
6650	Small Tools	-	100	50	100	100.00%	0.00%
6910	Vehicles - Fuel	1,055	1,500	1,500	1,500	0.00%	0.00%
6920	Vehicles - Mileage	-	50	-	50	0.00%	0.00%
6970	Vehicles & Equip - R & M	3	-	-	-	0.00%	
6976	Fleet Maintenance Allocation	2,542	2,003	2,521	2,958	17.34%	47.69%
	Total Supplies & Services	19,085	10,128	8,446	12,124	43.55%	19.71%
CAPITAL OUTLAY							
8020	Computer Equipment	-	1,800	1,540	-	-100.00%	-100.00%
8034	Fleet Replacement Fund	1,300	1,300	1,300	1,300	0.00%	0.00%
	Total Capital Outlay	1,300	3,100	2,840	1,300	-54.23%	-58.06%
	SUB-TOTAL	83,179	100,286	98,263	105,101	6.96%	4.80%
6991	Code Compl. costs charged to Bldg Div.	(20,889)	(35,100)	(34,392)	(36,785)	0.00%	4.80%
	TOTAL	62,290	65,186	63,871	68,315	6.96%	4.80%

*Note: 35% of total Code Compliance is charged to the Building Division as of FY12/13.

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - CODE COMPLIANCE**

ACTIVITY DESCRIPTION

The function of the Code Compliance Department is to plan, supervise, coordinate, and participate in the enforcement of State and Town ordinances governing building and land use in the Town of Truckee. Activities include but are not limited to coordinating with Town departments on enforcement issues, abatement of nuisance situations, and permitting of temporary signs. A Senior Planner is responsible for the administration of the Code Compliance Department. Code Compliance is currently managed as part of the Community Development Department. Code Compliance is funded 65% from the General Fund and 35% from the Building & Safety Division enterprise fund.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Code Compliance Officer and 10% of one Senior Planner's salary.	\$ 61,379
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage after normal working hours.	\$ 500
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 29,613
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 185

SUPPLIES and SERVICES

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides replacement uniforms for Code Compliance Officer as needed.	\$ 300
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at specialized Code Compliance training, annual training conferences, computer training, and customer service training.	\$ 3,500
<u>6310</u>	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units.	\$ 100
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in the California Association of Code Enforcement Officers.	\$ 75
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license.	\$ 891
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, and small equipment.	\$ 250

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - CODE COMPLIANCE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for daily Code Compliance mailings, follow-ups, and warnings.	\$ 300
6355 <u>PRINTING</u> - Provides for Code Compliance forms and citation books.	\$ 200
6360 <u>PROFESSIONAL SERVICES</u> - Provides for charges related to reports necessary for Code Compliance cases, such as title reports. These charges are usually reimbursed through fees collected at the conclusion of the case.	\$ 400
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular phone charges.	\$ 1,500
6650 <u>SMALL TOOLS</u> - Provides for the purchase of small tools for the Code Compliance vehicle for use in field inspections.	\$ 100
6910 <u>VEHICLES - FUEL</u> - Provides for fuel expenses for the Code Compliance vehicle.	\$ 1,500
6920 <u>VEHICLES - MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business.	\$ 50
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 2,958
6991 <u>CODE COMPLIANCE COSTS CHARGED TO BUILDING DIVISION</u> - 35% of Code Compliance Division budgeted expenditures are charged to Building Division.	\$ (36,785)
 <u>CAPITAL OUTLAY</u>	
8034 <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 1,300

2013/14 EXPENDITURES BUDGET

Fund 45 - Transit
 Department 45 - Public Transit
 Division 00 - Transit

**TOWN OF TRUCKEE
 TRANSIT**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	44,549	58,308	59,166	86,183	45.66%	47.81%
5400	Benefits	21,132	26,668	27,592	35,458	28.51%	32.96%
5461,81	Deferred Compensation/RHS	783	1,218	851	2,835	233.20%	132.87%
5571	Car Allowances	632	630	681	630	-7.54%	0.00%
5580	Compensated Absences	715	1,259	3,627	6,137	69.22%	387.56%
	Total Personnel	67,811	88,082	91,917	131,243	42.78%	49.00%
SUPPLIES & SERVICES							
01	FIXED ROUTE						
6360	Professional Services - Fixed Route	80,336	61,000	82,498	85,380	3.49%	39.97%
6363	Prof Services - Donner Summit Shuttle	88,906	75,000	109,463	123,777	13.08%	65.04%
6910	Vehicles - Fuel	17,303	22,000	19,355	22,495	16.22%	2.25%
6976	Fleet Maintenance Allocation	28,128	40,768	27,979	30,365	8.53%	-25.52%
	Subtotal Fixed Route	214,672	198,768	239,296	262,016	9.49%	31.82%
02	TART BUS						
6360	Professional Services	95,128	97,126	97,126	100,040	3.00%	3.00%
	Subtotal Tart Bus	95,128	97,126	97,126	100,040	3.00%	3.00%
03	PARA TRANSIT/DIAL-A-RIDE						
6360	Professional Services	219,386	202,000	201,566	208,155	3.27%	3.05%
6369	Prof Serv - Taxi Voucher Program	-	20,000	-	-	0.00%	-100.00%
6910	Vehicles - Fuel	32,923	32,000	33,350	32,509	-2.52%	1.59%
6976	Fleet Maintenance Allocation	28,128	40,768	27,979	30,365	8.53%	-25.52%
	Subtotal Para Transit/Dial-a-Ride	280,436	294,768	262,895	271,029	3.09%	-8.05%
10	GENERAL TRANSIT						
6115	Education & Training	-	500	500	1,500	200.00%	200.00%
6305	Advertising	-	-	176	500	184.09%	
6325	Membership & Dues	3,500	3,500	3,500	3,500	0.00%	0.00%
6335	General Supplies	3,216	600	500	500	0.00%	-16.67%
6350	Postage, Freight & Delivery	89	150	150	150	0.00%	0.00%
6355	Printing	5	-	50	50	0.00%	
6360	Professional Services	5,828	10,000	10,000	26,200	162.00%	162.00%
6361	Professional Services - Audit	-	750	600	750	25.00%	0.00%
6370	Telephone	563	500	497	500	0.67%	0.00%
6610	Repair & Maint - Buildings	766	700	1,928	16,500	755.76%	2257.14%
6620	Repairs & Maint. - Office Equip.	-	-	25	25	0.00%	
6733	Supplies - Shelters, Buses & Signs	-	-	-	7,500	0.00%	
6920	Vehicles - Mileage	-	-	300	350	16.67%	
	Subtotal General Transit	13,966	16,700	18,226	58,025	218.37%	247.46%
	Total Supplies & Services	604,202	607,362	617,542	691,110	11.91%	13.79%
01	CAPITAL OUTLAY						
8015	Buildings	-	72,369	51,192	-	-100.00%	-100.00%
8900	Depreciation Expense	81,600	70,000	73,000	75,000	2.74%	7.14%
8990	Gain/Loss on Sale of Assets	7,334	-	-	-	0.00%	
	Total Capital Outlay	88,934	142,369	124,192	75,000	-39.61%	-47.32%
	TOTAL	760,948	837,813	833,651	897,354	7.64%	7.11%
	Less: Capital Assets	-	(72,369)	(44,967)	-		
	TOTAL NET EXPENDITURES	760,948	765,444	788,684	897,354		

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TOWN OF TRUCKEE 2013/14 ANNUAL BUDGET DETAIL PUBLIC TRANSIT

ACTIVITY DESCRIPTION

This budget reflects expenditures for the transit programs that currently operate in the Town. These programs are funded by specific designated sources outside the General Fund. Sources of revenue are listed and described in the revenue section. Services operated by Truckee Transit includes winter and non-winter fixed route and Dial-A-Ride. The Town partners with Tahoe Area Regional Transit (TART) service operated by Placer County to provide winter service on SR 267 and year round service on Hwy 89 both of which provide service within Truckee. As the Town owns the transit buses, the transit vehicles are maintained by the Town's Fleet Maintenance Division and fuel costs are paid by the Town.

The FY 2012/13 Transit Expenditures Budget reflected 20% of the Parking Services Manager's time. Due to the needs of the Truckee Transit program, the Parking Services Manager will spend 50% of her time in the Transit Division and 50% in the Parking Division in FY 13/14. In addition, as the Transit Division is an enterprise fund, this budget captures an expenditure to reimburse the General Fund for Facilities staff time spent on maintenance and snow removal at the transit shelters.

This budget reflects a contracted hourly rate of \$45.08 per service hour. The Dial-A-Ride program utilizes two transit buses providing year around service Monday through Saturday. The fixed route service operates on a seasonal schedule, with non-winter service (April - November) provided Monday through Saturday. The Winter Shuttle (December - March) extends service outside the Town limits and operates as a commuter service transporting employees from Truckee to Donner Summit ski resorts, seven days a week. The winter service is free to all passengers as the Donner Summit resorts partner with the Town of Truckee to fund the program.

The Nevada County Transportation Commission hired LSC Transportation Consultants to conduct the Eastern Nevada County Transit Development Plan Update. This study will review the transit needs of the community, and will provide transit program options to enhance the existing transit services. As this study is scheduled to be complete in Summer 2013, staff is not making any service change recommendations at this time.

<u>PERSONNEL</u>	<u>BUDGET</u>
<u>5011</u> <u>WAGES - REGULAR FULL-TIME</u> - Provides for Assistant Town Manager (15%); Parking Services Manager (50%); Administrative Secretary (35%).	\$ 86,183
<u>5400</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 35,458
<u>5461,81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 2,835
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides for use of the Assistant Town Manager's private vehicle on Town business (15%).	\$ 630
<u>5580</u> <u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 6,137

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

<u>SUPPLIES & SERVICES</u>	<u>BUDGET</u>
<u>01 FIXED ROUTE</u>	
6360 <u>PROFESSIONAL SERVICES - FIXED ROUTE</u> - Provides for contract services for operation of the fixed route Truckee Bus (6 days per week, an average of 8 hours/day) for seven months of the year.	\$ 85,380
6363 <u>PROFESSIONAL SERVICES – DONNER SUMMIT SHUTTLE</u> - Provides for employee/skier shuttle to Donner Summit Resorts. This budget captures the actual cost to provide the service including pre/post bus inspections, deadhead hours, in-service hours, bus maintenance, fuel and program management. The Town covers the cost of service within Truckee (\$36,224), while the Summit Resorts and the North Lake Tahoe Resort Association cover service costs between Truckee and the Summit (\$87,553).	\$ 123,777
6910 <u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of the transit system.	\$ 22,495
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 30,365
<u>02 TART BUS</u>	
6360 <u>PROFESSIONAL SERVICES</u> - Provides for operation of the TART (Tahoe Area Regional Transit - Placer County). Bus system between Truckee and Tahoe City during the summer months and during the winter months between Truckee and Kings Beach.	\$ 100,040
<u>03 PARA TRANSIT/DIAL-A-RIDE</u>	
6360 <u>PROFESSIONAL SERVICES</u> - Provides for contract services in operation of the Dial-A-Ride program.	\$ 208,155
6910 <u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of the transit system for Dial-a-Ride services.	\$ 32,509
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 30,365
<u>10 GENERAL TRANSIT</u>	
6115 <u>EDUCATION & TRAINING</u> - Match funding for Transit related training for staff.	\$ 1,500
6305 <u>ADVERTISING</u> - Provides funding to advertise Truckee Transit programs, and to advertise public hearings associated with transit changes and grant applications.	\$ 500

TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT

<u>SUPPLIES & SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>6325</u>	<u>MEMBERSHIP & DUES</u> – Provides for the Town's membership in the Truckee/North Tahoe Transportation Management Association (TNT/TMA).	\$ 3,500
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for software updates, office stationery forms, office supplies, small items and non-capital equipment and furniture.	\$ 500
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 150
<u>6355</u>	<u>Printing</u> - Provides budget for business cards	\$ 50
<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - Provides funds for marketing services (\$5,000); consulting services (\$5,000); partnership opportunities (\$15,000); and Brinks armored car service for farebox deposits (\$1,200).	\$ 26,200
<u>6361</u>	<u>PROFESSIONAL SERVICES - AUDIT</u> - Provides for annual audit required by the State.	\$ 750
<u>6370</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 500
<u>6610</u>	<u>REPAIR & MAINTENANCE - BUILDINGS</u> - Provides for funds necessary to maintain transit shelters. Budget includes staining 3 of the 7 shelters in this fiscal year. Also includes funding for reimbursement to the Town for facilities maintenance worker staff time.	\$ 16,500
<u>6620</u>	<u>Repairs & Maint. - Office Equip.</u> - Provides for computer related equipment maintenance.	\$ 25
<u>6733</u>	<u>SUPPLIES - SHELTERS, BUSES & SIGNS</u> - Provides supplies for shelters and buses, including bus stop signs. Includes purchasing additional farebox boxes that will allow for improved oversight of the farebox revenue.	\$ 7,500
<u>6920</u>	<u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 350
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
<u>8900</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 75,000

2013/14 EXPENDITURES BUDGET

Fund 72 - RDA Successor Agency
 Department 00
 Division 00

**TOWN OF TRUCKEE
 RDA SUCCESSOR AGENCY**

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
NON-ADMINISTRATIVE COSTS							
SUPPLIES & SERVICES							
6360	Professional Services	23,303	50,000	50,000	60,000	20.00%	20.00%
6797	Bond COI Amortization Expense	16,735	-	16,735	16,735	0.00%	
6798	Bond Discount Amortization Expense	1,860	-	1,860	1,860	0.00%	
6799	Interest Expense	206,777	-	620,331	619,131	-0.19%	
7010	Parking Lot Leases	13,493	40,476	40,476	42,360	4.65%	4.65%
7710	Transfer to Debt Service	-	620,331	-	-	0.00%	-100.00%
7999	Loan Principal Forgiveness	10,000	-	24,000	24,000	0.00%	
	Total Supplies & Services	272,168	710,807	753,402	764,086	1.42%	7.50%
CAPITAL OUTLAY							
7716	Capital Improvement Prgm - Bond Funds	519,993	835,000	104,516	1,600,000	1430.87%	91.62%
8900	Depreciation	9,638	-	9,638	9,638	0.00%	
	Total Capital Outlay	529,631	835,000	114,154	1,609,638	1310.06%	92.77%
SUB-TOTAL NON-ADMINISTRATIVE COSTS		801,799	1,545,807	867,556	2,373,724	173.61%	53.56%
ADMINISTRATIVE COSTS							
PERSONNEL							
5011	Wages - Regular Full-time	70,628	151,026	139,933	141,815	1.34%	-6.10%
5031	Overtime - Regular Full-time	32	100	50	100	100.00%	0.00%
5400	Benefits	29,607	73,739	60,741	64,885	6.82%	-12.01%
5461,81	Deferred Compensation/RHS	1,685	4,949	4,050	9,338	130.57%	88.68%
5571	Car Allowance	1,346	3,247	3,200	3,297	3.04%	1.56%
5580	Compensated Absences	(5,199)	-	-	-	0.00%	
	Total Personnel	98,099	233,061	207,974	219,435	5.51%	-5.85%
SUPPLIES & SERVICES							
6305	Advertising	60	500	500	500	0.00%	0.00%
6335	General Supplies	311	1,000	1,000	1,000	0.00%	0.00%
6345	Photocopying	-	500	500	500	0.00%	0.00%
6350	Postage, Freight & Delivery	43	60	60	60	0.00%	0.00%
6355	Printing	39	50	50	50	0.00%	0.00%
6361	Professional Services	4,901	3,100	25,772	14,311	-44.47%	361.65%
6370	Telephone	1,030	1,500	1,500	1,500	0.00%	0.00%
7050	Rent/Lease Space	5,268	12,644	12,644	12,644	0.00%	0.00%
	Total Supplies & Services	11,652	19,354	42,026	30,565	-27.27%	57.93%
SUB-TOTAL ADMINISTRATIVE COSTS		109,751	252,415	250,000	250,000	0.00%	-0.96%
TOTAL		911,550	1,798,223	1,117,556	2,623,724	134.77%	45.91%

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REDEVELOPMENT SUCCESSOR AGENCY**

ACTIVITY DESCRIPTION

The Redevelopment Successor Agency is responsible for winding down the activities of the former Town of Truckee Redevelopment Agency. The Town Council serves in the capacity of the Successor Agency and Town staff provides the staff support for the Successor Agency. Responsibilities of the Successor Agency include completing contractually obligated projects, disposing of any assets owned by the former redevelopment agency and fulfilling the obligation to complete projects funded with bond proceeds. Expenses related to the Successor Agency will be, to the extent available, funded by property tax revenue that used to go to the Redevelopment Agency.

