



2014-2015 ANNUAL OPERATING BUDGET AND 5 YEAR CAPITAL IMPROVEMENT PROJECT BUDGET



photo courtesy of Grant Kaye Photography

COUNCILMEMBERS

DR. MARK BROWN
CAROLYN WALLACE DEE
JOAN DE-RYK JONES

MAYOR

PATRICK FLORA
VICE MAYOR
ALICIA BARR

TOWN MANAGER

TONY LASHBROOK

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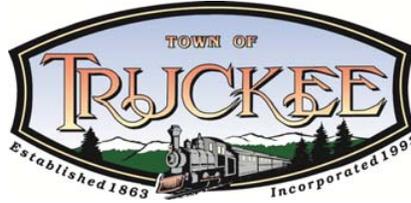
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Town Council

Patrick Flora, Mayor

Alicia Barr, Vice Mayor

Dr. Mark Brown D.C., Council Member
 Joan deRyk Jones, Council Member
 Carolyn Wallace Dee, Council Member

Department Heads

Tony Lashbrook, Town Manager

Andy Morris, Town Attorney

Adam McGill, Chief of Police

John McLaughlin, Community Development Director

Kim Szczurek, Administrative Services Director

Judy Price, Town Clerk

Alex Terrazas, Assistant Town Manager

Daniel Wilkins, Public Works Director/Town Engineer

June 10, 2014

Honorable Mayor and Members of the Town Council

Subject: Fiscal Year 2014/15 Annual Operating and Capital Budget

The 2014/15 Annual Operating and Capital Budget is attached for Council consideration. To augment the conceptual budget workshops that the Council had already conducted, a Council workshop to review the complete draft budget was completed Monday, May 19 at 2 p.m. Changes based on Council input are included in this final document.

The Town continues its transition from multiple years of declining revenue to two years of positive revenue growth. Staff projects that Town revenues will grow at a modest rate over the next five years. While nothing like the pre-recession double digit annual revenue growth, this positive revenue stream allows us to move strategically to address our future. While this revenue growth provides a basis for optimism, it is important to note that projected general fund revenue growth for FY 14/15 does not significantly exceed the rate of inflation. We will finish FY 13/14 in a better position than budgeted due to a slight (1.5%) increase in revenue and more substantial reductions (7.5%) in expenditures. While good news, it is important to point out that some of the cost savings were based only on expenditure delays and not savings. While property tax is increasing at roughly 3% this year, we are hopeful that we may see a higher increase next year based upon an improving real estate market. However, according to the experts we are now 4+ years into the economic recovery and it is unclear how long it might last. For these reasons our longer term revenue projections are conservative and staff continues to recommend an extremely cautious approach in establishing new on-going programs with new on-going expenses. Last year, the economic improvement allowed us to re-fund our critical reserves and commit some "one-time" money to key Council priorities. In this budget, we propose to maintain our reserve levels while utilizing our growing resources to fund our pay for performance system as revenues allow, and for one-time projects that improve our community, increase future revenues, and/or enhance service levels.

This proposed budget maintains service levels in the key areas of snow removal, road maintenance and public safety along with the necessary support functions and is responsive to the Council's goals. We have continued implementation of organizational refinements that have saved money while enhancing our ability to provide services. This year will mark year two of a multi-year period of significant capital project construction including extending

Tahoe/Truckee



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the Legacy Trail to Glenshire, constructing the Trout Creek Trail, the reconstruction of Glenshire Drive and West River Street, the Brickelltown Streetscape, another phase of restoration of Trout Creek, the Mousehole project and the on-going re-paving and slurry sealing of town roadways.

This budget includes projections through FY 18/19 and they show that we will be able to continue current levels of service over that time period while maintaining our allocated reserves.

Important factors in this year's budget include:

Overall general fund revenues for this year's budget are up 2.42% from the 13/14 budgeted amount and .93% from last year's estimated actuals. This includes:

- Property Tax- Up 3% from last year's budgeted amount and 2.7% from last year's estimated actual.
- Sales Tax- up 4.5% from last year's budgeted amount and up 1.52% from last year's estimated actual.
- Transient Occupancy Tax- Up 10% from last year's budgeted amount and equal to last year's estimated actual. It is important to note that although FY 13/14 has been impacted by the drought and lack of snow, the overall estimated actual is above the budget. It appears that a combination of generally increased visitation and additional property registrations have created a "new normal" in Town TOT revenues.
- Miscellaneous Revenues- Interest income is down, lease revenues are up, and franchise fees are up from the budgeted amount last year.

Staff continues to seek organizational changes to save money while maintaining or enhancing services. Several such changes were implemented within FY 13/14. These include the inclusion of facilities maintenance into the Public Works Department, the shift of the management of the Parking Division to the Police Department and the streamlining of the management structure within the Police Department. Some of these reorganizations were necessary to free up staff resources to focus on economic development in response to the Council's priorities in this area. This effort is primarily the responsibility of Assistant Town Manager Terrazas who was the driver behind the successful launch of Open Counter (business start-up software) and the roll out of the Economic Development Partnership program.

The most significant modification to this year's budget is the addition of an Economic Development category to reflect the Council's commitment to this effort. This budget includes the staff committed to this effort (primarily the Assistant Town Manager), a portion of the Economic Development Program dollars (reflecting an estimate of what will be expended next year) along with the marketing and visitor center operations budget, which have, until now, been shown in the General Government category. In addition, the Special Events function has been moved to this division along with some of the time of the Recycling Coordinator. We estimate that about \$558,000 per year will be required to staff the overall economic development effort and maintain the visitor center and marketing levels. Of this amount, approximately 66% has historically been funded out of general government and the rest (approximately \$190,000) came from a combination of salary savings and an on-going general fund commitment to this effort. It is assumed that the

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funds that the Council allocated to the Economic Development Program last year will be expended over the next two years, and at this point replenishment of this fund is not included in the budget. Since the Brickelltown project has been increased in scope and cost, it is anticipated that the \$1.5 million of RDA bond funds included in the Economic Development Program project fund will not be available and will be backfilled by additional "one-time" general fund dollars.

In last year's budget, the Council approved the planned reconfiguration of the Community Development front counter area to allow it to become the primary reception point for the Town while functioning more effectively as the development/construction review counter. The project has been delayed until FY 14/15, and it is included in this year's budget.

Staffing levels– A summary of recommended changes:

- Administrative Services and Town Clerk- The clerical position to be shared by these two departments approved last year has just this week been filled. This budget maintains this position. Additionally, the Town Clerk has taken on additional responsibility for managing the administrative support staff in Town Hall. While not affecting the budget bottom line, this change does result in differences within individual department budgets.
- Economic Development- As described above, this is a new budget category with staffing allocations- 55% Assistant Town Manager, 20% Administrative Analyst II (Kelly Beede) and 20% Recycling Coordinator (Nichole Dorr).
- Engineering- Staffing in this division will remain status quo. While the crew is delivering capital projects at a high level of production- the driving factor for any staffing increases will be increased private development activity. Staff will be closely monitoring trends in this area.
- Public Works- Snow- No changes proposed in staffing levels. If Measure R passes some minor modifications to staffing to provide winter trail maintenance/grooming may be recommended.
- Public Works- Maintenance- No changes proposed in staffing levels. As in last year's budget, a summer temporary position in part to address the increasing demands associated with the summer event season and trail maintenance is recommended. As above, if Measure R passes, staffing increases for trail maintenance may be recommended this year.
- Parking- Parking operations and management have shifted to the PD. This move frees up time and resources to focus on economic development and results in overall field enforcement efficiencies for the Town by using multi-tasking Community Service Officers for parking enforcement.
- Fleet- No changes proposed in staffing except that the Fleet Manager (Bret Albert) is now managing facilities maintenance as well.
- Facilities- A half-time Seasonal Facilities Maintenance Worker was added last year based upon the Animal Shelter coming on line. Staffing levels are very tight and we will continue to monitor the condition of our facilities and the ability of the crew to respond to issues in a timely manner. In addition, we plan to continue to use the

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Public Works winter night crew for facilities work (painting, light carpentry, etc.) when winter conditions allow.

- **Planning-** There is some shifting of staff resources occurring between planning and building functions. These include a 75% decrease in the Planning Technician position (shift to Building) that is partially off-set with a reduction in Administrative Secretary time allocated to the Building Division and by increased time available at the Community Development Director level (Animal Services shifted to the Police Department last year). The Administrative Secretary position has also been modified to one-half Administrative Secretary and one-half Planning Technician to reflect workload priorities. We will continue to monitor work load issues associated with development review and may recommend staffing changes mid-year if development pressure increases.
- **Building-** As the Council is aware, staffing levels were increased this spring to reflect increasing activity. We have added 75% of a counter support position (shifted from Planning) and an additional full-time building inspector position. This year's budget proposes to maintain this staffing level.
- **Police-** This Department has implemented significant changes and reorganization over the last year while absorbing the animal service and parking functions of the Town. There has been a streamlining of the management structure including the elimination of one of the two Captain positions and converting a Sergeant to an Officer. This will continue this year with the elimination of the Police Executive Assistant position when the incumbent retires. This has resulted in additional service on the street while saving money. To replace the Sergeant and the Executive Assistant, an Administrative Analyst position is proposed to handle issues that do not require the attention of a peace officer. This includes special events coordination, department analysis, purchasing, etc.
- **Animal Services-** Last year the patrol and enforcement functions of animal services were shifted to the Police Department and the Police Department budget. The Animal Services budget now primarily covers the cost of the animal shelter. Staffing levels have increased as planned due to increased activity at the new shelter.
- **Solid Waste –** as mentioned above a reduction from full time to 80% for the Recycling Coordinator to work on special event functions.

Labor Costs- There are three primary factors influencing labor costs that will impact this budget and more importantly our assumptions in the five year budget model. These include the ever increasing cost of PERs retirement, re-funding of our pay for performance system concurrent with revenue growth, and maintaining a competitive pay system.

Relative to PERs, we have included our best estimates of the cost increases that are the Town's responsibility in the five year budget model. These increases, which primarily effect our "Tier I" (hired before January 1, 2011) employees, are due to decisions made by the CalPERS board to more conservative funding methods as well as recognizing demographic changes in employees and retirees. These changes may continue as the board continues to address funding issues. The rising costs could be offset in the medium-term future as the effects of the pension reform act are realized. It is important to recognize that while the costs of retirement to the Town are rising significantly over the next five years, the costs to our employees also increased over the last four years.

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Related to funding our pay for performance system, we are using past Council direction on this issue for our forecasts. As you know, the Town does not have a traditional “step” system, so the only way employees move through their established pay ranges is based upon performance as documented through their annual performance evaluation. In the depths of the recession, merit based salary increases were frozen. As the economy slowly began to improve, the Council, in cooperation with the employee groups, reestablished a pay for performance matrix based upon revenue growth as included in our Memorandums of Understanding. For example, based upon revenue projections for FY 14/15, merit raises would range from 0 to 4.0% (for an average of 3.0%) this amount is relatively low because the projected revenue growth is just under 3.0%. Also included is an overall 1% increase in the pay and pay ranges at July 1, 2014. This was included in the MOU’s to account for additional employee PERS contributions over the four covered years.

Regarding our competitive pay system, it “feels” like the public sector labor market has changed significantly over the last several years based upon the recession and other factors. However, it has also been several years since we have surveyed our peer agencies to understand what the “market” is for employees. As Council is aware, we are in the middle of doing a labor market survey right now. While the outcomes are unknown, there may be costs associated with adjusting our pay system to ensure competitiveness. We have not plugged-in assumptions to address this, because we are not clear yet where we stand and/or how the outcome of the study may be addressed through future labor contracts.

Key Assumptions: This budget was constructed based upon the following key assumptions:

Property Tax Revenue- Property tax revenue for FY 14/15 is projected to increase by 2.7% over the estimated actual for FY 13/14. For the out years, we are assuming that property tax will grow by +2% in FY 15/16, 2% in 16/17, 3% in 17/18 and 3% in 18/19.

Sales Tax Revenue- This revenue source is relatively flat, due in part to lower gas prices. For FY 14/15 we project a 1.52% increase from current year estimates followed by increases of 3%, 3%, 3% and 2% in the out years.

Transient Occupancy Tax- We project \$1.65 million for FY 13/14 (not bad considering the snow year) and the same for 14/15. In the out years we project 1%, 2%, 3% and 3% increases.

State Budget Assumptions- At this point we are not projecting significant changes to our revenues or expenditures as a result of state actions. The state political and budgetary situation appears to be stabilizing, but we will continue to carefully monitor Sacramento for potential negative (and positive) developments.

Development Related Revenues- A modest uptick in building permit revenue along with road and facilities impact fees are projected for FY 14/15. In conservative fashion, the staffing enhancements in Building were proposed based upon revenue generation and activity last year.

Highlights and Program Changes

- **Organizational Adjustments-** This last year has seen significant organizational modifications that have the potential to enhance public service while reducing staffing costs over time. These include the shift of Facilities Maintenance to the Public Works Department, the Parking Division to the Police Department and the restructuring of the management hierarchy within the Police Department. Savings “gained” due to these efforts have provided funding for an enhanced economic development focus. These efforts are responsive to the Council’s identified goals.
- **Capital Projects-** This budget funds a robust array of capital projects this year and in the coming years. The Truckee River Legacy Trail Phase 3B will be completed this summer/fall. The pedestrian crossing of the railroad tracks at Bridge Street will likely be complete by the end of FY 13/14. The Mousehole pedestrian and bicycle tunnel/multi-use path is anticipated to move to construction in the summer of 2015. Through significant effort, and the support of the fronting property owners, the Brickelltown Streetscape project was moved to construction this summer (phase 1) with phase 2 slated for the construction seasons of 2015 and 2016. Other projects that are designed and ready for construction in FY14/15 include reach 1 of Trout Creek Restoration, Glenshire Drive Widening (phase 2), Glenshire Elementary School Zone and the Trout Creek Trail (phase 1). These projects are designed and fully funded.

The West River Street widening is in active design at this time and is planned for construction next season. Other projects slated for design in the five year CIP period include the Truckee River Trail Phase 4 (2016-18); the Donner Pass Road Corridor improvements (design 2015-16, construction 2017-18) although a substantial portion is unfunded; Coldstream Road Bridge (design 2015-16, construction 2017-18) although the construction is not funded in this budget.

Miscellaneous capital projects include an update to the Trails and Bikeways Master Plan (to be completed this summer); General Plan Housing Element (mandatory) to be completed this fall; Town Hall reception area reconfiguration (discussed above) scheduled for next year; new town-wide tracking and accounting software to be purchased in the very near future (total cost is \$750,000 with \$200,000 from the building fund).

New capital projects include a General Plan update scheduled to begin in 2018 and replacement of the boiler and heat pumps in Town Hall scheduled to begin this year- this \$400,000 project is proposed to address the aging (25+ years), temperamental and relatively inefficient system.

- **Reserves-** The general fund reserve is maintained at the 25% level in accordance with Council direction. The Overlay program is funded at an additional \$750,000 which was the amount directed by the Council last year to ensure that Town roads are maintained as planned in the Pavement Maintenance Program. An additional \$500,000 is added to the Town Facilities improvement designation to fund new construction or major repair of Town facilities. The unallocated reserve shrinks over the next year due to planned general fund expenditures on capital. This level of expenditure is not planned in future years and this reserve will level off.

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Conclusion- This letter provides a brief summary of the issues and challenges faced by the Town Council and staff for the next fiscal year and how they are addressed via the budgeting process. We are proud of our balanced and community-centered approach to the allocation of Town resources.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Tony Lashbrook', written in a cursive style.

Tony Lashbrook
Town Manager

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GENERAL FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	14,572,532	14,398,645	14,853,016	15,063,072	1.41%	4.61%
Intergovernmental	1,582,502	1,555,505	1,543,610	1,540,594	-0.20%	-0.96%
Other	1,048,107	1,153,190	1,038,335	1,073,029	3.34%	-6.95%
Planning Fees	196,644	94,000	67,010	94,000	40.28%	0.00%
Gas Taxes	1,665,243	1,747,096	1,722,153	1,579,893	-8.26%	-9.57%
Transfers	758,538	321,498	330,340	385,642	16.74%	19.95%
Total Revenues	19,823,566	19,269,934	19,554,464	19,736,229	0.93%	2.42%
EXPENDITURES						
Town Council	88,069	90,838	92,025	91,975	-0.05%	1.25%
Town Manager	269,463	288,956	316,657	288,513	-8.89%	-0.15%
Town Attorney	159,337	225,778	184,320	295,016	60.06%	30.67%
Town Clerk	327,337	341,785	386,372	484,604	25.42%	41.79%
Administrative Services	1,003,147	997,164	994,172	1,019,565	2.55%	2.25%
General Government	1,246,444	1,427,236	1,447,711	1,063,519	-26.54%	-25.48%
Economic Development	-	-	68,151	488,089	616.19%	-
Engineering	974,413	1,046,607	991,739	1,006,088	1.45%	-3.87%
PW - Maintenance	1,836,316	1,886,422	2,015,036	2,014,575	-0.02%	6.79%
PW - Snow	2,227,036	2,872,052	1,892,061	2,810,025	48.52%	-2.16%
Facilities	973,344	1,171,074	1,017,217	1,158,480	13.89%	-1.08%
Planning	684,035	792,254	742,412	798,874	7.61%	0.84%
Police	5,016,058	5,261,143	4,993,145	5,491,222	9.98%	4.37%
Animal Services	522,333	633,676	557,933	289,320	-48.14%	-54.34%
Code Compliance	64,860	73,320	68,227	74,374	9.01%	1.44%
Total Operating Expenditures	15,392,191	17,108,304	15,767,177	17,374,239	10.19%	1.55%
Debt Service	734,587	727,432	734,062	728,167	-0.80%	0.10%
Total Expenditures	16,126,778	17,835,736	16,501,239	18,102,406	9.70%	1.50%
Operating Rev Over (Under) Expense	3,696,789	1,434,198	3,053,225	1,633,823	-46.49%	13.92%
Debt Proceeds						
Capital Expenditures						
All Projects except Animal Shelter	(89,085)	(761,980)	(489,611)	(1,181,435)	0.00%	55.05%
Animal Shelter Expenditures	(89,668)	(931,887)	(665,940)	-	-	-
Revenue Over (Under) Expense Including Cap Ex	3,518,036	(259,669)	1,897,674	452,388	-76.16%	-274.22%
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	632,271	32,770	103,902	45,441	-56.27%	38.67%
Overlay Program Designation	1,125,000	750,000	750,000	750,000	0.00%	0.00%
Town Facilities Improvement Designation	-	500,000	500,000	500,000	0.00%	0.00%
Economic Devel/Infrastructure Designation	750,000	500,000	2,000,000	-	-100.00%	-100.00%
Humane Society of Truckee Advance	1,165,867	-	-	-	0.00%	-
Truckee Fire Fee Designation	-	19,167	19,167	-	-100.00%	-100.00%
Subtotal of Savings Programs	3,673,138	1,801,937	3,373,069	1,295,441	-61.59%	-28.11%
Revenue Over (Under) Expense Including Savings Programs	(155,102)	(2,061,606)	(1,475,395)	(843,053)	0.00%	-59.11%

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GENERAL FUND SUMMARY

TOWN OF TRUCKEE

2014/2015

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Total Revenues	19,823,566	19,269,934	19,554,464	19,736,229	0.93%	2.42%
EXPENDITURES						
PERSONNEL						
Town Council	21,910	21,708	21,750	21,750	0.00%	0.19%
Town Manager	254,471	265,806	294,507	264,363	-10.24%	-0.54%
Town Attorney	40,472	-	80,507	163,416	102.98%	-
Town Clerk	267,743	281,195	312,522	406,254	29.99%	44.47%
Administrative Services	920,064	890,584	849,215	920,015	8.34%	3.30%
Economic Development	-	-	27,421	125,665	358.29%	-
Engineering	800,819	853,806	833,929	860,465	3.18%	0.78%
PW - Maintenance	1,066,865	1,017,830	1,174,935	1,038,586	-11.60%	2.04%
PW - Snow	809,717	1,077,264	652,741	1,109,836	70.03%	3.02%
Facilities	320,198	376,141	295,678	305,400	3.29%	-18.81%
Planning	653,960	715,804	677,462	720,924	6.42%	0.72%
Police	3,837,815	4,157,057	3,977,555	4,342,061	9.16%	4.45%
Animal Services	460,408	530,339	461,437	231,670	-49.79%	-56.32%
Code Compliance	57,589	59,590	58,837	61,943	5.28%	3.95%
Total Personnel	9,512,031	10,247,123	9,718,495	10,572,348	8.79%	3.17%
SERVICES & SUPPLIES						
Town Council	66,159	69,130	70,275	70,225	-0.07%	1.58%
Town Manager	14,992	23,150	22,150	24,150	9.03%	4.32%
Town Attorney	118,865	222,778	103,813	131,600	26.77%	-40.93%
Town Clerk	53,889	56,090	69,350	75,350	8.65%	34.34%
Administrative Services	78,432	102,980	139,950	97,950	-30.01%	-4.88%
General Government	1,246,444	1,426,236	1,447,711	1,061,519	-26.68%	-25.57%
Economic Development	-	-	40,730	362,424	789.82%	-
Engineering	168,154	186,901	151,909	138,724	-8.68%	-25.78%
PW - Maintenance	540,918	635,075	607,486	668,372	10.02%	5.24%
PW - Snow	875,176	1,251,357	695,888	1,108,598	59.31%	-11.41%
Facilities	586,696	783,934	709,996	802,081	12.97%	2.31%
Planning	28,535	73,250	63,150	74,750	18.37%	2.05%
Police	1,005,921	923,934	850,638	963,442	13.26%	4.28%
Animal Services	47,118	88,269	83,229	57,650	-30.73%	-34.69%
Code Compliance	5,513	12,885	8,545	11,587	35.60%	-10.08%
Total Services & Supplies	4,836,810	5,855,970	5,064,821	5,648,420	11.52%	-3.54%
CAPITAL						
Town Attorney	-	3,000	-	-	0.00%	-100.00%
Town Clerk	5,706	4,500	4,500	3,000	-33.33%	-33.33%
Administrative Services	4,650	3,600	5,007	1,600	-68.04%	-55.56%
General Government	-	1,000	-	2,000	100.00%	-
Engineering	5,440	5,900	5,900	6,900	16.95%	16.95%
PW - Maintenance	228,534	233,516	232,616	307,616	32.24%	31.73%
PW - Snow	542,143	543,431	543,431	591,591	8.86%	8.86%
Facilities	66,450	11,000	11,543	51,000	341.83%	363.64%
Planning	1,540	3,200	1,800	3,200	77.78%	0.00%
Police	172,322	180,152	164,952	185,719	12.59%	3.09%
Animal Services	14,807	15,067	13,267	-	-	-
Code Compliance	1,758	845	845	845	0.00%	0.00%
Total Capital	1,043,350	1,005,211	983,861	1,153,471	17.24%	14.75%
Total Operating Expenditures	15,392,191	17,108,304	15,767,177	17,374,239	10.19%	1.55%
Debt Service	734,587	727,432	734,062	728,167	-0.80%	0.10%
Total Expenditures	16,126,778	17,835,736	16,501,239	18,102,406	9.70%	1.50%
Operating Rev Over (Under) Exp	3,696,789	1,434,198	3,053,225	1,633,823	-46.49%	13.92%
Capital Expenditures						
All Projects except Animal Shelter	(89,085)	(761,980)	(489,611)	(1,181,435)	0.00%	55.05%
Animal Shelter Expenditures	(89,668)	(931,887)	(665,940)	-	-	-
Revenue Over (Under) Exp Incl. Cap Ex	3,518,036	(259,669)	1,897,674	452,388	-76.16%	-274.22%
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	632,271	32,770	103,902	45,441	-56.27%	38.67%
Overlay Program Designation	1,125,000	750,000	750,000	750,000	0.00%	0.00%
Town Facilities Improvement Designation	-	500,000	500,000	500,000	0.00%	0.00%
Economic Devel/Infrastructure Designation	750,000	500,000	2,000,000	-	-100.00%	-100.00%
Humane Society of Truckee Advance	1,165,867	-	-	-	-	-
Truckee Fire Fee Designation	-	19,167	19,167	-	-100.00%	-100.00%
Subtotal of savings programs	\$ 3,673,138	\$ 1,801,937	\$ 3,373,069	\$ 1,295,441	-61.59%	-28.11%
Revenue Over (Under) Expenses including savings programs	\$ (155,102)	\$ (2,061,606)	\$ (1,475,395)	\$ (843,053)	0.00%	-59.11%

CALCULATION OF TOTAL FUND BALANCE TOWN OF TRUCKEE

GENERAL FUND	PER AUDIT FY12-13	AMENDED BUDGET FY13-14	ESTIMATED ACTUAL FY13-14	PROPOSAL FY14-15
Beg Total Fund Balance	18,132,287	18,397,719	19,038,207	19,969,467
Revenues	19,352,998	19,269,934	19,554,464	19,736,229
Less: Operating Expenditures	(15,381,886)	(17,108,304)	(15,767,177)	(17,374,239)
Net Operating Revenue/Expense	<u>3,971,112</u>	<u>2,161,630</u>	<u>3,787,287</u>	<u>2,361,990</u>
Add: Operating Transfers In	382,462	-	-	-
Add: Repayment of Loan Outstanding	-	-	4,647	9,363
Add: Repayment of Humane Society of Truckee Loan	-	-	-	116,587
Less: Debt Service	(734,587)	(727,432)	(734,062)	(728,167)
Less: Capital Transfers	(181,337)	(1,693,867)	(1,155,551)	(1,181,435)
Less: Humane Society Loan Forgiveness	-	-	-	(29,147)
Less: Other Transfers out	(92,080)	-	-	-
Less: Expenditures from Economic Development Desig.	-	-	(125,000)	(1,075,000)
Less: Expenditures from Animal Shelter Desig.	(2,121,685)	(83,980)	-	-
Less: Expenditures from Humane Society Advance Desig.	(278,614)	(1,015,867)	(434,060)	-
Less: Expenditures from Overlay Desig.	(39,351)	-	-	-
Less: Expenditures from Truckee Fire Fee Desig.	-	-	-	(2,072)
Less: Expenditures for Loans Receivable	-	-	(412,000)	-
Net Change	<u>905,920</u>	<u>(1,359,516)</u>	<u>931,260</u>	<u>(527,880)</u>
Total Ending Fund Balance	<u>19,038,207</u>	<u>17,038,203</u>	<u>19,969,467</u>	<u>19,441,587</u>
Less:				
<u>Nonspendable Fund Balances:</u>				
Inventory	557,309	557,309	557,309	557,309
<u>Assigned Fund Balances:</u>				
General Fund Contingency Designation (25%)	4,784,714	4,817,483	4,888,616	4,934,057
Litigation Designation	50,000	50,000	50,000	50,000
Overlay Program Designation	4,085,649	4,834,085	4,835,649	5,585,649
Town Facilities Improvement Designation	-	500,000	500,000	1,000,000
Economic Devel/Infrastructure Designation	750,000	1,250,000	2,625,000	1,550,000
Humane Society of Truckee Advance	887,253	-	-	-
Truckee Fire Fee Designation	-	19,167	19,167	17,095
Total Designations	<u>11,114,925</u>	<u>12,028,044</u>	<u>13,475,741</u>	<u>13,694,111</u>
Total Undesignated Fund Balance	<u>7,923,282</u>	<u>5,010,159</u>	<u>6,493,726</u>	<u>5,747,476</u>
<u>Restricted Fund Balances:</u>				
Self Insured Retention Designation - Liability	(75,000)	(75,000)	(75,000)	(75,000)
Self Insured Retention Designation - Workers Comp	(15,000)	(30,000)	(30,000)	(30,000)
Cash available	<u>7,833,282</u>	<u>4,905,159</u>	<u>6,388,726</u>	<u>5,642,476</u>
<u>Outstanding Long-term Loans due to General Fund:</u>				
N/R - Alder Pacific - Frishman Hollow Land	1,485,171	1,522,671	1,522,671	1,560,171
N/R - Humane Society of Truckee Tahoe - Animal Shelter	278,614	1,165,867	666,811	521,078
N/R - Loan Receivable	-	-	407,353	397,990

**TOWN OF TRUCKEE
GENERAL FUND**

	2014/15 PROPOSED BUDGET	15/16 PROJECTED BUDGET	16/17 PROJECTED BUDGET	17/18 PROJECTED BUDGET	18/19 PROJECTED BUDGET
REVENUES					
GENERAL FUND					
Taxes	15,063,072	15,377,060	15,719,425	16,178,263	16,625,745
Intergovernmental	1,540,594	1,556,502	1,581,067	1,612,688	1,644,942
Other	1,458,671	1,445,737	1,476,370	1,511,336	1,549,046
Total General Fund Revenue	18,062,337	18,379,298	18,776,862	19,302,287	19,819,733
SPECIAL REVENUE					
Planning Fees	94,000	95,880	100,674	104,701	109,936
Street Revenue	1,579,893	1,706,031	1,745,512	1,786,052	1,827,683
Total Special Revenue	1,673,893	1,801,911	1,846,186	1,890,753	1,937,619
TOTAL REVENUES	19,736,229	20,181,209	20,623,048	21,193,040	21,757,352
Town Council	91,975	93,112	94,974	97,100	102,275
Town Manager	288,513	295,596	303,337	313,800	327,264
Town Attorney	295,016	300,920	308,542	317,876	327,631
Town Clerk	484,604	487,725	510,874	520,208	552,259
Administrative Services	1,019,565	1,073,579	1,101,556	1,141,115	1,189,142
General Government	1,063,519	1,086,247	1,097,972	1,129,931	1,142,530
Economic Development	488,089	460,839	521,054	532,742	544,703
Engineering	1,006,088	988,057	1,004,930	1,040,627	1,086,054
PW - Maintenance	2,014,575	2,045,401	2,093,541	2,152,367	2,222,746
PW - Snow	2,810,025	2,809,609	2,896,939	2,926,322	3,033,633
Facilities	1,158,480	1,185,959	1,201,256	1,229,402	1,261,676
Planning	798,874	819,523	842,279	872,747	909,462
Police	5,491,222	5,640,478	5,818,759	6,064,709	6,340,916
Animal Services	289,320	296,976	305,740	316,870	330,002
Code Compliance	74,374	76,248	78,357	81,104	84,625
Total Operating Costs	17,374,239	17,660,270	18,180,110	18,736,922	19,454,916
Debt Service - Town Hall	406,311	403,979	406,166	402,861	404,106
Debt Service - Town Corporation Yard	321,856	319,100	320,937	322,278	318,210
Capital Projects (Gen'l Fund portion)	1,181,435	415,400	181,800	119,500	258,400
Total Other Costs	1,909,602	1,138,478	908,903	844,639	980,716
TOTAL EXPENDITURES	19,283,841	18,798,748	19,089,013	19,581,561	20,435,632
CHANGE IN FUND BALANCE	452,388	1,382,461	1,534,035	1,611,478	1,321,720
Savings of General Fund for Specific Purposes					
General Fund Contingency Designation	45,441	111,245	110,460	142,498	141,078
Overlay Program Designation	750,000	750,000	750,000	750,000	750,000
Town Facilities Improvement Designation	500,000	500,000	500,000	500,000	500,000
Subtotal of savings programs	1,295,441	1,361,245	1,360,460	1,392,498	1,391,078
Revenue Over (Under) Expenses including savings programs	(843,053)	21,216	173,575	218,981	(69,358)
Projected Repayment of Receivables					
Humane Society of Truckee	116,587	116,587	116,587	116,587	67,101

2014/15 GENERAL FUND BALANCE COMPONENT SUMMARY
TOWN OF TRUCKEE

	<u>ACTUAL</u> <u>10/11</u>	<u>AUDITED</u> <u>BALANCE</u> <u>6/30/2011</u>	<u>ACTUAL</u> <u>11/12</u>	<u>AUDITED</u> <u>BALANCE</u> <u>6/30/2012</u>	<u>ACTUAL</u> <u>12/13</u>
Assigned Fund Balances					
3210 General Fund Contingency Designation	-	3,402,443	750,000	4,152,443	632,271
3214 Health Insurance	(28,595)	71,405	(5,434)	65,971	(65,971)
3225 Litigation	-	50,000	-	50,000	-
3232 Overlay Program	500,000	2,500,000	500,000	3,000,000	1,125,000
3232 Overlay Program Use of Funds	-	-	-	-	(39,351)
3233 Town Facilities Improvement Designation	-	-	-	-	-
3234 Economic Devel/Infrastructure Designation	-	-	-	-	750,000
3234 Use of Economic Devel/Infrastructure Designation	-	-	-	-	-
3276 Animal Shelter	(340,628)	2,159,372	(37,687)	2,121,685	(2,121,685)
3281 Humane Society Advance	-	-	-	-	1,165,867
3281 Use of Humane Society Advance	-	-	-	-	(278,614)
3282 Truckee Fire Fee Designation	-	-	-	-	-
3279 Public Service Center Water System Designation	(15,000)	-	43,073	43,073	(43,073)
3280 Sewer Facility Bond Designation	-	-	2,050	2,050	(2,050)
3242 PERS Rate Change	58,352	144,422	(72,211)	72,211	(72,211)
Restricted Fund Balances					
3150 Self Insured Retention - Liability	-	75,000	-	75,000	-
3151 Self Insured Retention - Workers Comp	-	-	15,000	15,000	-
Total General Fund Restricted and Assigned	<u>(7,169,519)</u>	<u>9,249,554</u>	<u>347,879</u>	<u>9,597,433</u>	<u>1,050,184</u>

2014/15 GENERAL FUND BALANCE COMPONENT SUMMARY
TOWN OF TRUCKEE

	AUDITED BALANCE 6/30/2013	BUDGET 13/14	BUDGETED BALANCE 6/30/2014	ESTIMATED ACTUAL 13/14	ESTIMATED BALANCE 6/30/2014	PROPOSED BUDGET 14/15	BUDGETED BALANCE 6/30/2015
3210	4,784,714	32,770	4,817,484	103,902	4,888,616	45,441	4,934,057
3214	-	-	-	-	-	-	-
3225	50,000	-	50,000	-	50,000	-	50,000
3232	4,125,000	750,000	4,875,000	750,000	4,875,000	750,000	5,625,000
3232	(39,351)	-	(40,915)	-	(39,351)	-	(39,351)
3233	-	500,000	500,000	500,000	500,000	500,000	1,000,000
3234	750,000	500,000	1,250,000	2,000,000	2,750,000	-	2,750,000
3234	-	-	-	(125,000)	(125,000)	(1,075,000)	(1,200,000)
3276	-	(83,980)	-	-	-	-	-
3281	1,165,867	-	1,165,867	(453,193)	712,674	-	712,674
3281	(278,614)	(1,015,867)	(1,165,867)	(434,060)	(712,674)	-	(712,674)
3282	-	19,167	19,167	19,167	19,167	(2,072)	17,095
3279	-	-	-	-	-	-	-
3280	-	-	-	-	-	-	-
3242	-	-	-	-	-	-	-
					-		-
3150	75,000	-	75,000	-	75,000	-	75,000
3151	15,000	15,000	30,000	15,000	30,000	-	30,000
	<u>10,647,617</u>	<u>717,090</u>	<u>11,575,736</u>	<u>2,375,816</u>	<u>13,023,433</u>	<u>218,370</u>	<u>13,241,802</u>

**2014/2015 GENERAL FUND BALANCE COMPONENT SUMMARY
TOWN OF TRUCKEE**

3210 General Fund Contingency - Assigned

Council policy is 25% of operating revenues to provide for working capital and potential emergencies. The fund will not be reduced as a result of declining revenues.

