



EXEMPTION FROM THE UNIFORM TRANSIENT OCCUPANCY TAX

Sec. 3.24.040 Exemptions

No tax shall be imposed upon:

1. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.
2. Any federal officer or employee when on official business.

No exemption shall be granted except a claim therefore made at the time the rent is collected, upon a form prescribed by the tax administrator.

(Guest Complete) ALL AREAS OF THE FORM MUST BE COMPLETED

Employee Name		
Address		
City	State	Zip Code
Work Phone ()	Home Phone ()	
Level of Government Agency(Circle One)		
Federal	Foreign Government	
Government Agency Name		

I declare under penalties of perjury that the information provided on this form is true and correct to the best of my knowledge

Signed	Dated
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(Lodging Personnel Only)

Check-in Date	Check-out date
Type of documentation obtained to prove guest is on government business	
<input type="checkbox"/> Travel orders from the foreign or Federal government employer	
<input type="checkbox"/> A foreign or Federal government warrant issued to pay for the occupancy	
<input type="checkbox"/> A foreign or Federal government credit card to pay for the occupancy	
Important: a copy of the guest photo identification must be attached to this form	
Lodging Personnel Signature	Date