NON-ADMINISTRATIVE COSTS**SUPPLIES and SERVICES****BUDGET**

<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - Provides for ROPS approved professional services expenditures.	\$ 60,000
<u>6797</u>	<u>BOND COI AMORTIZATION EXPENSE</u> - Provides for amortization of bond costs of issuance.	\$ 16,735
<u>6798</u>	<u>BOND DISCOUNT AMORTIZATION EXPENSE</u> - Provides for amortization of bond issuance discount.	\$ 1,860
<u>6799</u>	<u>INTEREST EXPENSE</u> - Provides for bond interest payments.	\$ 619,131
<u>7010</u>	<u>PARKING LOT LEASES</u> – Provides for the annual lease payments of the Diner parking lot.	\$ 42,360
<u>7999</u>	<u>LOAN PRINCIPAL FORGIVENESS</u> - Provides for forgiveness of loan principal amounts per existing streetscape loan agreements.	\$ 24,000

CAPITAL OUTLAY

<u>7716</u>	<u>CAPITAL IMPROVEMENT PROGRAM - BOND FUNDS</u> - Provides for the Successor Agency's use of bond funds for specific CIP projects as outlined in Section 12.	\$ 1,600,000
<u>8900</u>	<u>DEPRECIATION</u> - Provides for depreciation expense of Successor Agency capital assets.	\$ 9,638

ADMINISTRATIVE COSTS**PERSONNEL****BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for portions of the salaries of the Town Manager (15%), Town Clerk (10%), Community Development Director (15%), Administrative Services Director (10%), Town Clerk Administrative Secretary (15%), Assistant Town Manager (20%), Administrative Services Manager (10%), Senior Accountant (10%), and Accountant (10%), and Assistant Planner (15%).	\$ 141,815
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding to cover overtime costs for non-exempt employees.	\$ 100
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 64,885

**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REDEVELOPMENT SUCCESSOR AGENCY**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>5461,81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 9,338
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides for portions of car allowances for staff allocating time to the Successor Agency.	\$ 3,297
<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for public hearing notices or other legal notices required for Successor Agency and Oversight Board activities.	\$ 500
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for Redevelopment activities.	\$ 1,000
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for photocopying costs needed for Successor Agency activities.	\$ 500
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 60
<u>6355</u> <u>PRINTING</u> - Provides for the cost of printing business cards and other special printing needs during the fiscal year.	\$ 50
<u>6361</u> <u>PROFESSIONAL SERVICES</u> - Provides for bond trustee fees for the 2010 Redevelopment bond issuance.	\$ 14,311
- Town Attorney services	\$ 11,372
- RDA Bond Annual Fees, including disclosure costs	\$ 3,100
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 1,500
<u>7050</u> <u>RENT/LEASE SPACE</u> - Provides for the Successor Agency's share of office space in Town Hall.	\$ 12,644

2013/14 EXPENDITURES BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - CAPITAL

Fund 75 - RDA Capital Projects
 Department 75 - RDA
 Division 00 - RDA

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	104,370	-	-	-	0.00%	
5031	Overtime - Regular Full-time	76	-	-	-	0.00%	
5400	Benefits	50,207	-	-	-	0.00%	
5461,81	Deferred Compensation/RHS	3,262	-	-	-	0.00%	
5571	Car Allowance	1,520	-	-	-	0.00%	
	Total Personnel	159,435	-	-	-	0.00%	
SUPPLIES & SERVICES							
6115	Education & Training	2,927	-	-	-	0.00%	
6305	Advertising	889	-	-	-	0.00%	
6325	Membership & Dues	2,667	-	-	-	0.00%	
6335	General Supplies	625	-	-	-	0.00%	
6350	Postage, Freight & Delivery	32	-	-	-	0.00%	
6355	Printing	35	-	-	-	0.00%	
6360	Professional Services	28,423	-	-	-	0.00%	
6370	Telephone	1,340	-	-	-	0.00%	
6375	Utilities	445	-	-	-	0.00%	
7010	Parking Lot Leases	63,665	-	-	-	0.00%	
7050	Rent/Lease Space	7,376	-	-	-	0.00%	
7710	Transfer to Debt Service	482,894	-	-	-	0.00%	
7752	Transfer to Parking	60,292	-	-	-	0.00%	
	Total Supplies & Services	651,608	-	-	-	0.00%	
CAPITAL OUTLAY							
7715	Capital Improvement Program	1,299,383	-	-	-	0.00%	
8006	Streetscape Loan Expenditure	495	-	-	-	0.00%	
	Total Capital Outlay	1,299,878	-	-	-	0.00%	
	TOTAL	2,110,922	-	-	-	0.00%	
	Less: Capital Assets	-	-	-	-	0.00%	
	TOTAL NET EXPENDITURES	2,110,922	-	-	-	0.00%	

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REDEVELOPMENT AGENCY - CAPITAL**

ACTIVITY DESCRIPTION

The Town of Truckee Redevelopment Agency is no longer in existence as a result of legislative actions taken by the California State Legislature and Governor effective February 1, 2012 . Responsibility for winding down the activities of the former redevelopment agency have been taken over by the Town of Truckee Redevelopment Successor Agency. For information regarding the expenses of the Successor Agency please see the Redevelopment Successor Agency's budget.

**2013/14 EXPENDITURES BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - HOUSING**

Fund 73 - RDA Low/Mod Housing
Department 73 - RDA
Division 00 - RDA

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	35,655	-	-	-	0.00%	
5031	Overtime - Regular Full-time	19	-	-	-	0.00%	
5400	Benefits	16,070	-	-	-	0.00%	
5461,81	Deferred Compensation/RHS	999	-	-	-	0.00%	
5571	Car Allowances	380	-	-	-	0.00%	
	Total Personnel	53,123	-	-	-	0.00%	
SUPPLIES & SERVICES							
6305	Advertising	332	-	-	-	0.00%	
6335	General Supplies	71	-	-	-	0.00%	
6360	Professional Services	26,948	-	-	-	0.00%	
6370	Telephone	223	-	-	-	0.00%	
	Total Supplies & Services	27,574	-	-	-	0.00%	
CAPITAL OUTLAY							
7715	Capital Improvement Program	69,130	-	-	-	0.00%	
8006	Downpayment Assistance Expenditure	152,000	-	-	-	0.00%	
8007	Homebuyer Down Payment Assistance	90,000	-	-	-	0.00%	
	Total Capital Outlay	311,130	-	-	-	0.00%	
	TOTAL	391,827	-	-	-	0.00%	

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**TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
REDEVELOPMENT AGENCY - HOUSING**

ACTIVITY DESCRIPTION

The Town Council has accepted the responsibility for the former redevelopment agency's housing programs and to serve as the Housing Successor Agency. The Council has reserved a final decision on the acceptance of the responsibility to serve as the Housing Successor Agency until the State Legislature and the Governor make a final determination on funding for housing programs. Should the Town Council elect to maintain the responsibility to serve as the Housing Successor Agency a budget amendment will be recommended to reflect any future expenditures.

**2013/14 EXPENDITURES BUDGET
TOWN OF TRUCKEE
SOLID WASTE**

Fund 63 - Solid Waste
Department 00 - Solid Waste
Division 00 - Solid Waste

OBJECT CODE		11/12 ACTUAL	12/13 AMENDED BUDGET	12/13 ESTIMATED ACTUAL	13/14 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	83,359	85,694	84,765	90,030	6.21%	5.06%
5015	Intern - Regular Part-time	6,724	8,000	6,680	12,000	79.65%	50.00%
5031	Overtime - Regular Full-time	1,837	2,000	815	2,000	145.28%	0.00%
5400	Benefits	37,828	41,420	38,149	40,723	6.75%	-1.68%
5461	Deferred Compensation/RHS	816	1,035	933	1,780	90.65%	71.90%
5571	Car Allowance	422	420	405	420	3.60%	0.00%
5580	Compensated Absences	(1,113)	673	718	2,084	190.25%	209.89%
	Total Personnel	129,872	139,242	132,466	149,037	12.51%	7.03%
SUPPLIES & SERVICES							
6115	Education & Training	-	1,500	1,500	1,500	0.00%	0.00%
6301	Administrative Overhead	29,009	34,866	32,085	37,975	18.36%	8.92%
6305	Advertising	14,724	15,000	17,540	20,000	14.03%	33.33%
6325	Membership & Dues	-	200	200	200	0.00%	0.00%
6335	General Supplies	799	1,000	1,000	1,000	0.00%	0.00%
6345	Photocopying	200	200	-	200	0.00%	0.00%
6350	Postage, Freight & Delivery	10	100	300	500	66.67%	400.00%
6355	Printing	10,672	15,000	15,000	15,000	0.00%	0.00%
6360	Professional Services - Disposal	2,117,915	2,424,785	2,422,894	2,459,506	1.51%	1.43%
6361	Noticing	11,264	12,000	12,000	12,000	0.00%	0.00%
6362	Prof. Svces - Green Waste Collection	170,737	177,254	227,000	261,800	15.33%	47.70%
6363	Prof. Svces - CA ARB Filter Repl Prgm	45,576	46,160	46,124	46,240	0.25%	0.17%
6364	Professional Services - General	1,613	-	250	-	-100.00%	
6370	Telephone	934	1,000	1,100	1,100	0.00%	10.00%
6620	Repairs & Maint. - Office Equip.	-	500	50	500	900.00%	0.00%
6786	Property Tax Collection Fee	5,990	7,500	5,995	7,500	25.10%	0.00%
6910	Vehicles - Fuel	785	800	800	800	0.00%	0.00%
6976	Fleet Maintenance Allocation	1,287	381	1,261	1,676	32.96%	339.37%
6979	Recycling Programs	59,604	25,000	25,000	25,000	0.00%	0.00%
6979	DOC City/County Grant (63-02)	-	-	5,000	5,000	0.00%	
6979	Used Oil Recycling Grant (63-07)	-	-	-	5,000	0.00%	
7050	Rent - Office Space	10,563	8,901	9,227	9,941	7.74%	11.69%
	Total Supplies & Services	2,481,681	2,772,147	2,824,325	2,912,438	3.12%	5.06%
CAPITAL OUTLAY							
8900	Depreciation Expense	3,333	3,333	3,333	3,333	0.00%	0.00%
	Total Capital Outlay	3,333	3,333	3,333	3,333	0.00%	0.00%
	TOTAL	2,614,885	2,914,722	2,960,123	3,064,808	3.54%	5.15%
	Less: Capital Assets	6,157	5,000	-	-	0.00%	-100.00%
	Less: Grant Funded Expenditures	-	-	(5,000)	(10,000)		
	TOTAL NET EXPENDITURES for Parcel Charges	2,621,042	2,919,722	2,955,123	3,054,808	3.37%	4.63%

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TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
SOLID WASTE

ACTIVITY DESCRIPTION

The Town will continue to provide solid waste services through a franchise agreement with the contract solid waste hauler.

Goals for this year include the continued management of the Town's solid waste and community based waste reduction and recycling programs; continued public education and outreach; evaluation and potential modifications to solid waste and recycling programs to encourage participation.

Actual annual cost for solid waste services per single family residential parcel is \$263.48. This amount provides for all of the residential solid waste and recycling services funded through the Solid Waste Fund with no support from the General Fund.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the salary of the Recycling Coordinator; provides for 10% salary of Assistant Town Manager.	\$ 90,030
<u>5015</u>	<u>INTERN - REGULAR PART-TIME</u> - Provides for the salary of the part-time recycling intern.	\$ 12,000
<u>5031</u>	<u>OVERTIME - FULL-TIME</u> - Provides funding for overtime as needed.	\$ 2,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 40,723
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,780
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Assistant Town Manager's private vehicle on Town business (10%).	\$ 420
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 2,084

SUPPLIES and SERVICES

BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for attendance to the annual California Resource Recovery Conference and potential industry related training.	\$ 1,500
<u>6301</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Division-related administrative overhead costs. This charge is necessary to properly reflect the costs of the Solid Waste department, which is being operated as an enterprise fund.	\$ 37,975

TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
SOLID WASTE

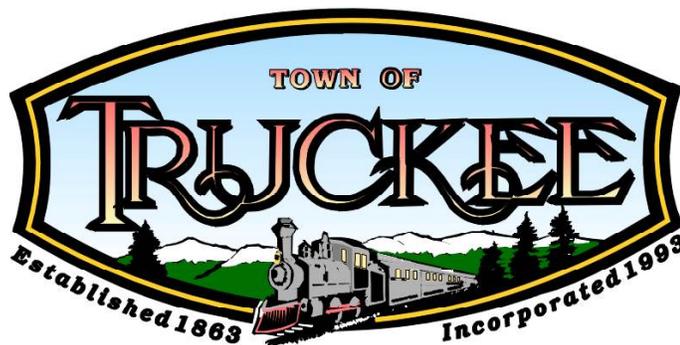
<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for various public education elements, including the purchase of program advertisements in local papers, visitor's guide and other print media. Also includes the development of Public Service Announcements to run on the local cable network and radio.	\$ 20,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in the California Resources Recovery Association.	\$ 200
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for Division activities and additional computer accessories as necessary.	\$ 1,000
<u>6345</u> <u>PHOTOCOPYING</u> – Allocation of monthly maintenance contract costs.	\$ 200
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for solid waste and recycling operations.	\$ 500
<u>6355</u> <u>PRINTING</u> - Provides for the printing of brochures, pamphlets, and other materials developed for public education on Division related programs and activities. Also includes printing of materials for recycling events, for example Truckee Day t-shirts.	\$ 15,000
<u>6360</u> <u>PROFESSIONAL SERVICES - DISPOSAL</u> – This amount represents the charges for solid waste disposal services as provided by Tahoe Truckee Sierra Disposal. It is based upon 11,560 parcels at a rate of \$212.76 per parcel.	\$ 2,459,506
<u>6361</u> <u>NOTICING</u> - Provides funding for direct mail notice (design, printing and postage) to all residential parcels regarding annual increase to parcel charges for solid waste disposal per the requirements set forth by Proposition 218.	\$ 12,000
<u>6362</u> <u>Prof. Services - Green Waste Collection</u> - Provides funding for a projected 15% growth in usage of the curbside green bag yard waste collection program. Provides for actual costs to collect, haul and process approximately 83,000 green bags. Per the Franchise Agreement with Tahoe Truckee Sierra Disposal, the Town provides compensation of actual program costs, verified through annual fund reconciliation, plus a profit of 10%. Included in the proposed rate is a 5% Franchise Fee on the service which supports the General Fund. The cost is \$22.65 per year, per parcel.	\$ 261,800
<u>6363</u> <u>Prof. Services - CA Air Resource Board Filter Replacement Program</u> - Provides funding to offset the cost associated with the state mandated regulations adopted in the Solid Waste Collection Vehicle Rule of September 2003 to retrofit all on-road trash collection vehicles with emission reduction filters. Cost per customer is \$4.00.	\$ 46,240
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 1,100

TOWN OF TRUCKEE
2013/14 ANNUAL BUDGET DETAIL
SOLID WASTE

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>6620</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for maintenance and unscheduled repair of office equipment.	\$ 500
<u>6786</u>	<u>PROPERTY TAX COLLECTION FEE</u> - Provides payment to the County of Nevada for the collection and remittance of the Solid Waste Fee and any Delinquent Accounts collected via the residential property taxes.	\$ 7,500
<u>6910</u>	<u>VEHICLES - FUEL</u> - Provides for Solid Waste's share of gasoline use.	\$ 800
<u>6976</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 1,676
<u>6979</u>	<u>RECYCLING PROGRAMS</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs.	\$ 25,000
<u>6979</u>	<u>DOC - CITY/COUNTY GRANT (63-02)</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs that are funded by grant revenues associated with Beverage Container Recycling.	\$ 5,000
<u>6979</u>	<u>USED OIL RECYCLING GRANT (63-07)</u> - Annual payment program provided by CalRecycle funds activities related to used oil and filter recycling in Truckee. Provides funding for the purchase of used oil collection containers, funnels, advertisement of certified used oil collection centers, and for the recycling of filters collected at a certified center.	\$ 5,000
<u>7050</u>	<u>RENT - OFFICE SPACE</u> - Provides for the Division's share of office space in Town Hall and provides for off-site storage space.	\$ 9,941
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
<u>8900</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 3,333

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**FIVE YEAR
CAPITAL IMPROVEMENT PROJECT BUDGET
FY 2013/2014-FY 2017/2018**



CAROLYN WALLACE DEE, MAYOR

PATRICK FLORA, VICE MAYOR

JOAN DERIK JONES, COUNCILMEMBER

DR. MARK BROWN D.C., COUNCILMEMBER

ALICIA BARR, COUNCILMEMBER

TONY LASHBROOK, TOWN MANAGER

KIM SZCZUREK, DIRECTOR OF ADMINISTRATIVE SERVICES

CAPITAL IMPROVEMENT PROJECTS

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12-19	60-xx-xx	Public Opinion Survey of Dedicated Trails Funding
12-20	60-10-06	Recreational Trails Expansion
12-21	60-07-03	Truckee River Trail Phase 3
12-22	60-07-02	Truckee River Trail Phase 4
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)
12-24	60-xx-xx	Truckee Trails and Bikeways Master Plan Update

FACILITY PROJECTS		
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12-25	60-03-19	New Public Service Facility- Town Corporation Yard
12-26	60-07-04	Animal Shelter
12-27	60-05-xx	Town of Truckee Facilities
12-28	60-45-01	Transit Buildings/Shelters
12-29	60-12-11	Riverview Corporation Yard Environmental Site Assessment