3225 Litigation - Assigned

Provides for potential costs associated with defending the Town against litigation.

3232 Overlay Program - Assigned

Provides funds for future road overlay projects in years that require large funding amounts.

3233 Town Facilities Improvement Designation

Provides funding for town facilities build out consistent with level of service.

3234 Economic Devel/Infrastructure Designation

Provides funding for infrastructure and or economic development projects consistent with Town Council direction.

3282 Truckee Fire Fee Designation

Provides funding for future rate increases for wildland fire protection services.

3150 Self Insured Retention - Liability - Restricted

Required by PARSAC, the Town's insurance pool, to provide for the Town's self insured retention for liability insurance.

3151 Self Insured Retention - Workers Compensation - Restricted

Provides for the Town's self insured retention for worker's compensation claims. Represents three times the per incident deductible of \$10,000.

BUILDING & SAFETY FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	(177,311)	(110,369)	64,454	355,763		
REVENUES						
Building Fees	1,052,008	908,300	1,199,883	1,182,543	-1.45%	30.19%
Interest Income	40	-	558	-	-100.00%	
Total Revenues	1,052,048	908,300	1,200,441	1,182,543	-1.49%	30.19%
EXPENDITURES						
Personnel	512,151	564,900	558,475	698,124	25.01%	23.58%
Services & Supplies	274,952	337,532	337,133	410,946	21.89%	21.75%
Non-depreciable capital outlay	18,690	10,000	9,460	20,000	111.42%	100.00%
Depreciation	4,490	4,065	4,065	4,040	-0.62%	-0.62%
Total Expenditures	810,283	916,497	909,133	1,133,110	24.64%	23.63%
Revenue Over (Under) Exp	241,765	(8,197)	291,308	49,433	-83.03%	
Ending Fund Balance	64,454	(118,566)	355,763	405,196	13.89%	
Non-spendable Fund Balance						
Capital Assets	21,765	20,900	21,535	222,195	931.79%	963.13%
Assigned Fund Balance						
Contingency	-	-	50,000	74,717	49.43%	
Vehicle Replacement	-	-	-	4,943	0.00%	
Total Assigned Fund Balance	-	-	50,000	79,660	59.32%	
Net Cash Available	42,689	(139,466)	284,228	103,341	-63.64%	-174.10%

* The current structure builds the Building Fund contingency to six months of operating expenses over an unknown time frame, to be continually monitored with long term goal of building to one year of operating expense. For FY 13/14, \$50,000 of projected year end Fund Balance will be designated as Building Fund Contingency. After FY13/14, 50% of any projected revenues in excess of expenditures will be designated as Building Fund Contingency and 10% of any projected revenues in excess of expenditures will be designated for vehicle replacement.

FACILITIES IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
LAW ENFORCEMENT FUND						
BEGINNING FUND BALANCE	192,480	179,050	187,488	235,489		
Revenues	23,459	30,994	48,799	46,653	-4.40%	50.52%
Expenditures - Engineering Labor	440	-	798	-	-100.00%	
Police Department Remodel	28,011	-	-	-		
ENDING FUND BALANCE	187,488	210,044	235,489	282,142	19.81%	34.32%
ANIMAL SERVICES FUND						
BEGINNING FUND BALANCE	44,061	47,864	48,931	54,678		
Revenues	4,962	3,711	5,842	5,585	-4.40%	50.52%
Expenditures - Engineering Labor	92	-	96	-	-100.00%	
ENDING FUND BALANCE	48,931	51,575	54,678	60,263	10.21%	16.85%
STORM DRAINAGE FUND						
BEGINNING FUND BALANCE	282,618	334,684	337,364	300,368		
Revenues	67,495	56,824	89,468	85,532	-4.40%	50.52%
Expenditures - Engineering Labor	1,265	-	1,464	-	-100.00%	
Expenditures - Capital Projects	11,484	387,121	125,000	195,832		
ENDING FUND BALANCE	337,364	4,387	300,368	190,068	-36.72%	4232.13%
BEGINNING FUND BALANCE	27,830	65,796	99,593	188,479		
Revenues	73,134	57,394	90,364	86,390	-4.40%	50.52%
Expenditures - Engineering Labor	1,371	-	1,478	-	-100.00%	
ENDING FUND BALANCE	99,593	123,190	188,479	274,869	45.84%	123.13%
TOTAL ENDING FUND BALANCE	673,377	389,196	779,014	807,342	3.64%	107.44%

ROAD IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	6,745,160	7,075,186	7,147,215	6,578,919		
REVENUES						
Fees	465,382	311,245	533,499	461,680	-13.46%	48.33%
Interest Income	19,867	7,000	14,000	10,000	-28.57%	42.86%
Total Revenues	485,249	318,245	547,499	471,680	-13.85%	48.21%
EXPENDITURES						
Capital Projects	78,442	1,087,000	1,111,995	2,137,689	92.24%	96.66%
Engineering Labor	4,752	4,000	3,800	4,000	5.26%	0.00%
Total Expenditures	83,194	1,091,000	1,115,795	2,141,689	91.94%	96.31%
Revenue Over (Under) Exp	402,055	(772,755)	(568,296)	(1,670,009)	0.00%	116.11%
ENDING FUND BALANCE	7,147,215	6,302,431	6,578,919	4,908,910	-25.38%	-22.11%

PARKING FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	145,354	281,595	296,171	410,234		
REVENUES						
Parking Fees	512,172	478,000	506,295	505,750	-0.11%	5.81%
Parking Fines	67,793	57,050	43,750	57,050	30.40%	0.00%
Other Revenue	515	125	335	125	-62.69%	0.00%
Snow Removal Reimbursement	-	14,447	15,280	14,000	-8.38%	-3.10%
Interest Income	1,591	1,000	1,000	1,000	0.00%	0.00%
Total Revenues	582,071	550,622	566,660	577,925	1.99%	4.96%
EXPENDITURES						
Personnel	151,776	179,437	137,742	178,173	29.35%	-0.70%
Services & Supplies	276,647	295,030	300,848	307,765	2.30%	4.32%
Non-depreciable Capital Outlay	-	11,200	11,200	-	-100.00%	-100.00%
Depreciation	2,831	2,807	2,807	2,807	0.00%	0.00%
Total Expenditures	431,254	488,474	452,597	488,745	7.99%	0.06%
Revenue Over (Under) Exp	150,817	62,148	114,063	89,180	-21.82%	43.50%
Ending Fund Balance	296,171	343,743	410,234	499,414	21.74%	45.29%
Non-spendable Fund Balance						
Capital Assets	6,345	3,538	3,538	731	-79.34%	-79.34%
Assigned Fund Balance						
Contingency	-	50,000	50,000	100,000	100.00%	100.00%
Capital Improvement Designation	-	122,616	122,616	222,616	81.56%	81.56%
Total Assigned Fund Balance	-	172,616	172,616	322,616	86.90%	86.90%
Net Cash Available	289,826	167,589	234,080	176,067	-24.78%	5.06%

* Designations for capital improvements to Truckee Parking Division and a contingency equal to 6 months of operating expenses.

RDA SUCCESSOR AGENCY SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	(1,168,366)	(3,681,325)	(2,940,581)	(3,540,607)		
REVENUES						
Property Tax Revenue	1,036,046	761,491	723,320	723,232	-0.01%	-5.02%
Administrative Costs Reimbursement	385,000	250,000	250,000	250,000	0.00%	0.00%
Interest Income	52,816	50,000	1,000	1,000	0.00%	-98.00%
Other Revenue	138,325	2,000	112,932	113,000	0.06%	5550.00%
Total Revenues	1,612,187	1,063,491	1,087,252	1,087,232	0.00%	2.23%
EXPENDITURES						
Non-Administrative Costs	870,000	773,724	837,278	837,232	-0.01%	8.21%
Non-Administrative Costs - Bond Funds	42,531	1,600,000	600,000	3,484,029	480.67%	117.75%
Administrative Costs	250,002	250,000	250,000	250,000	0.00%	0.00%
Total Expenditures	1,162,534	2,623,724	1,687,278	4,571,261	170.93%	74.23%
Revenue Over (Under) Exp	449,653	(1,560,233)	(600,026)	(3,484,029)	0.00%	123.30%
SUB-TOTAL FUND BALANCE	(718,713)	(5,241,558)	(3,540,607)	(7,024,636)	0.00%	34.02%
Extraordinary Gain	244,698	-	-	-		
Extraordinary Loss	(2,466,566)	-	-	-		
ENDING FUND BALANCE	(2,940,581)	(5,241,558)	(3,540,607)	(7,024,636)		

SOLID WASTE FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	187,523	147,434	189,094	171,782		
REVENUES						
Parcel Charges	2,920,220	3,045,829	3,057,308	3,120,454	2.07%	2.45%
Grant Revenues	18,817	10,000	18,250	89,510	390.47%	795.10%
Interest Income	461	-	-	-	0.00%	
Other Revenue	-	-	-	9,000		
Total Revenues	2,939,497	3,055,829	3,075,558	3,218,964	4.66%	5.34%
EXPENDITURES						
Personnel	141,917	149,037	158,761	139,340	-12.23%	-6.51%
Services & Supplies	2,792,676	2,912,438	2,930,776	3,076,283	4.96%	5.63%
Depreciation	3,333	3,333	3,333	3,340	0.21%	0.21%
Total Expenditures	2,937,927	3,064,808	3,092,870	3,218,962	4.08%	5.03%
Revenue Over (Under) Exp	1,571	(8,980)	(17,312)	2	0.00%	-100.02%
ENDING FUND BALANCE	189,094	138,454	171,782	171,784	0.00%	24.07%
Non-spendable Fund Balance						
Capital Assets	12,168	8,835	8,835	5,495	-37.80%	-37.80%
Net Cash Available	176,926	129,619	162,947	166,289	2.05%	28.29%

MEASURE A SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	2,899,926	2,686,988	2,686,977	672,111		
REVENUES						
Interest Income	7,621	2,500	-	-	0.00%	-100.00%
Total Revenues	7,621	2,500	-	-	0.00%	-100.00%
EXPENDITURES						
Capital Projects	220,570	2,510,000	2,014,866	672,111	-66.64%	-73.22%
Total Expenditures	220,570	2,510,000	2,014,866	672,111	-66.64%	-73.22%
Revenue Over (Under) Exp	(212,949)	(2,507,500)	(2,014,866)	(672,111)	0.00%	-73.20%
ENDING FUND BALANCE	2,686,977	179,488	672,111	0	-100.00%	-100.00%

MEASURE V SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	3,646,429	3,157,909	3,103,407	4,158,447		
REVENUES						
Sales Tax	1,733,409	1,700,000	1,827,000	1,843,000	0.88%	8.41%
Interest Income	14,365	20,000	15,000	2,000	-86.67%	-90.00%
Total Revenues	1,747,774	1,720,000	1,842,000	1,845,000	0.16%	7.27%
EXPENDITURES						
Other Expenditures	172	-	-	-		
Capital Projects	2,290,624	674,616	786,960	5,743,700	629.86%	751.40%
Total Expenditures	2,290,796	674,616	786,960	5,743,700	629.86%	751.40%
Revenue Over (Under) Exp	(543,022)	1,045,384	1,055,040	(3,898,700)	-469.53%	-472.94%
ENDING FUND BALANCE	3,103,407	4,203,293	4,158,447	259,747	-93.75%	-93.82%

TAHOE DONNER TSSA SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	5,357,877	5,594,086	5,677,192	6,187,370		
REVENUES						
Parcel Charges	590,990	590,000	590,000	590,000	0.00%	0.00%
Interest Income	15,950	12,000	20,000	15,000	-25.00%	25.00%
Total Revenues	606,940	602,000	610,000	605,000	-0.82%	0.50%
EXPENDITURES						
Special Assessment Admin Fees	3,324	3,400	3,322	3,400	2.35%	0.00%
Professional Services	27	-	-	-	0.00%	
Capital Projects	284,274	4,126,852	96,500	2,126,500	2103.63%	-48.47%
Total Expenditures	287,625	4,130,252	99,822	2,129,900	2033.70%	-48.43%
Revenue Over (Under) Exp	319,315	(3,528,252)	510,178	(1,524,900)	-398.90%	-56.78%
ENDING FUND BALANCE - Roads Only	3,277,707	3,221,290	3,177,885	3,047,985	-4.09%	-5.38%
ENDING FUND BALANCE - Roads & Trails	2,399,484	(1,155,456)	3,009,484	1,614,484		
TOTAL ENDING FUND BALANCE	5,677,192	2,065,834	6,187,370	4,662,470		

GLENSHIRE TSSA SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	1,210,260	1,235,305	900,954	771,957		
REVENUES						
Parcel Charges	176,776	176,000	176,000	176,000	0.00%	0.00%
Interest Income	3,601	1,000	2,500	1,000	-60.00%	0.00%
Total Revenues	180,377	177,000	178,500	177,000	-0.84%	0.00%
EXPENDITURES						
Special Assessment Admin Fees	990	1,000	1,000	1,000	0.00%	0.00%
Professional Services	95,749	-	10,000	10,600	6.00%	
Capital Projects	392,944	1,134,632	296,497	927,147	212.70%	-18.29%
Total Expenditures	489,683	1,135,632	307,497	938,747	205.29%	-17.34%
Revenue Over (Under) Exp	(309,306)	(958,632)	(128,997)	(761,747)		
ENDING FUND BALANCE - Roads & Trails	900,954	276,673	771,957	10,210	-98.68%	-96.31%

TRANSIT FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	481,416	422,436	402,327	410,036		
REVENUES						
State Transportation Funds (LTF,STA)	448,110	520,975	518,386	504,400	-2.70%	-0.50%
CTSA Funds	-	54,973	54,898	21,540	-60.76%	-0.14%
Federal Funds (5311)	61,857	76,150	76,150	128,887	69.25%	0.00%
Grants	50,148	-	63,470	536,913	745.93%	
Charges for Services	26,968	25,000	27,500	29,130	5.93%	10.00%
Private Contribution	135,908	153,092	114,922	113,369	-1.35%	-24.93%
Interest Income	218	-	-	-	0.00%	
Total Revenues	723,208	830,190	855,326	1,334,239	55.99%	60.71%
EXPENDITURES						
Personnel	128,944	131,243	139,745	146,138	4.57%	11.35%
Services & Supplies	599,279	691,110	632,871	672,189	6.21%	-2.74%
Depreciation	74,074	75,000	75,000	72,700	-3.07%	-3.07%
Total Expenditures	802,297	897,354	847,617	891,027	5.12%	-0.71%
Revenue Over (Under) Exp	(79,089)	(67,164)	7,709	443,213	5649.23%	-759.90%
ENDING FUND BALANCE	402,327	355,272	410,036	853,248	108.09%	140.17%
Non-spendable Fund Balance						
Capital Assets	402,327	327,327	327,327	791,540	141.82%	
Net Cash Available	-	27,946	82,709	61,709	-25.39%	120.82%

AIR QUALITY MITIGATION FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	179,675	181,675	273,427	275,827		
REVENUES						
Interest Income	1,261	1,500	1,200	1,200	0.00%	
Air Quality Mitigation Fee	411	500	1,200	500		
Other Revenue	92,080	-	-	-	0.00%	
Total Revenues	93,752	2,000	2,400	1,700	-29.17%	
EXPENDITURES						
Total Expenditures	-	-	-	-	0.00%	
Revenue Over (Under) Exp	93,752	2,000	2,400	1,700	-29.17%	
ENDING FUND BALANCE	273,427	183,675	275,827	277,527	0.62%	

FLEET REPLACEMENT FUND SUMMARY
TOWN OF TRUCKEE
2014/2015

	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	3,738,527	4,461,653	4,461,791	4,511,698		
REVENUES						
Departmental Contributions	949,125	938,126	759,907	759,907	0.00%	-19.00%
Total Revenues	949,125	938,126	759,907	759,907	0.00%	-19.00%
EXPENDITURES						
Equipment Purchases	225,861	710,000	710,000	352,500	-50.35%	-50.35%
Total Expenditures	225,861	710,000	710,000	352,500	-50.35%	-50.35%
Revenue Over (Under) Exp	723,264	228,126	49,907	407,407	716.33%	78.59%
ENDING FUND BALANCE	4,461,791	4,689,779	4,511,698	4,919,105	9.03%	4.89%

* Please see the Town's fleet replacement plan for more detail.

**TOWN OF TRUCKEE
FLEET EQUIPMENT REPLACEMENT**

**FY2014/15
PROPOSED
BUDGET**

Department / Equipment

Public Works - Combined Road Maintenance/Snow Removal

Unit #137- 4WD Crew Cab Pickup w/flatbed	35,000
Total Combined Road and Snow	<u>35,000</u>

Public Works - Road Maintenance

Unit #330- Towable Air Compressor	15,000
Total Public Works Road Maintenance	<u>15,000</u>

Public Works Snow Removal

Unit #213 - 5 ton AWD Sand truck with plow	175,000
Total Public Works Snow Removal	<u>175,000</u>

Public Works Facilities Maintenance

Unit #129- 4WD Pickup w/Utility Box and Plow	45,000
	<u>45,000</u>

Police Department

Unit #816- Unmarked SUV	35,000
Unit #826- Marked Patrol Vehicle	47,500
Total Police Department	<u>82,500</u>

Total Fleet Replacement	<u><u>\$ 352,500</u></u>
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* Please see the Town's fleet replacement plan for more detail.

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD)</u>					
84	99-HOME-0402 - Sierra Pines (Village) \$950,000 Award, 72 Unit Apartment Building				
	<i>Assets:</i>				
	Interest Receivable - Long Term	993,121	1,113,983	1,113,983	1,242,363
	Loan - Sierra Pines	950,000	950,000	950,000	950,000
	Total Assets	1,943,121	2,063,983	2,063,983	2,192,363
	<i>Liabilities:</i>				
	Deferred Loan Receivable	950,000	950,000	950,000	950,000
	Deferred Interest Income	993,121	1,113,983	1,113,983	1,242,363
	<i>Restricted Fund Balance</i>	-	-	-	-
	Total Liabilities & Fund Bal.	1,943,121	2,063,983	2,063,983	2,192,363
	Beginning Fund Balance	25	-	-	-
	<i>Revenues:</i>				
	Interest Revenue	0	-	-	-
	<i>Expenditures</i>	(26)	-	-	-
	Ending Fund Balance 99-HOME-0402	-	-	-	-
85	04-HOME-0761 - Henness Flats \$3,662,500 Award, 92 Unit Apartment Building				
	<i>Assets:</i>				
	Loan - Truckee Pacific Associates	4,087,494	4,189,866	4,189,866	4,292,238
	Total Assets	4,087,494	4,189,866	4,189,866	4,292,238
	<i>Liabilities:</i>				
	Deferred Loan Receivable	4,087,494	4,189,866	4,189,866	4,292,238
	<i>Restricted Fund Balance</i>	-	-	-	-
	Total Liabilities & Fund Bal.	4,087,494	4,189,866	4,189,866	4,292,238
	Beginning Fund Balance	-	-	-	-
	<i>Revenues</i>	-	-	-	-
	<i>Expenditures</i>	-	-	-	-
	Ending Fund Balance 04-HOME-0761	-	-	-	-

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD) (Con't)</u>				
34	06-HOME-2452 - \$4,000,000 Award, Frishman Hollow 32 Unit Apartment Building			
	<i>Assets:</i>			
Loan - Developer	4,507,373	4,624,370	4,624,370	4,741,367
Total Assets	4,507,373	4,624,370	4,624,370	4,741,367
	<i>Liabilities:</i>			
Deferred Loan Receivable	4,507,373	4,624,370	4,624,370	4,741,367
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	4,507,373	4,624,370	4,624,370	4,741,367
Beginning Fund Balance	-	-	-	-
<i>Revenues</i>	-	-	-	-
<i>Expenditures</i>	-	-	-	-
Ending Fund Balance 06-HOME-2452	-	-	-	-
79	01-STBG-1614 - \$500,000 award, two Rehab Loans			
	<i>Assets:</i>			
Interest Receivable	8	-	-	-
Loans Receivable	54,811	52,970	53,112	51,412
Total Assets	54,819	52,970	53,112	51,412
	<i>Liabilities:</i>			
Deferred Loans Receivable	54,811	52,970	53,112	51,412
<i>Restricted Fund Balance</i>	4,049	-	-	-
Total Liabilities & Fund Bal.	58,860	52,970	53,112	51,412
Beginning Undesignated Fund Balance	4,049	-	-	-
<i>Revenues:</i>				
Loan Principle Payments	1,841	1,699	1,699	1,699
Interest Revenue	35	-	-	-
<i>Less Expenditures</i>				
Transfer to Program Income	(5,925)	(1,699)	(1,699)	(1,699)
Ending Fund Balance 01-STBG-1614	-	-	-	-

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD) (Con't)</u>				
86	CDBG-ED 04-EDBG-1022 - \$500,000 award, four (4) Economic Development Loans - paid off as of 13/14			
<i>Assets:</i>				
Interest Receivable	6	-	-	-
Loans Receivable	5,350	1,365	-	-
Total Assets	5,357	1,365	-	-
<i>Liabilities:</i>				
Deferred Grant Revenue	5,350	1,365	-	-
<i>Restricted Fund Balance</i>	97	-	-	-
Total Liabilities & Fund Bal.	5,447	1,365	-	-
Beginning Fund Balance	97	-	-	-
<i>Revenues:</i>				
Interest Revenue	18	10	10	-
Loan Principle Payment	4,467	3,985	5,350	-
Loan Interest Payments	290	150	137	-
Other Sources of Revenue	75	-	-	-
<i>Less Expenditures</i>				
Transfer to Program Income	(4,947)	(4,145)	(5,497)	-
Ending Fund Balance 04-EDBG-1022	-	-	-	-
49	CDBG-09-EDEF-6535 - \$300,000 award, Economic Development Loans - disencumbered as of 12/13			
<i>Assets:</i>				
Cash & Investments	-	-	-	-
Total Assets	-	-	-	-
<i>Liabilities:</i>				
<i>Restricted Fund Balance</i>	8	-	-	-
Total Liabilities & Fund Bal.	8	-	-	-
Beginning Fund Balance	8	-	-	-
<i>Revenues:</i>				
Grant Revenue	59	-	-	-
Interest Revenue	0	-	-	-
<i>Less Expenditures</i>				
Transfer to General Fund	(9)	-	-	-
Transfer to CDBG program Income	(0)	-	-	-
Professional Services	(59)	-	-	-
Ending Fund Balance 09-EDEF-6535	-	-	-	-

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>California Department of Housing and Community Development (HCD)</u>				
50	CDBG-10-STBG-6741 - \$800,000 award, Housing Rehab - Multi-Unit Residential			
	<i>Assets:</i>			
Interest Receivable	799	-	-	-
Loans Receivable	753,765	742,172	741,107	728,193
Total Assets	754,564	742,172	741,107	728,193
	<i>Liabilities:</i>			
Due to General Fund	799	-	-	-
Deferred Revenues	753,765	742,172	741,107	728,193
<i>Restricted Fund Balance</i>	43,102	-	-	-
Total Liabilities & Fund Bal.	797,666	742,172	741,107	728,193
Beginning Fund Balance	(43,102)	-	-	-
	<i>Revenues:</i>			
Interest Revenue	2,286	-	25	-
Loan Principle Payment	6,235	12,637	12,658	12,914
Loan Interest Payments	7,574	14,981	14,960	14,704
Grant Revenue	638,046	-	-	-
	<i>Less Expenditures</i>			
Housing Rehab Expense	(579,377)	-	-	-
Professional Services	(15,567)	-	-	-
Transfer to Program Income	(16,095)	(27,618)	(27,643)	(27,618)
Ending Fund Balance CDBG-10-STBG-6741	-	-	-	-
82	00 CalHome 023 - \$500,000 Award Rehab Loans			
	<i>Assets:</i>			
Cash & Investments	-	-	-	-
Interest Receivable	4	-	-	-
Loans Receivable	201,624	202,134	202,134	202,644
Total Assets	201,628	202,134	202,134	202,644
	<i>Liabilities:</i>			
Deferred Loans Receivable	201,624	202,134	202,134	202,644
Due to General Fund	4	-	-	-
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	201,628	202,134	202,134	202,644
Beginning Fund Balance	2,979	-	-	-
	<i>Revenues:</i>			
Interest Revenue	21	-	-	-
	<i>Less Expenditures:</i>			
Transfer to CalHome Reuse	(2,999)	-	-	-
Ending Fund Balance 00 CalHome 023	-	-	-	-

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>California Department of Housing and Community Development (HCD) (Con't)</u>				
35	06 CalHome 183 - \$600,000 Grant Awarded October 2007 - Rehab and Down Payment Assistance Loans			
	<i>Assets:</i>			
Interest Receivable	9	-	-	-
Loans Receivable	456,221	468,514	427,997	439,197
Total Assets	456,230	468,514	427,997	439,197
	<i>Liabilities:</i>			
Deferred Loans Receivable	456,221	468,514	427,997	439,197
Deferred Grant Revenue	-	-	-	-
<i>Restricted Fund Balance</i>	6,830	-	-	-
Total Liabilities & Fund Bal.	463,052	468,514	427,997	439,197
Beginning Fund Balance	6,830	-	-	-
	<i>Revenues:</i>			
Interest Revenue	306	-	-	-
Loan Principal and Interest Payment	-	-	39,491	-
	<i>Less Expenditures:</i>			
Interest Refund (on returned advance)	(782)	-	-	-
Transfer to General Fund	(5,240)	-	-	-
Transfer to CalHome Reuse Fund	(1,115)	-	(39,491)	-
Ending Fund Balance 06-CalHome-183	-	-	-	-
32-xx-xx	05 BEGIN - Down Payment Assistance, Stone Ridge (047) and Spring Creek (051) projects			
	<i>Assets:</i>			
Loans Receivable 05-03 Begin 047	315,274	323,374	287,828	295,028
Loans Receivable 05-04 Begin 051	106,013	108,713	108,712	111,412
Total Assets	421,286	432,087	396,540	406,440
	<i>Liabilities:</i>			
Deferred Loans Rec. 05-03 Begin 047	315,274	323,374	287,828	295,028
Deferred Loans Rec. 05-04 Begin 051	106,013	108,713	108,712	111,412
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	421,286	432,087	396,540	406,440
Beginning Fund Balance	-	-	-	-
	<i>Revenues:</i>			
Loan Principal and Interest Payments	-	-	34,645	-
Transfer to BEGIN Reuse Fund	-	-	(34,645)	-
Ending Fund Balance 05-BEGIN xx	-	-	-	-

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>Other Down Payment Housing Assistance</u>				
<u>(Con't)</u>				
33	BEGIN - Re-Use Funds			
	<i>Assets:</i>			
	Cash & Investments	79,335	80,296	114,794
	Interest Receivable	114	-	-
	Total Assets	79,449	80,296	114,794
	<i>Liabilities:</i>			
	<i>Restricted Fund Balance</i>	79,448	80,296	114,794
	Total Liabilities & Fund Bal.	79,448	80,296	114,794
	Beginning Fund Balance	78,895	79,596	79,448
	<i>Revenues:</i>			
	Interest Revenue	553	700	700
	Transfer FROM 05 BEGIN	-	34,645	-
	Ending Fund Balance BEGIN Re-Use	79,448	80,296	114,794
41	CalHome - Re-Use Funds			
	<i>Assets:</i>			
	Cash & Investments	67,992	73,852	108,076
	Interest Receivable	92	-	-
	Total Assets	68,084	73,852	108,076
	<i>Liabilities:</i>			
	<i>Restricted Fund Balance</i>	68,084	73,852	108,076
	Total Liabilities & Fund Bal.	68,084	73,852	108,076
	Beginning Fund Balance	63,524	73,352	68,084
	<i>Revenues:</i>			
	Interest Revenue	445	500	500
	Transfer FROM CalHome	4,114	-	39,491
	Ending Fund Balance CalHome Re-Use	68,084	73,852	108,076

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>Other Down Payment Housing Assistance</u>				
<u>(Con't)</u>				
46	Developer Housing In-Lieu Funds - funds transferred to Affordable Housing In-Lieu fund (11)			
	<i>Assets:</i>			
	-	112,836	-	-
	-	-	-	-
	Total Assets			
	-	112,836	-	-
	<i>Liabilities:</i>			
	-	-	-	-
	-	18,187	-	-
	Total Liabilities & Fund Bal.			
	-	18,187	-	-
	587	17,387	-	-
	<i>Revenues:</i>			
	779	800	-	-
	110,649			
	<i>Expenditures:</i>			
	(112,015)	-	-	-
	Ending Fund Bal Developer Housing In-Lieu			
	-	18,187	-	-
76	Misc. Income from CDBG Use			
	<i>Assets:</i>			
	114,852	170,768	150,618	180,735
	126	-	-	-
	25,342	-	-	-
	Total Assets			
	140,320	170,768	150,618	180,735
	<i>Liabilities:</i>			
	25,342	-	-	-
	114,978	170,768	150,618	180,735
	Total Liabilities & Fund Bal.			
	140,320	170,768	150,618	180,735
	112,390	136,505	114,978	150,618
	<i>Revenues:</i>			
	712	800	800	800
	26,968	33,463	34,840	29,317
	<i>Expenditures:</i>			
	(25,092)			
	Ending Fund Balance Misc. Income from CDBG Use Funds			
	114,978	170,768	150,618	180,735

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
<u>Other Down Payment Housing Assistance</u>				
<u>(Con't)</u>				
77	CDBG Program Income			
	<i>Assets:</i>			
	Loans Receivable	101,195	103,831	103,831
	Total Assets	101,195	103,831	103,831
	<i>Liabilities:</i>			
	Deferred Loans Rec.	101,195	103,831	103,831
	<i>Restricted Fund Balance</i>	-	-	-
	Total Liabilities & Fund Bal.	101,195	103,831	103,831
	Beginning Fund Balance	-	-	-
	<i>Revenues:</i>			
	Transfer FROM CDBG Programs	26,968	33,462	34,840
	Transfer TO Misc Income	(26,968)	(33,462)	(34,840)
	Ending Fund Balance CDBG Program Income use funds	-	-	-
17	Town Housing Fund			
	<i>Assets:</i>			
	Cash & Investments	4,542	39,125	25,180
	Interest Receivable	5		34,265
	Loan Receivable - Oregon Investors	247,949	742,172	243,785
	Loans Receivable	463,756	473,684	461,836
	Total Assets	716,252	1,254,981	730,801
	<i>Liabilities:</i>			
	Deferred Loans Rec. - Oregon Investors	247,949	742,172	243,785
	Deferred Loans Rec.	463,756	473,684	461,836
	<i>Un-Restricted Fund Balance</i>	4,547	39,125	25,180
	Total Liabilities & Fund Bal.	716,252	1,254,981	730,801
	Beginning Fund Balance	-	11,507	4,547
	<i>Revenues:</i>			
	Loan Principle Payment	2,051	12,637	15,712
	Loan Interest Payments	2,491	14,981	4,921
	Interest Revenue	5	-	-
	Ending Fund Balance Town Housing Fund	4,547	39,125	25,180

2014/15 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
11				
Affordable Housing In-Lieu Fund				
<i>Assets:</i>				
Cash & Investments	595,736	-	611,082	589,082
Interest Receivable	854	-	-	-
Total Assets	<u>596,590</u>	<u>-</u>	<u>611,082</u>	<u>589,082</u>
<i>Liabilities:</i>				
Deferred Loans Rec.	-	-	-	-
<i>Restricted Fund Balance</i>	596,590	-	611,082	589,082
Total Liabilities & Fund Bal.	<u>596,590</u>	<u>-</u>	<u>611,082</u>	<u>589,082</u>
Beginning Fund Balance	15,941	-	596,590	611,082
<i>Revenues:</i>				
Interest Revenue	112	-	3,000	3,000
Transfer from Other Funds	580,537		11,492	-
<i>Less Expenditures</i>				
Grant Administrator	-	-	-	(25,000)
Ending Fund Balance Town Housing Fund	<u>596,590</u>	<u>-</u>	<u>611,082</u>	<u>589,082</u>

TOWN OF TRUCKEE 2014/15 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

ACTIVITY DESCRIPTION

Various affordable housing project and down payment assistance loans funded by Federal funds with HOME CDBG, STBG grants as well as funds from CalHome, BEGIN and other down payment assistance grants, including developer in-lieu housing funds.