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12-30	60-xx-02	Annual Paving and Drainage Project Summary (See Annual Detail on pages 12-31 thru 12-39)
12-31	60-09-02	Asphalt Curb Replacement Project
12-32	60-11-03	2012 Recessed Striping and Marking Project
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12-39	60-xx-01	Annual Slurry Seal Project Summary (See Annual Detail on pages 12-41 thru 12-47)
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12-55	60-xx-xx	Town wide Document Imaging Equipment, Software and Support
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12-63	60-xx-xx	Radar Speed Signs
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12-67	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration
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12-71	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction
12-72	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction
12-73	60-11-04	Trout Creek Restoration - Reach 3 Construction
12-74	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5
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12-76	60-10-05	Bridge/West River Streetscape Improvement Project
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12-77	60-12-09	Dorchester Drive Safe Routes to School Improvements
12-78	60-12-10	Dorchester Drive Parking and Pedestrian Improvements
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12-52	60-01-07	Town Hall Office Equipment
12-66	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements
12-25	60-03-19	New Public Service Facility- Town Corporation Yard
12-75	60-03-22	Brickelltown Streetscape Improvement Project
12-18	60-03-35	Brockway Rd Trail Project
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)
12-27	60-05-xx	Town of Truckee Facilities
12-22	60-07-02	Truckee River Trail Phase 4
12-21	60-07-03	Truckee River Trail Phase 3
12-26	60-07-04	Animal Shelter
12-67	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration
12-69	60-08-25	Storm Drain and Outfall Mapping
12-31	60-09-02	Asphalt Curb Replacement Project
12-76	60-10-05	Bridge/West River Streetscape Improvement Project
12-20	60-10-06	Recreational Trails Expansion
12-32	60-11-03	2012 Recessed Striping and Marking Project
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12-77	60-12-09	Dorchester Drive Safe Routes to School Improvements
12-78	60-12-10	Dorchester Drive Parking and Pedestrian Improvements
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12-35	60-14-02	2014 Paving Project
12-43	60-15-01	2015 Slurry Seal Project
12-36	60-15-02	2015 Paving Project
12-44	60-16-01	2016 Slurry Seal Project
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12-38	60-17-02	2017 Paving Project
12-46	60-18-01	2018 Slurry Seal Project
12-28	60-45-01	Transit Buildings/Shelters
12-39	60-xx-01	Annual Slurry Seal Project Summary (See Annual Detail on pages 12-41 thru 12-47)
12-30	60-xx-02	Annual Paving and Drainage Project Summary (See Annual Detail on
12-19	60-xx-xx	Public Opinion Survey of Dedicated Trails Funding
12-24	60-xx-xx	Truckee Trails and Bikeways Master Plan Update
12-48	60-xx-xx	Seal Coat Trails & Parking Lots
12-50	60-xx-xx	Housing Element Update
12-55	60-xx-xx	Town wide Document Imaging Equipment, Software and Support
12-56	60-xx-xx	New Accounting Software
12-57	60-xx-xx	Avery Hotel
12-58	60-xx-xx	Two Transit Buses
12-63	60-xx-xx	Radar Speed Signs
12-68	60-xx-xx	Bridge Street At-Grade Railroad Pedestrian Crossing
12-70	60-xx-xx	Trout Creek Pocket Park
12-72	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction
12-74	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5
12-79	60-xx-xx	Northwoods Boulevard Turn Pocket Improvements

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 12/13			
			CUMULATIVE THRU FY 11/12	ESTIMATED ACTUAL	FY 13/14	FY 14/15
Bike and Trail Projects						
12-18	60-03-35	Brockway Rd Trail Project	217,980	126,750	763,100	10,000
12-19	60-xx-xx	Public Opinion Survey of Dedicated Trails Funding	-	-	35,000	-
12-20	60-10-06	Recreational Trails Expansion	132,953	250,000	3,925,000	5,000
12-21	60-07-03	Truckee River Trail Phase 3	1,345,275	360,000	4,260,000	215,000
12-22	60-07-02	Truckee River Trail Phase 4	-	-	-	-
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	1,136,958	500,000	87,000	8,120,000
12-24	60-xx-xx	Truckee Trails and Bikeways Master Plan Update	-	-	50,000	-
Facility Projects						
12-25	60-03-19	New Public Service Facility- Town Corporation Yard	21,714,117	25,000	-	-
12-26	60-07-04	Animal Shelter	1,234,473	4,075,410	2,031,734	-
12-27	60-05-xx	Town of Truckee Facilities	219	19,000	212,500	60,000
12-28	60-45-01	Transit Buildings/Shelters	-	-	-	-
12-29	60-12-11	Riverview Corporation Yard Environmental Site	-	-	-	-
Maintenance Projects						
12-30	60-xx-02	<i>Annual Paving and Drainage Project Summary</i>	-	2,252,051	-	3,155,000
12-31	60-09-02	Asphalt Curb Replacement Project	7,870	-	-	-
12-32	60-11-03	2012 Recessed Striping and Marking Project	12,476	114,872	-	-
12-33	60-12-02	2012 Paving Project	32,455	1,955,000	-	-
12-34	60-12-06	Frates Lane Paving Project	419	182,179	-	-
12-35	60-14-02	2014 Paving Project	-	-	-	3,155,000
12-36	60-15-02	2015 Paving Project	-	-	-	-
12-37	60-16-02	2016 Paving Project	-	-	-	-
12-38	60-17-02	2017 Paving Project	-	-	-	-
12-39	60-xx-01	<i>Annual Slurry Seal Project Summary</i>	-	620,837	700,000	725,000
12-40	60-12-01	2012 Slurry Seal Project	3,662	615,837	-	-
12-41	60-13-01	2013 Slurry Seal Project	-	5,000	695,000	-
12-42	60-14-01	2014 Slurry Seal Project	-	-	5,000	720,000
12-43	60-15-01	2015 Slurry Seal Project	-	-	-	5,000
12-44	60-16-01	2016 Slurry Seal Project	-	-	-	-
12-45	60-17-01	2017 Slurry Seal Project	-	-	-	-
12-46	60-18-01	2018 Slurry Seal Project	-	-	-	-
12-47	60-12-04	Comstock Drive Bridge Repair	433	19,000	-	-
12-48	60-xx-xx	Seal Coat Trails & Parking Lots	-	-	80,000	-
Miscellaneous Projects						
12-49	60-12-07	Senior Housing Rehabilitation	430,623	579,377	-	-
12-50	60-xx-xx	Housing Element Update	-	-	50,000	-
12-51	60-01-05	Information Technology Equipment	719,799	13,000	105,000	39,500
12-52	60-01-07	Town Hall Office Equipment	99,095	60,000	-	-
12-53	60-12-08	Police Department - Information Technology and Radio Equipment	-	98,614	45,000	50,500
12-54	60-13-05	Document Imaging	-	10,000	10,000	20,000
12-55	60-xx-xx	Town wide Document Imaging Equipment, Software and Support	-	-	13,180	-
12-56	60-xx-xx	New Accounting Software	-	-	225,000	75,000
12-57	60-xx-xx	Avery Hotel	-	-	1,000,000	500,000
12-58	60-xx-xx	Two Transit Buses	-	-	-	150,000
Roadway & Water Quality Improvement Projects						
12-59	60-12-05	Coldstream Road/Donner Pass Road Preliminary Design	96,061	25,000	35,000	-
12-60	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	58,790	135,000	3,400,000	-
12-61	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	-	300,000	2,900,000
12-62	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	-	1,000	999,000	-
12-63	60-xx-xx	Radar Speed Signs	-	-	30,000	-
12-64	60-13-07	West River Street Widening & Bike Lane Project	-	-	150,000	1,562,500
Roundabout & Intersection Projects						
12-65	60-11-06	Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements	-	-	-	-
12-66	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	-	-
12-67	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration	93,957	17,000	10,000	12,000
12-68	60-xx-xx	Bridge Street At-Grade Railroad Pedestrian Crossing	-	-	30,000	-

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 15/16	FY 16/17	FY 17/18	TOTAL
Bike and Trail Projects						
12-18	60-03-35	Brockway Rd Trail Project	10,000	11,693	-	1,139,523
12-19	60-xx-xx	Public Opinion Survey of Dedicated Trails Funding	-	-	-	35,000
12-20	60-10-06	Recreational Trails Expansion	5,000	5,000	-	4,322,953
12-21	60-07-03	Truckee River Trail Phase 3	15,000	15,000	15,000	6,225,275
12-22	60-07-02	Truckee River Trail Phase 4	120,000	420,000	4,000,000	4,540,000
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	-	9,843,958
12-24	60-xx-xx	Truckee Trails and Bikeways Master Plan Update	-	-	-	50,000
Facility Projects						
12-25	60-03-19	New Public Service Facility- Town Corporation Yard	-	-	-	21,739,117
12-26	60-07-04	Animal Shelter	-	-	-	7,341,617
12-27	60-05-xx	Town of Truckee Facilities	20,000	35,000	20,000	366,719
12-28	60-45-01	Transit Buildings/Shelters	-	-	-	-
12-29	60-12-11	Riverview Corporation Yard Environmental Site	-	-	-	-
Maintenance Projects						
12-30	60-xx-02	<i>Annual Paving and Drainage Project Summary</i>	3,120,000	3,000,000	1,620,000	13,147,051
12-31	60-09-02	Asphalt Curb Replacement Project	-	-	-	7,870
12-32	60-11-03	2012 Recessed Striping and Marking Project	-	-	-	127,348
12-33	60-12-02	2012 Paving Project	-	-	-	1,987,455
12-34	60-12-06	Frates Lane Paving Project	-	-	-	182,598
12-35	60-14-02	2014 Paving Project	-	-	-	3,155,000
12-36	60-15-02	2015 Paving Project	3,120,000	-	-	3,120,000
12-37	60-16-02	2016 Paving Project	-	3,000,000	-	3,000,000
12-38	60-17-02	2017 Paving Project	-	-	1,620,000	1,620,000
12-39	60-xx-01	<i>Annual Slurry Seal Project Summary</i>	590,000	715,000	670,000	4,020,837
12-40	60-12-01	2012 Slurry Seal Project	-	-	-	619,499
12-41	60-13-01	2013 Slurry Seal Project	-	-	-	700,000
12-42	60-14-01	2014 Slurry Seal Project	-	-	-	725,000
12-43	60-15-01	2015 Slurry Seal Project	585,000	-	-	590,000
12-44	60-16-01	2016 Slurry Seal Project	5,000	710,000	-	715,000
12-45	60-17-01	2017 Slurry Seal Project	-	5,000	665,000	670,000
12-46	60-18-01	2018 Slurry Seal Project	-	-	5,000	5,000
12-47	60-12-04	Comstock Drive Bridge Repair	-	-	-	19,433
12-48	60-xx-xx	Seal Coat Trails & Parking Lots	-	-	115,000	195,000
Miscellaneous Projects						
12-49	60-12-07	Senior Housing Rehabilitation	-	-	-	1,010,000
12-50	60-xx-xx	Housing Element Update	-	-	-	50,000
12-51	60-01-05	Information Technology Equipment	75,000	30,000	15,000	997,299
12-52	60-01-07	Town Hall Office Equipment	-	16,000	61,000	236,095
12-53	60-12-08	Police Department - Information Technology and Radio Equipment	90,500	84,500	47,500	416,614
12-54	60-13-05	Document Imaging	20,000	20,000	-	80,000
12-55	60-xx-xx	Town wide Document Imaging Equipment, Software and Support	-	30,000	-	43,180
12-56	60-xx-xx	New Accounting Software	-	-	-	300,000
12-57	60-xx-xx	Avery Hotel	-	-	-	1,500,000
12-58	60-xx-xx	Two Transit Buses	-	-	-	150,000
Roadway & Water Quality Improvement Projects						
12-59	60-12-05	Coldstream Road/Donner Pass Road Preliminary Design	-	-	-	156,061
12-60	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	-	-	-	3,593,790
12-61	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	-	-	3,200,000
12-62	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	-	-	-	1,000,000
12-63	60-xx-xx	Radar Speed Signs	-	-	-	30,000
12-64	60-13-07	West River Street Widening & Bike Lane Project	1,287,500	-	-	3,000,000
Roundabout & Intersection Projects						
12-65	60-11-06	Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements	75,000	-	-	75,000
12-66	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	250,000	250,000
12-67	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration	-	-	-	132,957
12-68	60-xx-xx	Bridge Street At-Grade Railroad Pedestrian Crossing	-	-	-	30,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	CUMULATIVE THRU FY 11/12	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15
Stream Restoration and Water Quality Improvement Projects						
12-69	60-08-25	Storm Drain and Outfall Mapping	236,851	14,016	-	-
12-70	60-xx-xx	Trout Creek Pocket Park	-	-	-	-
12-71	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	3,260	100,000	1,079,625	30,000
12-72	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction	-	-	-	125,000
12-73	60-11-04	Trout Creek Restoration - Reach 3 Construction	1,021,833	183,167	25,000	25,000
12-74	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5	-	-	-	-
Streetscape Improvement Projects						
12-75	60-03-22	Brickelltown Streetscape Improvement Project	370,443	100,000	600,000	700,000
12-76	60-10-05	Bridge/West River Streetscape Improvement Project	194,427	4,516	-	-
Traffic Projects						
12-77	60-12-09	Dorchester Drive Safe Routes to School Improvements	-	-	180,100	-
12-78	60-12-10	Dorchester Drive Parking and Pedestrian Improvements	-	-	-	-
12-79	60-xx-xx	Northwoods Boulevard Turn Pocket Improvements	-	-	50,000	-
Total Project Expenditures			29,164,428	9,588,738	20,481,239	18,479,500

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 15/16	FY 16/17	FY 17/18	TOTAL
Stream Restoration and Water Quality Improvement Projects						
12-69	60-08-25	Storm Drain and Outfall Mapping	-	-	-	250,867
12-70	60-xx-xx	Trout Creek Pocket Park	-	-	-	-
12-71	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	30,000	30,000	-	1,272,885
12-72	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction	2,330,000	30,000	30,000	2,515,000
12-73	60-11-04	Trout Creek Restoration - Reach 3 Construction	-	-	-	1,255,000
12-74	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5	3,500,000	3,500,000	3,500,000	10,500,000
Streetscape Improvement Projects						
12-75	60-03-22	Brickelltown Streetscape Improvement Project	3,100,000	-	-	4,870,443
12-76	60-10-05	Bridge/West River Streetscape Improvement Project	-	-	-	198,943
Traffic Projects						
12-77	60-12-09	Dorchester Drive Safe Routes to School Improvements	-	-	-	180,100
12-78	60-12-10	Dorchester Drive Parking and Pedestrian Improvements	-	-	-	-
12-79	60-xx-xx	Northwoods Boulevard Turn Pocket Improvements	-	-	-	50,000
Total Project Expenditures			14,388,000	7,942,193	10,343,500	110,387,598

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FUNDING SOURCES BY FISCAL YEAR

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TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

Funding Source	Page #	CIP#	Project	FY 12/13 EST ACTUAL	FY 13/14 BUDGET	FY 14/15 BUDGET	FY 15/16 BUDGET	FY 16/17 BUDGET	FY 17/18 BUDGET	TOTAL
AB1600 Traffic Fees	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	100,000	17,000	350,000	-	-	-	467,000
	12-60	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	-	1,030,000	-	-	-	-	1,030,000
	12-61	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	-	980,000	-	-	-	980,000
	12-64	60-13-07	West River Street Widening & Bike Lane Project	-	40,000	430,000	350,000	-	-	820,000
	12-65	60-11-06	Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements	-	-	-	73,000	-	-	73,000
	12-66	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	-	-	-	250,000	250,000
AB1600 Traffic Fees Total				100,000	1,087,000	1,760,000	423,000	-	250,000	3,620,000
Animal Shelter Designation	12-26	60-07-04	Animal Shelter	2,037,705	83,980	-	-	-	-	2,121,685
Animal Shelter Designation Total				2,037,705	83,980	-	-	-	-	2,121,685
Bicycle Transportation Account Grant	12-18	60-03-35	Brockway Rd Trail Project	54,750	600,000	-	-	-	-	654,750
Bicycle Transportation Account Grant Total				54,750	600,000	-	-	-	-	654,750
Building & Safety	12-52	60-01-07	Town Hall Office Equipment	7,655	-	-	-	-	8,000	15,655
	12-54	60-13-05	Document Imaging	10,000	10,000	20,000	20,000	20,000	-	80,000
Building & Safety Total				17,655	10,000	20,000	20,000	20,000	8,000	95,655
Caltrans Toll Credits	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	570,000	-	-	-	570,000
Caltrans Toll Credits Total				-	-	570,000	-	-	-	570,000
CDBG Grant - 10STBG6741	12-49	60-12-07	Senior Housing Rehabilitation	579,377	-	-	-	-	-	579,377
CDBG Grant - 10STBG6741 Total				579,377	-	-	-	-	-	579,377
COPS Funding	12-53	60-12-08	Police Department - Information	81,085	-	-	26,000	26,000	26,000	159,085
COPS Funding Total				81,085	-	-	26,000	26,000	26,000	159,085
Developer Funding	12-18	60-03-35	Brockway Rd Trail Project	-	20,000	10,000	10,000	11,693	-	51,693
	12-67	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration	17,000	10,000	12,000	-	-	-	39,000
Developer Funding Total				17,000	30,000	22,000	10,000	11,693	-	90,693
Facilities Impact Fees - General Government	12-25	60-03-19	New Public Service Facility- Town Corporation Yard	25,000	-	-	-	-	-	25,000
Facilities Impact Fees - General Government Total				25,000	-	-	-	-	-	25,000
Facilities Impact Fees - Storm Drainage	12-71	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	5,000	362,121	30,000	30,000	30,000	-	457,121
	12-73	60-11-04	Trout Creek Restoration - Reach 3 Construction	-	25,000	25,000	-	-	-	50,000
Facilities Impact Fees - Storm Drainage Total				5,000	387,121	55,000	30,000	30,000	-	507,121
Federal HSIP Grant	12-62	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	-	900,000	-	-	-	-	900,000
Federal HSIP Grant Total				-	900,000	-	-	-	-	900,000
FTA Section 5310 Grant	12-58	60-xx-xx	Two Transit Buses	-	-	150,000	-	-	-	150,000
FTA Section 5310 Grant Total				-	-	150,000	-	-	-	150,000
General Fund	12-19	60-xx-xx	Public Opinion Survey of Dedicated Trails Funding	-	17,500	-	-	-	-	17,500
	12-24	60-xx-xx	Truckee Trails and Bikeways Master Plan Update	-	25,000	-	-	-	-	25,000
	12-27	60-05-xx	Town of Truckee Facilities	19,000	212,500	60,000	20,000	35,000	20,000	366,500
	12-48	60-xx-xx	Seal Coat Trails & Parking Lots	-	68,800	-	-	-	106,600	175,400
	12-50	60-xx-xx	Housing Element Update	-	50,000	-	-	-	-	50,000
	12-51	60-01-05	Information Technology Equipment	13,000	105,000	39,500	75,000	30,000	15,000	277,500
	12-52	60-01-07	Town Hall Office Equipment	52,345	-	-	-	16,000	53,000	121,345
	12-53	60-12-08	Police Department - Information Technology and Radio Equipment	17,529	45,000	50,500	64,500	58,500	21,500	257,529
	12-55	60-xx-xx	Town wide Document Imaging	-	13,180	-	-	30,000	-	43,180
	12-56	60-xx-xx	New Accounting Software	-	225,000	75,000	-	-	-	300,000
12-71	60-12-03	Trout Creek Restoration - Reach 1,	5,000	-	-	-	-	-	5,000	
General Fund Total				106,874	761,980	225,000	159,500	169,500	216,100	1,638,954
General Fund reserves to be paid back by HSTT	12-26	60-07-04	Animal Shelter	150,000	1,015,867	-	-	-	-	1,165,867
General Fund reserves to be paid back by HSTT Total				150,000	1,015,867	-	-	-	-	1,165,867

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT.)

Funding Source	Page #	CIP#	Project	FY 12/13 EST ACTUAL	FY 13/14 BUDGET	FY 14/15 BUDGET	FY 15/16 BUDGET	FY 16/17 BUDGET	FY 17/18 BUDGET	TOTAL
General Fund unallocated reserves	12-26	60-07-04	Animal Shelter	-	931,887	-	-	-	-	931,887
General Fund unallocated reserves Total				-	931,887	-	-	-	-	931,887
Grant - Prop 50	12-69	60-08-25	Storm Drain and Outfall Mapping	14,016	-	-	-	-	-	14,016
	12-73	60-11-04	Trout Creek Restoration - Reach 3 Construction	163,167	-	-	-	-	-	163,167
Grant - Prop 50 Total				177,183	-	-	-	-	-	177,183
Humane Society	12-26	60-07-04	Animal Shelter	1,887,705	-	-	-	-	-	1,887,705
Humane Society Total				1,887,705	-	-	-	-	-	1,887,705
Local Transportation Facilities, Bike/Pedestrian	12-21	60-07-03	Truckee River Trail Phase 3	-	125,000	-	-	-	-	125,000
Local Transportation Facilities, Bike/Pedestrian Total				-	125,000	-	-	-	-	125,000
Measure A Funds	12-32	60-11-03	2012 Recessed Striping and Marking Project	79,262	-	-	-	-	-	79,262
	12-41	60-13-01	2013 Slurry Seal Project	-	40,000	-	-	-	-	40,000
	12-60	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	135,000	2,170,000	-	-	-	-	2,305,000
	12-61	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	300,000	217,976	-	-	-	517,976
Measure A Funds Total				214,262	2,510,000	217,976	-	-	-	2,942,238
Measure V Funds	12-32	60-11-03	2012 Recessed Striping and Marking Project	35,610	-	-	-	-	-	35,610
	12-33	60-12-02	2012 Paving Project	1,750,000	-	-	-	-	-	1,750,000
	12-35	60-14-02	2014 Paving Project	-	-	200,000	-	-	-	200,000
	12-36	60-15-02	2015 Paving Project	-	-	-	2,270,000	-	-	2,270,000
	12-37	60-16-02	2016 Paving Project	-	-	-	-	1,400,000	-	1,400,000
	12-38	60-17-02	2017 Paving Project	-	-	-	-	-	1,485,000	1,485,000
	12-40	60-12-01	2012 Slurry Seal Project	304,527	-	-	-	-	-	304,527
	12-41	60-13-01	2013 Slurry Seal Project	3,384	395,616	-	-	-	-	399,000
	12-42	60-14-01	2014 Slurry Seal Project	-	5,000	540,000	-	-	-	545,000
	12-43	60-15-01	2015 Slurry Seal Project	-	-	5,000	400,000	-	-	405,000
	12-44	60-16-01	2016 Slurry Seal Project	-	-	-	5,000	520,000	-	525,000
	12-45	60-17-01	2017 Slurry Seal Project	-	-	-	-	5,000	480,000	485,000
	12-46	60-18-01	2018 Slurry Seal Project	-	-	-	-	-	5,000	5,000
	12-47	60-12-04	Comstock Drive Bridge Repair	19,000	-	-	-	-	-	19,000
	12-59	60-12-05	Coldstream Road/Donner Pass Road Preliminary Design	25,000	35,000	-	-	-	-	60,000
	12-61	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	-	1,702,024	-	-	-	1,702,024
	12-62	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	1,000	99,000	-	-	-	-	100,000
	12-64	60-13-07	West River Street Widening & Bike Lane Project	-	110,000	1,132,500	937,500	-	-	2,180,000
	12-65	60-11-06	Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements	-	-	-	2,000	-	-	2,000
12-68	60-xx-xx	Bridge Street At-Grade Railroad Pedestrian Crossing	-	30,000	-	-	-	-	30,000	
12-73	60-11-04	Trout Creek Restoration - Reach 3 Construction	20,000	-	-	-	-	-	20,000	
Measure V Funds Total				2,238,521	674,616	3,579,524	3,614,500	1,925,000	1,970,000	13,922,161
NCTC - OWP	12-24	60-xx-xx	Truckee Trails and Bikeways Master Plan Update	-	25,000	-	-	-	-	25,000
NCTC - OWP Total				-	25,000	-	-	-	-	25,000
Overlay Designation	12-34	60-12-06	Frates Lane Paving Project	40,915	-	-	-	-	-	40,915
	12-35	60-14-02	2014 Paving Project	-	-	2,055,000	-	-	-	2,055,000
	12-36	60-15-02	2015 Paving Project	-	-	-	850,000	-	-	850,000
	12-37	60-16-02	2016 Paving Project	-	-	-	-	1,600,000	-	1,600,000
Overlay Designation Total				40,915	-	2,055,000	850,000	1,600,000	-	4,545,915
Parking District	12-48	60-xx-xx	Seal Coat Trails & Parking Lots	-	11,200	-	-	-	8,400	19,600
Parking District Total				-	11,200	-	-	-	8,400	19,600
Private Funding	12-34	60-12-06	Frates Lane Paving Project	141,264	-	-	-	-	-	141,264
Private Funding Total				141,264	-	-	-	-	-	141,264
River Parkways Grant	12-21	60-07-03	Truckee River Trail Phase 3	150,000	2,750,000	-	-	-	-	2,900,000
River Parkways Grant Total				150,000	2,750,000	-	-	-	-	2,900,000
RSTP Funds	12-18	60-03-35	Brockway Rd Trail Project	15,000	48,071	-	-	-	-	63,071
	12-21	60-07-03	Truckee River Trail Phase 3	210,000	335,000	150,000	15,000	15,000	15,000	740,000
	12-22	60-07-02	Truckee River Trail Phase 4	-	-	-	120,000	110,000	-	230,000
RSTP Funds Total				225,000	383,071	150,000	135,000	125,000	15,000	1,033,071
SHOPP Funds	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	4,400,000	-	-	-	4,400,000
SHOPP Funds Total				-	-	4,400,000	-	-	-	4,400,000
SLPP Funds	12-40	60-12-01	2012 Slurry Seal Project	144,000	-	-	-	-	-	144,000
	12-41	60-13-01	2013 Slurry Seal Project	-	71,000	-	-	-	-	71,000
SLPP Funds Total				144,000	71,000	-	-	-	-	215,000
SRTS Grant	12-77	60-12-09	Dorchester Drive Safe Routes to School Improvements	-	162,000	-	-	-	-	162,000
SRTS Grant Total				-	162,000	-	-	-	-	162,000

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT.)

Funding Source	Page #	CIP#	Project	FY 12/13 EST ACTUAL	FY 13/14 BUDGET	FY 14/15 BUDGET	FY 15/16 BUDGET	FY 16/17 BUDGET	FY 17/18 BUDGET	TOTAL
Successor Agency Bond Fund - Taxable	12-57	60-xx-xx	Avery Hotel	-	1,000,000	500,000	-	-	-	1,500,000
Successor Agency Bond Fund - Taxable Total				-	1,000,000	500,000	-	-	-	1,500,000
Successor Agency Bond Fund - Tax Exempt	12-75	60-03-22	Brickelltown Streetscape Improvement Project	100,000	600,000	700,000	3,100,000	-	-	4,500,000
	12-76	60-10-05	Bridge/West River Streetscape Improvement Project	4,516	-	-	-	-	-	4,516
Successor Agency Bond Funds - Tax Exempt Total				104,516	600,000	700,000	3,100,000	-	-	4,504,516
Supplemental Prop 50 Grant	12-71	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	90,000	717,504	-	-	-	-	807,504
Supplemental Prop 50 Grant Total				90,000	717,504	-	-	-	-	807,504
TCSP Funds	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	355,680	-	-	-	-	-	355,680
TCSP Funds Total				355,680	-	-	-	-	-	355,680
Truckee - SAFETEA-LU	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	44,320	70,000	-	-	-	-	114,320
Truckee - SAFETEA-LU Total				44,320	70,000	-	-	-	-	114,320
Truckee - STIP/RTIP Funds	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	1,300,000	-	-	-	1,300,000
Truckee - STIP/RTIP Funds Total				-	-	1,300,000	-	-	-	1,300,000
Truckee Sanitary District	12-18	60-03-35	Brockway Rd Trail Project	57,000	95,029	-	-	-	-	152,029
Truckee Sanitary District Total				57,000	95,029	-	-	-	-	152,029
TSSA #1 - Tahoe Donner	12-20	60-10-06	Recreational Trails Expansion	250,000	3,925,000	5,000	5,000	5,000	-	4,190,000
	12-35	60-14-02	2014 Paving Project	-	-	900,000	-	-	-	900,000
	12-40	60-12-01	2012 Slurry Seal Project	134,323	-	-	-	-	-	134,323
	12-41	60-13-01	2013 Slurry Seal Project	1,148	133,852	-	-	-	-	135,000
	12-42	60-14-01	2014 Slurry Seal Project	-	-	135,000	-	-	-	135,000
	12-43	60-15-01	2015 Slurry Seal Project	-	-	-	150,000	-	-	150,000
	12-44	60-16-01	2016 Slurry Seal Project	-	-	-	-	135,000	-	135,000
	12-45	60-17-01	2017 Slurry Seal Project	-	-	-	-	-	140,000	140,000
	12-63	60-xx-xx	Radar Speed Signs	-	18,000	-	-	-	-	18,000
	12-79	60-xx-xx	Northwoods Boulevard Turn Pocket Improvements	-	50,000	-	-	-	-	50,000
TSSA #1 - Tahoe Donner Total				385,471	4,126,852	1,040,000	155,000	140,000	140,000	5,987,323
TSSA #5 - Glenshire	12-21	60-07-03	Truckee River Trail Phase 3	-	1,050,000	-	-	-	-	1,050,000
	12-33	60-12-02	2012 Paving Project	125,000	-	-	-	-	-	125,000
	12-38	60-17-02	2017 Paving Project	-	-	-	-	-	135,000	135,000
	12-40	60-12-01	2012 Slurry Seal Project	32,987	-	-	-	-	-	32,987
	12-41	60-13-01	2013 Slurry Seal Project	468	54,532	-	-	-	-	55,000
	12-42	60-14-01	2014 Slurry Seal Project	-	-	45,000	-	-	-	45,000
	12-43	60-15-01	2015 Slurry Seal Project	-	-	-	35,000	-	-	35,000
	12-44	60-16-01	2016 Slurry Seal Project	-	-	-	-	55,000	-	55,000
	12-45	60-17-01	2017 Slurry Seal Project	-	-	-	-	-	45,000	45,000
	12-63	60-xx-xx	Radar Speed Signs	-	12,000	-	-	-	-	12,000
	12-77	60-12-09	Dorchester Drive Safe Routes to School Improvements	-	18,100	-	-	-	-	18,100
TSSA #5 - Glenshire Total				158,455	1,134,632	45,000	35,000	55,000	180,000	1,608,087
Unfunded	12-19	60-xx-xx	Public Opinion Survey of Dedicated Trails Funding	-	17,500	-	-	-	-	17,500
	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	1,500,000	-	-	-	1,500,000
	12-74	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for	-	-	-	3,500,000	3,500,000	3,500,000	10,500,000
Unfunded Total				-	17,500	1,500,000	3,500,000	3,500,000	3,500,000	12,017,500
Unfunded Grant Source	12-21	60-07-03	Truckee River Trail Phase 3	-	-	65,000	-	-	-	65,000
	12-22	60-07-02	Truckee River Trail Phase 4	-	-	-	-	310,000	4,000,000	4,310,000
	12-72	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction	-	-	125,000	2,330,000	30,000	30,000	2,515,000
Unfunded Grant Source Total				-	-	190,000	2,330,000	340,000	4,030,000	6,890,000
Utility Reimbursement	12-60	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	-	200,000	-	-	-	-	200,000
Utility Reimbursement Total				-	200,000	-	-	-	-	200,000
Grand Total				9,588,738	20,481,239	18,479,500	14,388,000	7,942,193	10,343,500	81,199,170

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CAPITAL IMPROVEMENT PROJECTS BY CATEGORY



CAPITAL IMPROVEMENT PROJECT

60-03-35

PROJECT NAME: Brockway Rd Trail Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, permitting, and construction of a bike trail along the Brockway corridor between Estates Drive and The Rock development. A portion of the trail has been built.

REASON FOR/BENEFITS OF PROJECT: Provides a multi-purpose trail connection along the Brockway Road corridor in accordance with the Truckee Trails Foundation and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: \$15,000 per mile of trail annually.

PROJECT NOTES: Provides funds for completion of design and environmental permitting as well as match funds for potential construction grants. Easements have been acquired. Some construction costs to be shared with TSD or funded exclusively by TSD for a new sewer line installation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Developer Funding *	\$ 51,693	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ 11,693	\$ -
RSTP Funds	\$ 59,009	\$ 15,000	\$ 48,071	\$ -	\$ -	\$ -	\$ -
Truckee Sanitary District Bicycle Transportation Account Grant	\$ -	\$ 57,000	\$ 95,029	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ 679,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 790,000	\$ 126,750	\$ 763,100	\$ 10,000	\$ 10,000	\$ 11,693	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Engineering / Permitting	\$ 40,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 750,000	\$ 101,750	\$ 763,100	\$ -	\$ -	\$ -	\$ -
Monitoring	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 11,693	\$ -
TOTAL	\$ 790,000	\$ 126,750	\$ 763,100	\$ 10,000	\$ 10,000	\$ 11,693	\$ -

* Includes \$17,393 in funding from Wintercreek and \$34,300 from Cedar House for public benefit per project conditions.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 217,980
FY 12/13 ESTIMATED ACTUAL	\$ 126,750
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 794,793
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 1,139,523
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 01/02 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Public Opinion Survey of Dedicated Trails Funding

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Conduct survey of public to determine if there is support for a dedicated funding source for trails maintenance.

REASON FOR/BENEFITS OF PROJECT: Currently there is no designated funding source for the maintenance of Town trails.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ -	\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Implementation	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	35,000				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	35,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 13/14	ESTIMATED COMPLETION:	FY 13/14			



CAPITAL IMPROVEMENT PROJECT

60-10-06

PROJECT NAME: Recreational Trails Expansion

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Perform preliminary design and environmental permitting for a Class 1 recreational trail from Mogle Lane to Bridge Street (approximately 7,700 LF) and from Pioneer Trail to Northwoods Blvd. (approx. 8,000 LF). Includes final design and construction costs for first phase (Northwoods Boulevard to Bridge Street).

REASON FOR/BENEFITS OF PROJECT: Provides a necessary trail connection from Tahoe Donner to downtown Truckee as identified in the Truckee Trails and Bikeways Master plan.

OPERATIONAL COST IMPACTS: Moderate ongoing maintenance costs once trail is constructed (\$15,000 per mile, per year).