Federal Department of Housing and Urban Development

99-HOME-0402 - August 2000 HOME Program Grant was executed to fund loan of \$950,000 for developer to build Sierra Pines (Village) 72 Unit Apartment Building. Interest compounded annually is calculated at a rate of 6.22% per annum and deferred for ten years or until cash flows allow for payments to begin. The term of this loan is 30 years.

04-HOME-0761 - November 2006 HOME grant executed for a maximum amount of \$3,662,500 which originally provided funds for development of Gray's Crossing / Henness Flats 92 low/very low unit project and \$200,000 for the American Dream Down Payment Initiative (which was disencumbered and is no longer available). A loan to developer, Truckee Pacific Associates, in the amount of \$3,412,400 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred up to twelve years or until cash flows allow for payments to begin. Certificates of occupancy were issued September 2007.

06-HOME-2452 - August 2005 HOME grant was executed for a maximum amount of \$4,000,000, used to fund a loan for development of Frishman Hollow low/very low unit project. A loan to developer, Alder Pacific Assoc., in the amount of \$3,900,000 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred, to be paid from residual receipts according to loan agreement.

01-STBG-1614 - December 2001 CDBG grant was executed. Funding for rehab loans, total amount encumbered was \$500,000. Two rehab loans were given for a total amount of \$81,650 during fiscal 2003/2004. These are zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. One of the loans is making monthly payments; unpaid balances at year end are included in Deferred Revenue.

CDBG-04-EDBG-1022 - July 2001 EDBG (Economic Development Grant) was executed. Funds used for economic development loans, total amount encumbered was \$500,000. All four economic development loans have been paid off as of 6/30/14. Three were given for a total amount of \$70,000 during fiscal 2006/2007 an additional loan for \$25,000 was given fiscal 2007/2008. These were simple interest (6.75% and 4.25%) with payments due monthly. Grant is now closed, remainder of grant disencumbered. Funds from paid off loans go to CDBG Program Income Fund.

TOWN OF TRUCKEE 2014/15 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

ACTIVITY DESCRIPTION

Various affordable housing project and down payment assistance loans funded by Federal funds with HOME CDBG, STBG grants as well as funds from CalHome, BEGIN and other down payment assistance grants, including developer in-lieu housing funds.

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06-HOME-2452 - August 2005 HOME grant was executed for a maximum amount of \$4,000,000, used to fund a loan for development of Frishman Hollow low/very low unit project. A loan to developer, Alder Pacific Assoc., in the amount of \$3,900,000 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred, to be paid from residual receipts according to loan agreement.

01-STBG-1614 - December 2001 CDBG grant was executed. Funding for rehab loans, total amount encumbered was \$500,000. Two rehab loans were given for a total amount of \$81,650 during fiscal 2003/2004. These are zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. One of the loans is making monthly payments; unpaid balances at year end are included in Deferred Revenue.

CDBG-04-EDBG-1022 - July 2001 EDBG (Economic Development Grant) was executed. Funds used for economic development loans, total amount encumbered was \$500,000. All four economic development loans have been paid off as of 6/30/14. Three were given for a total amount of \$70,000 during fiscal 2006/2007 an additional loan for \$25,000 was given fiscal 2007/2008. These were simple interest (6.75% and 4.25%) with payments due monthly. Grant is now closed, remainder of grant disencumbered. Funds from paid off loans go to CDBG Program Income Fund.

TOWN OF TRUCKEE 2014/15 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

California State Department of Housing and Community Development (HCD) (Cont.)

05-BEGIN-051 - California Department of Housing and Community Development agreement executed April, 2006 for low/mod housing down payment assistance. Maximum grant commitment was \$900,000. Allowed for down payment assistance in the Spring Creek housing project in the amount of \$30,000 per unit. If units were sold at market, the developer was required to split the additional revenue with the Town 50/50; a minimum of \$15,000 contribution was paid for each unit sold at market, these funds are included in deferred revenue and are available for other down payment assistance programs. Three low/mod housing unit loans at \$30,000 have been issued, unpaid balances are included in deferred revenue.

Other Down Payment Housing Assistance

Boulders Moderate Housing - The developers of the Boulders, Deerfield Truckee Associates, LLC has an agreement for down payment assistance in the form of a "Community Second" loan. When units were sold at market rate the developer paid the Town \$36,000 in housing in-lieu fees. Nine zero interest \$30,000 loans were originally issued. Subsequently, 12 loans were issued subsequent to initial offering have 3% simple interest accruing annually. Payment of principal and interest for all loans are deferred 30 years or if ownership changes, as outlined in the Promissory Note. Developer funds will be used for First Time Homeowner Buyer Loans (FTHB) until all funds are utilized. Unpaid principle and interest balances are included in deferred revenue. When the loans are re-paid those funds are transferred to the Affordable Housing In-Lieu fund for other affordable housing assistance.

Gray's Crossing Development Agreement for First Time Homeowner Buyer (FTHB) - In 2006 the developers for the Gray's Crossing Development entered into an agreement with the Truckee Donner Public Utility District and the Town for Community Facilities District financing whereby Gray's Crossing contributed funds to the Town to be used for First Time Homeowner Buyers. These funds have been consolidated for housing assistance in the Affordable Housing In-Lieu Fund.

TOWN OF TRUCKEE 2014/15 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

BEGIN Re-Use - BEGIN funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

CalHome Re-Use - CalHome funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

Developer Housing In-Lieu - Fees paid by developers in-lieu of providing affordable housing, these funds do not have restrictions. These funds have been consolidated into the Affordable Housing In-Lieu fund for use on housing assistance.

Misc. Income from CDBG Re-Use - Funds received which meet certain criteria from payment of CDBG loans. Funds can be used without any restrictions. Town intentions are to use the funds to supplement housing down payment assistance.

CDBG Program Income - Funds received from the re-payment of loans issued out of other CDBG grants. If the total deposited into this fund is less than \$35,000 per fiscal year, the amount may be transferred to the Miscellaneous Income fund. If over \$35,000, restrictions apply to using the money for first time home buyers up to 80% median income. There are currently 4 loans outstanding in this fund.

Town Housing Fund - This fund includes 15 loans issued from the former Redevelopment Housing fund, including a loan for the rehabilitation of the Senior Housing apartments. As loans are paid off, the Town intends to use the funds for housing assistance.

Affordable Housing In-Lieu Fund - The Town intends to use the funds for housing assistance.

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2014/15 REVENUE BUDGET

**TOWN OF TRUCKEE
GENERAL FUND**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
TAXES							
4011	Prop Taxes - Secured Curr Year	8,188,382	8,379,481	8,377,564	8,628,891	3.00%	2.98%
4020	Prop Taxes - Unsecured Curr Yr	178,201	179,174	170,564	175,681	3.00%	-1.95%
4025	Prop Tax - Unsecured Prior Yrs	3,235	1,500	1,484	1,500	1.08%	0.00%
4030	Supplemental - Sec - Curr Year	29,120	24,000	58,777	35,000	-40.45%	45.83%
4040	Supplemental - Unsec - Curr Yr	(638)	1,000	-	1,000	0.00%	0.00%
4050	Supplemental - Prior Years	530	-	-	-	0.00%	0.00%
4061	RPPTF - RDA SA Residual	381,952	75,000	75,000	75,000	0.00%	0.00%
4110	Sales & Use Taxes	2,240,287	2,445,000	2,395,601	2,415,677	0.84%	-1.20%
4115	Sales Taxes In-Lieu - Prop Tax	685,283	685,000	826,399	855,323	3.50%	24.86%
4130	Transient Lodging Taxes (TOT)	1,718,415	1,500,000	1,650,000	1,650,000	0.00%	10.00%
4150	Franchises	956,487	958,490	1,076,000	1,025,000	-4.74%	6.94%
4170	Real Property Transfer Taxes	191,036	150,000	221,627	200,000	-9.76%	33.33%
4180	Excise Taxes Refunded	242	-	-	-	0.00%	0.00%
	Total Taxes	14,572,532	14,398,645	14,853,016	15,063,072	1.41%	4.61%
INTERGOV'T REVENUE							
4510	Motor Veh In-Lieu Tax	8,345	-	-	-	0.00%	0.00%
4511	Property Tax - In-Lieu MVL Fee	1,300,578	1,300,000	1,320,559	1,300,000	-1.56%	0.00%
4512	Motor Vehicle License Fees	-	-	6,907	8,000	15.82%	0.00%
4515	TTUSD - SRO Reimbursement	-	-	-	35,654	0.00%	0.00%
4530	Homeowner's Prop Tax Relief	95,966	95,000	95,989	95,000	-1.03%	0.00%
4540	NVC Pass Thru Payment	49,749	55,000	52,155	53,720	3.00%	-2.33%
4551	Truckee River Fund (TMWA)	-	-	-	10,000	0.00%	0.00%
456x	Grants	702	-	-	-	0.00%	0.00%
4570	Intergovernmental	7,500	-	-	-	0.00%	0.00%
4573	Intergovernmental - Prop 84	102,366	92,505	60,000	29,720	-50.47%	-67.87%
4581	Intergovernmental - JAG Grant	2,457	-	-	-	0.00%	0.00%
4582	Spay/Neuter Grant	2,996	6,000	3,000	3,500	16.67%	-41.67%
4740	State Mandated Cost Reimbursements	11,843	7,000	5,000	5,000	0.00%	-28.57%
	Total Intergov't Revenue	1,582,502	1,555,505	1,543,610	1,540,594	-0.20%	-0.96%
OTHER REVENUE							
<i>Animal Services</i>							
4210	Animal Licenses	32,074	28,000	28,000	28,000	0.00%	0.00%
4220	Animal Services - Contracts	1,500	-	500	-	-100.00%	0.00%
4650	Animal Shelter Fees & Charges	11,932	12,000	12,000	12,000	0.00%	0.00%
4621	Abandoned Vehicle Abate Reimb	-	-	11,000	11,000	0.00%	0.00%
<i>Interest Income</i>							
44xx	Interest Income	9,337	75,000	70,160	68,229	-2.75%	-9.03%
<i>Lease Revenue</i>							
4686	Town Hall Tenant Lease Revenue	111,617	143,290	161,000	161,000	0.00%	12.36%
4689	Depot Lease Revenue	54,631	54,600	54,600	54,600	0.00%	0.00%
<i>Police Department</i>							
4320	Court Fines	250,523	280,000	228,054	230,000	0.85%	-17.86%
4620	Special Police Dept Services	61,215	60,000	55,696	55,000	-1.25%	-8.33%
4622	Police Dept Special Event Reimb	3,249	7,000	3,500	5,000	42.86%	-28.57%
4742	DUI Costs Reimbursement	1,704	-	-	-	0.00%	0.00%
4747	Refunded Booking Fees	(17,815)	-	-	-	0.00%	0.00%
4743	Jail Booking Fees	940	-	-	-	0.00%	0.00%
4744	POST Reimbursement	22,077	61,000	15,500	15,000	-3.23%	-75.41%
4757	Watercraft Invasive Specie Insp Fee	-	-	-	25,000	0.00%	0.00%
<i>Engineering Division</i>							
4618	AB1600 Traffic Impact Fee Income	15,601	20,000	15,000	15,000	0.00%	-25.00%
4645	Engineering Fees - Plan Check	59,905	40,000	38,625	33,700	-12.75%	-15.75%
4761	Capital Labor Charge	283,279	250,000	242,000	250,000	3.31%	0.00%
<i>Public Works Division</i>							
4693	Donner Lake Snow Removal Reimb.	21,665	25,000	9,000	25,000	177.78%	0.00%
4694	Public Works Service Charges - Maint.	7,703	10,000	9,200	10,000	8.70%	0.00%
<i>Administrative Services Division</i>							
4630	Admin Accounting Services	44,065	-	-	-	0.00%	0.00%
<i>Miscellaneous Revenues</i>							
4723	Channel 6 Subscriber Contrib	38,946	32,000	32,000	32,000	0.00%	0.00%
47xx	Miscellaneous Revenues	10,019	11,800	2,500	2,500	0.00%	-78.81%
4750,51	Sales of Equipment/Property	23,942	43,500	50,000	40,000	-20.00%	-8.05%
	Total Other Revenue	1,048,107	1,153,190	1,038,335	1,073,029	3.34%	-6.95%
INTERFUND TRANSFERS							
4765,66,68	Transfer of Admin Ovhd Charges	192,369	224,578	225,169	295,080	31.05%	31.39%
4923	Transfer from CDBG Fund	9	-	-	-	0.00%	0.00%
4930	Transfer from TSSAs	95,738	-	10,000	10,000	0.00%	0.00%
4966	Transfer from Asset Forfeiture Fund	-	6,000	11,751	6,000	-48.94%	0.00%
4960	Transfer from COPS Fund	80,884	58,920	58,920	47,062	-20.13%	-20.13%
4769	Parking PW Snow Rmvl & Maint. Chgs	20,009	22,000	13,500	15,000	11.11%	-31.82%
4911	Transit facilities staff charges	-	10,000	11,000	12,500	13.64%	25.00%
4936	Transfer from Impact Fee - Law	28,011	-	-	-	0.00%	0.00%
4969	Transfer from Debt Serv. Fund	341,519	-	-	-	0.00%	0.00%
	Total Interfund Transfers	758,538	321,498	330,340	385,642	16.74%	19.95%
TOTAL GENERAL FUND		17,961,680	17,428,838	17,765,301	18,062,337	1.67%	3.63%
Reconciliation to General Fund Summary (p.2-1):							
Plus: Gas Tax (Streets Revenue)		1,665,243	1,747,096	1,722,153	1,579,893		
Plus: Planning Div (Community Devt)		196,644	94,000	67,010	94,000		
		19,823,566	19,269,934	19,554,464	19,736,229		

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
COMMUNITY DEVELOPMENT

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BUILDING AND SAFETY							
4410	Interest Income	40	-	558	-	-100.00%	0.00%
4606	Code Compliance	3,694	4,000	3,266	5,160	57.99%	29.00%
46xx	Building Permit Fees	683,477	570,000	799,631	746,136	-6.69%	30.90%
461x	Plan Check	307,410	292,000	324,176	376,680	16.20%	29.00%
4614	Energy	24,565	15,000	25,053	19,350	-22.76%	29.00%
4615	Fire Administrative Fee	4,827	4,000	5,988	5,160	-13.83%	29.00%
4616	Record Retention	15,071	14,000	18,016	18,060	0.24%	29.00%
4617	Reports	141	100	255	129	-49.44%	29.00%
4618	Park & Rec Administrative Fee	2,919	2,500	3,861	3,225	-16.48%	29.00%
4619	Street Administration	3,772	3,000	5,885	3,870	-34.24%	29.00%
4641	Encroachment - Building	3,782	3,500	5,594	4,515	-19.29%	29.00%
4750	Sale of equipment	1,431	-	-	-	0.00%	0.00%
4730	Other Revenue	919	200	8,157	258	-96.84%	29.00%
Total Building & Safety		1,052,048	908,300	1,200,441	1,182,543	-1.49%	30.19%
PLANNING							
4606	Code Compliance	3,504	4,000	4,000	4,000	0.00%	0.00%
4613	Site Plan - Planning	16,993	15,000	7,000	15,000	114.29%	0.00%
4640	Plan Processing Fees	176,143	75,000	56,000	75,000	33.93%	0.00%
4641	General Plan Maintenance Fee	4	-	10	-	-100.00%	0.00%
Total Planning		196,644.16	94,000	67,010	94,000	40.28%	0.00%
TOTAL CDD REVENUE		1,248,692	1,002,300	1,267,451	1,276,543	0.72%	27.36%

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - FACILITIES

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
IMPACT FEES - LAW ENFORCEMENT							
4647	Developer Impact Fees	20,003	27,086	42,646	40,771	-4.40%	50.52%
4618	Admin Fees	2,000	2,708	4,264	4,076	-4.40%	50.52%
4430,20	Interest Income	1,456	1,200	1,889	1,806	-4.40%	50.52%
Total Impact Fees - Law Enforcement		23,459	30,994	48,799	46,653	-4.40%	50.52%
IMPACT FEES - ANIMAL SERVICES							
4647	Developer Impact Fees	4,216	3,010	4,738	4,530	-4.40%	50.52%
4618	Admin Fees	426	301	474	453	-4.40%	50.52%
4430,20	Interest Income	321	400	630	602	-4.40%	50.52%
Total Impact Fees - Animal Services		4,962	3,711	5,842	5,585	-4.40%	50.52%
IMPACT FEES - STORM DRAINAGE							
4647	Developer Impact Fees	59,387	49,658	78,185	74,746	-4.40%	50.52%
4618	Admin Fees	5,939	4,966	7,819	7,475	-4.40%	50.52%
4430,20	Interest Income	2,169	2,200	3,464	3,311	-4.40%	50.52%
Total Impact Fees - Storm Drainage		67,495	56,824	89,468	85,532	-4.40%	50.52%
IMPACT FEES - GEN'L GOVERNMENT							
4647	Developer Impact Fees	66,111	56,430	88,847	84,939	-4.40%	50.52%
4618	Admin Fees	6,612	564	888	849	-4.40%	50.52%
4430,20	Interest Income	412	400	630	602	-4.40%	50.52%
Total Impact Fees - Gen'l Government		73,134	57,394	90,364	86,390	-4.40%	50.52%
TOTAL FACILITY IMPACT FEES		169,051	148,923	234,473	224,160	-4.40%	50.52%

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - ROADS

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	IMPACT FEES						
464x	Road Impact Fees	465,382	311,245	533,499	461,680	-13.46%	48.33%
4430,20	Interest Income	19,867	7,000	14,000	10,000	-28.57%	42.86%
	TOTAL IMPACT FEES - ROADS	<u>485,249</u>	<u>318,245</u>	<u>547,499</u>	<u>471,680</u>	<u>-13.85%</u>	<u>48.21%</u>

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
PARKING FUND

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PARKING REVENUE						
4611	Parking Fees - Meter	504,085	475,000	500,000	500,000	0.00%	5.26%
4620	Planning Application Review	174	-	-	-	0.00%	
4622	In Car Meter Purchases	(35)	-	-	-	0.00%	
4623	Parking Fees - In Car Meter	1,282	1,000	500	750	50.00%	-25.00%
4624	Parking Fees - Smart Card	736	-	-	-	0.00%	
4625	Parking Fees - Employee Permit	5,930	2,000	5,795	5,000	-13.72%	150.00%
4730	Other Sources of Revenue	515	125	335	125	-62.69%	0.00%
4340	Fines	62,390	53,300	40,000	53,300	33.25%	0.00%
4341	Fines - DMV Hold	5,403	3,750	3,750	3,750	0.00%	0.00%
4545	Section 2107 - Snow	-	14,447	15,280	14,000	-8.38%	-3.10%
4430	Interest Income	1,591	1,000	1,000	1,000	0.00%	0.00%
	TOTAL PARKING REVENUE	582,071	550,622	566,660	577,925	1.99%	4.96%

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - SUCCESSOR AGENCY

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	RDA SUCCESSOR AGENCY FUNDS						
4011	Property Tax Revenue	1,036,046	761,491	723,320	723,232	-0.01%	-5.02%
4430	Interest Income	13,510	-	1,000	1,000	0.00%	
4410	Interest Income - RDA Bond Accounts	47	50,000	-	-	0.00%	-100.00%
4420	GASB 31 MV Adjustment	39,258	-	-	-	0.00%	
4605	Downtown Newsrack Lease Revenue	1,980	2,000	-	-	0.00%	-100.00%
4711	Loan Interest Payment	12,650	-	-	-	0.00%	
4730	Administrative Costs Reimbursement	385,000	250,000	250,000	250,000	0.00%	0.00%
4580	Federal Bond Interest Subsidy	123,694	-	112,932	113,000	0.06%	
	TOTAL RDA SUCCESSOR AGENCY FUNDS	1,612,187	1,063,491	1,087,252	1,087,232	0.00%	0.00%

**2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
SOLID WASTE FUND**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	SOLID WASTE						
4430	Interest Income	461	-	-	-	0.00%	0.00%
4576	Used Oil Recycling Grants	-	5,000	5,000	59,510	1090.20%	1090.20%
4572	DOC - Recycling/Litter Reduction	5,000	5,000	5,000	5,000	0.00%	0.00%
4573	DOC - Multi-Family Grant	13,817	-	-	-	0.00%	0.00%
4574	Tire Recycling Grants	-	-	8,250	25,000	203.03%	0.00%
4675	Parcel Charges	2,920,220	3,045,829	3,057,308	3,120,454	2.07%	2.45%
4xxx	Commercial Customer AB939 Fee	-	-	-	9,000	0.00%	0.00%
	TOTAL SOLID WASTE FUNDS	2,939,497	3,055,829	3,075,558	3,218,964	4.66%	5.34%

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
STREET REVENUE

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
MEASURE A FUNDS							
4420	GASB 31 MV Adjustment	(12,603)	(1,500)	-	-	0.00%	-100.00%
4430	Interest Income	20,224	4,000	-	-	0.00%	-100.00%
Total Measure A Funds		7,621	2,500	-	-	0.00%	-100.00%
MEASURE V FUNDS							
4110	Measure V Sales Tax	1,733,409	1,700,000	1,827,000	1,843,000	0.88%	8.41%
4420	GASB 31 MV Adjustment	(15,318)	-	-	-	0.00%	0.00%
4430	Interest Income	29,683	20,000	15,000	2,000	-86.67%	-90.00%
Total Measure V Funds		1,747,774	1,720,000	1,842,000	1,845,000	0.16%	7.27%
GAS TAX							
4430	Interest Income	116	100	-	-	0.00%	-100.00%
4541	Section 2105	81,962	76,052	78,497	78,211	-0.36%	2.84%
4542	Section 2106	133,763	55,217	65,893	65,666	-0.34%	18.92%
4543	Section 2107	120,701	100,000	75,000	75,000	0.00%	-25.00%
4544	Section 2107.5	4,000	4,000	4,000	4,000	0.00%	0.00%
4545	Section 2107 - Snow	1,158,792	1,281,299	1,279,363	1,186,829	-7.23%	-7.37%
4550	R & T Code 7360	127,900	230,428	219,400	170,187	-22.43%	-26.14%
Total Gas Tax		1,627,235	1,747,096	1,722,153	1,579,893	-8.26%	-9.57%
PARCEL CHARGES							
4430	Interest Income - Tahoe Donner	15,950	12,000	20,000	15,000	-25.00%	25.00%
4675	Tahoe Donner	590,990	590,000	590,000	590,000	0.00%	0.00%
4430	Interest Income - Glenshire	3,601	1,000	2,500	1,000	-60.00%	0.00%
4675	Glenshire	176,776	176,000	176,000	176,000	0.00%	0.00%
Total Parcel Charges		787,316	779,000	788,500	782,000	-0.82%	0.39%
TOTAL STREET REVENUE		4,169,946	4,248,596	4,352,653	4,206,893	-3.35%	-0.98%

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
TRANSIT REVENUE

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
TRANSPORTATION ACT REVENUE							
4694	STA - State Transit Assistance	90,840	119,688	107,099	70,391	-34.28%	-41.19%
4650	LTF - Local Transportation Fund	357,270	401,287	411,287	434,009	5.52%	8.15%
4515	FTA - Section 5311	61,857	76,150	76,150	128,887	69.25%	69.25%
4652	NCTC - CTSA Fund	-	54,973	54,898	21,540	-60.76%	-60.82%
	Total Transportation Act Revenue	509,967	652,098	649,434	654,827	0.83%	0.42%
FARE BOX REVENUE							
4679	Fare Box Receipts Retained	26,968	25,000	27,500	29,130	5.93%	16.52%
	Total Fare Box Revenue	26,968	25,000	27,500	29,130	5.93%	16.52%
PRIVATE CONTRIBUTIONS							
4703	Donner Summit Shuttle	66,240	87,553	48,582	50,039	3.00%	-42.85%
4745	Grays Crossing Annual Contribution	69,668	65,539	66,340	63,330	-4.54%	-3.37%
	Total Private Contributions	135,908	153,092	114,922	113,369	-1.35%	-25.95%
GRANT REVENUES							
4511	Grants - Transit Shelter	50,148	-	-	-	0.00%	0.00%
4521	FTA Section 5310 - DAR Buses	-	-	-	134,000	0.00%	0.00%
4522	Prop 1B PTIMSEA - Buses/Technology	-	-	63,470	402,913	534.81%	0.00%
	Total Grant Revenues	50,148	-	63,470	536,913	745.93%	
OTHER REVENUE							
4430	Interest Income	98	-	-	-	0.00%	0.00%
4730	Other Sources of Revenues	120	-	-	-	0.00%	0.00%
	Total Other Revenue	218	-	-	-	0.00%	
TOTAL TRANSIT REVENUE		723,208	830,190	855,326	1,334,239	55.99%	60.71%

**2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
AIR QUALITY MITIGATION FUND REVENUE**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	AIR QUALITY REVENUE						
4430	Interest Income	1,261	1,500	1,200	1,200	0.00%	-20%
4647	Air Quality Mitigation Fee	411	500	1,200	500	-58.33%	0%
4910	Transfer from General Fund	92,080	-	-	-	0.00%	
	TOTAL AIR QUALITY REVENUE	93,752	2,000	2,400	1,700	-29.17%	-15%

2014/15 REVENUE BUDGET
TOWN OF TRUCKEE
CIP FUNDING SOURCES

CAPITAL IMPROVEMENT PROJECTS - FUNDING SOURCES	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET
AB1600 Traffic Fees	\$ 1,087,000	\$ 1,111,995	\$ 2,137,689
Animal Shelter Designation	\$ 83,980	\$ -	\$ -
Bicycle Transportation Account Grant	\$ 600,000	\$ 522,115	\$ 10,000
Building & Safety	\$ 10,000	\$ 9,460	\$ 220,000
COPS Funding	\$ -	\$ -	\$ 31,000
Developer Funding	\$ 30,000	\$ 30,000	\$ 22,000
Facilities Impact Fees - Storm Drainage	\$ 387,121	\$ 125,000	\$ 195,832
Federal HSIP Grant	\$ 900,000	\$ 162,000	\$ 738,000
General Fund	\$ 761,980	\$ 489,611	\$ 1,181,435
General Fund reserves to be paid back by HSTT	\$ 1,015,867	\$ 434,060	\$ -
General Fund unallocated reserves	\$ 931,887	\$ 665,940	\$ -
Humane Society	\$ -	\$ 200,000	\$ -
Local Transportation Facilities, Bike/Pedestrian	\$ 125,000	\$ -	\$ 125,794
Measure A Funds	\$ 2,510,000	\$ 2,014,866	\$ 672,111
Measure V Funds	\$ 674,616	\$ 786,960	\$ 5,743,700
NCTC - OWP	\$ 25,000	\$ 25,000	\$ 40,000
Parking District	\$ 11,200	\$ -	\$ 11,200
River Parkways Grant	\$ 2,750,000	\$ 2,838,212	\$ -
RSTP Funds	\$ 383,071	\$ 199,823	\$ 175,000
SLPP Funds	\$ 71,000	\$ -	\$ -
SRTS Grant	\$ 162,000	\$ 33,800	\$ 128,200
Successor Agency Bond Funds - Taxable	\$ 1,000,000	\$ -	\$ 636,313
Successor Agency Bond Funds - Tax Exempt	\$ 600,000	\$ 600,000	\$ 2,847,716
Supplemental Prop 50 Grant	\$ 717,504	\$ 200,000	\$ 517,504
TIGER Funds	\$ -	\$ -	\$ 1,500,000
Truckee - SAFETEA-LU	\$ 70,000	\$ 560,144	\$ -
Truckee - STIP/RTIP Funds	\$ -	\$ -	\$ 1,444,000
Truckee Sanitary District	\$ 95,029	\$ 96,562	\$ -
TSSA #1 - Tahoe Donner	\$ 4,126,852	\$ 96,500	\$ 2,126,500
TSSA #5 - Glenshire	\$ 1,134,632	\$ 296,497	\$ 927,147
Utility Reimbursement	\$ 200,000	\$ 292,675	\$ 251,000
Sub-total before Unfunded	\$ 20,463,739	\$ 11,791,220	\$ 21,682,141
Unfunded	\$ 17,500	\$ -	\$ 325,000
Total CIP Funding Sources	\$ 20,481,239	11,791,220	22,007,141

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>TAXES</u>	<u>BUDGET</u>
<u>4011</u> <u>PROPERTY TAXES - SECURED</u> - Taxes collected by the County for secured property with a portion allocated to the Town. The projection is based upon a 3% increase from the estimated actual for 13/14.	\$ 8,628,891
<u>4020</u> <u>PROPERTY TAXES - UNSECURED</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 175,681
<u>4025</u> <u>PROPERTY TAXES - UNSECURED - PRIOR YEARS</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town for prior fiscal years.	\$ 1,500
<u>4030</u> <u>PROPERTY TAXES - SUPPLEMENTAL</u> - Taxes collected by the County for additional taxes for the first year a property is owned.	\$ 35,000
<u>4040</u> <u>PROPERTY TAXES - SUPPLEMENTAL - UNSECURED CURRENT YEAR</u> - Taxes collected by the County the first year property is purchased for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 1,000
<u>4061</u> <u>RPTTF - RDA SA RESIDUAL</u> - Expected ongoing residual revenue from the dissolution of the Redevelopment Agency.	\$ 75,000
<u>4110</u> <u>SALES TAX</u> - 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the Town and remitted to the Town by the State Board of Equalization.	\$ 2,415,677
<u>4115</u> <u>PROPERTY TAX IN-LIEU SALES TAXES</u> - These funds are intended to partially offset reductions in the 1% Sales Tax revenue allocation to cities and counties as a result of the State Legislature amendments known as the "Triple Flip."	\$ 855,323
<u>4130</u> <u>TRANSIENT OCCUPANCY TAX</u> - 10% tax on temporary occupancy (30 days or less) of hotel, motel, vacation home, and other similar facilities by temporary residents or visitors.	\$ 1,650,000
<u>4150</u> <u>FRANCHISE TAX</u> - This account provides for amounts received for special privileges granted by the Town in permitting the continuing use of public property for such activities as poles and lines for public utility.	\$ 1,025,000
- Southwest Gas Corporation fee	\$ 440,000
- Suddenlink Cable	\$ 272,000
- Liberty Energy	\$ 56,000
- Tahoe Truckee Sierra Disposal	\$ 257,000
<u>4170</u> <u>REAL PROPERTY TRANSFER TAX</u> - This tax is imposed on the transfer of real property. Counties are authorized to levy the tax at a rate of \$1.10 per \$1,000 of the sale value. The Town is then authorized to levy a tax at one-half the County rate.	\$ 200,000
 <u>INTERGOVERNMENTAL REVENUE</u>	 <u>BUDGET</u>
<u>4511</u> <u>PROPERTY TAX - IN-LIEU MOTOR VEHICLE TAX</u> - These funds are intended to partially offset reductions in the Motor Vehicle In-Lieu revenue allocation to cities and counties as a result of the State Legislature amendments known as the "Triple Flip."	\$ 1,300,000
<u>4512</u> <u>MOTOR VEHICLE LICENSE FEES</u> - fees collected by the state as a tax on ownership of a registered vehicle.	\$ 8,000
<u>4515</u> <u>TTUSD - SRO REIMBURSEMENT</u> - Funding from the Tahoe Truckee Unified School District for 25% of the cost of the School Resource Officer in the Police Department.	\$ 35,654
<u>4530</u> <u>HOMEOWNER'S PROPERTY TAX RELIEF</u> - Subvention from the State due to legislative reduction of the property tax assessment base for owner-occupied residential properties.	\$ 95,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>INTERGOVERNMENTAL REVENUE (cont.)</u>		<u>BUDGET</u>
<u>4540</u>	<u>NVC PASS THRU PAYMENT</u> - Pass-through payment from Nevada County since the dissolution of RDA.	\$ 53,720
<u>4551</u>	<u>TRUCKEE RIVER FUND (TMWA)</u> - Grant from Truckee Meadows Watershed Authority provides funding for inspections of watercraft for aquatic invasive species.	\$ 10,000
<u>4573</u>	<u>PROP 84</u> – State funding provided by the Dept of Water Resources to implement Truckee River Water Quality Monitoring plan. The budget reflects exhausting the remaining grant funds.	\$ 29,720
<u>4582</u>	<u>SPAY/NEUTER GRANT</u> - Provides for veterinarian costs for impounded animals, rabies testing, Town's share of the Community Spay/Neuter Program and disposal of hazardous waste.	\$ 3,500
<u>4740</u>	<u>MANDATED COSTS REIMBURSEMENT</u> - Partial reimbursement from the State for legislated programs that increase Town operating costs.	\$ 5,000
<u>OTHER REVENUE</u>		
<u>4210</u>	<u>ANIMAL LICENSES</u> - Town ordinances provide for the licensing of dogs with fees.	\$ 28,000
<u>4650</u>	<u>ANIMAL SHELTER FEES AND CHARGES</u> - This account provides for revenues received to reimburse the Town for actual costs incurred for housing animals taken to the local animal shelter facility.	\$ 12,000
<u>4621</u>	<u>ABANDONED VEHICLE ABATEMENT FEES</u> – Provides for reimbursement of Town expenses for abatement of abandoned vehicles from public and private property received through a county wide joint powers authority. Funds are collected through vehicle license registration. These funds provide for the administration of the program as well as the towing fees.	\$ 11,000
<u>4410</u>	<u>INTEREST INCOME - COUNTY</u> - Interest earned on property taxes held by the County prior to payment being made to the Town.	\$ 6,000
<u>4711</u>	<u>LOAN INTEREST PAYMENT</u> - Interest revenue on loan receivable.	\$ 2,229
<u>4430</u>	<u>INTEREST ON BANK DEPOSITS</u> - Represents interest earned on the bank deposits.	\$ 60,000
<u>4686</u>	<u>TOWN HALL LEASE REVENUE</u> - As of fiscal 13/14, areas of Town Hall are being leased to Sierra Business Council, TNT/TMA, and Gold Country Telecare. Continued efforts are being made to lease vacant space at Town Hall.	\$ 161,000
<u>4689</u>	<u>DEPOT LEASE RENTAL FEES</u> - Provides funds from rental of space at the depot downtown.	\$ 54,600
<u>4320</u>	<u>COURT FINES - MOVING VIOLATIONS</u> - Revenues in this account come from court fines and forfeitures levied by the courts.	\$ 230,000
<u>4620</u>	<u>POLICE DEPARTMENT SERVICES</u> - Represents primarily live scan fees for fingerprinting and report services. Also includes impound fee revenue, restitution, court time reimbursement, and property revenue.	\$ 55,000
<u>4622</u>	<u>POLICE DEPT SPECIAL EVENT REIMBURSEMENTS</u> – Represents reimbursements to the Town for the cost of police services at special events.	\$ 5,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>OTHER REVENUE (cont'd)</u>	<u>BUDGET</u>
<u>4744</u> <u>POST REIMBURSEMENT</u> - Provides funds through billing of Police Department POST (Police Officer Standards and Training) - mandated training costs to be reimbursed by California State. The 13/14 budget reflected reimbursement for anticipated Police Academy tuition for two officer trainees, these funds were not expended which reduced the total reimbursement requested. The FY 14/15 budget reflects traditional POST reimbursement.	\$ 15,000
<u>4757</u> <u>WATERCRAFT INVASIVE SPECIES INSPECTION FEE</u> - Fees collected for invasive species inspections from users of Donner Lake.	\$ 25,000
<u>4618</u> <u>ADMINISTRATION – AB1600 IMPACT FEES</u> – Provides for a transfer of development impact fees based on actual staff time. Costs are allocated based on specific project Nexus calculations. Transfer to offset General Fund expenditures related to the specific development impact projects.	\$ 15,000
<u>4645</u> <u>ENGINEERING / ENCROACHMENT FEES</u> – Provides funds from applicants to reimburse the Town for cost of Engineering services directly related to applicant's project.	\$ 33,700
<u>4761</u> <u>CAPITAL LABOR CHARGE</u> - Charges for services of Engineering staff working on various capital improvement projects, funded by Impact, Measure A, Measure V and other non-General Fund sources.	\$ 250,000
<u>4693</u> <u>DONNER LAKE SNOW REMOVAL REIMBURSEMENT</u> – Reflects reimbursement to Department of Public Works for contracted snow removal.	\$ 25,000
<u>4694</u> <u>PUBLIC WORKS SERVICE CHARGES - MAINT.</u> – Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$ 10,000
<u>4690</u> <u>OTHER CURRENT SERVICE CHARGES</u> - Fees collected for document copies, records requests and other services.	\$ 1,000
<u>4692</u> <u>TOWN HALL ROOM RENTAL FEES</u> - Fees collected for renting the Town Hall facilities.	\$ 500
<u>4723</u> <u>CHANNEL 6 SUBSCRIBER CONTRIBUTION</u> – Local cable programming grant funding provided through a \$.40 per subscriber per month contribution by Suddenlink. The pass-through of this subscriber contribution amount is located in the General Government budget.	\$ 32,000
<u>4730</u> <u>MISCELLANEOUS REVENUE</u> - Provides for miscellaneous income not otherwise provided for such as candidate statement fees, garnishment fees, agenda subscriptions, returned check fees, room rental fees and other services.	\$ 1,000
<u>4751</u> <u>PROCEEDS FROM SALE OF EQUIPMENT</u> - Provides for funds received from the sale of Town surplus property.	\$ 40,000
 <u>INTERFUND TRANSFERS</u>	 <u>BUDGET</u>
<u>4765</u> <u>ADMINISTRATIVE OVERHEAD CHARGES</u> - Funds transferred from the Enterprise Funds to reimburse the General Fund for administrative overhead costs. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Townwide enterprise resource system.	\$ 295,080
<u>4930</u> <u>TRANSFER FROM TSSAs</u> - Funds transferred from Glenshire TSSA for snow removal on roads in Cambridge Estates that have not yet been accepted by the Town.	\$ 10,000

TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES

<u>INTERFUND TRANSFERS (cont.)</u>		<u>BUDGET</u>
<u>4966</u>	<u>TRANSFER FROM ASSET FORFEITURE FUND</u> - Transfer provides incentive pay for the designated Truckee Police K-9 Officer.	\$ 6,000
<u>4960</u>	<u>TRANSFER FROM COPS GRANT</u> - Transfer portion of annual allocation of COPS funding to offset the cost of one Reserve Sergeant position in the Police Department.	\$ 47,062
<u>4769</u>	<u>PARKING SNOW REMOVAL</u> - Funds transferred from the Parking Fund to reimburse the General Fund for expenses incurred relative to snow removal in the paid parking spaces by the Public Works Department.	\$ 15,000
<u>4911</u>	<u>TRANSIT FACILITIES STAFF CHARGES</u> - Charge to the transit fund for Facilities Maintenance time spent maintaining transit shelters.	\$ 12,500
<u>COMMUNITY DEVELOPMENT – BUILDING & SAFETY</u>		<u>BUDGET</u>
<u>4606</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 5,160
<u>46xx</u>	<u>BUILDING PERMITS</u> - Fees charged to defray the cost of inspecting building construction to assure compliance with Town building codes and applicable standards.	\$ 746,136
<u>4612</u>	<u>PLAN CHECK</u> - A fee paid at the time the application is submitted to defray the cost of permit intake and Building and Safety Division plan review.	\$ 376,680
<u>4614</u>	<u>ENERGY ANALYSIS</u> - A separate energy fee for 15% of the building permit fee is collected on projects that include work on the building envelope or when commercial lighting is included in the building permit fee.	\$ 19,350
<u>4615</u>	<u>FIRE ADMINISTRATIVE FEE</u> - A portion of the Fire District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 5,160
<u>4616</u>	<u>RECORD RETENTION</u> - A fee charged to building permits that defrays the direct costs of imaging to permanently retain file information.	\$ 18,060
<u>4617</u>	<u>REPORTS</u> - Revenue generated from subscriptions to weekly reports on building activity published by the Community Development Department.	\$ 129
<u>4618</u>	<u>PARK & REC ADMINISTRATIVE FEE</u> - A portion of the Park and Recreation District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 3,225
<u>4619</u>	<u>STREET ADMINISTRATION</u> - A portion of the residential road impact fee retained by the Building and Safety Division to defray the cost of collecting the fee.	\$ 3,870
<u>4641</u>	<u>ENCROACHMENT - BUILDING</u> - The portion of the encroachment fee retained by the Building and Safety Division for permit issuance and inspection services.	\$ 4,515
<u>4730</u>	<u>OTHER REVENUE</u> - Provides for fees charged for Town Building and Safety Division services not accounted for in any other category.	\$ 258

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>COMMUNITY DEVELOPMENT – PLANNING</u>		<u>BUDGET</u>
4606	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 4,000
4613	<u>SITE PLAN</u> - Fees charged for reviewing the proposed use at a specific land parcel to ascertain compliance with Town codes and standards.	\$ 15,000
4640	<u>PLAN PROCESSING FEES</u> - Fees collected from owners and developers for planning services performed by the Community Development Department.	\$ 75,000
<u>IMPACT FEES FUND - FACILITIES</u>		<u>BUDGET</u>
4647	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 204,985
4618	<u>ADMIN FEES</u> - Fees charged to offset monitoring of facility impact activity and preparation of annual report.	\$ 12,853
4430	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 6,322
<u>IMPACT FEES FUND - ROADS</u>		<u>BUDGET</u>
4647	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 461,680
4430	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 10,000
<u>PARKING FUND</u>		<u>BUDGET</u>
4611	<u>PARKING FEES - METER</u> – Revenues provided from paid parking via parking meters.	\$ 500,000
4623	<u>PARKING FEES - IN CAR METER</u> - Revenues received for preloading parking time on the in car meter.	\$ 750
4625	<u>PARKING FEES - EMPLOYEE PERMIT</u> - Revenues from the purchase of employee parking permits.	\$ 5,000
4730	<u>OTHER SOURCES OF REVENUE</u> - Recovering non-sufficient funds charges, and administrative costs associated with barricading paid parking areas for events.	\$ 125
4340	<u>FINES</u> - Fines or forfeited bail for infractions of the vehicle code.	\$ 53,300
4341	<u>FINES - DMV HOLD</u> - Unpaid parking tickets issued to CA registered vehicles are sent to DMV for a fee of \$3.00 per ticket after an internal collection effort has occurred. DMV collects the parking fine as part of the vehicle registration process and sends collected revenue to the Parking District. The collected fines include late fees. (see expenditure account 6384 for related fees)	\$ 3,750
4545	<u>HIGHWAY USE 2107-SNOW</u> - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets and for the travel lanes in public parking lots (but not the parking spaces). See expenditures in Parking operating budget.	\$ 14,000
4430	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 1,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>REDEVELOPMENT SUCCESSOR AGENCY</u>		<u>BUDGET</u>
4011	<u>PROPERTY TAXES</u> – Property taxes collected by the County and distributed per AB1x26 for approved ROPS expenditures.	\$ 723,232
4430	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 1,000
4730	<u>ADMINISTRATIVE COSTS REIMBURSEMENT</u> – Legislatively allowed reimbursement of costs to administer the Successor Agency which is charged with the wind-down activities of the Redevelopment Agency.	\$ 250,000
4580	<u>FEDERAL BOND INTEREST SUBSIDY</u> - Interest subsidy received on 2010 RDA bond issuance.	\$ 113,000
 <u>SOLID WASTE FUND</u>		 <u>BUDGET</u>
4572	<u>DEPT OF CONSERVATION (DOC) - RECYCLING/LITTER REDUCTION</u> - DOC Annual City/County Payment	\$ 5,000
4576	<u>USED OIL RECYCLING GRANT (63-07)</u> - Annual payment program provided by CalRecycle funds activities related to used oil and filter recycling in Truckee. Provides funding for the purchase of used oil collection containers, funnels, advertisement of certified used oil collection centers, and for the recycling of filters collected at a certified center.	\$ 5,000
4576	<u>USED OIL RECYCLING GRANT (63-10)</u> - Multi-year grant awarded by CalRecycle for the purpose of developing a clean boater program and storm water education component.	\$ 54,510
4574	<u>USED TIRE RECYCLING GRANT (63-09)</u> - Two-year grant awarded by CalRecycle for the purpose of collecting, hauling and recycling waste tires from local residents. Funding also provides for the development of education, outreach and advertising.	\$ 25,000
4675	<u>PARCEL CHARGES</u> - Provides for parcel charge revenues generated for solid waste collection.	\$ 3,120,454
4xxx	<u>COMMERCIAL CUSTOMER AB939 FEE</u> - Provides for parcel charge revenues generated for solid waste collection.	\$ 9,000
 <u>STREET REVENUES</u>		 <u>BUDGET</u>
4110	<u>MEASURE "V" SALES TAX</u> – 1/2 cent sales tax collected as a result of the Measure "V" election. The tax became effective on January 1, 2009.	\$ 1,843,000
4420,4430	<u>MEASURE "V" INTEREST INCOME</u> – Reflects interest earned on the balance in the Measure "V" fund.	\$ 2,000
4541	<u>HIGHWAY USE 2105</u> - Funds received from the State which are derived from a charge on each gallon of gasoline sold and allocated to the Town on a per-capita basis to be used for maintenance of Town streets. Authorized by Proposition 111.	\$ 78,211
4542	<u>HIGHWAY USE 2106</u> - State funds received from the sale of gasoline throughout the State which may only be expended for select system construction or maintenance.	\$ 65,666
4543	<u>HIGHWAY USE 2107</u> - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the Town on a per-capita basis for maintenance or construction of Town streets.	\$ 75,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>STREET REVENUES (cont.)</u>		<u>BUDGET</u>
4544	<u>HIGHWAY USE 2107.5</u> - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to Town streets.	\$ 4,000
4545	<u>HIGHWAY USE 2107-SNOW</u> - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets. Funding is provided based on prior year snow removal costs.	\$ 1,186,829
4550	<u>REVENUE & TAXATION CODE 7360</u> - California Legislature passed ABx8 6 and ABx8 9 March 2010 authorizing R & T code 7360. Effective July 1, 2010, R & T Code 7360 replaces Proposition 42 funding with an increase in gasoline excise tax and diesel sales taxes.	\$ 170,187
4675	<u>TOWN SPECIAL SERVICE AREAS – PARCEL CHARGES</u> - Provides for parcel charge revenues generated by TSSA/PRD's for road maintenance, trails, and/or snow removal purposes.	\$ 766,000
4430	<u>TOWN SPECIAL SERVICE AREAS - INTEREST INCOME</u> – Reflects interest earned on the parcel charges collected from special service areas.	\$ 16,000

<u>TRANSIT REVENUES</u>		<u>BUDGET</u>
<u>Transportation Development Act (TDA) funds</u>		
4694	<u>STA - State Transportation Act</u> - Funds available based on allocation estimates from the State Controller's Office, administered by the Nevada County Transportation Commission, and used for operational costs associated with the Truckee Transit program. FY 2013/14 actual is 11% lower than the State's original estimate, these funds are linked to diesel fuel sales and the decrease from projections is due to lower unit fuel sales.	\$ 70,391
4650	<u>LTF - Local Transportation Fund</u> - Transportation Development Act (TDA) funds are administered by the Nevada County Transportation Commission, are allocated based on population, and can be used for capital projects or operational expenses of the Truckee Transit program.	\$ 434,009
4515	<u>FTA - Section 5311</u> - This funding source, administered by Caltrans, provides operational and capital funding associated with the Truckee Transit program. Funding allocations are based on population. The FY 2014/15 allocation is higher than in prior years due to the new FHA MAP-21 program.	\$ 128,887
4652	<u>CTS - Community Transit Services Fund</u> - The CTS funds will cover operating costs to provide intracommunity public transit/paratransit services, transportation services which are exclusively used by the elderly and persons with disabilities, or capital projects including the purchase of vehicles and equipment, or local match for grant funds. CTS funds are administered by the Nevada County Transportation Commission. Allocation of funds is based on population and must be agreed upon by all Nevada County recipients.	\$ 21,540

Fare Collections

4679	<u>Fare Box - Retained</u> - Fare Box revenue received by the transit contractor is paid to the Town.	\$ 29,130
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Private Contributions, Grant Funds and Other Revenue

4703	<u>Donner Summit</u> - Partnership with Donner Summit ski resorts and the North Lake Tahoe Resort Association to transport employees and skiers between Truckee and Donner Summit. The Town funds the portion of the route within Truckee.	\$ 50,039
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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>TRANSIT REVENUES (cont.)</u>		<u>BUDGET</u>
<u>4745</u>	<u>Grays Crossing Annual Contribution</u> - As defined in a development agreement with Grays Crossing Homeowners Association, funds to be used for transportation to Grays Crossing development. For fiscal years 2013 through 2018, the baseline contribution increases each year according to a COLA adjustment and then decreased by \$5,000.	\$ 63,330
<u>4521</u>	<u>FTA Section 5310</u> - Funding to purchase two 13 passenger Dial-A-Ride replacement buses. An estimated \$16,000 in matching funds is required for the 5310 grant.	\$ 134,000
<u>4522</u>	<u>Prop 1B PTMISEA</u> - Buses/Technology - Funding for the purchase of two buses (32 and 16 passenger) and contribution to Placer County to purchase one bus for Hwy 267 and 89 routes that operate in Truckee. Funding to purchase new technology for the Truckee Transit program including NEXT BUS that provides real-time transit information on where a bus is and when a bus is expected to arrive.	\$ 402,913
<u>AIR QUALITY MITIGATION FUND REVENUES</u>		<u>BUDGET</u>
<u>4430</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 1,200
<u>4647</u>	<u>AIR QUALITY MITIGATION FEE</u> - Mitigation fees for large projects to offset development-generated PM10 emissions.	\$ 500
<u>CAPITAL IMPROVEMENT PROJECTS REVENUES</u>		<u>BUDGET</u>
<p>Various revenues (grants) have been applied for or are available for capital projects. The capital projects expenditures section includes individual project pages that describe the project and its funding source. The following is a summarized list of the various revenues anticipated for these projects. Please see the CIP section of the budget for additional detail on specific funding sources.</p>		
<u>AB1600 Traffic Fees</u> - These funds are available as a portion of the balance in the Impact Fees Fund. These funds are restricted to eligible road improvement projects.		\$ 2,137,689
<u>Bicycle Transportation Account Grant</u> - State funds provided for use on the Brockway Road Trail project.		\$ 10,000
<u>Building and Safety</u> - Provides funds from the Building and Safety enterprise fund for two capital projects, \$20k for document imaging and a \$200,000 allocation of the Town-wide enterprise resource system (pg. 12-49).		\$ 220,000
<u>COPs Funding</u> - Community Oriented Policing Services distributes funding through a wide range of programs, both as grants and cooperative agreements. COPS funding helps law enforcement agencies across America meet an ever-increasing range of challenges with community policing.		\$ 31,000
<u>Developer Funding</u> - These funds represent private developers' contributions to various projects.		\$ 22,000
<u>Facility Impact Fees</u> - Charges for impact on town services charged through the permit process.		\$ 195,832
<u>Federal HSIP Grant</u> - Federal funds provided for use on the Glenshire Dr/Highland avenue safety improvements project.		\$ 738,000
<u>General Fund</u> - The amount of the General Fund committed to capital improvement projects.		\$ 1,181,435

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REVENUES**

<u>CAPITAL IMPROVEMENT PROJECTS REVENUES (cont.)</u>	<u>BUDGET</u>
<u>Local Transportation Facilities (LTF) Bike/Pedestrian</u> - Local funds provided by NCTC for use on the Truckee River Trail phase 3 project.	\$ 125,794
<u>Measure A Sales Tax Fund</u> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in April 1998.	\$ 672,111
<u>Measure V Sales Tax Fund</u> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in November 2008.	\$ 5,743,700
<u>NCTC Overall Work Program</u> - funds provided by the Nevada County Transportation Commission for work on the Truckee Trails and Bikeways Master Plan update.	\$ 40,000
<u>Parking District</u> - Provides funds from the Parking division enterprise fund for capital projects.	\$ 11,200
<u>RSTP Funding</u> - Regional Surface Transportation Program funds allocated by Nevada County Transportation Commission.	\$ 175,000
<u>SRTS (Safe Routes to Schools) Grant</u> - State funds provided for use on the Dorchester Drive safe routes to schools project.	\$ 128,200
<u>Successor Agency Bond Funds</u> - Proceeds from the 2010 bond issuance designated for capital projects in the Redevelopment project area. Subsequent to elimination of the Redevelopment Agency, projects are included as enforceable obligations of the Successor Agency.	\$ 3,484,029
<u>Supplemental Prop 50 Grant</u> - State funding provided for use on the Trout Creek Restoration project.	\$ 517,504
<u>Tiger Funds</u> - Transportation Investment Generating Economic Recovery Discretionary Grant program, provides funding from the Department of Transportation to invest in road, rail, transit and port projects that promise to achieve critical national objectives.	\$ 1,500,000
<u>Truckee - STRIP/RTIP Funds</u> - Funding for transportation projects on and of the state highway system funded with revenues from the Transportation Investment Fund.	\$ 1,444,000
<u>TSSA #1 - Tahoe Donner Funds</u> - These funds are available in the Tahoe Donner TSSA road maintenance fund.	\$ 2,126,500
<u>TSSA #5 - Glenshire/Devonshire Funds</u> - These funds are available in the Glenshire/Devonshire TSSA road maintenance fund.	\$ 927,147
<u>Utility Reimbursement</u> - Funding source represents reimbursement from Truckee Donner PUD for utility work that is incremental to the Glenshire Bike Lane project scope.	\$ 251,000
<u>Unfunded</u> - Shown where Town staff is applying for various grants to fund prospective projects.	\$ 325,000

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 01 - Town Council

**TOWN OF TRUCKEE
 TOWN COUNCIL**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Salaries - Elected Officials	18,277	18,000	18,000	18,000	0.00%	0.00%
5400	Benefits	3,634	3,708	3,750	3,750	0.00%	1.13%
	Total Personnel	21,910	21,708	21,750	21,750	0.00%	0.19%
SUPPLIES & SERVICES							
6115	Education & Training	7,589	10,100	10,100	10,100	0.00%	0.00%
6305	Advertising	1,002	1,700	1,000	1,000	0.00%	-41.18%
6325	Membership & Dues	6,417	6,650	6,650	7,150	7.52%	7.52%
6335	General Supplies	3,154	3,600	5,600	3,000	-46.43%	-16.67%
6338	Promotional Events/Supplies	3,587	3,000	3,000	3,000	0.00%	0.00%
6350	Postage, Freight & Delivery	0	150	25	25	0.00%	-83.33%
6355	Printing	133	200	200	200	0.00%	0.00%
6360	Professional Services	42,582	41,950	41,950	44,000	4.89%	4.89%
6370	Telephone	932	1,030	1,000	1,000	0.00%	-2.91%
6920	Vehicles - Mileage	761	750	750	750	0.00%	0.00%
	Total Supplies & Services	66,159	69,130	70,275	70,225	-0.07%	1.58%
CAPITAL OUTLAY							
8020	Computer Equipment	-	-	-	-	0.00%	
	Total Capital Outlay	-	-	-	-	0.00%	
	TOTAL	88,069	90,838	92,025	91,975	-0.05%	1.25%

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TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN COUNCIL

ACTIVITY DESCRIPTION

The Town Council is composed of five members elected by the citizens of Truckee as their representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and Town Council Members also represent the Town at official functions and in relationships with other organizations.

PERSONNEL

BUDGET

<u>5011</u>	<u>SALARIES - ELECTED OFFICIALS</u> - This account provides for \$300 per month per Council Member as provided by the Government Code.	\$ 18,000
<u>5400</u>	<u>BENEFITS</u> - Provides for miscellaneous Town-paid payroll taxes and workers compensation benefits.	\$ 3,750

SUPPLIES and SERVICES

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for Council Members attendance at a variety of training and educational seminars as well as local meetings. Anticipated activities include: League of California Cities Mayor and Council Members Institute, League Annual Conference, League Economic Development Conference, Labor Relations Conference or Financial Management Seminar, various League Division meetings, Mayor/Manager breakfasts and miscellaneous workshops, meetings and briefings, significant involvement in Sierra Business Council type institutes and training, and Council Member lobbyist activities. This provides \$2,020 for each council member for the year.	\$ 10,100
<u>6305</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$ 1,000
<u>6325</u>	<u>MEMBERSHIP and DUES</u> - Provides for the Town's membership in:	\$ 7,150
	- League of California Cities	\$ 6,000
	- Sierra Business Council	\$ 500
	- Local Government commission	\$ 650
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment.	\$ 3,000
<u>6338</u>	<u>PROMOTIONAL EVENTS/SUPPLIES</u> - Provides an expense category for costs such as flowers, plaques, cards and other community recognition, ceremonial mementos for Council Member use at training conferences, annual Town Council photograph, board, commission and committee service awards, and ceremonial/special events.	\$ 3,000
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 25

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN COUNCIL**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6355 <u>PRINTING</u> - Provides minor funding for special printing needs during the fiscal year.	\$ 200
6360 <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 44,000
- Utilization of a consultant for Council and Department Head team building, goal setting workshop.	\$ 10,000
- Teambuilding expenses; meals and travel for facilitator	\$ 1,000
- Sacramento legislative lobbyist costs	\$ 33,000
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges for web hosting and internet service.	\$ 1,000
6920 <u>VEHICLE MILEAGE</u> - Provides for Council Members' mileage reimbursement for town business; \$150 annually per council member.	\$ 750

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2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 02 - Town Manager

TOWN OF TRUCKEE
 TOWN MANAGER

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	163,248	164,846	176,874	160,771	-9.10%	-2.47%
5400	Benefits	72,251	74,560	83,991	77,215	-8.07%	3.56%
5461,81	Deferred Compensation/RHS	10,539	17,900	24,592	17,600	-28.43%	-1.68%
5571	Car Allowances	8,433	8,499	9,050	8,778	-3.01%	3.28%
	Total Personnel	254,471	265,806	294,507	264,363	-10.24%	-0.54%
SUPPLIES & SERVICES							
6115	Education & Training	4,873	5,000	5,000	5,000	0.00%	0.00%
6120	Employee Relations Activities	5,688	9,800	9,800	10,800	10.20%	10.20%
6121	Employee Incentive Program	100	500	1,000	1,000	0.00%	100.00%
6305	Advertising	-	200	200	200	0.00%	0.00%
6325	Membership & Dues	1,095	2,000	2,000	1,500	-25.00%	-25.00%
6330	Document Imaging	27	-	-	-	0.00%	
6335	General Supplies	2,010	1,700	1,700	1,700	0.00%	0.00%
6350	Postage, Freight & Delivery	-	250	250	250	0.00%	0.00%
6355	Printing	6	200	200	200	0.00%	0.00%
6360	Professional Services	111	2,000	500	2,000	300.00%	0.00%
6365	Publications	45	200	200	200	0.00%	0.00%
6370	Telephone	1,034	1,300	1,300	1,300	0.00%	0.00%
6620	Repairs & Maint. - Office Equipment	3	-	-	-	0.00%	
	Total Supplies & Services	14,992	23,150	22,150	24,150	9.03%	4.32%
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
	TOTAL	269,463	288,956	316,657	288,513	-8.89%	-0.15%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN MANAGER**

ACTIVITY DESCRIPTION

The Town Manager is responsible to the Town Council for administration of all Town affairs. The Manager is directly responsible for the preparation and administration of the annual budget, organization and allocation of Town resources and all matters related to staffing and personnel. The Town Manager is responsible for both assisting in policy formulation and ensuring that the policy directives of the Town Council are carried out.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 85% of the salary of the Town Manager (15% allocated to SA) and 10% of the Town Clerk salary (75% allocated to Town Clerk and 15% to SA). For fiscal 14/15 the allocation of the Town Clerk was reduced to 10% from 15%.	\$ 160,771
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 77,215
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 17,600
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Town Manager's private vehicle on Town business (85%).	\$ 8,778

SUPPLIES and SERVICES

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for education, training seminars and workshops for the Town Manager. Training activity is anticipated to include League of California Cities Annual Conference, City Managers' Annual Conference, California Planning Roundtable Meetings, Mayor/Council Member Institute, legislative action days, quarterly Mayors/Manager meetings, quarterly meetings with local CAOs, League Division meetings, and American Planning Association Meeting.	\$ 5,000
<u>6120</u>	<u>EMPLOYEE RELATIONS ACTIVITIES</u> - Provides funding for various activities such as:	\$ 10,800
	- Holiday celebration	\$ 5,500
	- All-employee quarterly meetings	\$ 3,600
	- Employee service awards	\$ 1,200
	- New employee orientation workshops	\$ 500
<u>6121</u>	<u>EMPLOYEE INCENTIVE PROGRAM</u> - Provides funds to be distributed to individual employees of the Town as one-time incentives for extraordinary performance, services or cost savings. Incentives shall be granted at the Town Manager's discretion.	\$ 1,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN MANAGER**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for various advertising needs throughout the year.	\$ 200
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for memberships in professional organizations including California City Management Foundation, California Planning Roundtable, and American Planning Association. Town Sierra Business Council membership moved to Town Council Budget.	\$ 1,500
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small equipment, and small housewares items (cups, glasses, pitchers, etc.) needed to accommodate group meetings and funding for coffee and supplies for various group meetings.	\$ 1,700
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 250
<u>6355</u> <u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 200
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for team building workshop for Department Heads.	\$ 2,000
<u>6365</u> <u>PUBLICATIONS</u> - Provides for subscription to miscellaneous city management publications, such as Management Information Service, etc.	\$ 200
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for Town-issued cell phones.	\$ 1,300

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2014/15 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
TOWN ATTORNEY**

Fund 01 - General
Department 01 - General Government
Division 03 - Town Attorney

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	25,844	-	59,502	123,800	108.06%	
5400	Benefits	14,628	-	20,423	38,426	88.15%	
5461,81	Deferred Compensation/RHS	-	-	582	1,190	104.50%	
	Total Personnel	40,472	-	80,507	163,416	102.98%	
SUPPLIES & SERVICES							
6115	Education & Training	202	-	2,000	2,000	0.00%	
6305	Advertising	-	150	200	200	0.00%	33.33%
6335	General Supplies	503	300	1,000	1,000	0.00%	233.33%
6350	Postage, Freight & Delivery	30	100	100	100	0.00%	0.00%
6355	Printing	5	100	100	200	100.00%	100.00%
6360	Contract Services - Legal	117,427	221,628	98,653	125,000	26.71%	-43.60%
6365	Publications	329	-	1,260	2,600	106.35%	
6370	Telephone	367	500	500	500	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	2	-	-	-	0.00%	
	Total Supplies & Services	118,865	222,778	103,813	131,600	26.77%	-40.93%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	-	3,000	-	-	0.00%	-100.00%
	Total Capital Outlay	-	3,000	-	-	0.00%	-100.00%
	TOTAL	159,337	225,778	184,320	295,016	60.06%	30.67%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN ATTORNEY**

ACTIVITY DESCRIPTION

The function of the Town Attorney is to serve as legal counsel to the Town in its day-to-day operations and to serve as legal advisor to the Council, Planning Commission, Town Manager and operating Departments. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions and awareness of the need for specialized attorneys and the supervision of those attorneys in the handling of Town litigation. The Town Attorney is also charged with the preparation and review of ordinances, resolutions and other legislation.

Activities include assisting the Council and staff in crafting proposed public policies and local ordinances. The Town Attorney will also assist the Town in administering any specialty legal counsel services that may be needed, and will protect the Town when litigation and threats of litigation arise. Projects for the upcoming fiscal year will include a detailed review of the Town's Personnel rules and labor negotiations with the negotiating groups that represent Town staff.

PERSONNEL

BUDGET

5011	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 85% of the Town Attorney wages (15% allocated to SA).	\$ 123,800
5400	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 38,426
5460	<u>RETIREMENT HEALTH SAVINGS (RHS)</u> - RHS provided as negotiated by employee groups.	\$ 1,190

SUPPLIES and SERVICES

BUDGET

6115	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars, and workshops for the Town Attorney and Admin Secretary.	\$ 2,000
6305	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$ 200
6335	<u>GENERAL SUPPLIES</u> - Provides an account for any minor unexpected materials, reports or assistance that may occur during the year.	\$ 1,000
6350	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 100
6355	<u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 200
6360	<u>PROFESSIONAL SERVICES</u> - Staff is budgeting outside attorney services for potential development litigation and a detailed review of the Town's Personnel Rules. Labor negotiations with Town employee groups are scheduled for FY 14/15, outside attorney services may be required and will be charged here when necessary.	\$ 125,000
6365	<u>PUBLICATIONS</u> - Provides for various publications related to the legal department including Lexis Nexus.	\$ 2,600
6370	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$ 500

2014/15 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
TOWN CLERK**

Fund 01 - General
Department 01 - General Government
Division 04 - Town Clerk

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	169,348	171,823	197,926	260,002	31.36%	51.32%
5031	Overtime - Regular Full-time	512	500	480	750	56.32%	50.00%
5400	Benefits	88,962	92,644	104,477	137,710	31.81%	48.64%
5461,81	Deferred Compensation/RHS	3,419	4,760	7,243	5,388	-25.61%	13.20%
5571	Car Allowances	1,503	1,503	2,395	2,403	0.34%	59.88%
	Total Personnel	267,743	281,195	312,522	406,254	29.99%	44.47%
SUPPLIES & SERVICES							
6115	Education & Training	3,861	4,500	4,500	5,000	11.11%	11.11%
6305	Advertising	1,157	1,200	1,200	1,200	0.00%	0.00%
6325	Membership & Dues	410	650	750	1,050	40.00%	61.54%
6330	Document Imaging	4,905	6,500	6,500	6,500	0.00%	0.00%
6333	Software Supplies	7,406	9,000	9,000	9,000	0.00%	0.00%
6335	General Supplies	4,297	4,000	4,000	4,000	0.00%	0.00%
6350	Postage, Freight & Delivery	195	650	650	650	0.00%	0.00%
6355	Printing	16	200	200	200	0.00%	0.00%
6360	Professional Services	-	1,000	1,000	2,000	100.00%	100.00%
6361	Communication/Community Outreach	21,107	26,340	30,000	34,200	14.00%	29.84%
6370	Telephone	1,302	1,800	1,800	1,800	0.00%	0.00%
6620	Repairs & Maint. - Office Equipment	8	100	100	100	0.00%	0.00%
6735	Election Expenses	9,164	-	9,500	9,500	0.00%	0.00%
6920	Vehicles - Mileage	62	150	150	150	0.00%	0.00%
	Total Supplies & Services	53,889	56,090	69,350	75,350	8.65%	34.34%
CAPITAL OUTLAY							
8020	Computer Equipment	5,706	4,500	4,500	3,000	-33.33%	-33.33%
	Total Capital Outlay	5,706	4,500	4,500	3,000	-33.33%	-33.33%
	TOTAL	327,337	341,785	386,372	484,604	25.42%	41.79%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN CLERK**

ACTIVITY DESCRIPTION

The Town Clerk's office is responsible for matters relating to the official business of the Town Council and is also responsible for maintaining all official records of the Town, which includes the preparation of agenda packets and minutes for the Town Council, designated sub-committees preparation, posting/publishing of all legal notices of the Council, processing Council agreements, responding to Public Records Requests, filing official for the FPPC recording official documents, bid openings, administrative services for the Town Manager, Town Attorney and Truckee's Redevelopment Successor Agency (RSA) , website maintenance, and conducting municipal elections. The Town Clerk administers regulations relating to the Fair Political Practices Commission and Election Codes. Other duties performed by the Clerk's office include the Town newsletter and secretary to RSA and Truckee Public Financing Authority.

The management of one existing administrative secretary was transferred to the Town Clerk during the 13/14 fiscal year; this position had been allocated to three departments in the past. The essential duties of the position were not changed but the reorganization does allow for central management of the position. The change is reflected in the 14/15 budget and the 13/14 estimated actuals.