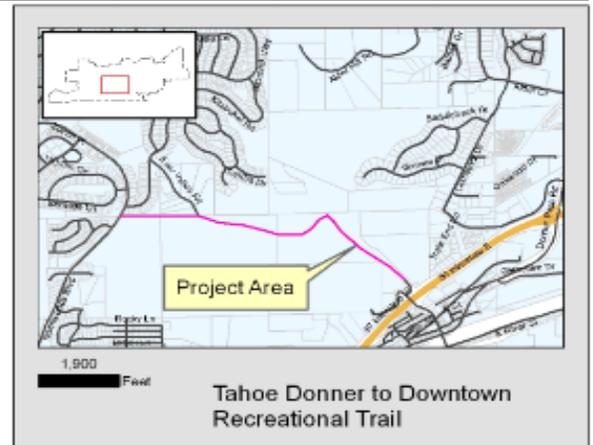
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
TSSA #1 - Tahoe Donner	\$ 1,200,000	\$ 250,000	\$ 3,925,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
TOTAL	\$ 1,200,000	\$ 250,000	\$ 3,925,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Preliminary Design/Permitting	\$ 200,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Final Design	\$ 200,000	\$ 100,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 800,000	\$ -	\$ 3,800,000	\$ -	\$ -	\$ -	\$ -
Monitoring	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
TOTAL	\$ 1,200,000	\$ 250,000	\$ 3,925,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 132,953
FY 12/13 ESTIMATED ACTUAL	\$ 250,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,940,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 4,322,953
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-07-03

PROJECT NAME: Truckee River Trail Phase 3

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Phase 3A is complete. Construction of Phase 3B is anticipated to occur in 2013 and summer of 2014 and will connect Phase 3A to the Glenshire neighborhood.

REASON FOR/BENEFITS OF PROJECT: Provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS: Ongoing maintenance expense once trail is constructed. (\$15,000 per mile annually)

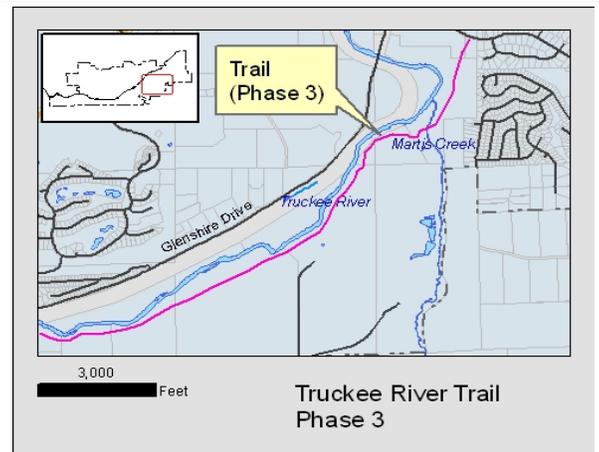
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -
RSTP Funds	\$ 250,000	\$ 210,000	\$ 335,000	\$ 150,000	\$ 15,000	\$ 15,000	\$ 15,000
Local Transportation Facilities, Bike/Pedestrian	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -
River Parkways Grant	\$ 2,900,000	\$ 150,000	\$ 2,750,000	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,190,000	\$ 360,000	\$ 4,260,000	\$ 215,000	\$ 15,000	\$ 15,000	\$ 15,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Environmental Clearance	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Design	\$ 280,000	\$ 190,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 2,900,000	\$ -	\$ 4,020,000	\$ 130,000	\$ -	\$ -	\$ -
Construction Engineering and Monitoring	\$ -	\$ 150,000	\$ 200,000	\$ 85,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL	\$ 3,190,000	\$ 360,000	\$ 4,260,000	\$ 215,000	\$ 15,000	\$ 15,000	\$ 15,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 1,345,275
FY 12/13 ESTIMATED ACTUAL	\$ 360,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,520,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 6,225,275
UNFUNDED AMOUNT	\$ 65,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-07-02

PROJECT NAME: Truckee River Trail Phase 4

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail, including a park facility on the south side of the Truckee River between Bridge Street and the Town boundary. Includes General Fund match funding for potential construction grants.

REASON FOR/BENEFITS OF PROJECT: Trail provides transportation route and recreational facility; park facility implements Downtown Specific Plan and General Plan.

OPERATIONAL COST IMPACTS: Moderate ongoing trail maintenance expense once trail is constructed. Park maintenance costs are potentially significant but may be covered by the Recreation and Park District.

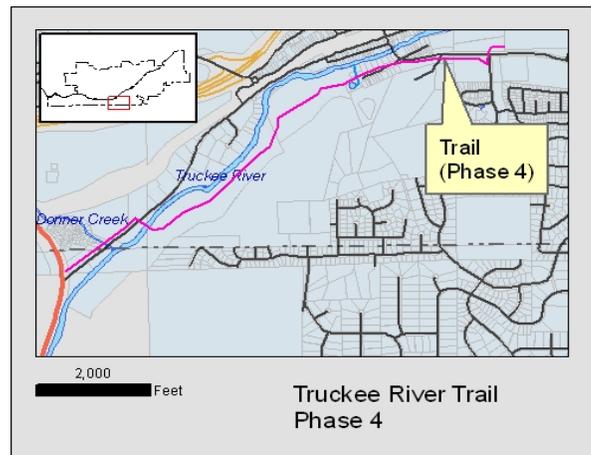
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
RSTP Funds	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 110,000	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ 4,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 420,000	\$ 4,000,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 420,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 420,000	\$ 4,000,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,540,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 4,540,000
UNFUNDED AMOUNT	\$ 4,540,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY10/11 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-03-38

PROJECT NAME: State Route 89/UPRR Underpass (Mousehole)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Fund engineering, environmental review, permitting, and construction for a pedestrian/bicycle tunnel under the UPRR tracks. Town is seeking to accelerate and increase state funding.

REASON FOR/BENEFITS OF PROJECT: Determine optimal road geometry through this corridor. Improve pedestrian and bicycle safety.

OPERATIONAL COST IMPACTS: Unknown.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
TCSP Funds ^	\$ 170,320	\$ 355,680	\$ -	\$ -	\$ -	\$ -	\$ -
Truckee - SAFETEA-LU	\$ 105,680	\$ 44,320	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Truckee - STIP/RTIP Funds	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 69,000	\$ 100,000	\$ 17,000	\$ 350,000	\$ -	\$ -	\$ -
SHOPP Funds #	\$ -	\$ -	\$ -	\$ 4,400,000	\$ -	\$ -	\$ -
Caltrans Toll Credits	\$ -	\$ -	\$ -	\$ 570,000	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
TOTAL	\$ 345,000	\$ 500,000	\$ 87,000	\$ 8,120,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Engineering	\$ 180,000	\$ 400,000	\$ 87,000	\$ -	\$ -	\$ -	\$ -
Right of Way Acquisition	\$ 165,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 7,200,000	\$ -	\$ -	\$ -
Construction Support	\$ -	\$ -	\$ -	\$ 920,000	\$ -	\$ -	\$ -
TOTAL	\$ 345,000	\$ 500,000	\$ 87,000	\$ 8,120,000	\$ -	\$ -	\$ -

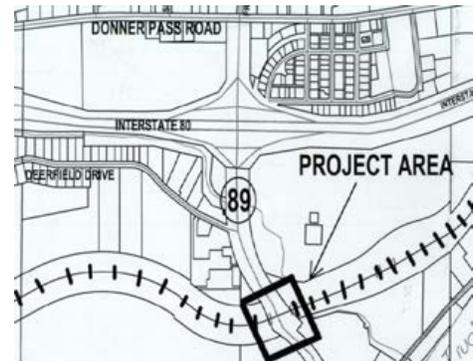
^ TCSP (Transportation and Community System Preservation)

(SHOPP) State Highway Operations Preservation Program

* Caltrans SAFTEA-LU and STIP/RTIP funds expended by Caltrans separate from Town finances

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 1,136,958
FY 12/13 ESTIMATED ACTUAL	\$ 500,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 8,207,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 9,843,958
UNFUNDED AMOUNT	\$ 1,500,000
NEXUS AMOUNT (13%)	\$ 1,522,212 *

** Based on total project cost, including Caltrans' expenditures.



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Truckee Trails and Bikeways Master Plan Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to the Truckee Trails and Bikeways Master Plan.

REASON FOR/BENEFITS OF PROJECT: While an interim update to the Truckee Trails and Bikeways Master Plan was adopted in 2012, a more comprehensive update is required. This update will include public outreach, review of proposed trail alignments, policy updates, cost estimates, and a trail funding discussion.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

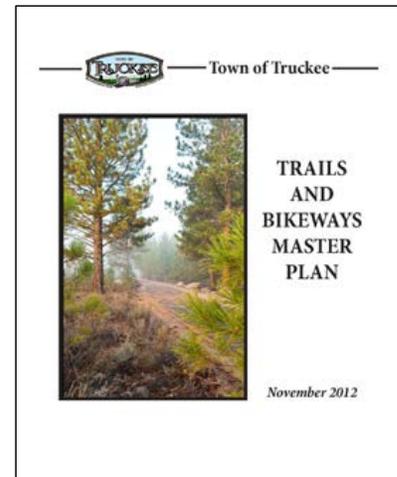
	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
NCTC - OWP	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Plan Development	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 50,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 50,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY13/14 ESTIMATED COMPLETION: FY14/15





CAPITAL IMPROVEMENT PROJECT

60-03-19

PROJECT NAME: New Public Service Facility- Town Corporation Yard

RESPONSIBLE DEPARTMENT: Public Works

PROJECT DESCRIPTION: Design and construction of Town Corporation Yard, Facilities Maintenance, and Police storage facilities. Land was sold to the Fire District in FY 10/11. Proceeds reduced General Fund funding requirements.

REASON FOR/BENEFITS OF PROJECT: Relocate existing facilities to a location with land use that is compatible with facility needs.

OPERATIONAL COST IMPACTS: Estimated increased annual costs of \$192,000 for utilities and maintenance.

FUNDING SOURCES

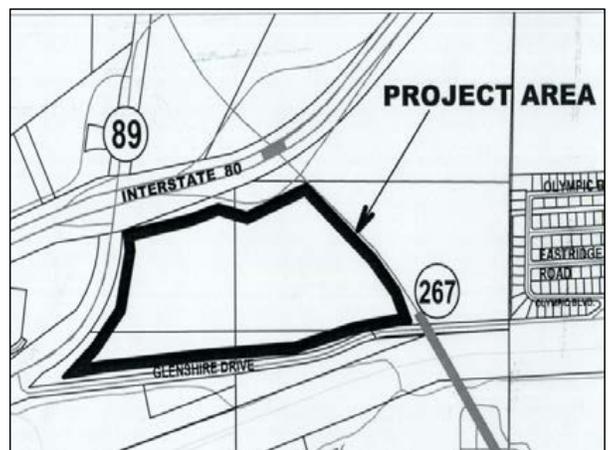
	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Facilities Impact Fees - General Government	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 25,000	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 25,000	\$ -				

* Transfer of animal shelter land value to CIP 60-07-04.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 21,714,117
FY 12/13 ESTIMATED ACTUAL	\$ 25,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 21,739,117
LESS Proceeds from sale of Land	(1,229,716)
NET TOTAL PROJECT COSTS	\$ 20,509,401
NEXUS AMOUNT	\$ 6,308,369



PROJECT BEGIN DATE: FY 02/03 ESTIMATED COMPLETION: FY 12/13



CAPITAL IMPROVEMENT PROJECT

60-07-04

PROJECT NAME: Animal Shelter

RESPONSIBLE DEPARTMENT: Engineering and Animal Services

PROJECT DESCRIPTION: Design and construction of the Animal Shelter portion of the Public Service Center Project.

REASON FOR/BENEFITS OF PROJECT: The construction of the shelter will provide much needed facilities for cats, dogs, and other small animals and will replace the current facilities located at the existing Riverview Corporation Yard.

OPERATIONAL COST IMPACTS: The finished facility will increase utility and facility costs.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Animal Shelter Designation	\$ 1,974,646	\$ 2,037,705	\$ 83,980	\$ -	\$ -	\$ -	\$ -
Humane Society	\$ 2,121,744	\$ 1,887,705	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund unallocated reserves	\$ 984,332	\$ -	\$ 931,887	\$ -	\$ -	\$ -	\$ -
General Fund reserves to be paid back by HSTT	\$ -	\$ 150,000	\$ 1,015,867	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,080,722	\$ 4,075,410	\$ 2,031,734	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ 5,080,722	\$ 4,075,410	\$ 2,031,734	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,080,722	\$ 4,075,410	\$ 2,031,734	\$ -	\$ -	\$ -	\$ -

* Humane Society (HSTT) and Town of Truckee are splitting all construction costs 50/50. Land was donated by the Town of Truckee.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 1,234,473
FY 12/13 ESTIMATED ACTUAL	\$ 4,075,410
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,031,734
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 7,341,617
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 445,694
PROJECT BEGIN DATE: FY 07/08	ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-05-xx

PROJECT NAME: Town of Truckee Facilities

RESPONSIBLE DEPARTMENT: Assistant Town Manager

PROJECT DESCRIPTION:

60-05-03 Depot
 2013/14: ADA improvements as noted in the ADA self-evaluation and transition plan (\$10,000), replacement of banner poles (\$10,000); 2014/15 - 2017/18 ADA improvements and unknown maintenance costs (\$40,000).

60-05-04 Tahoe Donner Shop
 2014/15 unknown maintenance costs (\$10,000)

60-05-02 Town Hall
 2013/14: design and construction of a walkway cover and concrete replacement for the rear entrance of the Police Department (\$20,000), painting of Police Department cruiser port (\$5,000), flooring replacement in the employee lunch room (\$5,000), carpet replacement (\$25,000), completion of office space (\$10,000), wiring for audio in Council Chambers (\$7,500), Town Hall lobby remodel (\$120,000); 2014/15: concrete walkway/sidewalk replacement (\$40,000); 2015/16 - 2017/18: unknown maintenance costs (\$30,000).

60-05-10 Public Service Facility
 2016/17: unknown maintenance costs (\$15,000)

REASON FOR/BENEFITS OF PROJECT: Various items (listed above) have deteriorated and are in need of repair/replacement.

OPERATIONAL COST IMPACTS: Long-term reduction in costs of maintenance.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 19,000	\$ 19,000	\$ 212,500	\$ 60,000	\$ 20,000	\$ 35,000	\$ 20,000
TOTAL	\$ 19,000	\$ 19,000	\$ 212,500	\$ 60,000	\$ 20,000	\$ 35,000	\$ 20,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
60-05-03 Depot	\$ 19,000	\$ 19,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
60-05-04 Tahoe Donner Shop	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
60-05-02 Town Hall	\$ -	\$ -	\$ 192,500	\$ 40,000	\$ 10,000	\$ 10,000	\$ 10,000
60-05-10 Public Service Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
TOTAL	\$ 19,000	\$ 19,000	\$ 212,500	\$ 60,000	\$ 20,000	\$ 35,000	\$ 20,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 219
FY 12/13 ESTIMATED ACTUAL	\$ 19,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 347,500
ESTIMATED AFTER 2017/18	Ongoing
TOTAL PROJECT FUNDING	Ongoing
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE:	Ongoing
ESTIMATED COMPLETION:	Ongoing



CAPITAL IMPROVEMENT PROJECT

60-45-01

PROJECT NAME: Transit Buildings/Shelters

RESPONSIBLE DEPARTMENT: Assistant Town Manager

PROJECT DESCRIPTION: Provides for construction of shelters for the transit program. Shelters will be built based on available grant funding. Project was completed in the Transit operating budget (page 9-1) in 12/13.

REASON FOR/BENEFITS OF PROJECT: Enhanced transit facilities for transit users.

OPERATIONAL COST IMPACTS: On-going maintenance cost of \$250 per year per shelter.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
FTA - 5311	\$ 72,369	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 72,369	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Acquisition & Construction	\$ 72,369	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 72,369	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ -

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY09/10 ESTIMATED COMPLETION: FY14/15



CAPITAL IMPROVEMENT PROJECT

60-12-11

PROJECT NAME: Riverview Corporation Yard Environmental Site Assessment

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Phase 1 and Phase 2 Environmental Assessment of the Riverview corporation yard. The cost will depend upon history of the site and what is found, the budget does not include potential clean up. Potential sale of the property is on hold indefinitely; the evaluation will only be needed for a sale.

REASON FOR/BENEFITS OF PROJECT: Site evaluation would be a prerequisite to the sale of the property.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Phase 1 Assessment	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase 2 Assessment	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	-
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: 13/14	ESTIMATED COMPLETION:	13/14



CAPITAL IMPROVEMENT PROJECT

60-xx-02

PROJECT NAME: Annual Paving and Drainage Project Summary

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Annual overlay of selected roads based on Pavement Maintenance Program (PMP). Note that all pavement conditions will be reviewed before the anticipated project begins to confirm project need. Includes miscellaneous roadway associated drainage improvements.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved drainage and pavement surfaces.

PAVEMENT MAINTENANCE PROGRAM (PMP)

	Summer 2012 - Amended Budget	FY 12/13 ESTIMATED ACTUAL	Summer 2013	Summer 2014	Summer 2015	Summer 2016	Summer 2017
CIP 60-09-02	\$ 342,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-12-02	\$ 1,525,000	\$ 1,955,000	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-12-06	\$ 150,000	\$ 182,179	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-13-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-14-02	\$ -	\$ -	\$ -	\$ 3,155,000	\$ -	\$ -	\$ -
CIP 60-15-02	\$ -	\$ -	\$ -	\$ -	\$ 3,120,000	\$ -	\$ -
CIP 60-16-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -
CIP 60-17-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,620,000
TOTAL	\$ 2,017,130	\$ 2,252,051	\$ -	\$ 3,155,000	\$ 3,120,000	\$ 3,000,000	\$ 1,620,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Summer 2012	\$ 2,017,130	\$ 2,252,051	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2014	\$ -	\$ -	\$ -	\$ 3,155,000	\$ -	\$ -	\$ -
Summer 2015	\$ -	\$ -	\$ -	\$ -	\$ 3,120,000	\$ -	\$ -
Summer 2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -
Summer 2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,620,000
TOTAL	\$ 2,017,130	\$ 2,252,051	\$ -	\$ 3,155,000	\$ 3,120,000	\$ 3,000,000	\$ 1,620,000

**Does not include paving costs associated with West River Street widening and reconstruction and Glenshire Drive widening and reconstruction. These projects each have an individual CIP project.