Objectives for 2014/2015 include: efforts to simplify the filing, retention, and disposition of Town records; the continued education of staff as beneficial to the Town; the continued enhancement of the Town's website, Facebook and additional opportunities to improve community outreach; the continued efforts to assist Nevada County with elections. We are including a position to assist both Administrative Services Department as well as the Clerks Department with office assistant duties including phones, mail distribution, document imaging, and community outreach.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for salaries for the Town Clerk 75% (15% to SA and 10% to Town Manager), the Records Technician 95% (5% to SA), two Administrative Secretaries, one 95% (5% to SA) and one 100%, and one Office Assistant 50% (50% to Admin Services).	\$ 260,002
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> – Provides funding for overtime costs.	\$ 750
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 137,710
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 5,388
<u>5571</u>	<u>CAR ALLOWANCE</u> – Provides funding for the use of the Town Clerk's private vehicle and cellular phone on Town business.	\$ 2,403

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN CLERK**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
6115 <u>EDUCATION and TRAINING</u> - Provides for education and training seminars and workshops for the Town Clerk, Records Technician, Office Assistant and two Administrative Secretaries. Training activities anticipated include the Election and New Law Seminar, the City Clerks Association of California (CCAC) annual conference/training, records management training and regional CCAC meetings. The Town Clerks' Office will continue to seek scholarships for Clerk's Certification Training.	\$ 5,000
6305 <u>ADVERTISING</u> - Provides for the cost of publication of all legal notices as well as publication of summaries of newly adopted and amended ordinances of the Town Council.	\$ 1,200
6325 <u>MEMBERSHIPS and DUES</u> - Provides for membership for Clerk's office personnel.	\$ 1,050
- Town membership to Clerks Association of California (CCAC)	\$ 300
- Three memberships to the International Institute of Municipal Clerks (IIMC)	\$ 600
- National Association of Government Archives and Records Administrators	\$ 75
- Association for Information and Image Management	\$ 75
6330 <u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged.	\$ 6,500
6333 <u>SOFTWARE SUPPLIES</u> - Provides for annual software updates for Document Imaging system (\$8,800) and upgrades (\$200).	\$ 9,000
6335 <u>GENERAL SUPPLIES</u> - Provides for office supplies and equipment.	\$ 4,000
- General Supplies	\$ 3,000
- Contract for document shredding (monthly and periodic for record destruction)	\$ 1,000
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing costs.	\$ 650
6355 <u>PRINTING</u> - Provides funding for various printing needs during the fiscal year.	\$ 200
6360 <u>PROFESSIONAL SERVICES</u> - Provides for review of Records Retention Schedules and Policy Reviews.	\$ 2,000
- Review of the records management manual and ongoing annual maintenance	\$ 1,000
- Historic document protection	\$ 1,000
6361 <u>COMMUNICATION/COMMUNITY OUTREACH</u> - Update the Town Website, video streaming Council and Planning Commission meetings, production and printing costs associated with community outreach.	\$ 34,200
- Video Streaming of Council and Planning Commission Meetings	\$ 11,000
- Website Maintenance and Support - LTOL and Vision Internet	\$ 13,200
- TTCTV Increase for Video Streaming and taping of meetings (1 year measure)	\$ 10,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
TOWN CLERK**

<u>SUPPLIES and SERVICES (cont.)</u>	<u>BUDGET</u>
<p><u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.</p>	<p>\$ 1,800</p>
<p><u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.</p>	<p>\$ 100</p>
<p><u>6735</u> <u>ELECTION EXPENSES</u> - Expense for consolidated election for three Council Seats in November 2014.</p>	<p>\$ 9,500</p>
<p><u>6920</u> <u>VEHICLES - MILEAGE</u> – Provides payment to staff for use of private vehicles on Town business.</p>	<p>\$ 150</p>
<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
<p><u>8020</u> <u>COMPUTER EQUIPMENT</u> – Provides for one desktop computer for one Administrative Secretary and a replacement for the desktop scanning computer.</p>	<p>\$ 3,000</p>

2014/15 EXPENDITURES BUDGET

TOWN OF TRUCKEE

ADMINISTRATIVE SERVICES

Fund 01 - General
 Department 01 - General Government
 Division 05 - Admin Services

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	626,678	578,989	557,979	608,963	9.14%	5.18%
5014	Wages - Regular Part time	741	6,643	-	-	0.00%	-100.00%
5015	Wages - Temporary/Seasonal	4,708	20,800	16,075	23,655	47.15%	13.73%
5031	Overtime - Regular Full-time	2,258	500	2,523	500	-80.19%	0.00%
5400	Benefits	276,650	271,384	257,427	272,575	5.88%	0.44%
5461,81	Deferred Compensation/RHS	9,029	12,267	15,211	14,323	-5.84%	16.76%
	Total Personnel	920,064	890,584	849,215	920,015	8.34%	3.30%
SUPPLIES & SERVICES							
6115	Education & Training	9,270	15,500	15,500	16,000	3.23%	3.23%
6305	Advertising	2,758	1,000	800	1,000	25.00%	0.00%
6325	Membership & Dues	1,295	1,530	1,600	1,700	6.25%	11.11%
6333	Software Supplies	2,481	3,750	3,750	3,750	0.00%	0.00%
6335	General Supplies	8,572	8,000	7,500	8,000	6.67%	0.00%
6337	IT Supplies	1,899	2,000	2,000	2,000	0.00%	0.00%
6345	Photocopying	1,398	1,000	1,000	1,000	0.00%	0.00%
6350	Postage, Freight & Delivery	1,433	2,650	2,200	2,500	13.64%	-5.66%
6355	Printing	625	750	1,200	1,000	-16.67%	33.33%
6360	Professional Services	41,752	44,200	72,000	48,400	-32.78%	9.50%
6361	Professional Services - TOT Education	-	15,000	25,000	5,000	-80.00%	-66.67%
6365	Publications	774	800	800	800	0.00%	0.00%
6370	Telephone	6,113	6,000	6,000	6,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equipment	-	500	250	500	100.00%	0.00%
6650	Small Tools - IT	-	150	150	150	0.00%	0.00%
6920	Vehicles - Mileage	63	150	200	150	-25.00%	0.00%
	Total Supplies & Services	78,432	102,980	139,950	97,950	-30.01%	-4.88%
CAPITAL OUTLAY							
8020	Computer Equipment	4,650	3,600	5,007	1,600	-68.04%	-55.56%
	Total Capital Outlay	4,650	3,600	5,007	1,600	-68.04%	-55.56%
	TOTAL	1,003,147	997,164	994,172	1,019,565	2.55%	2.25%
4630	Less: Accounting Services Revenue	(44,065)	-	-	-		
		959,082	997,164	994,172	1,019,565	2.55%	2.25%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

ACTIVITY DESCRIPTION

The Administrative Services Department is responsible for providing general administrative support in the areas of Finance, Human Resources, Risk Management, Purchasing and Information Technology to the Town Council, Town Manager and Town Departments. This includes processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll and summarizing financial transactions in a format that allows management and Council to review fiscal performance and related departmental budget conformance. The Department establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Department works with the Town Manager to develop both proposed and final budgets as well as maintain all information technology systems Town-wide.

Goals for the 2014/15 fiscal year include: further enhancements to the Annual Financial Report, prepared in-house, implementation of a new ERP (Enterprise Resource Planning) system, page 12-52 in the CIP section), negotiations with the Towns labor groups and a detailed review of the Town's personnel rules. The goals also include maintenance and replacement of the Information Technology System according to the Information Technology Master Plan. Efforts will continue to enhance financial, risk management and personnel systems.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for the Administrative Services Director (90% - 10% to SA), Administrative Services Manager (90% - 10% to SA), Senior Accountant (90% - 10% to SA), Human Resources Technician, Information Technology Coordinator, Accountant (90% - 10% to SA), Accounting Technician I, Information Technology Technician and Office Assistant (50% - 50% to Clerk).	\$ 608,963
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime costs.	\$ 500
<u>5015</u>	<u>WAGES TEMPORARY/SEASONAL - PART-TIME</u> - Provides for one part-time I.T. Intern and one part-time intern to work on TOT and other items.	\$ 23,655
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 272,575
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 14,323

SUPPLIES and SERVICES

BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for staff training including attendance at a variety of training and educational seminars as well as local meetings. Training includes: the League of Cities annual conference, Governmental Finance Officers Assoc. (GFOA) training, California Society of Municipal Finance Officers (CSMFO) training, CalPERS conference, annual risk management conference, Labor Relations Institute, specific finance software training, specific information technology training to more efficiently implement recommendations and upgrades, and other miscellaneous workshops and training seminars. Each of the department's two Certified Public Accountants are required to obtain 40 hours of annual training to maintain license.	\$ 16,000
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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

<u>SUPPLIES and SERVICES (cont.)</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for costs associated with various advertising needs including publication of annual financial report in local newspaper as required by ordinance.	\$ 1,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in the Municipal Finance Officers Association, the California Public Employers Labor Relations Association, the Government Finance Officers Association, Certified Public Accountant Licenses and the International Public Management Association for Human Resources.	\$ 1,700
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for software licensing and maintenance (\$2,400) and IT software supplies (\$1,350).	\$ 3,750
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, envelopes, shredding services, small items and non-capital equipment and furniture.	\$ 8,000
<u>6337</u> <u>IT SUPPLIES</u> - Provides for disks, DVD, wires and other small IT supplies.	\$ 2,000
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 1,000
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage/ mailing costs, including mailing weekly vendor payments and various tax returns and quarterly reports.	\$ 2,500
<u>6355</u> <u>PRINTING</u> - Provides for the cost of check stock, W-2 forms, 1099 forms, business cards and personnel forms.	\$ 1,000
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 48,400
- Annual audit expenses	\$ 21,500
- State Controller Report preparation	\$ 2,500
- Single Audit Report preparation	\$ 2,000
- GANN Limit Report preparation	\$ 800
- Streets Report preparation	\$ 900
- Technical support for transition out of Fundware accounting system	\$ 1,300
- PERS actuarial report preparation required for compliance with new accounting standards	\$ 4,000
- Management team training which may include leadership, supervision, personnel law or other topics.	\$ 3,400
- Annual participation in the Gold Country Consortium training and annual management team Human Resources training	\$ 2,000
- Bond Trustee Fees, including disclosure costs	\$ 7,600
- Background checks, report filing fees and other miscellaneous services	\$ 1,200
- Investment account custodian fees	\$ 1,200
<u>6361</u> <u>Professional Services - TOT Education</u> - Provides funding for Transient Occupancy Tax outreach and education.	\$ 5,000
<u>6365</u> <u>PUBLICATIONS</u> – Provides for subscriptions to various finance, human resource, payroll and IT publications.	\$ 800

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<p><u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for town-issued cell phones.</p>	<p>\$ 6,000</p>
<p><u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for department printer toner and maintenance and unscheduled maintenance of office equipment.</p>	<p>\$ 500</p>
<p><u>6650</u> <u>SMALL TOOLS - IT</u> - Provides for small tools needed for IT Coordinator.</p>	<p>\$ 150</p>
<p><u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides for staff mileage as needed to make bank deposits, to service Public works and Facility computers.</p>	<p>\$ 150</p>
<u>CAPITAL OUTLAY</u>	
<p><u>8020</u> <u>COMPUTER EQUIPMENT</u> -- Provides for the replacement of one Senior Accountant computer (\$1,600).</p>	<p>\$ 1,600</p>

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 06 - General/Shared Services

**TOWN OF TRUCKEE
 GENERAL GOVERNMENT**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
SUPPLIES & SERVICES							
6117	Team Building - Managers	1,376	1,700	2,600	3,000	15.38%	76.47%
6120	Safety Committee	1,763	2,000	4,000	-	-100.00%	-100.00%
6315	Visitor Center Operations	165,163	167,646	169,126	-	-100.00%	-100.00%
6316	Marketing & Promotions	148,843	211,081	233,312	-	-100.00%	-100.00%
6318	Subscriber Contributions	31,324	31,200	33,000	33,000	0.00%	5.77%
6319	Channel 6 Services	12,250	8,000	9,000	10,000	11.11%	25.00%
6333	Software Supplies	22,364	22,000	22,000	22,000	0.00%	0.00%
6335	General Supplies - Town-wide Network	741	1,500	1,500	1,500	0.00%	0.00%
6338	Promotional Supplies	20,434	9,000	9,000	-	-100.00%	-100.00%
6345	Photocopying	13,189	12,000	10,000	10,000	0.00%	-16.67%
6360	Professional Services	25,170	86,000	86,000	35,000	-59.30%	-59.30%
6361	Community Development Programs	1,167	-	-	-	0.00%	-
6362	LAFCO Funding	80,511	71,193	71,193	61,958	-12.97%	-12.97%
6366	CERBT Contribution per MOU	65,971	-	-	-	0.00%	-
6620	Repairs & Maint. - Office Equip.	1,212	1,800	1,800	1,800	0.00%	0.00%
6786	Nevada County SB2557 Fee	51,043	177,000	178,910	186,066	4.00%	5.12%
6910	Vehicles - Fuel	775	900	900	900	0.00%	0.00%
6976	Fleet Maintenance Allocation	4,491	1,873	4,027	5,357	33.04%	186.01%
7010	General Insurance	338,016	375,476	375,476	397,778	5.94%	5.94%
7012	Truckee Fire Fee	188,177	174,866	174,866	200,731	14.79%	14.79%
7015	Self-Insured Retention	50,151	50,000	35,000	50,000	42.86%	0.00%
7016	Employee Wellness & Safety Program	13,883	12,000	17,000	35,000	105.88%	191.67%
7030	Sales Tax Audit Fees	7,975	9,000	9,000	9,500	5.56%	5.56%
7050	Rent - Storage Units	458	-	-	-	0.00%	-
	Total Supplies & Services	1,246,444	1,426,236	1,447,711	1,063,591	-26.53%	-25.43%
CAPITAL OUTLAY							
8020	Computer Equipment	-	-	-	2,000	0.00%	-
8004	Emergency Operations/Services	-	1,000	-	-	0.00%	-100.00%
	Total Capital Outlay	-	1,000	-	2,000	0.00%	100.00%
	SUB-TOTAL	1,246,444	1,427,236	1,447,711	1,065,591	-26.39%	-25.34%
	Less: Truckee Fire Fee Offset	-	-	-	(2,072)	0.00%	-
	Funded by Designation	-	-	-	(2,072)	0.00%	0
	TOTAL	1,246,444	1,427,236	1,447,711	1,063,519	-26.54%	-25.48%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

ACTIVITY DESCRIPTION

This budget account is developed to include those costs of general Town operations that fall within no specific department as well as costs that are for the benefit of all departments, such as insurance.

SUPPLIES and SERVICES

BUDGET

<u>6117</u>	<u>TEAM BUILDING - MANAGERS</u> – Provides funding for facilitation of an annual workshop for management strategic planning.	\$	3,000
<u>6315</u>	<u>VISITOR CENTER OPERATIONS</u> – This amount is for operation of the Visitor Center including management of janitorial services in the depot. Increase based on contract with Truckee-Donner Chamber of Commerce. Expense moved to Economic Development page 4-35.	\$	-
<u>6316</u>	<u>MARKETING & PROMOTIONS</u> – Provides funding of a Tourism Business Development Program provided by the Truckee-Donner Chamber of Commerce, approved by contract with the Town Council. Expense moved to Economic Development page 4-35.	\$	-
<u>6318</u>	<u>SUBSCRIBER CONTRIBUTIONS</u> – Provides a pass-through amount of \$.40 per subscriber per month from SuddenLink.	\$	33,000
<u>6319</u>	<u>CHANNEL 6 SERVICES</u> – Provides for televised coverage of Council meetings, Planning Commission meetings and other broadcasts.	\$	10,000
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for yearly licenses, support, and subscriptions for virus protection, Cisco devices, virtual software and other town-wide network software.	\$	22,000
<u>6335</u>	<u>GENERAL SUPPLIES - TOWN-WIDE NETWORK</u> - Provides for miscellaneous supplies required for Town-wide network computers.	\$	1,500
<u>6345</u>	<u>PHOTOCOPYING</u> - Provides for production room photocopiers. Monthly contract varies by copier/month plus overages.	\$	10,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6360</u> <u>PROFESSIONAL SERVICES</u> – Provides funds for the following services:	\$ 35,000
- Technical support services related to the Town's telephone system and computer network to assist IT Coordinator when a specialist is required	\$ 10,000
- Disaster Recovery system fees: Monthly phone, Nevada County fee and software support	\$ 10,060
- SB 90 filings	\$ 3,000
- Administrative service fees for BeneTrac services for all Town Employees	\$ 5,600
- Employee Assistance Program (EAP)	\$ 3,600
- Third party administrator monthly fee for use of credit card via Town website	\$ 565
- Consultant services for Human Resources support training and negotiation assistance	\$ 2,175
 <u>6362</u> <u>LAFCO FUNDING</u> - Provides funds for the Town's portion of the Local Agency Formation Commission (LAFCO) costs. AB 2838, effective January 1, 2001, requires that the funding for LAFCO be shared by the county, special districts and cities. This amount is the Town's share of the annual LAFCO budget.	 \$ 61,958
 <u>6620</u> <u>REPAIRS & MAINT. - OFFICE EQUIPMENT</u> - Provides funds for annual maintenance of the postage and folding machines, as well as the cost to rent the USPS postage meter.	 \$ 1,800
 <u>6786</u> <u>NEVADA COUNTY SB2557 FEE</u> – State mandated SB2557 fee paid to the County. Includes Nevada County allocation of administrative costs for property tax collection as well as State charges for collection of Sales and Motor Vehicle Taxes which are paid to the County. FY 12/13 actual results include a refund from Nevada County for prior year overpaid fees. As of FY 13/14, fees are reduced by approximately \$20,000 per year ongoing.	 \$ 186,066
 <u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs of one Town pool vehicle.	 \$ 900
 <u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department for one Town pool vehicle. Allocations vary annually due to actual work performed for Town departments.	 \$ 5,357

**2014/15 EXPENDITURES BUDGET
TOWN OF TRUCKEE
ECONOMIC DEVELOPMENT**

Fund 01 - General
Department 01 - General Government
Division 07 - Economic Development

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	-	-	48,381	112,408	132.34%	
5400	Benefits	-	-	24,536	53,629	118.58%	
5461,81	Deferred Compensation/RHS	-	-	3,296	7,317	122.01%	
5571	Car Allowances	-	-	1,208	2,310	91.17%	
	Total Personnel	-	-	77,421	175,665	126.90%	
SUPPLIES & SERVICES							
6115	Education & Training	-	-	-	2,500	0.00%	
6315	Visitor Center Operations	-	-	-	172,509	0.00%	
6316	Marketing & Promotions	-	-	-	152,415	0.00%	
6333	Software Maintenance/Development	-	-	10,000	10,000	0.00%	
6335	General Supplies	-	-	2,500	5,000	100.00%	
6360	Professional Services	-	-	10,530	20,000	89.93%	
6363	Special Events	-	-	17,700	20,000	12.99%	
	Total Supplies & Services	-	-	40,730	382,424	838.92%	
CAPITAL OUTLAY							
8001	Econ. Development Fund Program	-	-	-	845,000	0.00%	
8003	Econ. Development Support Program	-	-	75,000	140,000	86.67%	
8004	Olympic Athlete Recognition	-	-	-	20,000	0.00%	
	Total Capital Outlay	-	-	75,000	1,005,000	1240.00%	
	SUB-TOTAL	-	-	193,151	1,563,089	709.26%	
	Less: Expenditures from Designation	-	-	(75,000)	(1,005,000)	0.00%	
	Less: Labor Offset	-	-	(50,000)	(50,000)	0.00%	
	Less: Professional Services Offset	-	-	-	(20,000)	0.00%	
	Funded by Designation	-	-	(125,000)	(1,075,000)	0.00%	
TOTAL		-	-	68,151	488,089		

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
ECONOMIC DEVELOPMENT**

ACTIVITY DESCRIPTION

The primary purpose of the economic development division is to implement the two new incentive programs and other economic development activities that are supported by the Town Council's goals, General Plan and other policy documents. Efforts are focused on encouraging public private partnerships to improve and diversify the local economy. Goals for the year include continued implementation and refinement of the OpenCounter web portal, ongoing processing of incentive program applications and continued participation in Start Up community events and efforts.

<u>PERSONNEL</u>	<u>BUDGET</u>
<u>5011</u> <u>WAGES - REGULAR FULL-TIME</u> – Provides for 55% of the salary of the Assistant Town Manager (20% allocated to SA, 15% to Transit and 10% to Solid Waste), 20% of the Administrative Analyst salary (80% allocated to Transit) and 20% of the Recycling Coordinator salary (80% allocated to Solid Waste).	\$ 112,408
<u>5400</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 53,629
<u>5461.81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 7,317
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides for use of the Assistant Town Manager's private vehicle on Town business (55%).	\$ 2,310

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6115</u> <u>TRAINING AND EDUCATION</u> – Provides funding for education and travel for attendance at economic development workshops and seminars.	\$2,500
<u>6315</u> <u>VISITOR CENTER OPERATIONS</u> – This amount is for operation of the Visitor Center including management of janitorial services in the depot. Increase based on contract with Truckee-Donner Chamber of Commerce, per contract the Chamber of Commerce pays the Town to lease space in the Depot, those revenue dollars are reflected on page 3-1 as part of account 4689. The budgeted reflected here is the full expense and is not net of revenue.	\$172,509
<u>6316</u> <u>MARKETING & PROMOTIONS</u> – Provides funding of a Tourism Business Development Program provided by the Truckee-Donner Chamber of Commerce, approved by contract with the Town Council. Per contract 13/14 costs (page 4-27) reflect a non-recurring payment tied to significant increases in Transient Occupancy Tax receipts.	\$152,415
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for OpenCounter business development software.	\$10,000
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for miscellaneous supplies for meetings and other division activities.	\$5,000
<u>6360</u> <u>PROFESSIONAL SERVICES</u> – Provides funds for third party consultant for work on economic development funding and support programs.	\$20,000
<u>6363</u> <u>SPECIAL EVENTS</u> - Provides funds to support special events taking place in Truckee, primarily Ironman Lake Tahoe.	\$20,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
ECONOMIC DEVELOPMENT**

<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
<u>8001</u> <u>ECONOMIC DEVELOPMENT FUND PROGRAM</u> - Provides funds to implement the Council approved economic development incentive program to partner with the private sector to grow sustainable jobs, increase the tax base, diversify the local economy and promote Truckee as business friendly.	\$845,000
<u>8003</u> <u>ECONOMIC DEVELOPMENT SUPPORT PROGRAM</u> - Provides funds to implement the Council approved economic development incentive program to diversify the local economy, increase revenues and promote Truckee as a place to visit and/or locate a business.	\$140,000
<u>8004</u> <u>OLYMPIC ATHLETE RECOGNITION</u> - Provides funding to create or commission a piece of art or community effort to recognize the quality and quantity of Olympic athletes that consider Truckee home.	\$20,000

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 01 - Engineering

**TOWN OF TRUCKEE
 ENGINEERING**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	527,214	566,251	543,320	556,931	2.51%	-1.65%
5015	Wages - Temporary/Seasonal	4,832	8,000	10,884	8,000	-26.49%	0.00%
5031	Overtime - Regular Full-time	-	-	2,041	2,000	-2.01%	
5400	Benefits	249,121	259,354	257,590	273,904	6.33%	5.61%
5461,81	Deferred Compensation/RHS	13,925	16,109	16,189	15,802	-2.39%	-1.91%
5571	Car Allowances	3,614	4,092	3,906	3,828	-2.00%	-6.45%
5561	Workers' Comp Ins Expense -SIR	2,113	-	-	-	0.00%	
	Total Personnel	800,819	853,806	833,929	860,465	3.18%	0.78%
SUPPLIES & SERVICES							
6110	Uniforms	-	150	150	150	0.00%	0.00%
6115	Education & Training	5,393	10,000	6,000	10,000	66.67%	0.00%
6305	Advertising	155	100	200	100	-50.00%	0.00%
6330	Document Imaging	-	-	5,000	15,000	200.00%	
6325	Membership & Dues	1,681	1,500	1,000	1,000	0.00%	-33.33%
6333	Software Supplies	891	8,500	8,000	8,500	6.25%	0.00%
6335	General Supplies	4,425	3,000	5,000	5,000	0.00%	66.67%
6340	Permits, Licenses & Fees	-	100	100	100	0.00%	0.00%
6350	Postage, Freight & Delivery	68	300	300	300	0.00%	0.00%
6355	Printing	105	300	500	300	-40.00%	0.00%
6360	Professional Services	18,668	20,000	25,000	20,000	-20.00%	0.00%
6361	Prof Svcs - Water Quality Monitoring	84,782	92,505	60,000	37,720	-37.13%	-59.22%
6362	Storm Water Management Plan	23,663	15,000	13,000	15,000	15.38%	0.00%
6365	Publications	87	300	300	300	0.00%	0.00%
6370	Telephone	5,411	6,000	6,000	6,000	0.00%	0.00%
6620	Repairs & Maint - Office Equip	18	100	100	100	0.00%	0.00%
6650	Small Tools	-	500	500	500	0.00%	0.00%
6910	Vehicles - Fuel	1,738	2,400	2,400	2,400	0.00%	0.00%
6920	Vehicles - Mileage	-	300	300	300	0.00%	0.00%
6970	Vehicles & Equip - R & M	-	100	800	100	-87.50%	0.00%
6976	Fleet Maintenance Allocation	5,608	3,746	5,259	3,854	-26.73%	2.86%
6980	Signal Maintenance	15,462	22,000	12,000	12,000	0.00%	-45.45%
	Total Supplies & Services	168,154	186,901	151,909	138,724	-8.68%	-25.78%
CAPITAL OUTLAY							
8020	Computer Equipment	1,540	2,000	2,000	3,000	50.00%	50.00%
8034	Fleet Replacement Fund	3,900	3,900	3,900	3,900	0.00%	0.00%
	Total Capital Outlay	5,440	5,900	5,900	6,900	16.95%	16.95%
	SUB-TOTAL	974,413	1,046,607	991,739	1,006,088	1.45%	-3.87%
	Less Offsetting Revenues:						
4761	Capital Labor Charge	(283,279)	(250,000)	(242,000)	(250,000)	0.00%	0.00%
4573	Water Quality Monitoring Reimbursement	(102,366)	(92,505)	(60,000)	(29,720)	0.00%	-67.87%
	TOTAL	588,768	704,102	689,739	726,368	5.31%	3.16%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

ACTIVITY DESCRIPTION

The Public Works Director/Town Engineer (PWD/TE) is responsible for supervision and preparation of project plans for the Town; liaison between Town and other agencies on engineering matters; implementation of the Capital Improvement Plan; review and approval of maps, encroachment permits and improvement plans; advisor to the Planning Commission and Town Council on traffic, drainage and other engineering matters; and designates the signing and marking of Town streets for traffic safety. The PWD/TE also assists Community Development in the review of land use development projects.

Departmental goals for 2014/15 include the following: complete the road maintenance projects as outlined in the Pavement Maintenance Program; complete construction of Phase 3b of the Legacy Trail Project; begin construction of the Brickelltown Streetscape Project; continue to design and begin construction of the Mousehole Project; continue to work with the community and developers on the Railyard Development Project; begin construction of the Trout Creek Trail Project; continue to design Reach 1 of the Trout Creek Restoration Project; complete construction of the Glenshire Drive Reconstruction Project; construct HSIP Grant funded improvements at the Glenshire Drive/Highland Avenue intersection; construct SRTS Grant funded improvements near the Glenshire Elementary School; coordinate the installation of utilities within the Town right-of-way; coordinate the encroachments of all utilities, as well as the encroachments of new building construction; provide construction inspection services for all private construction performed in the right-of-way and onsite grading and drainage work performed; provide technical assistance to the Community Development Department and the Public Works Department; continue management of traffic speed studies and signage; ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated storm water management plan, implementation of water quality monitoring plan, and management of Proposition 50 Grant and Proposition 84 Grant requirements.

Staffing resources spent by the division on private development projects remains similar to the previous two years. The division has continued to reallocate staffing resources from private development by increasing our effort toward the implementation of the Capital Improvement Plan, particularly capital projects funded by grants and Truckee's Redevelopment Successor Agency (SA). Staff resources have also increased in the pursuit of grant funding for capital projects and in the management of grant funding received. The division continues to use outside consultants for the design of the larger capital projects, while the management of these various capital projects has been spread out more among the division staff.

The Engineering Assistant position will remain un-filled for FY14/15. The Engineering Technician position has been filled and is budgeted as a full time position for FY14/15. Engineering staff time will continue to be billed to non-General Fund capital improvement projects for reimbursement. The reimbursement will be recorded as General Fund revenue but it is shown on the engineering expenditure page to illustrate the decrease in staffing costs paid by the General Fund. In addition, consultant and engineering staff time associated with Proposition 84 Grant funding for water quality monitoring will be tracked to illustrate the decrease in costs paid by the General Fund. Private development and potential Railyard construction will be monitored to assess the need to increase staffing.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES-REGULAR FULL TIME</u> - Provides for the Public Works Director/Town Engineer (58%); two (2) Senior Engineers; two (2) Associate Engineers; and one (1) Engineering Technician.	\$	556,931
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for temporary positions to assist with summer construction inspection, development of engineering standards, and day-to-day technical support for the Engineering Division. Also provides for seasonal staff work on storm water management projects.	\$	8,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
5031 <u>OVERTIME - REGULAR FULL-TIME</u> - Provides overtime for hourly positions to assist with summer construction inspection and day-to-day technical support for the Engineering Division.	\$ 2,000
5400 <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 273,904
5461,81 <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 15,802
5571 <u>CAR ALLOWANCE</u> - Provides funds for the use of the Public Works Director/Town Engineer's private vehicle on Town business (58%).	\$ 3,828
 <u>SUPPLIES & SERVICES</u>	
6110 <u>UNIFORMS</u> - Provides boot allowance for engineering personnel as needed.	\$ 150
6115 <u>EDUCATION and TRAINING</u> - Provides for staff training including the League of California Cities Annual Conference, the League Public Works Conference and educational seminars sponsored by the American Public Works Association, the Institute of Traffic Safety, Caltrans, Cartegraph, ArcGIS and AutoCAD.	\$ 10,000
6305 <u>ADVERTISING</u> - Provides for public hearing notices or other legal notices required for various public works related projects and activities.	\$ 100
6325 <u>MEMBERSHIPS and DUES</u> – Provides for the PWD/TE's, Senior Engineers' and Associate Engineers' membership in the American Public Works Association, American Society of Civil Engineers and Tahoe Truckee Engineers Association. Also provides license renewal for the CE and TE licenses during renewal years.	\$ 1,000
6330 <u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged.	\$ 15,000
6333 <u>SOFTWARE SUPPLIES</u> - Provides for 20% of the maintenance and support costs for Permits Plus, as well as AutoCad, Cartegraph and ArcGIS maintenance.	\$ 8,500
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items, and equipment.	\$ 5,000
6340 <u>PERMITS, LICENSES and FEES</u> - Provides for fees and costs not related to specific capital improvement projects.	\$ 100
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage and special delivery costs.	\$ 300
6355 <u>PRINTING</u> – Provides for the cost of printing miscellaneous forms and engineering standards. Also provides for photocopying of plans as needed.	\$ 300

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for contract engineering inspectors for utility encroachment inspections and private development inspections (note: costs for construction inspectors are offset by construction inspection fees). Also provides for outside survey, traffic and design services not related to specific capital improvement projects and on-call grant related services.	\$ 20,000
<u>6361</u> <u>PROFESSIONAL SERVICES - WATER QUALITY MONITORING</u> - Truckee River Water Quality Monitoring Plan (TRWQMP) implementation. Tasks will likely include collection of data and water samples in area drainages, creeks, and the Truckee River; lab analysis and data compilation of water samples; and visual inspections of local watershed. Proposition 84 Grant funding was awarded in FY11/12 and is expected to fund monitoring expenditures into FY 14/15, the year over year budget decrease reflects remaining spend of the remaining grant funding.	\$ 37,720
<u>6362</u> <u>STORM WATER GENERAL PERMIT</u> – Since July 1, 2013, the town has been under the National Pollutant Discharge Elimination System (NPDES) Phase 2 General Permit for Small Municipal Separate Storm Sewer Systems (MS4s). This budget item provides for anticipated costs associated with implementation of the permit, potentially including some consultant services and the purchase of monitoring equipment. Provides for permit fees of approximately \$8,000 per year. Provides for public education/outreach by the Town in cooperation with the Sierra Watershed Education Partnerships (SWEP). Also provides for the cost of material hand-outs, such as pet waste bags, seeds and brochures.	\$ 15,000
<u>6365</u> <u>PUBLICATIONS</u> - Provides for reference manuals from sources such as Caltrans, Lahontan, or Engineering News Record.	\$ 300
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 6,000
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
<u>6650</u> <u>SMALL TOOLS</u> – Provides for purchase of miscellaneous tools needed for field work.	\$ 500
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs for the Engineering vehicles.	\$ 2,400
<u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides for private vehicle mileage not covered by car allowance.	\$ 300
<u>6970</u> <u>VEHICLES - REPAIR & MAINTENANCE</u> - Provides for Engineering vehicle minor repair costs and periodic cleaning.	\$ 100
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 3,854
<u>6980</u> <u>SIGNAL MAINTENANCE</u> - Provides power usage and maintenance for three signals, two stop lights and various other street lights throughout town.	\$ 12,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

CAPITAL OUTLAY

<u>8020</u>	<u>COMPUTER EQUIPMENT</u> - Provides for upgrade of the PWD/TE and Engineering Technician computers.	\$	3,000
<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	3,900

OTHER

<u>4761</u>	<u>CAPITAL LABOR CHARGE</u> - Funding from non-General Fund sources for charges for services of Engineering staff working on various CIP projects.	\$	(250,000)
<u>4573</u>	<u>WATER QUALITY MONITORING REIMBURSEMENT</u> - Funding provided by Proposition 84 Grant for consultant and engineering staff charges to work on water quality monitoring.	\$	(29,720)

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2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 02 - Maintenance

**TOWN OF TRUCKEE
 PW MAINTENANCE**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	678,300	622,265	719,424	624,334	-13.22%	0.33%
5015	Wages - Temporary/Seasonal	34,391	40,800	39,656	37,968	-4.26%	-6.94%
5110	Wages Reimb to Other Depts	(580)	-	-	-		
5021	Standby Pay	-	1,000	-	1,000	0.00%	0.00%
5031	Overtime - Regular Full-time	4,048	4,500	4,183	4,500	7.57%	0.00%
5035	Overtime - Temporary/Seasonal	30	2,000	20	2,000	0.00%	0.00%
5400	Benefits	346,806	343,457	407,458	364,935	-10.44%	6.25%
5461,81	Deferred Compensation/RHS	3,267	3,148	3,531	3,190	-9.66%	1.32%
5571	Car Allowance	602	660	663	660	-0.39%	0.00%
	Total Personnel	1,066,865	1,017,830	1,174,935	1,038,586	-11.60%	2.04%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	7,001	6,000	7,000	7,000	0.00%	16.67%
6115	Education and Training	4,225	12,000	12,000	18,000	50.00%	50.00%
6120	Safety Supplies	7,990	7,000	8,000	8,000	0.00%	14.29%
6305	Advertising	1,283	2,300	1,500	2,300	53.33%	0.00%
6310	Communications System Maintenance	7,567	13,000	13,000	13,000	0.00%	0.00%
6325	Membership & Dues	2,200	2,800	2,800	2,000	-28.57%	-28.57%
6333	Software Supplies	7,106	4,500	4,500	4,500	0.00%	0.00%
6335	General Supplies	7,454	9,100	5,000	7,000	40.00%	-23.08%
6336	Janitorial Supplies	3,404	2,500	3,400	2,500	-26.47%	0.00%
6340	Permits, Licenses & Fees	2,895	2,500	3,000	3,000	0.00%	20.00%
6345	Photocopying	841	1,000	200	1,000	400.00%	0.00%
6350	Postage, Freight & Delivery	22	200	100	200	100.00%	0.00%
6355	Printing	334	500	200	500	150.00%	0.00%
6360	Professional Services	11,279	18,000	18,000	18,000	0.00%	0.00%
6365	Publications	-	1,000	500	1,000	100.00%	0.00%
6370	Telephone	6,586	7,300	7,300	7,300	0.00%	0.00%
6399	Inventory Change	(17,084)	-	-	-	0.00%	
6610	Repair & Maint - Buildings	165	1,500	2,500	-	-100.00%	-100.00%
6620	Repairs & Maint. - Office Equip.	-	750	680	750	10.29%	0.00%
6650	Small Tools	3,880	5,000	5,000	5,000	0.00%	0.00%
6710	Road Oils	29,307	22,000	41,000	34,000	-17.07%	54.55%
6715	Accidents & Damage	2,064	1,000	1,000	1,000	0.00%	0.00%
6720	Aggregate Products	9,693	12,000	12,000	12,000	0.00%	0.00%
6725	Patch Materials	21,468	22,800	22,800	30,500	33.77%	33.77%
6750	Signs	11,727	22,000	22,000	22,000	0.00%	0.00%
6755	Landfill & Refuse Services	3,780	5,500	5,500	5,500	0.00%	0.00%
6760	Striping	42,132	45,000	48,500	45,000	-7.22%	0.00%
6770	Guardrails	798	5,400	5,400	5,400	0.00%	0.00%
6771	Bridges	-	2,000	2,000	2,000	0.00%	0.00%
6772	Grates	1,859	3,600	4,500	3,600	-20.00%	0.00%
6773	Markers	1,613	2,000	-	2,000	0.00%	0.00%
6774	Erosion Control	2,315	8,000	5,000	5,000	0.00%	-37.50%
6780	Culvert Pipe	280	4,000	5,000	4,000	-20.00%	0.00%
6790	Physicals/Background Checks	3,422	2,500	2,500	2,500	0.00%	0.00%
6910	Vehicles - Fuel	51,894	94,000	40,700	94,000	130.96%	0.00%
6960	Vehicles & Equip - Rental	2,348	18,000	18,000	18,000	0.00%	0.00%
6970	Vehicles & Equip - R & M	28	-	-	-	0.00%	0.00%
6976	Fleet Maintenance Allocation	294,216	263,325	269,706	274,822	1.90%	4.37%
6979	Hazardous Waste Disposal/Recycling	4,830	5,000	7,200	6,000	-16.67%	20.00%
	Total Supplies & Services	540,918	635,075	607,486	668,372	10.02%	5.24%
CAPITAL OUTLAY							
8020	Computer Equipment	1,474	2,100	1,200	-	-100.00%	-100.00%
8034	Fleet Replacement Fund	212,616	212,616	212,616	212,616	0.00%	0.00%
8035	Machinery and Equipment	14,056	18,800	18,800	95,000	405.32%	405.32%
8045	Vehicles	388	-	-	-	0.00%	
	Total Capital Outlay	228,534	233,516	232,616	307,616	32.24%	31.73%
	SUB - TOTAL	1,836,316	1,886,422	2,015,036	2,014,575	-0.02%	6.79%
4694	Less: Public Works Special Event Reimbursements	(7,703)	(10,000)	(9,200)	(10,000)	0.00%	0.00%
	TOTAL	1,828,614	1,876,422	2,005,836	2,004,575	-0.06%	6.83%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

ACTIVITY DESCRIPTION

The Public Works Maintenance Department is responsible for keeping the Town's infrastructure safe for the traveling public. The department maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, striping of parking stalls and crosswalks, stenciling of streets, and maintenance of 4,247 signs. Of the 155 centerline miles, the Town has over 283 ditch miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, and re-establishing drainage ditches on a continuing basis and are reflective of NDPES Permit requirements mandated by the State of California. The Maintenance budget includes all expenditures in the Public Works Department, except for those supplies and services directly related to snow removal and fleet maintenance.

The 2014/2015 budget will continue to provide for anticipated service and supply needs resulting from the move to the Public Service Center. Changes will be noted on each account. The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. Wages for full-time employees will be distributed to reflect 60% to Maintenance and 40% to Snow.

If the Measure R Trails Tax passes Town staff will bring forward a budget amendment for trail specific equipment and operations.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for Public Works Director/Town Engineer (14%), one (1) Street Maintenance Manager, thirteen (13) Maintenance Worker II's, three (3) Senior Maintenance Workers, and one (1) Administrative Secretary. All full-time employees budgeted in this account are for 60% of the year, unless otherwise noted. All other time is budgeted in the Snow Removal budget.	\$	624,334
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for funding of three (3) Seasonal Maintenance Worker I's to assist personnel with summer maintenance duties, filling in for vacations and sick days and one (1) Seasonal Maintenance Worker I to work on trail maintenance and special events. Funding decrease reflects projected mid range wage for the four seasonal employees.	\$	37,968
<u>5021</u>	<u>STANDBY PAY</u> - Provides standby pay associated with additional personnel needs during holidays.	\$	1,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for maintenance personnel as needed for completion of maintenance projects and coverage on holidays and for the 35+/- special events requiring Public Works personnel.	\$	4,500
<u>5035</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Required for emergency situations that require traffic control.	\$	2,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	364,935
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	3,190
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (10%).	\$	660

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES</u>	<u>BUDGET</u>
6110 <u>CLOTHING and UNIFORMS</u> - Provides for 60% of the maintenance and replacement of Department uniforms, including a boot allowance totaling \$300 per two year period per eligible employee. Increase reflects actual cost of uniforms.	\$ 7,000
6115 <u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Public Works personnel including OES, HazMat and respirator training; comprehensive OSHA programs; IVES Train the Trainer/heavy equipment certification; NPDES training as defined by the State of California and ATSSA Flagger Certification. Increase reflects percentage of Dale Carnegie in-house training on motivational techniques, team work and ethics. The current strategy extends training into the 15/16 budget and would be reassessed based on program success, the cost is \$6,000 of the proposed \$18,000 requested in this budget year.	\$ 18,000
6120 <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights, respirator cartridges, ear plugs, fall prevention harnesses, gloves and ANSI approved safety vests. Increase reflects actual costs.	\$ 8,000
6305 <u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information, which may be needed throughout the year.	\$ 2,300
6310 <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 60% funding of the radio service contract and the purchase of replacement radios and related equipment. By extending the service life of equipment, increased service contract costs have been absorbed into the budget without budget increases from 13/14.	\$ 13,000
6325 <u>MEMBERSHIP and DUES</u> - Provides for memberships in the APWA, ATSSA, MSA, etc., and Underground Service Alert. Decrease reflects change to ATSSA for flagging certification.	\$ 2,000
6333 <u>SOFTWARE SUPPLIES</u> - Provides for ESRI and Cartegraph licensing/maintenance fees and RealQuest licensing.	\$ 4,500
6335 <u>GENERAL SUPPLIES</u> - Provides for general office supplies, stationery and miscellaneous items.	\$ 7,000
6336 <u>JANITORIAL SUPPLIES</u> – Provides for shop supplies needed for maintenance purposes at the Public Works Yard.	\$ 2,500
6340 <u>PERMITS, LICENSES and FEES</u> – Provides for 60% of hazardous material permitting required at the Public Service Center from Nevada County Environmental Health. Also provides funds for air compressor licensing and State Water Resource Control Board permit.	\$ 3,000
6345 <u>PHOTOCOPYING</u> - Provides for copying services as needed.	\$ 1,000
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 200
6355 <u>PRINTING</u> - Provides for various forms printing within the Public Works department.	\$ 500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6360 <u>PROFESSIONAL SERVICES</u> - Provides funds for miscellaneous contractor services for roadway maintenance items requiring specialty equipment, skills, or personnel, which are beyond the scope of existing public works resources. Contract services include a percentage of tree removal.	\$ 18,000
6365 <u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Public Works publications, such as Uniform Construction Standards.	\$ 1,000
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones.	\$ 7,300
6620 <u>REPAIR and MAINTENANCE-OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 750
6650 <u>SMALL TOOLS</u> - Provides for tools for maintenance crews, including hand tools, shovels and rakes.	\$ 5,000
6710 <u>ROAD OILS</u> - Provides for street patching and crack sealing maintenance materials. Increase reflects cost of additional product used.	\$ 34,000
6715 <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during maintenance operations.	\$ 1,000
6720 <u>AGGREGATE PRODUCTS</u> – Provides base rock, concrete and other aggregate products for routine street maintenance and drainage structures.	\$ 12,000
6725 <u>PATCH MATERIALS</u> - Provides for an estimated 400 tons of asphalt to be utilized by maintenance crews during the year for patching. Increase due to the amount of patching anticipated for the 2014/2015 maintenance season.	\$ 30,500
6750 <u>SIGNS</u> - Provides for replacement of construction, maintenance, street and regulatory signs and hardware as well as cones and delineators.	\$ 22,000
6755 <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno, NV.	\$ 5,500
6760 <u>STRIPING</u> - Provides for paint and related materials for re-marking parking stalls, crosswalks, stop bars and turn pocket stenciling, as well as centerline striping.	\$ 45,000
6770 <u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails.	\$ 5,400
6771 <u>BRIDGES</u> - Provides funds for minor bridge repairs.	\$ 2,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>6772</u>	<u>GRATES</u> - Provides 60% of funds to purchase grates.	\$ 3,600
<u>6773</u>	<u>MARKERS</u> - Provides funds to purchase delineators for marking road sections and cross culverts.	\$ 2,000
<u>6774</u>	<u>EROSION CONTROL</u> – This account provides for purchase of straw bales, silt fence and other erosion control devices to be used during various drainage projects and to comply with potential NPDES Permit requirements. Decrease to reflect estimated actual.	\$ 5,000
<u>6780</u>	<u>CULVERT PIPE</u> - Provides materials for repairing or improving minor drainage systems.	\$ 4,000
<u>6790</u>	<u>PHYSICALS/BACKGROUND CHECKS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, PFT testing for respirator program and audiometric testing.	\$ 2,500
<u>6910</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on road maintenance activities, budgeted fuel dolalrs are based on historical averages.	\$ 94,000
<u>6960</u>	<u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of equipment as needed during the fiscal year.	\$ 18,000
<u>6976</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 274,822
<u>6979</u>	<u>HAZARDOUS WASTE DISPOSAL/ RECYCLING</u> – Provides for the cost of restocking of HazMat supplies and disposing of hazardous material waste. Increase to reflect actual.	\$ 6,000
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 212,616
<u>8035</u>	<u>MACHINERY and EQUIPMENT</u> - Provides for the purchase of portable patching machine for paving smaller patches \$45,000. Provides \$50,000 to reconfigure an existing vehicle with a new purpose built bed for road stencil work.	\$ 95,000
<u>OTHER</u>		
<u>4730</u>	<u>PUBLIC WORKS SPECIAL EVENT REIMBURSEMENT</u> – Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$ (10,000)

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 03 - Snow Removal

**TOWN OF TRUCKEE
 SNOW REMOVAL**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	337,313	434,317	279,000	435,812	56.20%	0.34%
5015	Wages - Temporary/Seasonal	123,044	136,908	119,000	137,295	15.37%	0.28%
5016	Wages - Readiness	11,235	36,154	3,900	36,507	836.09%	0.98%
5021	Standby Pay	2,632	3,000	2,000	3,000	50.00%	0.00%
5026	Readiness - Standby	49,063	30,000	41,000	42,000	2.44%	40.00%
5031	Overtime - Regular Full-time	40,689	110,000	25,000	110,000	340.00%	0.00%
5035	Overtime - Temporary/Seasonal	10,964	23,705	4,200	23,705	464.40%	0.00%
5036	Overtime - Readiness	714	18,437	-	18,437	0.00%	0.00%
5400	Benefits	231,175	280,693	174,729	299,036	71.14%	6.53%
5461,81	Deferred Compensation/RHS	2,058	3,126	2,984	3,120	4.54%	-0.18%
5571	Car Allowance	831	924	928	924	-0.39%	0.00%
	Total Personnel	809,717	1,077,264	652,741	1,109,836	70.03%	3.02%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	5,496	4,000	5,500	5,500	0.00%	37.50%
6115	Education & Training	440	4,000	4,000	8,000	100.00%	100.00%
6120	Safety Supplies	2,493	1,200	1,800	2,400	33.33%	100.00%
6305	Advertising	1,238	3,000	1,500	3,000	100.00%	0.00%
6310	Communications System Maintenance	5,044	8,500	8,750	8,500	-2.86%	0.00%
6311	Comm System Maint - GPS	10,227	22,000	16,000	15,000	-6.25%	-31.82%
6333	Software Supplies	4,886	3,100	3,500	3,100	-11.43%	0.00%
6335	General Supplies	3,648	5,400	3,000	4,000	33.33%	-25.93%
6336	Janitorial Supplies	3,164	3,000	3,000	3,000	0.00%	0.00%
6340	Permits, Licenses & Fees	1,966	2,000	2,300	2,300	0.00%	15.00%
6345	Photocopying	339	750	100	750	650.00%	0.00%
6350	Postage, Freight & Delivery	-	100	10	100	900.00%	0.00%
6355	Printing	223	500	-	500	0.00%	0.00%
6360	Professional Services	46,637	60,000	25,200	60,000	138.10%	0.00%
6361	Professional Services - Contract Areas	103,969	170,000	77,000	120,000	55.84%	-29.41%
6362	Professional Services - Hwy 89 Gridlock	1,364	10,000	-	-	0.00%	-100.00%
6370	Telephone	3,858	2,500	2,500	3,000	20.00%	20.00%
6610	Repair & Maint - Buildings	1,332	1,500	4,300	-	-100.00%	-100.00%
6620	Repairs & Maint - Office Equip	-	500	-	500	0.00%	0.00%
6650	Small Tools	2,418	2,500	650	2,500	284.62%	0.00%
6715	Accidents & Damage	21,039	10,000	-	10,000	0.00%	0.00%
6725	Patch Materials	-	3,000	3,700	4,000	8.11%	33.33%
6730	De-Icing Materials	35,315	70,000	25,700	70,000	172.37%	0.00%
6740	Snow Stakes	18,258	21,000	23,000	18,000	-21.74%	-14.29%
6750	Signs	1,189	8,500	7,500	8,500	13.33%	0.00%
6755	Landfill & Refuse Services	4,816	3,500	4,000	4,000	0.00%	14.29%
6770	Guardrails	73	3,600	1,000	3,600	260.00%	0.00%
6772	Grates	-	2,400	4,500	2,400	-46.67%	0.00%
6790	Physicals/Background Checks	7,064	7,000	5,200	7,000	34.62%	0.00%
6910	Vehicles - Fuel	129,246	255,000	85,750	255,000	197.38%	0.00%
6960	Vehicles & Equip - Rental	43	10,000	4,500	10,000	122.22%	0.00%
6970	Vehicles & Equip - R & M	28	-	-	-	0.00%	0.00%
6971	Veh & Equip - R & M - Chains	33,223	28,000	8,200	28,000	241.46%	0.00%
6972	Veh & Equip-R&M-Cutting Edges	23,299	20,000	540	20,000	3603.70%	0.00%
6976	Fleet Maintenance Allocation	399,365	501,807	361,688	422,948	16.94%	-15.71%
6979	Hazardous Waste Disposal/Recycling	3,478	3,000	1,500	3,000	100.00%	0.00%
	Total Supplies & Services	875,176	1,251,357	695,888	1,108,598	59.31%	-11.41%
CAPITAL OUTLAY							
8020	Computer Equipment	982	1,340	1,340	-	-100.00%	-100.00%
8034	Fleet Replacement Fund	531,591	531,591	531,591	531,591	0.00%	0.00%
8035	Machinery and Equipment	9,569	10,500	10,500	60,000	471.43%	471.43%
	Total Capital Outlay	542,143	543,431	543,431	591,591	8.86%	8.86%
	SUB - TOTAL	2,227,036	2,872,052	1,892,061	2,810,025	48.52%	-2.16%
4693	Less: Donner lake Snow Removal Revenue	(21,665)	(25,000)	(9,000)	(25,000)	0.00%	0.00%
	TOTAL	2,205,371	2,847,052	1,883,061	2,785,025	47.90%	-2.18%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

ACTIVITY DESCRIPTION

Town crews perform snow removal operations during storm periods and clean-up operations of roads and facilities on an ongoing basis during the entire winter season. Sand and de-icing materials are also applied to streets during storms or icy conditions to increase traffic safety. Street sweeping is performed as often as weather permits during the winter months both for dust control purposes and to reduce storm drain clean-up during the summer season. Sweeping is an essential component of the newly adopted Storm Water Management Program (SWMP). Crews also remove snow/ice from bridges, guardrails, assorted sidewalks in and adjacent to the multiple roundabouts throughout Town.

The 2014/2015 budget will continue to provide funds for anticipated service and supply needs resulting from the move to the Public Service Center. Changes will be noted by account. The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. Based on the last six years experience, wages for full-time employees will be distributed to reflect 60% to Maintenance and 40% to Snow.

If the Measure R Trails Tax passes Town staff will bring forward a budget amendment for trail specific equipment and one additional Temporary Street Maintenance Worker II.

PERSONNEL**BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for Public Works Director/Town Engineer (14%), one (1) Street Maintenance Manager, thirteen (13) Maintenance Worker II's, three (3) Senior Maintenance Workers; and one (1) Administrative Secretary. All full-time employees budgeted in this account are for 40% of the year, unless otherwise noted. During the balance of the year, wages for the permanent personnel are budgeted in the Maintenance budget.	\$	435,812
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for estimated Temporary Street Maintenance Worker II staff of nine (9) regulars and four (4) storms only to assist with snow removal activities.	\$	137,295
<u>5016</u>	<u>WAGES - READINESS</u> - Provides funding for an estimated Readiness Temporary Street Maintenance Worker II staff of seven (7) to assist with snow removal activities.	\$	36,507
<u>5021</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$	3,000
<u>5026</u>	<u>STANDBY PAY - READINESS</u> - Provides compensation to hourly Readiness personnel who remain available for call out for a 12 week duration. Employee wages are calculated per staff of seven (7) Readiness employee at \$500 per week for 12 weeks each.	\$	42,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for estimated costs of overtime for regular employees. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes.	\$	110,000
<u>5035</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Provides for anticipated overtime from 12-hour shift requirements.	\$	23,705
<u>5036</u>	<u>OVERTIME - READINESS</u> - Provides for anticipated overtime for Readiness employees from 12-hour shift requirements.	\$	18,437
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	299,036

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>5461.81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 3,120
<u>5571</u> <u>CAR ALLOWANCE</u> - Provides funds for a 10% share of the use of the Public Works Director/Town Engineer's private vehicle on Town business.	\$ 924
<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6110</u> <u>CLOTHING and UNIFORMS</u> - Provides for 40% funding of winter jackets, insulated bib overalls and rain gear. Increase reflects actual costs.	\$ 5,500
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for employee training related to winter operations including IVES Train the Trainer and loader certifications. Increase reflects percentage of Dale Carnegie in-house training on motivational techniques, team work and ethics. This training is \$4,000 of the proposed \$8,000 requested in this budget year.	\$ 8,000
<u>6120</u> <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights and gloves. Increase reflects actual costs, including new safety vests.	\$ 2,400
<u>6305</u> <u>ADVERTISING</u> - Provides funds for advertising to fill temporary job positions and various contract services such as Prosser Lakeview Snow Removal Contract bid, Gridlock contractors and other winter-related services.	\$ 3,000
<u>6310</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 40% funding of the radio service contract and the purchase of replacement radios and related equipment. By extending the service life of equipment, increased service contract costs have been absorbed into the budget without budget increases.	\$ 8,500
<u>6311</u> <u>COMMUNICATION SYSTEM MAINTENANCE - GPS</u> - Provides funding for the annual cost of the web-based GPS system for tracking snow removal equipment and website access for public and driveway contractor review. Decrease reflects actual costs.	\$ 15,000
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for ESRI and Cartegraph licensing/maintenance fees and RealQuest licensing.	\$ 3,100
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides funds for purchase of general office supplies, such as pens, pencils, paper, etc.	\$ 4,000
<u>6336</u> <u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget.	\$ 3,000
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> – Provides for 40% of hazardous material permitting required at the Public Service Center from Nevada County Environmental Health and for the State Water Resource Control Board permit.	\$ 2,300

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6345 <u>PHOTOCOPYING</u> - Provides for photocopying miscellaneous winter items such as snow route maps.	\$ 750
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 100
6355 <u>PRINTING</u> - Provides for various forms printing within the Public Works department, such as winter brochures, etc.	\$ 500
6360 <u>PROFESSIONAL SERVICES</u> - Provides funds for the miscellaneous contractor services for winter roadway maintenance items requiring specialty equipment, skills or personnel which are beyond the scope of existing Public Works resources. Contract services include snow removal and off-haul of downtown streets and parking. Also includes Gridlock services on Donner Pass Road and emergency tree removal services.	\$ 60,000
6361 <u>PROFESSIONAL SERVICES - CONTRACT AREAS</u> – Provides for contractual services for Prosser Lakeview/Prosser Heights, Prosser Dam Road, Pioneer Trail and Comstock Drive area snow removal. Reduced to reflect actual recent costs.	\$ 120,000
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for department cellular phones.	\$ 3,000
6620 <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides funds for routine maintenance and unscheduled repair of office equipment.	\$ 500
6650 <u>SMALL TOOLS</u> - Purchase of small tools to support work effort and mechanic services and to provide funds for replacement tools at Tahoe Donner shop.	\$ 2,500
6715 <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during snow removal operations.	\$ 10,000
6725 <u>PATCH MATERIALS</u> - Provides for an estimated 10 tons of hydropatch asphalt to be utilized by crews during winter months. Increase reflects superior product used for street repairs.	\$ 4,000
6730 <u>DE-ICING MATERIALS</u> – Provides for the purchase of sand and other de-icing materials to minimize dangerous road safety conditions during the winter months.	\$ 70,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6740 <u>SNOW STAKES</u> - Provides for the purchase of replacement snow stakes to mark road rights-of-way for snow plow vehicles. The account also includes the purchase of the reflective materials used on the snow stakes.	\$ 18,000
6750 <u>SIGNS</u> - Provide for the purchase and replacement of signs, cones, and barricades used for traffic control of gridlock on Donner Pass Road and winter-related damages.	\$ 8,500
6755 <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno, NV for winter road sand off haul.	\$ 4,000
6770 <u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails.	\$ 3,600
6772 <u>GRATES</u> - Provides 40% of funds to purchase grates.	\$ 2,400
6790 <u>PHYSICALS/BACKGROUND CHECKS</u> - Provides for the costs of physical examinations, pre-employment physicals, random substance testing and audiometric testing.	\$ 7,000
6910 <u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on snow removal activities. Budget provides for consistent service through a normal Sierra winter and does not reflect decreases based on recent winters with lower snowfall.	\$ 255,000
6960 <u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of needed vehicles during the winter months.	\$ 10,000
6971 <u>VEHICLES and EQUIPMENT - R&M – CHAINS</u> - Provides for the purchase of replacement chains and chain-repair material for Public Works vehicles.	\$ 28,000
6972 <u>VEHICLES and EQUIPMENT - R&M – CUTTING EDGES</u> – Provides for the purchase of snow plow cutting edges, bolts, etc.	\$ 20,000
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 422,948
6979 <u>HAZARDOUS WASTE DISPOSAL / RECYCLING</u> – Provides for the cost of disposing of hazardous waste/supplies of snow removal equipment and clean up of snow removal equipment HazMat spills.	\$ 3,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
8034 <u>FLEET REPLACEMENT FUND</u> - Provides funds for vehicle replacements as identified in the Fleet Replacement Plan.	\$ 531,591
8035 <u>MACHINERY and EQUIPMENT</u> - Provides for the purchase of wing plow for a John Deere grader and for a Rex Roth pump and motor repair.	\$ 60,000
 <u>OTHER</u>	 <u>BUDGET</u>
4693 <u>DONNER LAKE SNOW REMOVAL REIMBURSEMENT</u> – Reflects reimbursement from the Department of Public Works for contracted snow removal services provided on specified Placer County roads.	\$ (25,000)

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 04 - Fleet Maintenance

**TOWN OF TRUCKEE
 PW - FLEET MAINTENANCE**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	409,131	425,810	381,998	382,064	0.02%	-10.27%
5015	Wages - Temporary/Seasonal	-	-	411	-	-100.00%	
5021	Standby Pay	115	1,000	-	1,000	0.00%	0.00%
5031	Overtime - Regular Full-time	1,935	8,000	3,046	8,000	162.61%	0.00%
5400	Benefits	206,381	214,224	190,310	201,405	5.83%	-5.98%
5461,81	Deferred Compensation/RHS	2,399	2,747	2,864	3,328	16.22%	21.17%
5571	Car Allowance	482	528	530	528	-0.39%	0.00%
	Total Personnel	620,443	652,308	579,159	596,325	2.96%	-8.58%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	2,351	2,500	2,350	2,500	6.38%	0.00%
6115	Education & Training	1,031	2,000	285	2,000	601.75%	0.00%
6120	Safety Supplies	3,977	2,000	1,950	2,000	2.56%	0.00%
6305	Advertising	-	400	593	600	1.18%	50.00%
6310	Communications System Maintenance	-	400	-	600	0.00%	50.00%
6320	Uniform Cleaning	2,531	3,000	1,950	3,000	53.85%	0.00%
6325	Membership & Dues	606	965	500	965	93.00%	0.00%
6333	Software Supplies	2,060	2,500	2,350	2,500	6.38%	0.00%
6335	General Supplies	2,577	2,500	2,000	2,500	25.00%	0.00%
6336	Janitorial Supplies	5,292	2,500	4,500	4,500	0.00%	80.00%
6340	Permits, Licenses & Fees	2,304	1,500	600	1,500	150.00%	0.00%
6345	Photocopying	134	300	250	300	20.00%	0.00%
6350	Postage, Freight & Delivery	274	1,200	300	800	166.67%	-33.33%
6355	Printing	500	500	85	500	488.24%	0.00%
6365	Publications	-	500	-	500	0.00%	0.00%
6370	Telephone	6,960	7,095	5,600	7,095	26.70%	0.00%
6610	Repair & Maint - Buildings	26	1,000	-	1,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	3	500	-	500	0.00%	0.00%
6650	Small Tools - Mechanics	1,322	3,000	2,650	3,000	13.21%	0.00%
6651	Small Tools - Shop	4,131	3,000	2,200	3,000	36.36%	0.00%
6715	Accidents & Damage	2,124	2,000	-	2,000	0.00%	0.00%
6755	Landfill & Refuse Services	-	300	-	300	0.00%	0.00%
6790	Physicals	707	900	-	900	0.00%	0.00%
6910	Equipment - Fuel	3,973	7,500	5,200	7,500	44.23%	0.00%
6911	Fuel	(17,484)	-	-	-	0.00%	
6970	Vehicles & Equip - R & M Outsourcing	22,238	25,000	23,500	25,000	6.38%	0.00%
6973	Vehicles & Equip - R&M Lube	32,276	35,000	21,000	35,000	66.67%	0.00%
6974	Vehicles & Equip - R&M Misc	37,822	35,000	27,500	35,000	27.27%	0.00%
6975	Vehicles & Equip - R & M Parts	124,835	132,000	105,000	132,000	25.71%	0.00%
6977	Vehicles & Equip - R & M Tires	49,976	45,000	38,500	45,000	16.88%	0.00%
6979	Hazardous Waste Disposal/Recycling	3,076	3,000	850	3,000	252.94%	0.00%
	Total Supplies & Services	295,622	323,060	249,713	325,060	30.17%	0.62%
CAPITAL OUTLAY							
8020	Computer Equipment	-	-	3,400	-	-100.00%	
8034	Fleet Replacement Fund	10,500	10,500	10,500	10,500	0.00%	0.00%
8035	Machinery and Equipment	-	-	-	8,000	0.00%	
	Total Capital Outlay	10,500	10,500	13,900	18,500	33.09%	76.19%
	TOTAL	926,565	985,868	842,772	939,885	11.52%	-4.66%
INTERNAL SERVICE CHARGES							
FY14 %							
0.48%	Animal Services	3,518	9,464	3,129	4,511	44.17%	-52.33%
0.52%	Building & Safety	4,549	8,478	4,131	4,887	18.30%	-42.36%
0.57%	General Government	4,491	1,873	4,027	5,357	33.04%	186.01%
0.29%	Code Enforcement	2,440	2,958	2,221	2,726	22.72%	-7.84%
0.41%	Engineering	5,608	3,746	5,259	3,854	-26.73%	2.86%
0.38%	Recycling	2,791	1,676	2,452	3,572	45.63%	113.10%
0.13%	Parking	1,119	493	1,015	1,222	20.36%	147.87%
11.69%	Police	104,146	116,234	94,343	109,873	16.46%	-5.47%
29.24%	Street Maintenance	294,216	263,325	269,706	274,822	1.90%	4.37%
45.00%	Snow Removal	399,365	501,807	361,688	422,948	16.94%	-15.71%
10.01%	Transit	90,070	60,730	81,692	94,082	15.17%	54.92%
1.28%	Facilities Management	14,158	15,084	13,108	12,031	-8.22%	-20.24%
100.00%	Total Internal Service Charges	926,471	985,868	842,772	939,885	11.52%	-4.66%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

ACTIVITY DESCRIPTION

The Public Works Fleet Maintenance Department is responsible for keeping the Town's vehicles and equipment in a safe operating condition, as well as being responsible for the purchasing of equipment and parts.