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing



CAPITAL IMPROVEMENT PROJECT

60-09-02

PROJECT NAME: Asphalt Curb Replacement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Replacement of missing or damaged curb along Northwoods Blvd., Alder Creek Road, and South Shore Drive. Project may also include minor pavement replacement along roadway edges where necessary. *This project is being discontinued; asphalt curb replacement will be completed as part of annual paving and drainage projects.*

REASON FOR/BENEFITS OF PROJECT: Reduces potential erosion and storm water damage to roadways.

OPERATIONAL COST IMPACTS: Reduces operational costs by preserving pavement life and preventing costly erosion damage.

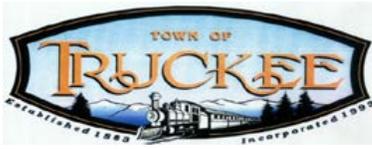
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ 342,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 342,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ 342,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 342,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	7,870
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	7,870
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY12/13		ESTIMATED COMPLETION: FY12/13



CAPITAL IMPROVEMENT PROJECT

60-11-03

PROJECT NAME: 2012 Recessed Striping and Marking Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic and install video vehicle detection at the Brockway Road/Palisades Drive intersection traffic signal. Budgeted in fiscal year 11/12, completed in 12/13.

REASON FOR/BENEFITS OF PROJECT: Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes and crosswalks along major roadways.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure A Funds	\$ -	\$ 79,262	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ -	\$ 35,610	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 114,872	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction	\$ -	\$ 114,872	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 114,872	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	12,476				
FY 12/13 ESTIMATED ACTUAL	\$	114,872				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	127,348				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 11/12		ESTIMATED COMPLETION: FY 12/13				



CAPITAL IMPROVEMENT PROJECT

60-12-02

PROJECT NAME: 2012 Paving Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2012 include Alder Drive, Deerfield Drive, Donner Pass Road (Donner Pines Market to Coldstream Road), Martis Valley Road, Palisades Drive, Ponderosa Drive, Schussing Way (immediately south of Alder Creek Road), and River Park Place. Work also includes drainage improvements in the Glenshire Subdivision.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ 1,400,000	\$ 1,830,000	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,525,000	\$ 1,955,000	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction	\$ 1,525,000	\$ 1,955,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,525,000	\$ 1,955,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	32,455			
FY 12/13 ESTIMATED ACTUAL	\$	1,955,000			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-			
ESTIMATED AFTER 2017/18	\$	-			
TOTAL PROJECT FUNDING	\$	1,987,455			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE: FY 11/12		ESTIMATED COMPLETION:	FY 12/13		



CAPITAL IMPROVEMENT PROJECT

60-12-06

PROJECT NAME: Frates Lane Paving Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of Frates Lane north of Donner Pass Road.

REASON FOR/BENEFITS OF PROJECT: Project would improve the condition of the pavement on Frates Lane so that it can be accepted into the Town-maintained road system.

OPERATIONAL COST IMPACTS: Construction is complete. Road is currently being offered to Town of Truckee for acceptance into the Town maintained road system.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Overlay Designation	\$ 37,500	\$ 40,915	\$ -	\$ -	\$ -	\$ -	\$ -
Private Funding	\$ 112,500	\$ 141,264	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ 182,179	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ -	\$ 6,600					
Construction	\$ 150,000	\$ 164,599	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Administration	\$ -	\$ 10,980					
TOTAL	\$ 150,000	\$ 182,179	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	419				
FY 12/13 ESTIMATED ACTUAL	\$	182,179				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	182,598				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 12/13		ESTIMATED COMPLETION: COMPLETE				



CAPITAL IMPROVEMENT PROJECT

60-14-02

PROJECT NAME: 2014 Paving Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2014 include Pioneer Trail, Dorchester Way (immediately north of Glenshire Drive), McIver Crossing, and Northwoods Boulevard.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ -
Overlay Designation	\$ -	\$ -	\$ -	\$ 2,055,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 3,155,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction	\$ -	\$ -	\$ -	\$ 3,155,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 3,155,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	3,155,000
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	3,155,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 14/15	ESTIMATED COMPLETION:	FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-15-02

PROJECT NAME: 2015 Paving Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Paving project includes Donner Pass Road from Donner Pines Market to Town limits, Brockway Road and Donner Pass Road from Bridge Street to Glenshire Drive only.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 2,270,000	\$ -	\$ -
Overlay Designation	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,120,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,120,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,120,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	3,120,000
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	3,120,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 15/16	ESTIMATED COMPLETION:	FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-16-02

PROJECT NAME: 2016 Paving Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2016 include Alder Creek Road, Donner Pass Road (Coldstream Road to I-80), Fjord Road, and Highway 89 Extension.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -
Overlay Designation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	3,000,000				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	3,000,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 16/17		ESTIMATED COMPLETION:	FY 16/17			



CAPITAL IMPROVEMENT PROJECT

60-17-02

PROJECT NAME: 2017 Paving Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2017 include Dorchester Drive and Donner Pass Road (High Street to SR 89 North).

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,485,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,620,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,620,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,620,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	1,620,000
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	1,620,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 17/18	ESTIMATED COMPLETION:	FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-xx-01

PROJECT NAME: Annual Slurry Seal Project Summary

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

PAVEMENT MANAGEMENT PROGRAM (PMP)

	Summer 2012 - Amended Budget	Summer 2013	Summer 2014	Summer 2015	Summer 2016	Summer 2017	Summer 2018
CIP 60-12-01	\$ 615,837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-13-01	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-14-01	\$ -	\$ -	\$ 725,000	\$ -	\$ -	\$ -	\$ -
CIP 60-15-01	\$ -	\$ -	\$ -	\$ 590,000	\$ -	\$ -	\$ -
CIP 60-16-01	\$ -	\$ -	\$ -	\$ -	\$ 715,000	\$ -	\$ -
CIP 60-17-01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 670,000	\$ -
CIP 60-18-01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 710,000
TOTAL	\$ 615,837	\$ 700,000	\$ 725,000	\$ 590,000	\$ 715,000	\$ 670,000	\$ 710,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Summer 2012	\$ 697,000	\$ 615,837	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2013	\$ -	\$ 5,000	\$ 695,000	\$ -	\$ -	\$ -	\$ -
Summer 2014	\$ -	\$ -	\$ 5,000	\$ 720,000	\$ -	\$ -	\$ -
Summer 2015	\$ -	\$ -	\$ -	\$ 5,000	\$ 585,000	\$ -	\$ -
Summer 2016	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 710,000	\$ -
Summer 2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 665,000
Summer 2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ 697,000	\$ 620,837	\$ 700,000	\$ 725,000	\$ 590,000	\$ 715,000	\$ 670,000

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-12-01

PROJECT NAME: 2012 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ 368,000	\$ 304,527	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 149,200	\$ 134,323	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 35,800	\$ 32,987	\$ -	\$ -	\$ -	\$ -	\$ -
SLPP Funds	\$ 144,000	\$ 144,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 697,000	\$ 615,837	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ 697,000	\$ 615,837	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 697,000	\$ 615,837	\$ -				

*Assumes \$175/ton of slurry, 15 lbs/sy spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 3,662
FY 12/13 ESTIMATED ACTUAL	\$ 615,837
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 619,499
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 11/12	ESTIMATED COMPLETION: FY 12/13



CAPITAL IMPROVEMENT PROJECT

60-13-01

PROJECT NAME: 2013 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure A Funds	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 398,000	\$ 3,384	\$ 395,616	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 135,000	\$ 1,148	\$ 133,852	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 55,000	\$ 468	\$ 54,532	\$ -	\$ -	\$ -	\$ -
SLPP Funds	\$ 72,000	\$ -	\$ 71,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 660,000	\$ 5,000	\$ 695,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ 660,000	\$ 5,000	\$ 695,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 660,000	\$ 5,000	\$ 695,000	\$ -	\$ -	\$ -	\$ -

**Assumes \$175/ton of slurry, 15 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	5,000				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	695,000				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	700,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 12/13	ESTIMATED COMPLETION:	FY 13/14			



CAPITAL IMPROVEMENT PROJECT

60-14-01

PROJECT NAME: 2014 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ 5,000	\$ 540,000	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,000	\$ 720,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ -	\$ -	\$ 5,000	\$ 720,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,000	\$ 720,000	\$ -	\$ -	\$ -

**Assumes \$175/ton of slurry, 15 lbs/sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 725,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 725,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-15-01

PROJECT NAME: 2015 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ 5,000	\$ 400,000	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ 585,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ -	\$ -	\$ -	\$ 5,000	\$ 585,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ 585,000	\$ -	\$ -

**Assumes \$175/ton of slurry, 15 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 590,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 590,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 14/15	ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-16-01

PROJECT NAME: 2016 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 520,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 710,000	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 710,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 710,000	\$ -

**Assumes \$175/ton of slurry, 15 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	715,000
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	715,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-17-01

PROJECT NAME: 2017 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 480,000
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 665,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 665,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 665,000

**Assumes \$175/ton of slurry, 15 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	670,000				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	670,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 15/16	ESTIMATED COMPLETION:	FY 16/17			



CAPITAL IMPROVEMENT PROJECT

60-18-01

PROJECT NAME: 2018 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000

**Assumes \$175/ton of slurry, 15 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	5,000
ESTIMATED AFTER 2017/18	\$	705,000
TOTAL PROJECT FUNDING	\$	710,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 16/17	ESTIMATED COMPLETION:	FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-12-04

PROJECT NAME: Comstock Drive Bridge Repair

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Both bridge joints on the Comstock Drive bridge are damaged and deteriorated. Project would repair bridge joints with new concrete.

REASON FOR/BENEFITS OF PROJECT: Prevents further damage to Town's infrastructure.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ 50,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 19,000	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ 5,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 45,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 19,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 433
FY 12/13 ESTIMATED ACTUAL	\$ 19,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 19,433
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY12/13



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Seal Coat Trails & Parking Lots

RESPONSIBLE DEPARTMENT: Public Works/Facilities

PROJECT DESCRIPTION: Trail and parking lot systems need periodic treatment to seal surfaces and prolong the useful life of pavement. The trails to receive seal coat treatment in 2013 are the Truckee River Legacy Trail (Phase 1-3A only), Brockway Road Trail (Regional Park to Estates Drive) and the Frishman Hollow trail. The parking lots are the Jackass Ridge, Fire House, Beacon, and Tahoe Donner Corp Yard parking lots.

REASON FOR/BENEFITS OF PROJECT: Trail system needs periodic treatment to seal surfaces and prolong the useful life of trail-way pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved trail/parking lot surfaces and pavement preservation

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ -	\$ -	\$ 68,800	\$ -	\$ -	\$ -	\$ 106,600
Parking District	\$ -	\$ -	\$ 11,200	\$ -	\$ -	\$ -	\$ 8,400
TOTAL	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 115,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design & Construction	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 115,000
TOTAL	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 115,000

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 195,000

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ 195,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-12-07

PROJECT NAME: Senior Housing Rehabilitation

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Project is complete. An \$800,000 CDBG Grant was awarded in January 2012 for a Housing Rehabilitation - Multi-Unit Residential Loan for the rehabilitation of the Senior Apartments on Martis Valley Road in Truckee. The grant funds will be loaned to the owner of the property on a reimbursement basis. Construction is expected to begin in fiscal 2011-12, completed in fiscal 2012-13. The agreement expires June 30, 2013. The Redevelopment Agency had matching funds of \$250,000 which are included in the Successor Agency's ROPS; these funds are expected to be reimbursed/loaned first.

REASON FOR/BENEFITS OF PROJECT: Project is complete. Improves condition of affordable housing for extremely low income households.

OPERATIONAL COST IMPACTS: n/a

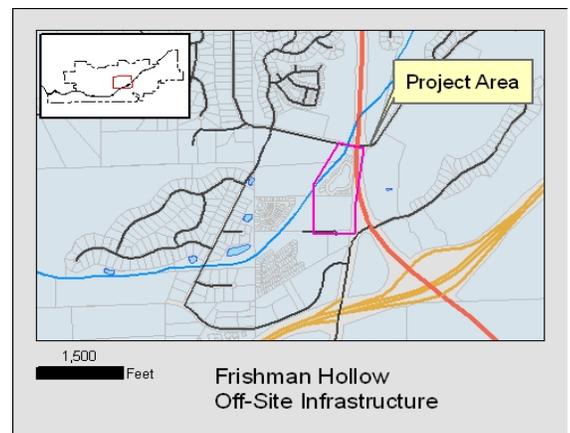
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
CDBG Grant - 10STBG6741	\$ 760,000	\$ 579,377	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 760,000	\$ 579,377	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ 760,000	\$ 579,377	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 760,000	\$ 579,377	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 430,623
FY 12/13 ESTIMATED ACTUAL	\$ 579,377
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 1,010,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY12/13



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Housing Element Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to the General Plan Housing Element.

REASON FOR/BENEFITS OF PROJECT: This is a mandatory service to comply with State law which will allow the Town to avoid litigation and remain eligible for State grant funds. The Housing Element is scheduled to be adopted by August 31, 2014.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Planning/Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	50,000				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	50,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 13/14		ESTIMATED COMPLETION:	FY 13/14			



CAPITAL IMPROVEMENT PROJECT

60-01-05

PROJECT NAME: Information Technology Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: FY13/14: Update VM ware servers (\$15,000), Server replacement based on replacement schedule (\$25,000), network equipment (\$20,000), phone system server (\$45,000). FY14/15: Misc software updates (\$25,000), disaster recovery equipment (\$7,000), new switches (\$7,500). FY15/16: Replace SAN and ESX servers (\$75,000). FY16/17: routers and switches (\$15,000); miscellaneous phone equipment (\$15,000). FY 17/18 Server replacements (\$15,000)
 (Note: By using virtual servers, server replacement costs have been decreased from prior years)

REASON FOR/BENEFITS OF PROJECT: To improve and maintain town wide automation.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 13,000	\$ 13,000	\$ 105,000	\$ 39,500	\$ 75,000	\$ 30,000	\$ 15,000
TOTAL	\$ 13,000	\$ 13,000	\$ 105,000	\$ 39,500	\$ 75,000	\$ 30,000	\$ 15,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Servers	\$ -	\$ -	\$ 25,000	\$ -	\$ 75,000	\$ -	\$ 15,000
Software	\$ -	\$ -	\$ 15,000	\$ 25,000	\$ -	\$ -	\$ -
Update of Town Website	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disaster Recovery Plan	\$ 3,000	\$ 3,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -
Routers/ Network Equip	\$ 10,000	\$ 10,000	\$ 20,000	\$ 7,500	\$ -	\$ 15,000	\$ -
Phone system	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 15,000	\$ -
TOTAL	\$ 13,000	\$ 13,000	\$ 105,000	\$ 39,500	\$ 75,000	\$ 30,000	\$ 15,000

*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 719,799
FY 12/13 ESTIMATED ACTUAL	\$ 13,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 264,500
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 997,299
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-01-07

PROJECT NAME: Town Hall Office Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: FY12/13: Replacement of copy machines in Administrative Services Department, Police Department, Public Works Department, production room and Building division. FY16/17: Replacement of plotter for large document/map printing. FY17/18: Replacement of copy machines based on 5 year estimated useful life. *All replacements will continue to be re-evaluated based upon condition at scheduled replacement date and on-going maintenance costs.*

REASON FOR/BENEFITS OF PROJECT: Minimize operating costs through strategic replacement and/or maintenance of equipment, therefore creating operational efficiencies.

OPERATIONAL COST IMPACTS: Purchase of copy machines in FY12/13 will reduce ongoing maintenance costs and printing supply costs compared to the previous vendor, as well as increasing service levels.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 46,345	\$ 52,345	\$ -	\$ -	\$ -	\$ 16,000	\$ 53,000
Building & Safety	\$ 7,655	\$ 7,655	\$ -	\$ -	\$ -	\$ -	\$ 8,000
TOTAL	\$ 54,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 16,000	\$ 61,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Equipment Costs	\$ 54,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 16,000	\$ 61,000
TOTAL	\$ 54,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 16,000	\$ 61,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	99,095			
FY 12/13 ESTIMATED ACTUAL	\$	60,000			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	77,000			
ESTIMATED AFTER 2017/18			Ongoing		
TOTAL PROJECT FUNDING			Ongoing		
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE:	Ongoing	ESTIMATED COMPLETION:	Ongoing		



CAPITAL IMPROVEMENT PROJECT

60-12-08

PROJECT NAME: Police Department - Information Technology and Radio Equipment

RESPONSIBLE DEPARTMENT: Police Department

PROJECT DESCRIPTION: Radio and In-Car electronic equipment replacement. Through FY 17/18 the Police Department will need to replace the following equipment: (20) In-Car Mobile Radios (\$3,500 ea), (44) Handheld Radios (\$2,500 ea), (13) In-Car MDC units (\$4,000 ea) and Modems/support software for all MDC units (10 @\$2000 ea). In-car digital cameras will be removed and will be replaced with on-officer camera systems. The on-officer camera systems will be funded with COPS money.