The 2014/15 budget reflects the continued maintenance of the entire Town fleet by the Fleet Maintenance Department. The charges incurred in this department are charged to the various departments receiving the service; therefore, those departmental budgets have the appropriate share of this department's cost reflected in their budgets.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for Public Works Director/Town Engineer (8%), one (1) Fleet Manager (50%) (50% to Facilities new for 14/15), one (1) Senior Equipment Mechanic, three (3) Equipment Mechanics and one (1) Office Assistant (85%) (15% to Facilities new for 14/15).	\$ 382,064
<u>5021</u>	<u>STANDBY PAY</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$ 1,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for mechanics as needed for staffing required for snow equipment repair.	\$ 8,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution. Benefit cost decrease reflects reduced allocation of Fleet Manager to the Fleet Department.	\$ 201,405
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 3,328
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Fleet Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (8%).	\$ 528

SUPPLIES & SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per person for a two year period.	\$ 2,500
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Fleet Maintenance personnel including HazMat training, computer training, electrical and hydraulic training, safety training, etc.	\$ 2,000
<u>6120</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and OSHA approved fuel cans and equipment related to the regulated respirator program.	\$ 2,000
<u>6305</u>	<u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information which may be needed throughout the year.	\$ 600

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6310</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for routine maintenance of all Fleet Maintenance hand held and mobile radio equipment under service contract. Also includes radio installation, batteries, etc. not covered under contract.	\$ 600
<u>6320</u> <u>UNIFORM CLEANING</u> - Provides for cleaning of mechanics' coveralls and shop towels.	\$ 3,000
<u>6325</u> <u>MEMBERSHIP and DUES</u> - Provides for memberships in the American Public Works Association, etc.	\$ 965
<u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for software upgrades and annual software subscriptions.	\$ 2,500
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment.	\$ 2,500
<u>6336</u> <u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget.	\$ 4,500
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> – Provides for required permits at the Corporation Yard facility, such as hazardous materials permits.	\$ 1,500
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copying services as needed.	\$ 300
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$ 800
<u>6355</u> <u>PRINTING</u> - Provides for printing of various forms within the Fleet Maintenance department, such as inventory controls, time cards and log sheets. Also includes printing costs for equipment logs.	\$ 500
<u>6365</u> <u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Fleet Maintenance publications.	\$ 500
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones.	\$ 7,095
<u>6610</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>6650</u> <u>SMALL TOOLS - MECHANICS</u> – Provides tools for mechanics' tool boxes.	\$ 3,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6651 <u>SMALL TOOLS – SHOP</u> – Provides for small tools required in the shop.	\$ 3,000
6715 <u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property that may be damaged by department employees while acting within the scope of employment.	\$ 2,000
6755 <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at the landfill.	\$ 300
6790 <u>PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing and random substance testing. Increase from previous year due to previous year actual.	\$ 900
6910 <u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Fleet Maintenance department. Increase reflects anticipated increase in fuel cost.	\$ 7,500
6970 <u>VEHICLES and EQUIPMENT - R&M OUTSOURCING</u> - Provides for outside repairs of major equipment.	\$ 25,000
6973 <u>VEHICLES and EQUIPMENT - R&M - LUBE</u> - Provides for motor oil, gear oil, hydraulic oil and lubrication products.	\$ 35,000
6974 <u>VEHICLES and EQUIPMENT - R&M MISC</u> - Provides for wiring cable, wiring ends, nuts and bolts and miscellaneous repair supplies.	\$ 35,000
6975 <u>VEHICLES and EQUIPMENT - R & M - PARTS</u> - Provides for parts costs for the repair of all Town vehicles.	\$ 132,000
6977 <u>VEHICLES and EQUIPMENT - R & M - TIRES</u> - Provides for replacement tires for all Town vehicles.	\$ 45,000
6979 <u>HAZARDOUS WASTE DISPOSAL/ RECYCLING</u> - Provides for the cost of shop recycling for oils, antifreeze and related supplies, and restocking of HazMat supplies. This amount also reflects costs for disposal pick-ups and additional supplies required for OSHA compliance.	\$ 3,000
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
8034 <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 10,500
8035 <u>MACHINERY and EQUIPMENT</u> - Provides Funds for the purchase of two(2) replacement welders for the shop.	\$ 8,000

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

**TOWN OF TRUCKEE
 FACILITIES**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	208,744	220,598	176,375	177,753	0.78%	-19.42%
5014	Wages - Part time	-	20,166	14,658	19,970	36.24%	-0.97%
5021	Standby Pay	5,587	8,000	8,082	8,000	-1.02%	0.00%
5031	Overtime - Regular Full-time	3,894	7,000	4,751	7,000	47.35%	0.00%
5400	Benefits	96,076	110,205	87,315	88,655	1.53%	-19.55%
5461,81	Deferred Compensation/RHS	3,587	7,862	3,422	3,363	-1.74%	-57.23%
5571	Car Allowance	2,310	2,310	1,075	660	-38.61%	-71.43%
	Total Personnel	320,198	376,141	295,678	305,400	3.29%	-18.81%
SUPPLIES & SERVICES							
01	GENERAL EXPENDITURES						
6110	Clothing, Uniforms, Personal	989	1,500	2,000	1,500	-25.00%	0.00%
6115	Education & Training	121	3,500	2,100	3,500	66.67%	0.00%
6120	Safety Supplies & Equipment	838	3,000	3,000	3,000	0.00%	0.00%
6305	Advertising	-	-	1,175	1,500	27.66%	
6325	Membership & Dues	-	500	500	500	0.00%	0.00%
6333	Software Supplies	-	-	1,038	-	-100.00%	
6335	General Supplies	2,488	2,500	6,400	3,500	-45.31%	40.00%
6350	Postage, Freight & Delivery	27	200	110	200	81.82%	0.00%
6355	Printing	18	100	250	300	20.00%	200.00%
6360	Professional Services	1,021	-	32	-	-100.00%	
6370	Telephone	3,278	5,500	5,000	5,500	10.00%	0.00%
6610	Repair & Maint - Buildings	31	-	668	-	-100.00%	
6620	Repairs & Maint. - Office Equip.	7	-	-	-	0.00%	
6650	Small Tools	2,640	6,000	7,000	6,000	-14.29%	0.00%
6910	Vehicles - Fuel	6,244	10,900	3,800	10,900	186.84%	0.00%
6960	Vehicles & Equip - Rental	-	4,000	2,500	4,000	60.00%	0.00%
6970	Vehicles & Equip - R & M	989	2,500	1,250	1,500	20.00%	-40.00%
6976	Fleet Maintenance Allocation	14,158	15,084	13,108	12,031	-8.22%	-20.24%
	Subtotal General Expenditures	32,850	55,284	49,931	53,931	8.01%	-2.45%
02	TOWN HALL						
6320	Janitorial Supplies	5,981	6,400	6,000	6,400	6.67%	0.00%
6321	Ice Melt	2,379	8,000	4,500	6,000	33.33%	-25.00%
6335	General Supplies	1,185	2,000	1,600	2,000	25.00%	0.00%
6360	Professional Services - General	4,124	4,300	3,850	4,300	11.69%	0.00%
6361	Professional Services - Janitorial	41,926	50,000	48,000	50,000	4.17%	0.00%
6363	Prof Services - Snow Removal	307	12,800	2,000	12,800	540.00%	0.00%
6364	Professional Services - Landscaping	3,777	8,000	8,000	8,000	0.00%	0.00%
6365	Professional Services - Elevators	5,493	6,000	5,850	6,000	2.56%	0.00%
6375	Utilities	109,900	125,000	115,000	125,000	8.70%	0.00%
6610	Repair & Maint - Buildings	54,395	70,000	62,000	65,000	4.84%	-7.14%
6650	Small Tools	133	500	-	500	0.00%	0.00%
	Subtotal Town Hall	229,600	293,000	256,800	286,000	11.37%	-2.39%
03	DEPOT						
6320	Janitorial Supplies	5,892	7,000	5,350	7,000	30.84%	0.00%
6321	Ice Melt	2,379	6,500	3,000	6,500	116.67%	0.00%
6363	Prof Services - Snow Removal	8,680	8,000	1,800	8,000	344.44%	0.00%
6364	Professional Services - Landscaping	1,236	2,500	1,850	2,500	35.14%	0.00%
6375	Utilities	18,797	28,000	22,500	28,000	24.44%	0.00%
6610	Repair & Maint - Buildings	6,638	11,000	6,850	11,000	60.58%	0.00%
6750	Signs	-	250	-	250	0.00%	0.00%
	Subtotal Depot	43,621	63,250	41,350	63,250	52.96%	0.00%

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

**TOWN OF TRUCKEE
 FACILITIES**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
04	<i>RIVERVIEW YARD/KENNEL</i>						
6320	Janitorial Supplies	208	250	-	250	0.00%	0.00%
6361	Professional Services - Janitorial	307	1,000	-	-	0.00%	-100.00%
6375	Utilities	30,125	20,000	22,500	25,000	11.11%	25.00%
6610	Repair & Maint - Buildings	6,780	5,000	4,350	5,000	14.94%	0.00%
	Subtotal Riverview Yard/Kennel	37,420	26,250	26,850	30,250	12.66%	15.24%
05	<i>TAHOE DONNER YARD</i>						
6320	Janitorial Supplies	-	250	-	250	0.00%	0.00%
6361	Professional Services - Janitorial	1,899	2,000	1,985	2,000	0.76%	0.00%
6370	Telephone	(227)	900	385	900	133.77%	0.00%
6375	Utilities	13,810	20,000	12,000	15,000	25.00%	-25.00%
6610	Repair & Maint - Buildings	4,152	7,000	10,000	7,000	-30.00%	0.00%
	Subtotal Tahoe Donner Yard	19,635	30,150	24,370	25,150	3.20%	-16.58%
06	<i>McIVER DAIRY SITE</i>						
6610	Repair & Maint - Buildings	1,014	5,000	750	5,000	566.67%	0.00%
	Subtotal McIver Dairy Site	1,014	5,000	750	5,000	566.67%	0.00%
08	<i>ROUNABOUT LANDSCAPE MAINTENANCE</i>						
6364	Professional Services - Landscaping	26,913	60,000	56,500	60,000	6.19%	0.00%
6375	Utilities	23,745	20,000	19,000	20,000	5.26%	0.00%
6610	Repair & Maint - Buildings	1,577	6,500	9,950	6,500	-34.67%	0.00%
	Subtotal Roundabout Landscape Maintenance	52,235	86,500	85,450	86,500	1.23%	0.00%
10	<i>PUBLIC SERVICE FACILITY</i>						
6320	Janitorial Supplies	1,367	2,500	-	-	0.00%	-100.00%
6321	Ice Melt	-	2,000	-	-	0.00%	-100.00%
6361	Professional Services - Janitorial	29,377	30,000	32,000	35,000	9.38%	16.67%
6365	Professional Services - Elevators	1,858	-	1,338	-	-100.00%	
6375	Utilities	119,435	120,000	124,500	125,000	0.40%	4.17%
6610	Repair & Maint - Buildings	18,285	30,000	28,500	30,000	5.26%	0.00%
	Subtotal New Public Service Facility	170,322	184,500	186,338	190,000	1.97%	2.98%
11	<i>ANIMAL SHELTER</i>						
6320	Janitorial Supplies	-	-	57	-	-100.00%	
6321	Ice Melt	-	2,000	2,000	2,000	0.00%	0.00%
6370	Telephone	-	3,000	100	3,000	2900.00%	0.00%
6375	Utilities	-	25,000	33,000	42,000	27.27%	68.00%
6610	Repair & Maint - Buildings	-	10,000	3,000	15,000	400.00%	50.00%
	Subtotal Animal Shelter	-	40,000	38,157	62,000	62.49%	55.00%
	Total Services & Supplies	586,696	783,934	709,996	802,081	12.97%	2.31%

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

**TOWN OF TRUCKEE
 FACILITIES**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
CAPITAL OUTLAY							
01	GENERAL						
8034	Fleet Replacement Fund	11,000	11,000	11,000	11,000	0.00%	0.00%
8035	Machinery and Equipment	-	-	-	40,000	0.00%	
	Subtotal General	11,000	11,000	11,000	51,000	363.64%	363.64%
02	TOWN HALL						
8010	Leasehold Improvements	55,450	-	543	-	-100.00%	
	Subtotal Town Hall	55,450	-	543	-	-100.00%	
	Total Capital Outlay	66,450	11,000	11,543	51,000	341.83%	363.64%
	TOTAL	973,344	1,171,074	1,017,217	1,158,480	13.89%	-1.08%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
FACILITIES**

ACTIVITY DESCRIPTION

The Facilities Management Department oversees the operations of Town Hall, as well as other properties owned or operated by the Town. Properties maintained include Town Hall, the Riverview Corporation Yard, the Public Service facility, the Intermodal Depot, the Tahoe Donner Shop, the Animal Services Facility, McIver Dairy Site and Town owned roundabouts. During the 13/14 fiscal year Facilities was reorganized under Public Works. Facilities personnel are responsible for maintaining and troubleshooting all building systems and conducting preventative maintenance for these systems. The proposed budget includes a part-time Facilities Maintenance Worker and a 15% allocation of an Administrative Secretary. These positions will provide additional resources for ongoing facilities maintenance needs and will help with the continued work load. As a result of Town personnel reorganization management of Town Facilities has been transferred to the Public Works Director and a Facilities manager, the Assistant Town Manager is no longer responsible for Facilities management.

Goals and objectives for this year include operations and maintenance of Town Hall, Depot, Public Service Facility and other Town properties and becoming familiar with the new building systems associated with the new Animal Services facility. Other goals for the year include managing projects such as the Town Hall boiler replacement and the replacement of exterior concrete walkway sections around Town Hall.

The Animal Shelter began operations in September of 2013 and is operated in collaboration with the Humane Society of Truckee. Actual utility and building maintenance costs are split 50%/50% between the Town and the Humane Society and the Town's 50% is included in this budget.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES – REGULAR FULL-TIME</u> - Provides for Director of Public Works(10%), the Fleet/Facilities Manager (50%), one (1) Senior Facilities Maintenance Worker, one (1) Facilities Maintenance Worker, and one Administrative Secretary (15%).	\$ 177,753
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for one temporary part-time Facilities Maintenance Worker, this position will provide additional resources for ongoing facilities maintenance needs and will help with the continued workload.	\$ 19,970
<u>5021</u>	<u>STANDBY PAY</u> - Provides for standby pay for weekend and after hours coverage for facilities emergencies.	\$ 8,000
<u>5031</u>	<u>OVERTIME – REGULAR FULL-TIME</u> - Provides for overtime as needed (snow removal on weekends, emergencies, building attendant, etc.).	\$ 7,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 88,655
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 3,363
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Director of Public Works private vehicle on Town business (10%).	\$ 660

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>01 GENERAL EXPENDITURES</u>	
<u>6110</u> <u>CLOTHING and UNIFORMS</u> - Provides funds for shirts, pants, boot allowance, winter coveralls and rain gear. Increase provides funding for equipment for additional personnel.	\$ 1,500
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides funds for miscellaneous trade classes, computer training, training for the Fleet/Facilities Manager and conferences.	\$ 3,500
<u>6120</u> <u>SAFETY SUPPLIES and EQUIPMENT</u> - Provides for miscellaneous safety supplies such as gloves, vests, first aid kits, fire extinguishers, etc. Increase to provide safety supplies for additional personnel.	\$ 3,000
<u>6305</u> <u>ADVERTISING</u> - Provides for advertising that may be needed throughout the year.	\$ 1,500
<u>6325</u> <u>MEMBERSHIP and DUES</u> - Provides for various memberships for the Fleet/Facilities Manager and Facilities Management staff.	\$ 500
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 3,500
<u>6350</u> <u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 200
<u>6355</u> <u>PRINTING</u> - Provides for various printing needs.	\$ 300
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones. Increase provides funds for replacement cellular telephones and service for Facilities Maintenance staff and a telephone for additional personnel.	\$ 5,500
<u>6650</u> <u>SMALL TOOLS</u> - Provides for purchase of miscellaneous hand tools such as shop vacuums, wheelbarrows, levels, ladder, miscellaneous clamps, work lights, shovels, rakes and brooms. Increase provides funding for small tools for additional personnel.	\$ 6,000
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs for facility maintenance vehicles, as well as related snow removal equipment.	\$ 10,900
<u>6960</u> <u>VEHICLES & EQUIPMENT - RENTAL</u> - Provides for rental of equipment that may be needed for projects throughout the year.	\$ 4,000
<u>6970</u> <u>VEHICLES & EQUIPMENT - REPAIR & MAINTENANCE</u> - Provides for repairs to equipment, such as snow removal equipment.	\$ 1,500
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 12,031

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES - (cont'd)</u>	<u>BUDGET</u>
<u>02 TOWN HALL</u>	
<u>6320</u> <u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for Town Hall building.	\$ 6,400
<u>6321</u> <u>ICE MELT</u> – Provides for de-icer at Town Hall to prevent buildup of ice on the walkways.	\$ 6,000
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 2,000
<u>6360</u> <u>PROFESSIONAL SERVICES - GENERAL</u> - Provides for building access system maintenance and fire sprinkler alarm monitoring.	\$ 4,300
<u>6361</u> <u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of Town Hall common areas, office areas and Council Chambers.	\$ 50,000
<u>6363</u> <u>PROFESSIONAL SERVICES – SNOW REMOVAL</u> – Provides for snow removal services at Town Hall.	\$ 12,800
<u>6364</u> <u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services. Increase provides for enhanced level of maintenance in newly landscaped areas and clean up and maintenance of the vacant pad at the rear of Town Hall and the perimeter site areas.	\$ 8,000
<u>6365</u> <u>PROFESSIONAL SERVICES - ELEVATORS</u> – Provides for the monthly maintenance contract and needed repairs of both elevators.	\$ 6,000
<u>6375</u> <u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer and garbage . Tenants' portion is reimbursed through lease payments.	\$ 125,000
<u>6610</u> <u>REPAIRS and MAINTENANCE - BUILDING</u> - Provides for estimated facility maintenance costs. Includes funding for ongoing maintenance and unanticipated miscellaneous repairs. Identify \$15,000 for the replacement of flooring, refacing of cabinets and misc. small furniture in the Town Hall kitchen located within the Police Department.	\$ 65,000
<u>6650</u> <u>SMALL TOOLS</u> - Provides for specialty small tools that may be required for Town Hall maintenance.	\$ 500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES - (cont'd)</u>	<u>BUDGET</u>
<u>03 DEPOT</u>	
6320 <u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Depot.	\$ 7,000
6321 <u>ICE MELT</u> - Provides for de-icer at the Depot to prevent buildup of ice on the walkways.	\$ 6,500
6363 <u>PROFESSIONAL SERVICES - SNOW REMOVAL</u> – Provides funding for contract services for enhanced level of snow removal for walkways and island area.	\$ 8,000
6364 <u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services. Increase provides for enhanced level of maintenance for the facility.	\$ 2,500
6375 <u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer, and garbage.	\$ 28,000
6610 <u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for estimated Depot maintenance repairs and installation and removal of decorative lights on trees (\$3,000).	\$ 11,000
6750 <u>SIGNS</u> – Provides for signs and an enclosed notice board at the Depot.	\$ 250
<u>04 RIVERVIEW YARD/KENNEL</u>	
6320 <u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Riverview shop.	\$ 250
6375 <u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage at the Riverview Yard. The cost increase reflects increased use of the Riverview Yard for operations and storage.	\$ 25,000
6610 <u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for miscellaneous repairs that may be needed at the Riverview Yard.	\$ 5,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES - (cont'd)</u>	<u>BUDGET</u>
<u>05 TAHOE DONNER YARD</u>	
6320 <u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Tahoe Donner shop.	\$ 250
6361 <u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides funding for janitorial services for the Tahoe Donner shop.	\$ 2,000
6370 <u>TELEPHONE</u> – Provides for the cost of telephone service.	\$ 900
6375 <u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage. Budgeted decrease reflects estimated energy usage and energy saving measures.	\$ 15,000
6610 <u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed at the Tahoe Donner yard.	\$ 7,000
<u>06 McIVER DAIRY SITE</u>	
6610 <u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides funding for ongoing costs associated with preservation of the buildings at the site.	\$ 5,000
<u>08 ROUNDABOUT LANDSCAPE MAINTENANCE</u>	
6364 <u>PROFESSIONAL SERVICES - LANDSCAPING</u> - Provides for landscape maintenance at Town roundabouts, including the Martis Valley Road, Western Undercrossing, I-80/89 North, I-80/89 South roundabouts and more. Increase provides funds to remove accumulated road sand in the I-80/89 North, I-80/89 South roundabouts, irrigation repairs and replacement of damaged and dead landscaping materials in the roundabouts. These items are above the base level of contracted maintenance.	\$ 60,000
6375 <u>UTILITIES</u> – Provides for the cost of utilities such as water and electricity.	\$ 20,000
6610 <u>REPAIRS and MAINTENANCE - PROPERTY</u> - Provides for miscellaneous repairs and light replacement on light poles.	\$ 6,500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
FACILITIES**

SUPPLIES and SERVICES - (cont'd)**BUDGET****10 PUBLIC SERVICE FACILITY**

<u>6361</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides funding for janitorial services for the public Service Facility. Reduction reflects contracted price for service.	\$	35,000
<u>6375</u>	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage for the Public Service Facility. Increase reflects estimated cost for services based on prior year.	\$	125,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - PROPERTY</u> - Provides funds for facility maintenance.	\$	30,000

11 ANIMAL SHELTER

<u>6321</u>	<u>ICE MELT</u> - Provides for de-icer at the facility to prevent buildup of ice on walkways. Humane Society of Truckee-Tahoe will reimburse Town for 50% of actual cost.	\$	2,000
<u>6370</u>	<u>TELEPHONE</u> – Provides for the cost of telephone service.	\$	3,000
<u>6375</u>	<u>UTILITIES</u> – Provides for 50% of the cost of utilities such as gas, water, electricity, sewer and garbage at the Animal Shelter Facility. Humane Society of Truckee-Tahoe will pay for 50% of the actual cost.	\$	42,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - BUILDING</u> - Provides for miscellaneous repairs that may be needed at the facility.	\$	15,000

CAPITAL OUTLAY**BUDGET****01 GENERAL**

<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	11,000
<u>8035</u>	<u>Machinery & Equipment</u> - For the purchase of a towable electric manlift for street light and other service to include proposed Brickelltown streetscape service.	\$	40,000

2014/15 EXPENDITURES BUDGET

TOWN OF TRUCKEE

PLANNING

Fund 01 - General
 Department 04 - Community Development
 Division 01 - Planning

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	419,808	483,154	460,616	485,023	5.30%	0.39%
5012	Wages - Planning Commissioners	5,907	6,000	6,000	6,000	-0.01%	0.00%
5015	Wages - Temporary/Seasonal	24,414	6,534	3,218	1,050	-67.37%	-83.93%
5031	Overtime - Regular Full-time	104	-	1,500	2,250	50.00%	
5400	Benefits	192,901	204,521	193,138	208,877	8.15%	2.13%
5461,81	Deferred Compensation/RHS	7,586	12,355	9,738	13,674	40.43%	10.68%
5571	Car Allowance	3,240	3,240	3,252	4,050	24.52%	25.00%
	Total Personnel	653,960	715,804	677,462	720,924	6.42%	0.72%
SUPPLIES & SERVICES							
6115	Education & Training	7,790	15,000	12,000	15,000	25.00%	0.00%
6305	Advertising	2,432	5,000	3,000	5,000	66.67%	0.00%
6325	Membership & Dues	2,215	2,000	2,000	2,200	10.00%	10.00%
6330	Document Imaging	-	1,000	-	1,000	0.00%	0.00%
6333	Software Supplies	1,713	7,700	7,700	8,500	10.39%	10.39%
6335	General Supplies	5,772	13,500	12,000	14,000	16.67%	3.70%
6340	Permits, Licenses & Fees	-	4,500	4,500	4,500	0.00%	0.00%
6350	Postage, Freight & Delivery	488	2,000	1,000	1,500	50.00%	-25.00%
6355	Printing	201	2,500	2,500	2,500	0.00%	0.00%
6360	Professional Services	3,214	15,000	14,000	15,000	7.14%	0.00%
6365	Publications	840	800	200	800	300.00%	0.00%
6370	Telephone	3,856	4,000	4,000	4,500	12.50%	12.50%
6620	Repairs & Maint. - Office Equip.	15	-	-	-	0.00%	
6910	Vehicles - Fuel and Mileage	-	250	250	250	0.00%	0.00%
	Total Supplies & Services	28,535	73,250	63,150	74,750	18.37%	2.05%
CAPITAL OUTLAY							
8020	Computer Equipment	1,540	3,200	1,800	3,200	77.78%	0.00%
	Total Capital Outlay	1,540	3,200	1,800	3,200	77.78%	0.00%
	TOTAL	684,035	792,254	742,412	798,874	7.61%	0.84%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

ACTIVITY DESCRIPTION

CDD Planning is responsible for planning, development review, public information and Development Code compliance. The activity is part of the Community Development Department (CDD) and is managed by the CDD Director. It provides staff support to the Town Council (elected representatives) and the Planning Commission (appointed citizen planners). The Town Council provides overall policy direction, adopts ordinances and regulations and acts as the hearing body for appeals of Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting policy direction for the use of the department's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town.

Planning resources are devoted to the processing of development applications and the administration of ongoing programs. These include mandatory services such as the processing of land use/zoning applications, review of building plans, inspections of development projects, and public assistance. Substantial planning resources are also being applied to special planning projects (e.g., Development Code Update, Housing Element Update, Historic Preservation Program, and an update to the Trails and Bikeways Master Plan), to assist other Departments on Capital Improvement Plan projects (e.g., Trout Creek Restoration, Brickelltown Streetscape Improvement) and on two Planned Community Projects-the Coldstream Specific Plan and Joerger Ranch Specific Plan. Planning staff time devoted to some of these projects may be reimbursed by mitigation fees, grant funds and application fees.

The budget reflects continued modifications to staffing of the Planning Division for this fiscal year. In addition to the Community Development Director (75% allocation) there are currently two Senior Planners, one Associate Planner, one Assistant Planner, a 25% allocation of a Planning Technician (with the other 75% allocated the Building Division), and an 80% allocation of an Administrative Technician/Planning Technician (this position was modified last year to increase the planning responsibilities and reflect the changes in duties needed in the division, the other 20% is allocated to the Building Division). The Town Planner is budgeted to remain vacant for FY 14/15 and through the planning horizon. The Planning Division will also administer substantial professional service contracts, likely exceeding \$500,000, for special studies such as traffic analyses and environmental impact reports. Since these are "pass through" funds (i.e., the contracts are paid by fees from the applicant), they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land use permitting activity. For fiscal 13/14 administration of Code Compliance was transferred to Community Development from Safety and is the responsibility of a Senior Planner.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - The Planning Division includes the Community Development Director 75% (25% to Building), two (2) Senior Planners, one 90% (10% to Code Enforcement) and one 100%, one (1) Associate Planner, one (1) Assistant Planner, one (1) Administrative Secretary/Planning Technician 80% (20% to Building), and one (1) Planning Technician 25%, (75% to Building).	\$ 485,023
<u>5012</u>	<u>WAGES – PLANNING COMMISSIONERS</u> - This account provides for \$100 per month per Planning Commissioner.	\$ 6,000
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for a temporary Administrative Secretary.	\$ 1,050

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

PERSONNEL (cont.)**BUDGET**

<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 208,877
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 13,674
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business (60%).	\$ 4,050

SUPPLIES and SERVICES**BUDGET**

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for staff members, Planning Commissioner, and HPAC attendance at a variety of training and educational seminars, as well as local conferences. This budget item will provide training for a new Assistant Planner and Planning Commissioners, and maintain the commitment to training for Planning Staff and HPAC (training is now mandatory in order to retain certified local government status). Professional training will be provided for six (6) members of Planning Staff, plus ongoing education and training for five (5) Planning Commissioners and seven (7) HPAC Commissioners.	\$ 15,000
<u>6305</u>	<u>ADVERTISING</u> – Provides for public hearing notices required for various planning and zoning activities including land use permit applications, Housing Element Update, and other public meetings. Costs for noticing land use permit applications may have an increase, and costs associated with Town projects and the specific plans and master plans are projected to increase. Costs are partially reimbursed through revenue associated with land use permit applications.	\$ 5,000
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> – Provides for annual membership costs for the American Planning Association and the American Institute of Certified Planners (AICP). Memberships in other organizations have been discontinued.	\$ 2,200
<u>6330</u>	<u>DOCUMENT IMAGING</u> - Provides for scanning of large documents. Scanning of regular-size documents is included in the Town Clerk's budget.	\$ 1,000
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for two RealQuest licenses and 20% of the maintenance and support costs for Permits Plus. Other minor software purchases (Photoshop, InDesign) are proposed as well.	\$ 8,500
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 14,000
<u>6340</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for payment of Department of Fish and Game environmental filing fees for Downtown Specific Plan Update and Development Code Update.	\$ 4,500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing cost including noticing of public hearings for land use applications and Town-sponsored projects with a commitment to enhanced public involvement.	\$ 1,500
<u>6355</u> <u>PRINTING</u> – Provides for the cost of printing business cards, maps, and large planning documents. Printing and photocopying costs are anticipated to remain consistent from FY13/14. Costs are partially reimbursed through revenue associated with document purchases.	\$ 2,500
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for unanticipated professional services for special projects and for Development Code update assistance. Increase in budgeted funds provides for First Time Homebuyer grant consultation and other housing and planning-related grant services previously funded by the redevelopment agency. Surveying, Design, Review and other - \$15,000 Note: Pass-through consulting costs such as project EIR's and traffic studies are not included in the budget.	\$ 15,000
<u>6365</u> <u>PUBLICATIONS</u> – Provides for book purchases.	\$ 800
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 4,500
<u>6910</u> <u>VEHICLES - FUEL and MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business. Fuel and mileage for attendance at education and training events is included in 6115 - Education and Training.	\$ 250
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
<u>8020</u> <u>COMPUTER EQUIPMENT</u> - Provides for replacement of one computer for an Assistant Planner and one for a Senior Planner (\$1600 each).	\$ 3,200

2014/15 EXPENDITURES BUDGET

Fund 70 - Building & Safety
 Department 04 - Community Development
 Division 01 - Building and Safety

TOWN OF TRUCKEE
 BUILDING & SAFETY

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	357,915	367,686	357,056	453,912	27.13%	23.45%
5015	Wages - Temporary/Seasonal	7,803	9,478	7,409	12,443	67.94%	31.27%
5031	Overtime - Regular Full-time	1,635	5,000	9,111	5,000	-45.12%	0.00%
5035	Overtime - Temporary	125	-	-	-	0.00%	
5400	Benefits	155,977	164,468	164,148	204,965	24.87%	24.62%
5461,81	Deferred Compensation/RHS	3,975	6,138	4,284	6,263	46.18%	2.03%
5571	Car Allowance	1,350	1,350	1,355	1,350	-0.38%	0.00%
5580	Compensated Absences	(16,630)	10,780	15,112	14,192	-6.09%	31.66%
	Total Personnel	512,151	564,900	558,475	698,124	25.01%	23.58%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	353	1,000	1,000	1,500	50.00%	50.00%
6115	Education & Training	3,850	8,000	8,000	19,000	137.50%	137.50%
6301	Administrative Overhead	122,217	140,881	147,081	202,831	37.90%	43.97%
6302	Code Compliance	35,060	35,100	36,737	40,048	9.01%	14.10%
6305	Advertising	30	-	-	-	0.00%	
6325	Membership & Dues	1,767	1,800	1,000	3,000	200.00%	66.67%
6330	Document Imaging	-	6,000	6,000	7,500	25.00%	25.00%
6333	Software Supplies	26,700	26,000	26,000	27,000	3.85%	3.85%
6335	General Supplies	3,604	4,000	3,500	3,000	-14.29%	-25.00%
6345	Photocopying	1,462	2,000	1,500	2,000	33.33%	0.00%
6350	Postage, Freight & Delivery	216	300	300	300	0.00%	0.00%
6355	Printing	44	100	100	1,000	900.00%	900.00%
6360	Professional Services	355	8,800	13,000	10,000	-23.08%	13.64%
6365	Publications	1,092	6,000	5,000	1,500	-70.00%	-75.00%
6370	Telephone	3,984	4,000	4,000	4,500	12.50%	12.50%
6380	Credit Card Fees	11,081	9,500	10,500	10,000	-4.76%	5.26%
6620	Repairs & Maint. - Office Equip.	1,495	-	1,495	1,500	0.33%	
6650	Small Tools	-	500	250	500	100.00%	0.00%
6910	Vehicles - Fuel	4,590	7,000	5,500	6,000	9.09%	-14.29%
6970	Vehicles & Equip - R & M	74	100	100	250	150.00%	150.00%
6976	Fleet Maintenance Allocation	4,549	8,478	4,131	4,887	18.30%	-42.36%
7050	Rent - Office Space	61,194	67,973	61,938	64,630	4.35%	-4.92%
	Total Supplies & Services	283,717	337,532	337,133	410,946	21.89%	21.75%
CAPITAL OUTLAY							
7700,15	Transfer to CIP Projects	18,690	10,000	9,460	220,000	4580.85%	2100.00%
8020	Computer Equipment	-	3,200	4,700	3,750	-7.75%	17.19%
8025	Office Equipment	(8,765)	-	-	-	0.00%	
8900	Depreciation Expense	4,490	4,065	4,065	4,040	-0.62%	-0.62%
	Total Capital Outlay	14,415	17,265	18,225	227,790	1149.88%	1219.37%
	TOTAL	810,283	919,697	913,833	1,336,860	46.29%	45.36%
	Less Capital Assets	-	(3,200)	(4,700)	(203,750)		
	TOTAL NET EXPENDITURES	810,283	916,497	909,133	1,133,110		

*Note: 35% of Code Compliance Division costs are charged to the Building Division as of FY12/13. In previous years, the charge was 25%

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TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

ACTIVITY DESCRIPTION

The Building and Safety Division of the Community Development Department is responsible for protecting the public in the built environment. The Division monitors and enforces State and Town codes and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, checking plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, providing public information and inspecting new and existing buildings and structures within the jurisdiction.