REASON FOR/BENEFITS OF PROJECT: Communications and technology products continue to evolve. The listed items are reaching their useful lifespan and will require replacement.

OPERATIONAL COST IMPACTS: n/a

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 110,400	\$ 17,529	\$ 45,000	\$ 50,500	\$ 64,500	\$ 58,500	\$ 21,500
COPS Funding	\$ 81,000	\$ 81,085	\$ -	\$ -	\$ 26,000	\$ 26,000	\$ 26,000
TOTAL	\$ 191,400	\$ 98,614	\$ 45,000	\$ 50,500	\$ 90,500	\$ 84,500	\$ 47,500

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
In-Car Dig Camera Units (9)	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mobile (In-Car) Radios (20)	\$ 10,500	\$ -	\$ -	\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500
Portable (Handheld) Radios (44)	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 35,000	\$ 25,000	\$ -
In-Car MDC Units (13)	\$ 12,000	\$ 17,529	\$ -	\$ 8,000	\$ 12,000	\$ 16,000	\$ 4,000
MDC Modems (10)	\$ 900	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
On-officer Camera System	\$ 81,000	\$ 81,085	\$ -	\$ -	\$ 26,000	\$ 26,000	\$ 26,000
TOTAL	\$ 110,400	\$ 98,614	\$ 45,000	\$ 50,500	\$ 90,500	\$ 84,500	\$ 47,500

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ 98,614
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 318,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 416,614
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY12/13	ESTIMATED COMPLETION: ongoing



CAPITAL IMPROVEMENT PROJECT

60-13-05

PROJECT NAME: Document Imaging

RESPONSIBLE DEPARTMENT: Building Division

PROJECT DESCRIPTION: Laserfiche Building and Safety Division microfilm images.

REASON FOR/BENEFITS OF PROJECT: The division has many years of microfilm images for projects that predate Laserfiche. These images have a limited useful life. Converting these images to electronic (Laserfiche) format will result in all division records being in one location, one format. The project was ongoing in years past but was discontinued with the economic downturn. It is now proposed to resume. The total estimated cost of conversion is \$80,000.

OPERATIONAL COST IMPACTS: n/a

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Building & Safety	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
TOTAL	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Consultant Costs	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
TOTAL	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ 10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 70,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 80,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY12/13 ESTIMATED COMPLETION: FY16/17



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Town wide Document Imaging Equipment, Software and Support

RESPONSIBLE DEPARTMENT: Town Clerk's Department

PROJECT DESCRIPTION: Hardware replacement to continue with our current document imaging program; and a software upgrade to accommodate the growth in access to documents through the Town website.

REASON FOR/BENEFITS OF PROJECT: 2013-2014 Replacement of the document imaging scanner and addition of scanner in Administrative Services office for Accounts Payable scanning.

2013-2014 Over the past three years the Town has increased the amount of information and documents available through the Town's website. This is in an effort to ensure the community can find information of interest to them regarding projects, Council actions, the actions of boards, commissions and Town staff. This increased transparency has increased the number of users to our web linked documents. In order to accommodate the additional use of online documents additional software is required.

2016 - 2017 Software upgrade for document imaging system.

OPERATIONAL COST IMPACTS: The cost of the annual maintenance and support the Town pays for this software is expected to increase by an additional \$1,000 annually after the 2014-2015 upgrade is complete.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ -	\$ -	\$ 13,180	\$ -	\$ -	\$ 30,000	\$ -
TOTAL	\$ -	\$ -	\$ 13,180	\$ -	\$ -	\$ 30,000	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Printers and Scanners	\$ -	\$ -	\$ 13,180	\$ -	\$ -	\$ 30,000	\$ -
TOTAL	\$ -	\$ -	\$ 13,180	\$ -	\$ -	\$ 30,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	43,180
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	43,180
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION:	FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: New Accounting Software

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: Purchase an ERP (enterprise resource planning) system, that could potentially include modules for finance, human resources, and community development. The Town's existing software, Fundware, has been in use since the Town's incorporation and is out of date and no longer supported. The software lacks much of the functionality desired and available today. It is expected that an implementation consultant will be part of the cost.

REASON FOR/BENEFITS OF PROJECT: New software is expected to increase efficiency and reliability in the long-term. All departments of the Town will benefit from new software due to expected ease of use and access to data.

OPERATIONAL COST IMPACTS: Annual maintenance and licensing fees of approximately \$25,000/yr (currently \$4,000/yr for Fundware and \$30,000/yr for PermitsPlus)

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
General Fund	\$ 40,000	\$ -	\$ 225,000	\$ 75,000	\$ -	\$ -	\$ -
TOTAL	\$ 40,000	\$ -	\$ 225,000	\$ 75,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Accounting Software Update	\$ 40,000	\$ -	\$ 225,000	\$ 75,000	\$ -	\$ -	\$ -
TOTAL	\$ 40,000	\$ -	\$ 225,000 *	\$ 75,000 *	\$ -	\$ -	\$ -

*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 300,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 300,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Avery Hotel

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Provide mix of funding and loans to Avery Hotel ownership for construction of new hotel in downtown Truckee.

REASON FOR/BENEFITS OF PROJECT: Community Development, expansion of bed base.

OPERATIONAL COST IMPACTS: n/a

FUNDING SOURCES

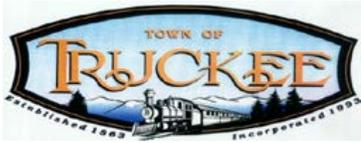
	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Successor Agency Bond Fund - Taxable	\$ -	\$ -	\$ 1,000,000	\$ 500,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ 500,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Construction Loan	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ 500,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	1,500,000
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	1,500,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Two Transit Buses

RESPONSIBLE DEPARTMENT: Transit Division

PROJECT DESCRIPTION: Replacement of two Dial-A-Ride buses (920 and 921) that are nearing the end of their useful life.

REASON FOR/BENEFITS OF PROJECT: The Truckee Dial-A-Ride provides lifeline transportation to seniors and persons with disabilities enhancing their quality of life by providing access to social and medical services, employment opportunities, educational resources, and making access to basic necessities available that enables seniors and disabled persons to maintain independence and stay engaged in the community.

OPERATIONAL COST IMPACTS: Ongoing vehicle maintenance costs and repairs as needed (estimated at \$10,000 per year per vehicle). The vehicles that are to be replaced will be transferred to the backup vehicle fleet or surplus.

PROJECT NOTES: The Transit Division has submitted a grant application for FTA 5310 Elderly & Disabled Specialized Transit. This is a very competitive grant managed by Caltrans. Notification of successful grant recipients should occur the beginning of 2014.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
FTA Section 5310 Grant	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Purchase of Two Buses	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 150,000

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ 150,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-12-05

PROJECT NAME: Coldstream Road/Donner Pass Road Preliminary Design

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Coldstream Road bridge over Donner Creek is deteriorating. Project includes coordination of scoping of repair of bridge and culvert and PC-1 infrastructure. Cost of construction is not included in dollar values below.

REASON FOR/BENEFITS OF PROJECT: Prevents further damage to Town's infrastructure.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ 35,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ 35,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 96,061
FY 12/13 ESTIMATED ACTUAL	\$ 25,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 35,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 156,061
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY11/12 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-11-05

PROJECT NAME: Glenshire Drive Bike Lane Project - Phase 1

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Widen Glenshire Drive to accommodate bike lanes, implement storm water improvements, control erosion, and rehabilitate structural section of roadway. Phase 1 will reconstruct the section between just east of Highland Avenue and Berkshire Circle. Construction is expected to begin in July 2013.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, reduce erosion and sediment runoff, and upgrade cross section so that it is more consistent with the Truckee Trails and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface.

FUNDING SOURCES

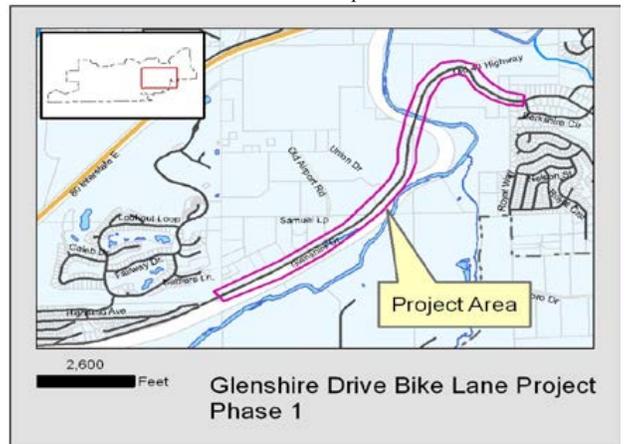
	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
AB1600 Traffic Fees	\$ 2,000,000	\$ -	\$ 1,030,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 1,716,272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement*	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Measure A Funds	\$ 2,783,728	\$ 135,000	\$ 2,170,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 6,500,000	\$ 135,000	\$ 3,400,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
CEQA/Preliminary Design	\$ 25,000	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Final Design	\$ 25,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 6,450,000	\$ -	\$ 3,350,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 6,500,000	\$ 135,000	\$ 3,400,000	\$ -	\$ -	\$ -	\$ -

* Truckee-Donner Public Utility District increased the scope of work, reflects \$200,000 reimbursement. Cost reflected in construction expense.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 58,790
FY 12/13 ESTIMATED ACTUAL	\$ 135,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,400,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 3,593,790
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (58% of widening cost)	\$ 1,043,251



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-13-06

PROJECT NAME: Glenshire Drive Bike Lane Project - Phase 2

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Widen Glenshire Drive to accommodate bike lanes, implement storm water improvements, control erosion, and rehabilitate structural section of roadway. Phase 2 will reconstruct the section between just west of Highland Avenue and Donner Pass Road.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, reduce erosion and sediment runoff, and upgrade cross section so that it is more consistent with the Truckee Trails and Bikeways Master Plan. *Costs are speculative until design is completed.*

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ 980,000	\$ -	\$ -	\$ -
Measure V Funds	\$ -	\$ -	\$ -	\$ 1,702,024	\$ -	\$ -	\$ -
Measure A Funds	\$ -	\$ -	\$ 300,000	\$ 217,976	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 300,000	\$ 2,900,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
CEQA/Preliminary Design	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Final Design	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 2,900,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 300,000	\$ 2,900,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,200,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 3,200,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (58% of widening cost)	\$ 983,680



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-13-03

PROJECT NAME: Glenshire Drive/Highland Avenue Safety Improvement Project

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Safety improvements to Highland Avenue/Glenshire Drive intersection. Improvements will include adjustments to horizontal and vertical curvature to increase sight distance. Project will also widen and rehabilitate the pavement on Glenshire throughout the project limits.

REASON FOR/BENEFITS OF PROJECT: Reduce accidents and improve roadway conditions.

OPERATIONAL COST IMPACTS: None.

PROJECT NOTES: Grant requires 10% matching funds.

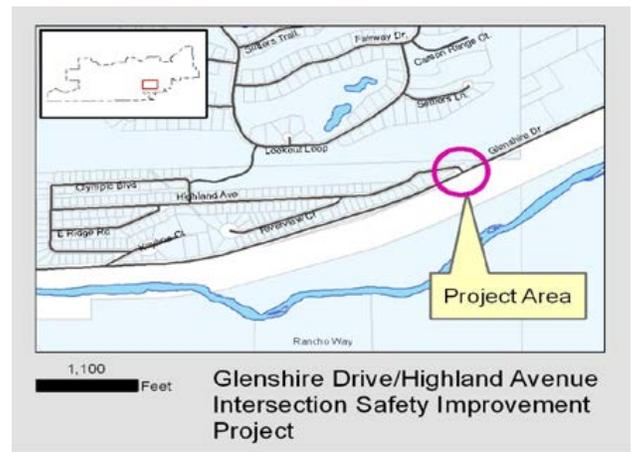
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Federal HSIP Grant	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ -	\$ 1,000	\$ 99,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,000	\$ 999,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design/Permitting	\$ -	\$ 1,000	\$ 179,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 820,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,000	\$ 999,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ 1,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 999,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 1,000,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Radar Speed Signs

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Installation of five (5) radar speed signs on Northwoods Boulevard, Schussing Way, Alder Creek Road, and Glenshire Drive consistent with Radar Speed Sign Policy.

REASON FOR/BENEFITS OF PROJECT: Radar speed signs would be used to reduce speeds on roadways entering the Glenshire and Tahoe Donner Subdivisions.

OPERATIONAL COST IMPACTS: Up to \$500 per year per sign.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

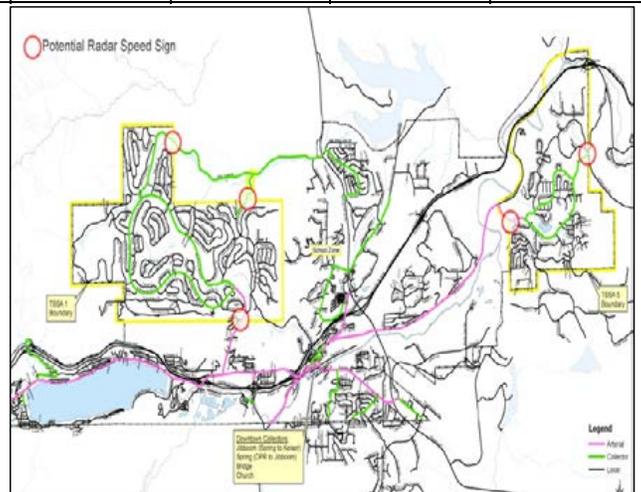
TOTAL 5 YEAR FUNDING (ABOVE) \$ 30,000

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ **30,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-13-07

PROJECT NAME: West River Street Widening & Bike Lane Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Reconstruct and widen West River Street from Mill Street to Placer County. Project will include pavement rehabilitation, drainage improvements, and shoulder widening to improve water quality and construct class 2 bike lanes. Assumes a 4" pavement mill and inlay.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, improve roadside drainage and construct bike lanes.

OPERATIONAL COST IMPACTS: Annual cost approximately \$2,000 for bike lane striping and sign maintenance.

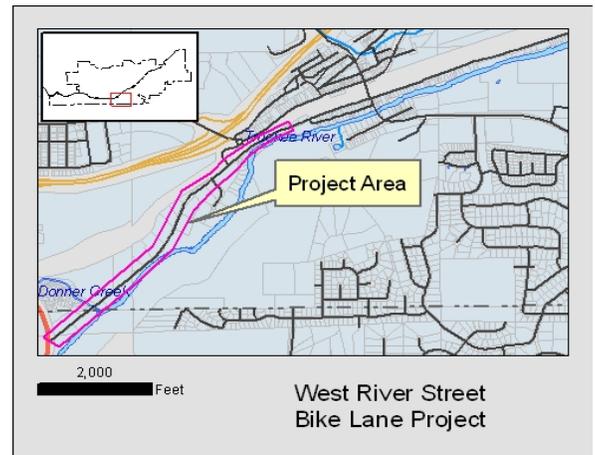
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
AB1600 Traffic Fees	\$ -	\$ -	\$ 40,000	\$ 430,000	\$ 350,000	\$ -	\$ -
Measure V Funds	\$ -	\$ -	\$ 110,000	\$ 1,132,500	\$ 937,500	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 150,000	\$ 1,562,500	\$ 1,287,500	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
CEQA	\$ -	\$ -	\$ 50,000	\$ 75,000	\$ -	\$ -	\$ -
Design	\$ -	\$ -	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 1,287,500	\$ 1,287,500	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 150,000	\$ 1,562,500	\$ 1,287,500	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,000,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 3,000,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (41% of widening cost)	\$ 820,000



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-11-06

PROJECT NAME: Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Intersection geometric improvements and pedestrian improvements at Commercial Row/ Bridge Street and West River Street / Bridge Street. NOTE: Construction on this project may be linked to timing of railyard development. Scoping for long-term intersection improvements in FY 15/16.

REASON FOR/BENEFITS OF PROJECT: Improve pedestrian flow and intersection levels of service.

OPERATIONAL COST IMPACTS: Additional \$3,000 annual utilities and \$10,000 maintenance costs.

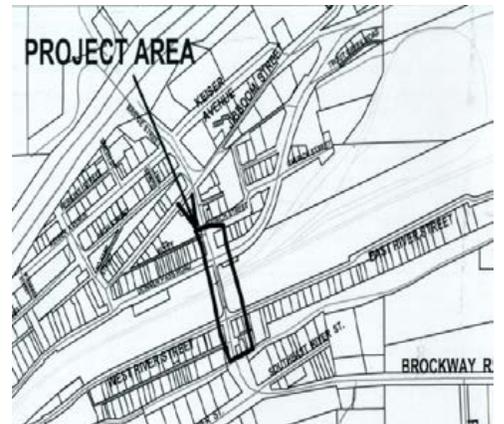
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
AB1600 Traffic Fees	\$ 225,182	\$ -	\$ -	\$ -	\$ 73,000	\$ -	\$ -
Measure V funds	\$ 74,818	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -
TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Preliminary Design/CEQA	\$ 300,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -
TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 75,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 75,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (98% of total project cost)	\$ 73,500



PROJECT BEGIN DATE: FY 13/14 **ESTIMATED COMPLETION:** FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-03-05

PROJECT NAME: Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design of a roundabout at the intersection of Highway 89, Frates Lane, and Donner Pass Road. *Project currently inactive due to success of short-term improvements and limited growth in traffic.*

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

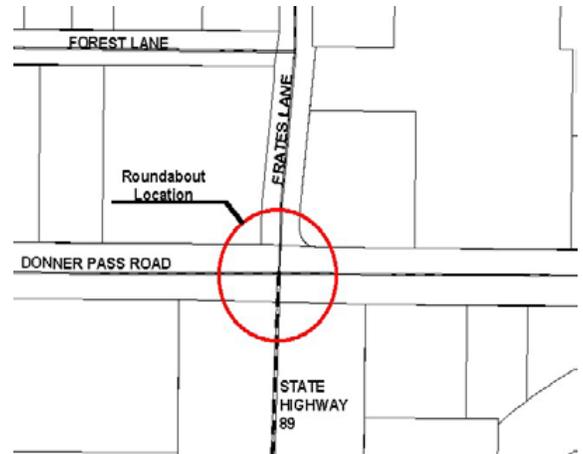
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 250,000
ESTIMATED AFTER 2017/18	\$ 4,147,787
TOTAL PROJECT FUNDING	\$ 4,397,787
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 4,353,809



PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

60-08-06

PROJECT NAME: Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Town staff effort to coordinate with the surety company responsible for completing roundabout project and wetland mitigation at Stockrest Spring. No Town funds will be expended on this project.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance costs of \$10,000 for landscaping, lighting and sidewalk snow removal.

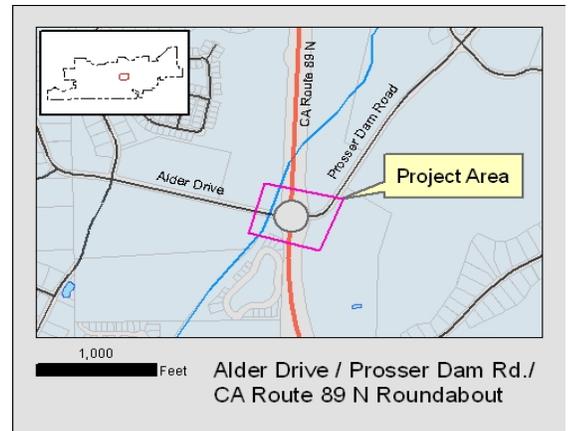
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Developer Funding	\$ 5,000	\$ 17,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -
TOTAL	\$ 5,000	\$ 17,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction Management	\$ 5,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
Stockrest Springs Monitoring		\$ 10,000	\$ 10,000	\$ 12,000			
TOTAL	\$ 5,000	\$ 17,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 93,957
FY 12/13 ESTIMATED ACTUAL	\$ 17,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 22,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 132,957
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Bridge Street At-Grade Railroad Pedestrian Crossing

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Project would eliminate the Bridge Street K-Rail barriers and extend the existing concrete walking surface on the west of the roadway to connect the sidewalks to the north and to the south of the tracks.

REASON FOR/BENEFITS OF PROJECT: Improvements would provide a pedestrian connection between West River Street and Donner Pass Road.

OPERATIONAL COST IMPACTS: Minimal.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Measure V Funds	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 30,000

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ 30,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-08-25

PROJECT NAME: Storm Drain and Outfall Mapping

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Implement Storm Water Outfall Mapping Requirement of SWMP (MCM 3-1) and TRWQMP requirements. Complete requirements for reimbursement of Prop 50 funds. Work was completed in 2012, project is slated to be closed out prior to fiscal year end.

REASON FOR/BENEFITS OF PROJECT: Digital, current information of the storm water system. Information can provide data on future improvement projects, maintenance records, identify trends, etc.

OPERATIONAL COST IMPACTS: Staff time to maintain data base, update programs and equipment.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Grant - Prop 50	\$ 13,089	\$ 14,016	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 13,089	\$ 14,016	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Engineering	\$ 13,089	\$ 14,016	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 13,089	\$ 14,016	\$ -				

* Represents value of staff expended on project recorded as match against Prop 50 grant.

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	236,851
FY 12/13 ESTIMATED ACTUAL	\$	14,016
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	250,867
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY08/09	ESTIMATED COMPLETION:	FY12/13



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Trout Creek Pocket Park

RESPONSIBLE DEPARTMENT: Assistant Town Manager

PROJECT DESCRIPTION: Participation in construction funding match for project pursued by the Mountain Area Preservation Foundation. The overall project involves the planning, design and reconstruction of Trout Creek Pocket Park, the site of an existing dilapidated public park at the northeast corner of Jibboom and Bridge Streets in Historic Downtown.

REASON FOR/BENEFITS OF PROJECT: Project provides for streetscape and public space improvement projects.

OPERATIONAL COST IMPACTS: None. The Town's funding commitment is contingent on the identification of a responsible maintenance entity.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Unfunded	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Planning, Design, and Construction	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2017/18	\$	-
TOTAL PROJECT FUNDING	\$	-
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 10/11



CAPITAL IMPROVEMENT PROJECT

60-12-03

PROJECT NAME: Trout Creek Restoration - Reach 1, Phase 1 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 1 (adjacent to Catholic Church property) portion of project. Construction of Phase 1 is expected to occur in 2014.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

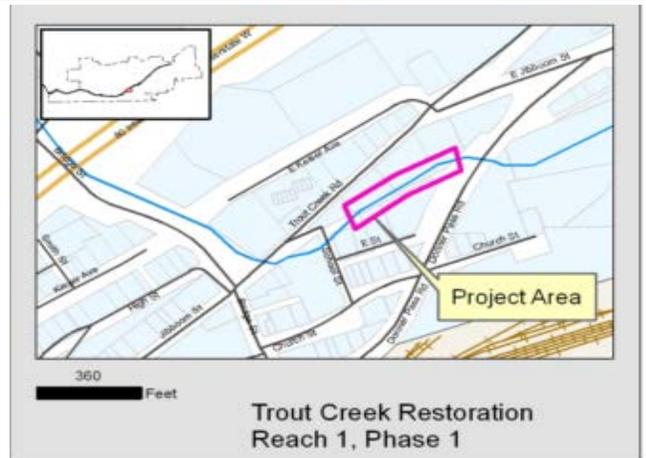
FUNDING SOURCES

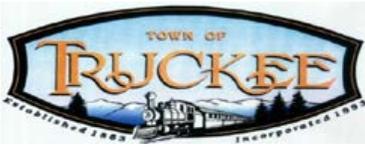
	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Successor Agency Bond Funds - Tax Exempt	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities Impact Fees - Storm Drainage	\$ -	\$ 5,000	\$ 362,121	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Supplemental Prop 50 Grant	\$ 90,000	\$ 90,000	\$ 717,504	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 100,000	\$ 100,000	\$ 1,079,625	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Environmental	\$ 25,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Design	\$ 50,000	\$ 80,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 10,000	\$ -	\$ 1,049,625	\$ -	\$ -	\$ -	\$ -
Monitoring/Maintenance	\$ 15,000	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
TOTAL	\$ 100,000	\$ 100,000	\$ 1,079,625	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 3,260
FY 12/13 ESTIMATED ACTUAL	\$ 100,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,169,625
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 1,272,885
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 1,118,038
PROJECT BEGIN DATE: FY 12/13	ESTIMATED COMPLETION: FY 16/17





CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Trout Creek Restoration - Reach 1, Phase 2 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to TDRPD Community Arts Center).

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 125,000	\$ 2,330,000	\$ 30,000	\$ 30,000
TOTAL	\$ -	\$ -	\$ -	\$ 125,000	\$ 2,330,000	\$ 30,000	\$ 30,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Environmental	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000	\$ -	\$ -
Monitoring/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL	\$ -	\$ -	\$ -	\$ 125,000	\$ 2,330,000	\$ 30,000	\$ 30,000

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

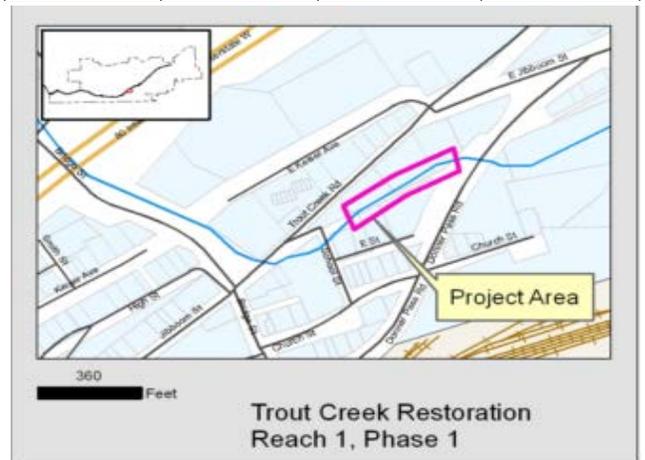
TOTAL 5 YEAR FUNDING (ABOVE) \$ 2,515,000

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ 2,515,000

UNFUNDED AMOUNT \$ 2,515,000

NEXUS AMOUNT \$



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-11-04

PROJECT NAME: Trout Creek Restoration - Reach 3 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construct Reach 3 of the Trout Creek Restoration Project.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, possible recreational and aesthetic value of creek, and development of wetlands mitigation credits.

OPERATIONAL COST IMPACTS: None.

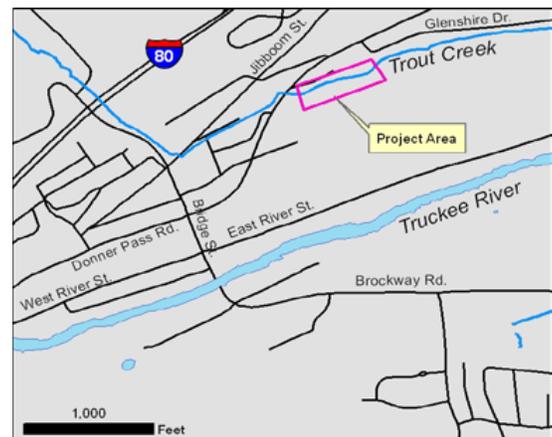
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Facilities Impact Fees - Storm Drainage	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -
Grant - Prop 50	\$ 163,167	\$ 163,167	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 70,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 233,167	\$ 183,167	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Construction	\$ 208,167	\$ 158,167	\$ -	\$ -	\$ -	\$ -	\$ -
Monitoring	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -
TOTAL	\$ 233,167	\$ 183,167	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 1,021,833
FY 12/13 ESTIMATED ACTUAL	\$ 183,167
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 50,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 1,255,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 50,000



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 12/13 Monitoring: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Prepare final design plans and permits for Reach 4 and Reach 5 of Trout Creek. Construct the Reach 4 and Reach 5 portions of the Trout Creek Restoration Project in conjunction with the railyard project.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

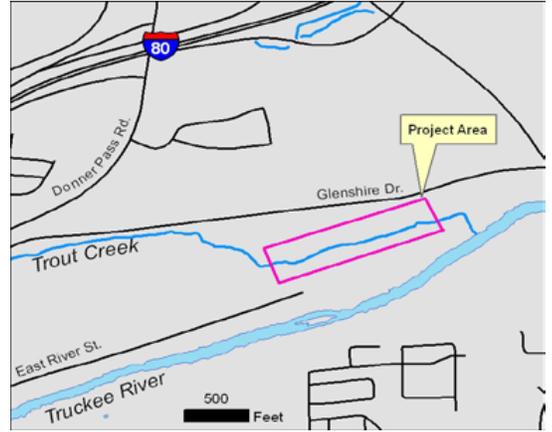
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Permitting	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000	\$ 3,500,000	\$ 3,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 10,500,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 10,500,000
UNFUNDED AMOUNT	\$ 10,500,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-03-22

PROJECT NAME: Brickelltown Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, construction, and possible realignment of Donner Pass Road from the Brickelltown roundabout to Spring Street. Project includes curb, gutter, sidewalk, landscaping, utility undergrounding, and parking improvements. FY 13/14 funding assumes final design with a construction contract awarded in Summer 2015.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: Approximately \$60,000 per year maintenance to be funded by Downtown Maintenance District when all construction phases are complete.

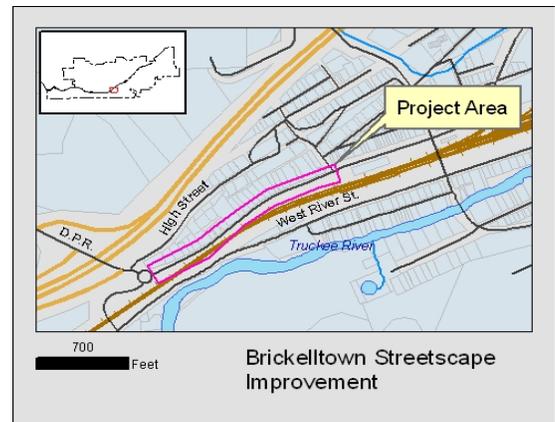
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Successor Agency Bond Funds - Tax Exempt	\$ 500,000	\$ 100,000	\$ 600,000	\$ 700,000	\$ 3,100,000	\$ -	\$ -
TOTAL	\$ 500,000	\$ 100,000	\$ 600,000	\$ 700,000	\$ 3,100,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ 500,000	\$ 100,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 700,000	\$ 3,100,000	\$ -	\$ -
TOTAL	\$ 500,000	\$ 100,000	\$ 600,000	\$ 700,000	\$ 3,100,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ 370,443
FY 12/13 ESTIMATED ACTUAL	\$ 100,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,400,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 4,870,443
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 4,500,000



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-10-05

PROJECT NAME: Bridge/West River Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of streetscape improvements along the west side of Bridge Street and the south side of West River Street, near and at the intersection. The project was budgeted in FY 11/12 but the sidewalk easement dedication from the adjacent property owner was not completed until October 2012.

REASON FOR/BENEFITS OF PROJECT: Implementation of the Redevelopment Agency Five Year Implementation Plan through Historic Downtown streetscape and public space improvement projects. This project will enhance the pedestrian corridor in the vicinity of the Bridge Street/West River Street intersection.

OPERATIONAL COST IMPACTS: Minimal. The property owners will form a maintenance district for maintenance of the improvements.

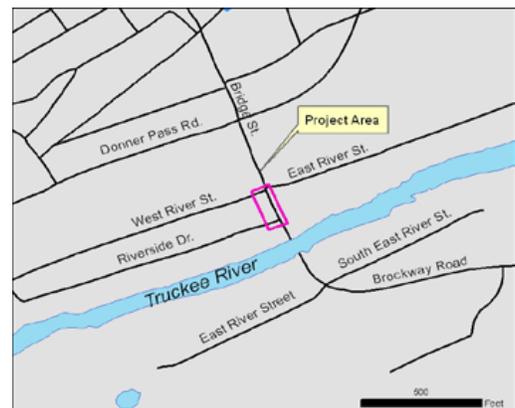
FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Successor Agency Bond Funds - Tax Exempt	\$ -	\$ 4,516	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 4,516	\$ -				

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Engineering/Construction	\$ -	\$ 4,516	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 4,516	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	194,427				
FY 12/13 ESTIMATED ACTUAL	\$	4,516				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	198,943				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 09/10	ESTIMATED COMPLETION:	FY 12/13			





CAPITAL IMPROVEMENT PROJECT

60-12-09

PROJECT NAME: Dorchester Drive Safe Routes to School Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of electronic radar speed feedback signs, pedestrian-actuated flashing beacons and thermoplastic striping at major crosswalks located near the school site on Dorchester Drive. Project would also construct a concrete sidewalk along the west side of Dorchester Drive near the Glenshire Elementary School site.

REASON FOR/BENEFITS OF PROJECT: Pedestrian facilities along Dorchester Drive adjacent to the Glenshire Elementary School are limited. This project will improve the safety along the school walking routes.

OPERATIONAL COST IMPACTS: Town and Tahoe Truckee Unified School District to share maintenance responsibilities.

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
SRTS Grant	\$ -	\$ -	\$ 162,000	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 18,100	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 180,100	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ -	\$ -	\$ 40,100	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 180,100	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	180,100				
ESTIMATED AFTER 2017/18	\$	-				
TOTAL PROJECT FUNDING	\$	180,100				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 12/13	ESTIMATED COMPLETION:	FY 14/15			



CAPITAL IMPROVEMENT PROJECT

60-12-10

PROJECT NAME: Dorchester Drive Parking and Pedestrian Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Parking and pedestrian improvements along Dorchester Drive in the vicinity of the Glenshire Elementary School. Project has been removed from capital improvement plan based on TSSA Fund priorities and qualifications.

REASON FOR/BENEFITS OF PROJECT: Design and construct additional pedestrian and parking facilities adjacent to the Glenshire Elementary School to improve traffic flow and pedestrian safety on Dorchester Drive.

OPERATIONAL COST IMPACTS: Maintenance cost increase to be determined

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
TSSA #5 - Glenshire	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12): \$ -

FY 12/13 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2017/18 \$ -

TOTAL PROJECT FUNDING \$ -

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Northwoods Boulevard Turn Pocket Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Potential turn pocket improvements along Northwoods Drive at the Tahoe Donner Club House and Trout Creek Recreation Center accesses. Provides funding for traffic analysis to determine whether project is warranted and preliminary design work at any intersections where a turn pocket is warranted.

REASON FOR/BENEFITS OF PROJECT: Project would construct left-turn pockets to improve safety and traffic flow at access driveways.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
TSSA #1 - Tahoe Donner	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY12/13 AMENDED BUDGET	FY 12/13 ESTIMATED ACTUAL	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Design	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 11/12):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 50,000
ESTIMATED AFTER 2017/18	\$ -
TOTAL PROJECT FUNDING	\$ 50,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION: FY 13/14