It is anticipated that FY 14/15 construction levels will grow at a similar pace to FY 13/14, we are budgeting for 80 new single family dwellings up from 55 in the FY 13/14 budget. The addition of one Building Inspector and the 75% allocation of a Planning Technician to the Building Department reflect the increased staffing resources needed to service the community.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides salaries for the full-time employees within the Division. The Division will continue to keep the Building Department counter closed on Monday until an increase in workload warrants returning to a five day a week schedule. The Division is staffed for FY14/15 to include the Community Development Director (25%), a Chief Building Official, a Plans Examiner, two Building Inspectors (100%), one Public Service Technician (100%), one building technician (75%) and an Administrative Secretary (20%).	\$ 453,912
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for one temporary public service technician (250 hrs) as dictated by workload and one temporary administrative secretary (80hrs) for Permits Plus support and maintenance.	\$ 12,443
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime that may be needed to address peak construction season demands.	\$ 5,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 204,965
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 6,263
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business.	\$ 1,350
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 14,192

SUPPLIES and SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the purchase of boots and uniform shirts, jackets and coats for inspection personnel including Building Inspectors, and the Chief Building Official.	\$ 1,500
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TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<p><u>6115</u> <u>EDUCATION & TRAINING</u> – Provides ongoing training for six employees necessary to meet State requirements and attendance at inspector and building official meetings, provide for certification renewal and staying abreast of State and national code changes as follows:</p> <p style="margin-left: 40px;">Building Official attendance at annual CALBO meeting and EDU Code week \$ 5,000</p> <p style="margin-left: 40px;">Building Official attendance at monthly meetings including International Code Council, IAPMO (plumbing and mechanical), and TTEA (Tahoe Truckee Engineers Association meetings (10 @ \$25.00) \$ 250</p> <p style="margin-left: 40px;">Public Service Technicians at annual CALBO education week for permit technician and public service skills training for two employees \$ 2,250</p> <p style="margin-left: 40px;">Attendance of Plans Examiner and Inspectors at CALBO Professional Development, accessibility or California Energy Code update training for three employees \$ 4,000</p> <p style="margin-left: 40px;">Attendance at land management software annual conference and advisory board workshops \$ 7,500</p>	<p>\$ 19,000</p>
<p><u>6301</u> <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Building and Safety Division related administrative overhead costs. This charge is necessary to reflect the costs of the Division as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.</p>	<p>\$ 202,831</p>
<p><u>6302</u> <u>CODE COMPLIANCE</u> - Provides funding to reimburse the general fund for Building and Safety Division related Code Enforcement. This charge is necessary to reflect the costs of the Division as an enterprise fund. See Section 8 for Code Compliance expenditure detail.</p>	<p>\$ 40,048</p>
<p><u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership dues in the International Association of Electrical Inspectors (IAEA), International Association of Plumbing and Mechanical Officials (IAPMO), International Code Council (ICC), Sacramento Valley Chapter of ICC, Structural Engineers Association of Central California (SEAOCC), Tahoe Truckee Engineers Association (TTEA), California Building Officials (CALBO), National Fire Protection Agency (NFPA), ICC certification, re-certifications and engineering registration.</p>	<p>\$ 3,000</p>
<p><u>6330</u> <u>DOCUMENT IMAGING</u> - Provides for document imaging contract services to prepare and image large format building permit documents for the current year into electronic files for retrieval via laser fiche.</p>	<p>\$ 7,500</p>
<p><u>6333</u> <u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license (\$724), 60% of the maintenance and support costs for Permits Plus (\$31,879 x 60%), and maintenance and support costs for Selectron IVR (\$6,950). Maintenance and support for new software.</p>	<p>\$ 27,000</p>
<p><u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper and miscellaneous office supplies.</p>	<p>\$ 3,000</p>
<p><u>6345</u> <u>PHOTOCOPYING</u> – Provides for copy usage based upon monthly meter readings and includes supplies such as toner.</p>	<p>\$ 2,000</p>
<p><u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and/or mailing costs including application and permit letters, public information and customer service handout materials.</p>	<p>\$ 300</p>
<p><u>6355</u> <u>PRINTING</u> - Funds printing costs for the Building & Safety Division newsletter, building permits, occupancy approvals, and public service handout materials.</p>	<p>\$ 1,000</p>

TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>																				
6360	<u>PROFESSIONAL SERVICES</u> - This account provides for specialty professional services related to plan checking, inspection, and other specialty services related to building.	\$ 10,000																				
6365	<u>PUBLICATIONS</u> - Purchase building codes, reference and educational material.	\$ 1,500																				
	<table border="0"> <thead> <tr> <th style="text-align: left;"><u>Book</u></th> <th style="text-align: center;"><u>Number</u></th> <th style="text-align: right;"><u>Unit Price</u></th> <th style="text-align: right;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>2012 IBC</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>2012 IRC</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Energy manuals</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 125</td> <td style="text-align: right;">\$ 250</td> </tr> <tr> <td>NFPA</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 125</td> <td style="text-align: right;">\$ 250</td> </tr> </tbody> </table>	<u>Book</u>	<u>Number</u>	<u>Unit Price</u>	<u>Total</u>	2012 IBC	2	\$ 250	\$ 500	2012 IRC	2	\$ 250	\$ 500	Energy manuals	2	\$ 125	\$ 250	NFPA	2	\$ 125	\$ 250	
<u>Book</u>	<u>Number</u>	<u>Unit Price</u>	<u>Total</u>																			
2012 IBC	2	\$ 250	\$ 500																			
2012 IRC	2	\$ 250	\$ 500																			
Energy manuals	2	\$ 125	\$ 250																			
NFPA	2	\$ 125	\$ 250																			
6370	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Includes allocation for Optical Fiber Network required for internet connection, annual phone charges for the Cisco phone system, and lines for Building Inspection IVR system.	\$ 4,500																				
6380	<u>CREDIT CARD FEES</u> - Provides for payment of fees for credit cards accepted by the Department for customer charges.	\$ 10,000																				
6620	<u>REPAIRS and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of building office equipment.	\$ 1,500																				
6650	<u>SMALL TOOLS</u> - Provides for the purchase of general small tools for inspectors.	\$ 500																				
6910	<u>VEHICLES - FUEL</u> - Provides for the Building and Safety Division's share of gasoline use.	\$ 6,000																				
6970	<u>VEHICLES AND EQUIPMENT - REPAIR & MAINTENANCE</u> - Provides for maintenance and unscheduled repair of the Building division vehicles, including car washes.	\$ 250																				
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 4,887																				
7050	<u>RENT- OFFICE SPACE</u> - Provides for the Building and Safety Division's lease of Town Hall office space including utilities. The total rental rate is \$3.59 per square foot.	\$ 64,630																				
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>																				
7715	<u>TRANSFER TO CIP PROJECTS</u> - This is year three of a five year effort to convert microfilm permit records to Laserfiche electronic images. This effort will place all historic building permit records in one location in one format and will improve public access to those records. The estimated total cost of conversion over a 5 year period is \$80,000. \$200,000 has also been allocated for the Building Divisions portion for the purchase of the new software which will be capitalized and depreciated and per accounting rules.	\$ 220,000																				
8020	<u>COMPUTER EQUIPMENT</u> - Replace two computers (positions depending on IT plan) and one printer.	\$ 3,750																				
8900	<u>DEPRECIATION EXPENSE</u> - For the enterprise fund, the account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 4,040																				

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 04 - Community Development
 Division 03 - Code Compliance

TOWN OF TRUCKEE
 CODE COMPLIANCE

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	60,865	61,379	60,597	62,422	3.01%	1.70%
5031	Overtime - Regular Full-time	36	500	200	500	150.00%	0.00%
5400	Benefits	27,513	29,613	29,532	32,184	8.98%	8.68%
5461,81	Deferred Compensation/RHS	185	185	189	191	0.95%	3.15%
Total Personnel		88,599	91,677	90,518	95,296	5.28%	3.95%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	448	300	100	200	100.00%	-33.33%
6115	Education & Training	796	3,500	2,000	2,000	0.00%	-42.86%
6310	Communication Systems Maintenance	-	100	100	100	0.00%	0.00%
6325	Memberships & Dues	-	75	75	100	33.33%	33.33%
6333	Software Supplies	891	891	500	700	40.00%	-21.44%
6335	General Supplies	474	250	400	500	25.00%	100.00%
6350	Postage, Freight & Delivery	110	300	100	300	200.00%	0.00%
6355	Printing	247	200	150	200	33.33%	0.00%
6360	Professional Services	-	8,100	6,000	8,000	33.33%	-1.23%
6370	Telephone	1,670	1,500	-	1,500	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	3	-	-	-	0.00%	-
6650	Small Tools	-	100	-	-	0.00%	-100.00%
6910	Vehicles - Fuel	1,381	1,500	1,500	1,500	0.00%	0.00%
6920	Vehicles - Mileage	-	50	-	-	0.00%	-100.00%
6970	Vehicles & Equip - R & M	22	-	-	-	0.00%	-
6976	Fleet Maintenance Allocation	2,440	2,958	2,221	2,726	22.72%	-7.84%
Total Supplies & Services		8,481	19,824	13,146	17,826	35.60%	-10.08%
CAPITAL OUTLAY							
8020	Computer Equipment	1,540	-	-	-	0.00%	-
8034	Fleet Replacement Fund	1,300	1,300	1,300	1,300	0.00%	0.00%
Total Capital Outlay		2,840	1,300	1,300	1,300	0.00%	0.00%
SUB-TOTAL		99,920	112,801	104,964	114,422	9.01%	1.44%
6991	Code Compl. costs charged to Bldg Div.	(35,060)	(39,480)	(36,737)	(40,048)	0.00%	1.44%
TOTAL		64,860	73,320	68,227	74,374	9.01%	1.44%

*Note: 35% of total Code Compliance is charged to the Building Division as of FY12/13.

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT - CODE COMPLIANCE**

ACTIVITY DESCRIPTION

The function of the Code Compliance Department is to plan, supervise, coordinate, and participate in the enforcement of State and Town ordinances governing building and land use in the Town of Truckee. Activities include but are not limited to coordinating with Town departments on enforcement issues, abatement of nuisance situations, and permitting of temporary signs. A Senior Planner is responsible for the administration of the Code Compliance Department. Code Compliance is currently managed as part of the Community Development Department. Code Compliance is funded 65% from the General Fund and 35% from the Building & Safety Division enterprise fund.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Code Compliance Officer and 10% of one Senior Planner's salary.	\$ 62,422
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage after normal working hours.	\$ 500
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 32,184
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 191

SUPPLIES and SERVICES

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides replacement uniforms for Code Compliance Officer as needed.	\$ 200
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at specialized Code Compliance training, annual training conferences, computer training, and customer service training.	\$ 2,000
<u>6310</u>	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units.	\$ 100
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in the California Association of Code Enforcement Officers.	\$ 100
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license.	\$ 700
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, and small equipment.	\$ 500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT - CODE COMPLIANCE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for daily Code Compliance mailings, follow-ups, and warnings.	\$ 300
6355 <u>PRINTING</u> - Provides for Code Compliance forms and citation books.	\$ 200
6360 <u>PROFESSIONAL SERVICES</u> - The primary expenditures in the account are associated with the use of a Hearings Officer to handle appeals of Code Compliance citations. With the increasing complexity of code cases, a professional hearings officer has been utilized.	\$ 8,000
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular phone charges.	\$ 1,500
6910 <u>VEHICLES - FUEL</u> - Provides for fuel expenses for the Code Compliance vehicle.	\$ 1,500
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 2,726
6991 <u>CODE COMPLIANCE COSTS CHARGED TO BUILDING DIVISION</u> - 35% of Code Compliance Division budgeted expenditures are charged to Building Division.	\$ (40,048)
 <u>CAPITAL OUTLAY</u>	
8034 <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 1,300

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 02 - Public Safety
 Division xx - Police - General

**TOWN OF TRUCKEE
 POLICE**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	2,168,431	2,440,712	2,330,046	2,482,429	6.54%	1.71%
5014	Wages - Regular Part time	113,129	89,653	101,945	152,368	49.46%	69.95%
5015	Wages - Temporary/Seasonal	4,034	-	-	-	0.00%	
5031	Overtime - Regular Full-time	273,927	195,819	192,916	185,000	-4.10%	-5.52%
5032	Overtime - Holiday	87,407	115,182	94,666	119,856	26.61%	4.06%
5034	Overtime - Temporary	3,698	-	112	-	-100.00%	
5400	Benefits	1,181,049	1,289,581	1,247,291	1,388,136	11.29%	7.64%
5461,81	Deferred Compensation/RHS	4,649	15,034	9,088	14,272	57.05%	-5.06%
5571	Car Allowance	1,491	11,076	1,491	-	-100.00%	-100.00%
	Total Personnel	3,837,815	4,157,057	3,977,555	4,342,061	9.16%	4.45%
SUPPLIES & SERVICES							
6101	Non-taxable WC Pay	22,798	-	750	-	-100.00%	
6110	Clothing and Uniforms	25,852	20,000	21,250	22,250	4.71%	11.25%
6115	Education & Training	38,161	90,600	47,000	45,000	-4.26%	-50.33%
6120	Safety Supplies	5,204	16,500	14,000	16,000	14.29%	-3.03%
6305	Advertising	2,053	2,000	2,000	2,000	0.00%	0.00%
6310	Communication System Maintenance	9,678	8,000	8,000	13,500	68.75%	68.75%
6325	Memberships & Dues	1,805	1,700	2,470	1,500	-39.27%	-11.76%
6331	JAG Grant	3,842	-	-	-		
6333	Software Supplies	19,057	16,225	13,325	16,000	20.08%	-1.39%
6335	General Supplies	31,395	24,000	24,000	28,000	16.67%	16.67%
6336	Watercraft Inspection Expenses	-	-	-	25,000	0.00%	
6345	Photocopying	1,251	1,600	500	750	50.00%	-53.13%
6350	Postage, Freight & Delivery	2,198	2,500	2,000	2,500	25.00%	0.00%
6355	Printing	2,983	1,500	1,500	1,500	0.00%	0.00%
6360	Professional Services	169,805	62,725	87,000	70,000	-19.54%	11.60%
6361	Professional Services - Police Dispatch	393,523	345,500	345,500	376,416	8.95%	8.95%
6363	DUI & Narcotics Analysis Fees	8,340	11,000	8,000	8,000	0.00%	-27.27%
6364	Towing Services	265	1,250	1,250	1,250	0.00%	0.00%
6365	Publications	251	250	500	500	0.00%	100.00%
6370	Telephone	69,674	84,000	70,000	80,000	14.29%	-4.76%
6610	Repair & Maint - Buildings	22	-	-	-		
6620	Repairs & Maint. - Office Equip.	-	250	250	250	0.00%	0.00%
6715	Accidents & Damage	170	6,000	6,000	6,500	8.33%	8.33%
6793	Abandoned Vehicle Towing	-	-	-	5,000	0.00%	
6910	Vehicles - Fuel	87,091	106,000	95,500	121,000	26.70%	14.15%
6920	Vehicles - Mileage	-	100	-	100	0.00%	0.00%
6970	Vehicles & Equip - R & M	4,909	6,000	5,500	6,000	9.09%	0.00%
6976	Fleet Maintenance Allocation	104,146	116,234	94,343	114,426	21.29%	-1.56%
7050	Rent/Lease Space	1,448	-	-	-		
	Total Supplies & Services	1,005,921	923,934	850,638	963,442	13.26%	4.28%
CAPITAL OUTLAY							
8020	Computer Equipment	7,370	15,200	-	7,500	0.00%	-50.66%
8034	Fleet Replacement Fund	164,952	164,952	164,952	178,219	8.04%	8.04%
	Total Capital Outlay	172,322	180,152	164,952	185,719	12.59%	3.09%
	TOTAL	5,016,058	5,261,143	4,993,145	5,491,222	9.98%	4.37%

Note: See CIP 60-12-08 for the Police Department Information Technology capital improvement project.

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

ACTIVITY DESCRIPTION

The Police Department provides all police-related services for the Town, including: Administration, Uniformed Patrol, Boat Patrol on Donner Lake, Investigative Services, School Resource Officer, Canine Officer, Animal Services, and Parking Enforcement. In addition the police department supports a number of community oriented initiatives that address prevention, intervention, and education components.

The Truckee Police Department staffing allocation and deployment strategy is designed to provide for a safe community that emphasizes high quality public service for all those living in and visiting the Town of Truckee. The department's staffing ratio encompasses the unique dynamics of the Town of Truckee that include varying population increases, a high number of second homeowners, tourism, and special events. The department has the unique privilege of serving a community that includes urban and rural type neighborhoods over a wide geographical region that includes a bisecting major interstate and river. In addition to traditional policing issues associated in most areas of California, TPD staff has the additional skills and training necessary to police in a resort mountain town that embraces a service first philosophy.

Since the formation of the police department in the year 2001 and consistent with the consultant's report in the year 2000, the police department has always had twenty-five (25) budgeted sworn police officers. This total includes the police chief through the rank of police officer. There have been budget years where the number of sworn police officers rose to twenty-six (26) or twenty-seven (27) because of additional grant funded positions but those grants expired many budget cycles ago. The number of sworn police officers reduced back to twenty-five (25) through attrition. The total number of budgeted sworn police officers has never fallen below twenty-five (25) until FY 2012/2013 when one position was unfunded as part of the adopted budget. This action was recommended by the police chief as a cost saving measure. The budget for FY 2013/2014 restored funding for the twenty-fifth position to return the department to the same staffing levels that have existed since the year 2001.

Over the course of the last two years the Police Chief has led a top to bottom analysis of the department's staffing and other resources in relation to the department's policing philosophy and activity levels. With the retirement of a police captain in FY 13/14, the Police Chief is recommending that senior management position remain unfilled and unfunded. Town personnel re-organization resulted in Animal Services and management of the parking division being transferred to the police department and much of the Captain's responsibilities have been absorbed by an existing civilian manager. The combined reduction in funding for Police and Animal Services personnel is approximately \$100,000, this is projected as an ongoing savings to the General Fund. An additional management reduction occurred in late FY 13/14, resulting in a reduced number of sergeants from five to four. The fifth sergeant position was converted to a civilian position at a substantially reduced budgeted cost. Lastly, during 14/15 the Police Executive Assistant will retire and the position will remain unfunded/unfilled. This change will result in an ongoing reduction to the GF in the amount of \$115,000+. The Animal Services administrative secretary will assume the EA duties for the department with most Animal Services responsibilities being assigned to others with the PD. These staffing changes will have a net result of one reduction in sworn staffing from (25) to (24) but still provide the same number of sworn officers on patrol since the reduction occurred at the management level. The Police Chief is confident the reduction in management will not hamper or jeopardize services provided by the department and is contemporary with police best practices.

Budgeted staffing levels for the Police Department are:

<u>Position</u>	<u>Number of Employees</u>
Chief of Police	1
Captain	1
Support Services Manager	1
Sergeant (Patrol)	4
Sergeant (Reserve) (1 COPS/ 1 GF)	2
Executive Assistant / Admin Secretary	1.25
Police Officer (Investigations)	1
Police Officer (School Resource)	1
Police Officer (Traffic)	1
Police Officer (Canine)	1
Police Officer (Patrol)	14
Police Officer (Reserve)	3(part-time)
Community Service Officer (CSO)	3
Police Field & Evidence Specialist	1
Police Records Technician	2

The Town is in a contract with Nevada County Sheriff's Office (NCSO) for dispatch services and will continue to book prisoners at the NCSO jail facility in Truckee.

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>PERSONNEL</u>	<u>BUDGET</u>
<u>5011</u> <u>WAGES - REGULAR FULL-TIME</u> – Provides for staffing as indicated above for all full-time positions. Less an amount of \$50,000 to accommodate for vacant positions.	\$ 2,482,429
<u>5014</u> <u>WAGES - REGULAR PART-TIME</u> – Provides for three Reserve Police Officers. Also provides for two Reserve Sergeants (one is funded by a transfer from the COPS fund - see General Fund revenue account 01-00-00-4960).	\$ 152,368
<u>5031</u> <u>OVERTIME - REGULAR FULL-TIME</u> – Provides for overtime costs associated with non-exempt positions. Overtime includes coverage for numerous community special events, staffing and court. The most significant community events foreseen in the FY 14/15 OT budget are:	\$ 185,000
- The Iron Man endurance race on September 21, 2014	\$ 11,000
- Annual Independence Day celebration	\$ 7,500
<u>5032</u> <u>HOLIDAY PAY – NON-EXEMPT SWORN</u> – Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the POA and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December. The FY 14/15 budgeted cost reflects the maximum cost for fiscal 14/15 holiday hours worked. Actual costs of providing holiday pay varies depending on how many Officers and Sergeants request a full pay out of holiday hours and may be greater than or less than budgeted.	\$ 119,856
<u>5400</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 1,388,136
<u>5461,81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 14,272
<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6110</u> <u>CLOTHING and UNIFORMS</u> - Provides for all uniform clothing, bullet resistant vests, and related duty gear and equipment. Also provides for all uniform cleaning, repair, and replacement.	\$ 22,250
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for costs related to travel and training for all members of the department. Officers are mandated to attend training, which is certified and partially reimbursed by the Commission on Peace Officers Standards and Training (POST). The 13/14 budget reflected anticipated Police Academy tuition for two officer trainees, these funds were not expended in 13/14 and are not reflected in the 14/15 budget.	\$ 45,000
<u>6120</u> <u>SAFETY SUPPLIES</u> - Provides for all safety supplies and repairs such as; firearms, personal protective equipment, batons, chemical agents, road flares, range equipment, ammunition, and less-lethal tools and munitions.	\$ 16,000
<u>6305</u> <u>ADVERTISING</u> - Provides for publication of informational materials to inform the community of enforcement policies, safety issues on Donner Lake and elsewhere in Town as necessary. Also provides for costs of advertising job openings in trade publications and other identified media.	\$ 2,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6310</u> <u>COMMUNICATION SYSTEM MAINTENANCE</u> – Provides for the annual maintenance of emergency radio equipment. Annual rent expenses to the Truckee-Donner PUD for the police radio voter on Ski Slope Drive (currently \$807 a year), maintenance and repairs on all department mobile and portable radios including batteries for portables and repairs or replacement to any portable radio accessories. Increase from prior year reflects cost to move existing emergency radio equipment to a new location and is a one time cost increase.	\$ 13,500
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in professional organizations for the Police Chief, Captains, Sergeants, Executive Assistant, and Detective, and other employees based upon agency needs. Organizations include: Cal-Chiefs, FBINA, CAARS, CAPE, CLEARs, and any others so designated by the Chief of Police. Membership authorizations paid for by the agency are made at the discretion of the Chief of Police. Admin: \$ 1,000; Operations: \$500.	\$ 1,500
<u>6333</u> <u>SOFTWARE</u> - Provides for:	\$ 16,000
<u>Admin:</u>	
- CLETS maintenance agreement (DOJ)	\$ 6,800
- Executive Information Services (EIS): RMS maintenance and support service agreement plan.	\$ 6,260
- Nixle	\$ 1,600
<u>Operations:</u>	
- Software licenses: TRAK-Critical Reach, COPWARE & Mapscenes	\$ 1,000
<u>Support:</u>	
- Annual maintenance contract Evidence Bar Code Scanner	\$ 340
<u>6335</u> <u>GENERAL SUPPLIES</u> – Provides for all non-safety supplies, non-capital items, and equipment. Provides for expenses related to conducting employment interviews and staff meetings. Also includes Shred-it document services at \$45/month, tools, evidence packaging items, and unique equipment needs not contained or described in other accounts.	\$ 28,000
<u>6336</u> <u>WATERCRAFT INSPECTION Program</u> – Provides for costs associated with the program including signage, educational materials, watercraft inspection stickers, credit card fees, computer and IT equipment, advertising, and contract costs associated with water craft inspections. (Up to \$10,000 in costs associated with the program will be paid for with a grant through the Truckee River Fund.) Current expectations are for this expense to be reduced in future years to \$20,000.	\$ 25,000
<u>6355</u> <u>PRINTING</u> – Provides for printing of business cards, traffic citations, parking citations, and report forms. Also includes funds for printing of materials, which will be distributed to educate the community about ongoing community-policing issues. Printing annual report.	\$ 1,500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6360</u> <u>PROFESSIONAL SERVICES –</u>	\$ 70,000
<u>Admin:</u>	
- Department of Justice live scans.	\$ 27,000
- Misc. Admin. Services (attorney fees, IA associated costs, rekeying costs, etc.)	\$ 6,500
- Audits and professional internal reviews/assessments. This is to provide for the audit and review of high liability services and practices such as property and evidence and in-field audio/video taping and for the subsequent updating of such services and practices.	\$ 1,500
<u>Operations:</u>	
- Victim assault exams	\$ 8,275
- Background investigations (approx. \$2,000 each)	\$ 6,000
- Pre-employment psychological (\$450 ea.) and polygraph examinations (\$275 ea.), employee crisis counseling, and fitness for duty examinations	\$ 3,900
- Exceptional investigations expenditures. Each year the Investigations Section encounters investigations that require exceptional investigative expertise or forensic evaluation that is outside the scope of the department's capacity and demands a contractual expenditure with DOJ or other allied agencies.	\$ 4,965
- Blood draws at \$40 ea. at approximately 12 per month	\$ 5,800
- "Valtox" drug screening equipment resupply maintenance at \$350/mo.	\$ 4,200
- Security alarm at PD Annex Bldg. at \$155/mo	\$ 1,860
<u>6361</u> <u>POLICE DISPATCH SERVICES</u> – Current dispatching services are provided through an annual contract with the Nevada County Sheriff's Department. During the 2012/13 fiscal year a consolidated dispatching contract was achieved including Truckee PD, Nevada County, Grass Valley PD and Nevada City PD that significantly reduced the annual cost of dispatching services. Increased costs reflect contract with Nevada County Sheriff's Department which prices the contract based on actual costs after two years of service.	\$ 376,416
<u>6363</u> <u>DUI and NARCOTICS ANALYSIS FEES</u> – This is a State mandate passed through to cities that requires the Town to pay for the cost of chemical testing on DUI and Narcotics cases. Each year, Nevada County receives funding from the State to cover the cost of these tests. If State funding is not sufficient to cover the total amount of tests conducted, then it will be necessary to use these funds. Beginning with 2012, this account is also a pass through for CHP incurred fees that the Nevada County DA will reimburse the Town for.	\$ 8,000
<u>6364</u> <u>TOWING SERVICES</u> - Provides for cost of towing and storage of impounded vehicles and towing of police vehicles to be repaired.	\$ 1,250
<u>6365</u> <u>PUBLICATIONS</u> - Provides for professional publications.	\$ 500
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for cellular phone service, all radio communication and computer radio/data circuit lines. Also includes T-1 line connection with the Department of Justice (DOJ) (\$1,000/month).	\$ 80,000
<u>6620</u> <u>REPAIR & MAINTENANCE – OFFICE EQUIPMENT</u> - Provides for repair and maintenance of all office equipment, including computer network and operating systems, computer and server warranty extensions and back-up power supply replacements.	\$ 250
<u>6715</u> <u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property or department property that may be damaged by department employees while acting within the scope of employment.	\$ 6,500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6793</u> <u>ABANDONED VEHICLE TOWING</u> - Provides for the estimated cost of towing abandoned vehicles from public and private property. Actual costs are reimbursed through vehicle registration funds administered through a joint powers authority. Increase reflects moving the towing budget from Animal Services to Police and is in-line with Community Service Officer home departments.	\$ 5,000
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for motor vehicle fuel. Increase due to transfer of Community Service Officers and their vehicle costs to Police Patrol.	\$ 121,000
<u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides reimbursement payment to staff for use of private vehicle on Town business.	\$ 100
<u>6970</u> <u>VEHICLES and EQUIPMENT – REPAIR & MAINT</u> - Provides for maintenance costs from outside vendors associated with department vehicles (cars, boat, bicycles, trailers), including operational damages to supplemental equipment. Such equipment includes radar units, mounted thermal imagers, and Mobile Audio Video recording devices. Carwash service for the fleet is included.	\$ 6,000
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 114,426
 <u>CAPITAL OUTLAY</u>	
<u>8020</u> <u>COMPUTER EQUIPMENT</u> – Provides for computer replacements/upgrades and technology needs. Five PC's are due this year (\$1,500 ea).	\$ 7,500
<u>8025</u> <u>OFFICE EQUIPMENT</u> – Provides for purchase of furniture as needed.	
<u>8034</u> <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 178,219

2014/15 EXPENDITURES BUDGET

Fund 01 - General
 Department 02 - Public Safety
 Division 02 - Animal Services

**TOWN OF TRUCKEE
 ANIMAL SERVICES**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	268,194	336,202	272,469	137,122	-49.67%	-59.21%
5014	Wages - Regular Part-time	18,679	-	998	11,199	1022.05%	
5015	Wages - Temporary/Seasonal	14,843	11,702	34,592	4,711	-86.38%	-59.74%
5021	Standby Pay	89	-	-	-	0.00%	
5031	Overtime - Regular Full-time	639	1,000	2,458	2,000	-18.64%	100.00%
5034	Overtime - Regular Part-time	79	-	-	-	0.00%	
5035	Overtime - Temporary/Seasonal	29	-	-	-	0.00%	
5400	Benefits	149,878	179,041	149,000	76,033	-48.97%	-57.53%
5461,81	Deferred Compensation/RHS	2,209	2,394	1,920	606	-68.45%	-74.70%
5561	Workers Comp Expense - SIR	5,769	-	-	-	0.00%	
	Total Personnel	460,408	530,339	461,437	231,670	-49.79%	-56.32%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	455	2,000	2,000	1,000	-50.00%	-50.00%
6115	Education & Training	6,167	8,000	8,000	4,000	-50.00%	-50.00%
6305	Advertising	-	1,000	1,000	1,000	0.00%	0.00%
6310	Communication System Maintenance	-	500	-	-	0.00%	-100.00%
6320	Uniform Dry Cleaning	368	1,000	500	-	-100.00%	-100.00%
6325	Memberships & Dues	430	605	600	450	-25.00%	-25.62%
6333	Software Supplies	3,183	5,000	3,500	2,500	-28.57%	-50.00%
6335	General Supplies	2,069	3,000	3,500	3,500	0.00%	16.67%
6350	Postage, Freight & Delivery	776	1,500	1,000	1,000	0.00%	-33.33%
6355	Printing	715	2,500	2,500	2,000	-20.00%	-20.00%
6360	Professional Services	9,418	8,000	8,000	5,000	-37.50%	-37.50%
6370	Telephone	8,015	7,000	7,000	7,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	-	500	-	-	0.00%	-100.00%
6650	Small Tools	-	-	-	200	0.00%	
6710	Specialized Supplies	51	-	-	-	0.00%	
6711	Shelter Supplies	4,187	24,000	30,000	30,000	0.00%	25.00%
6715	Accidents & Damage	275	-	-	-	0.00%	
6793	Abandoned Vehicle Towing	835	5,000	5,000	-	-100.00%	-100.00%
6910	Vehicles - Fuel	6,650	9,000	7,500	-	-100.00%	-100.00%
6920	Vehicles - Mileage	-	200	-	-	0.00%	-100.00%
6970	Vehicles & Equip - R & M	7	-	-	-	0.00%	
6976	Fleet Maintenance Allocation	3,518	9,464	3,129	-	-100.00%	-100.00%
	Total Supplies & Services	47,118	88,269	83,229	57,650	-30.73%	-34.69%
CAPITAL OUTLAY							
8020	Computer Equipment	1,540	1,800	-	-	0.00%	-100.00%
8034	Fleet Replacement Fund	13,267	13,267	13,267	-	-100.00%	-100.00%
	Total Capital Outlay	14,807	15,067	13,267	-	-100.00%	-100.00%
	TOTAL	522,333	633,676	557,933	289,320	-48.14%	-54.34%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

ACTIVITY DESCRIPTION

Animal Services plans, supervises, coordinates, and participates in the operation of the animal shelter for the care and housing needs of domestic animals within the Town of Truckee. Activities include animal husbandry of the shelter animals, assisting in the administration of a dog licensing program, vaccination clinics, as well as assisting in the administration of the community spay and neuter program. Kennel services are provided to Sierra County by contract. The Animal Services Division is managed as part of the Support Services Division in the Police Department. The Animal Services Division was transferred from Community Development to the Police Department in 2013. As part of the reorganization existing Animal Service Officers were converted to Community Service Officers and are managed by Police Operations, vehicle costs reflected by budgets for fuel, fleet maintenance and fleet replacement have also been transferred to Police Operations.

In June of 2012, construction began on the new Community Animal Shelter facility and continued through the 2012/13 budget year. The Shelter opened to the public in September 2013. Continuing activities during the 2014/15 budget year include employee training related to customer service, safety, and training related to the current status on all laws, regulations, and procedures. The Community Spay/Neuter Program operation was able to be moved within the Shelter walls and will continue to be offered along with our Shelter partners the Humane Society of Truckee-Tahoe. The program offers low and no cost spaying and neutering to qualifying pet owners within the Town.

The Animal Shelter began operations in September of 2013 and is operated in collaboration with the Humane Society of Truckee. Actual utility and building maintenance costs are split 50%/50% between the Town and the Humane Society and the Town's 50% is included in this budget.

For calendar year 2013, the Department licensed 1,820 dogs, 92% of which were spayed or neutered ; 474 animals were impounded; 123 citations were issued; and 37 animal bites were handled. The Community Spay/Neuter program helped to provide 137 low cost surgeries for the pets of Town residents. The total number of logged activities for 2013 was 1,324.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Support Services Manager (30%), one Animal Shelter Supervisor, and two Kennel Attendants. Animal services officers from prior years were transferred to Community Services Officers and they are under the management of Police Patrol.	\$ 137,122
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for 832 hours for one part-time kennel attendant.	\$ 11,199
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> – Provides for 350 hours of time to use for on-call Kennel Attendants to cover for sick time, vacations, and training.	\$ 4,711
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage due to work load, employee time off, holiday coverage, sick leave time, etc.	\$ 2,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 76,033
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 606

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

SUPPLIES and SERVICES

<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides uniforms and equipment for Animal Services staff. Increase due to start up costs for animal shelter staff.	\$	1,000
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at shelter specific training, Associations regular meetings & annual training conferences, computer training, and customer service training. Reduction from prior year is due to Animal Service Officers being transferred to Police Operations.	\$	4,000
<u>6305</u>	<u>ADVERTISING</u> - Provides for the cost of advertising for vaccination clinics and licensing renewal reminders.	\$	1,000
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for memberships in the California Animal Control Directors' Association, Society of Animal Welfare Administrators, and National Association of Veterinary Technicians.	\$	450
<u>6333</u>	<u>SOFTWARE SUPPLIES</u> - Provides for software support and maintenance for the Animal Services software (Half of these costs will be reimbursed by the Humane Society of Truckee-Tahoe). Reduction is due to decrease in costs of new Pet Point software as compared to the prior software.	\$	2,500
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, small equipment, and credit card fees. Increase due to start up animal shelter costs.	\$	3,500
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for license mailings and daily Animal Services mailings, vehicle abatement mailings, follow-ups, and warnings.	\$	1,000
<u>6355</u>	<u>PRINTING</u> - Provides for Animal Services forms and citation books/licenses.	\$	2,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<p><u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for Veterinarian costs for impounded animals, rabies testing, and disposal of hazardous waste. Reduction reflects reduced dependence on third party animal care.</p> <p>- Spay/neuter costs are offset by grant revenue from the State of CA. See General Fund revenue account 01-00-00-4582.</p>	<p>\$ 5,000</p>
<p><u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular charges and wireless laptop access charges. Increase due to new animal shelter. Portion of costs will be recovered through billing to the Humane Society of Truckee-Tahoe.</p>	<p>\$ 7,000</p>
<p><u>6711</u> <u>SHELTER SUPPLIES</u> - Provides for the supplies needed for the sanitary upkeep of the Shelter, kennel areas, bathrooms, and office areas, vaccinations and medicine for the animals, and food for the animals. Increase reflects actual supply costs to provide required service level.</p>	<p>\$ 30,000</p>

2014/15 EXPENDITURES BUDGET

Fund 42 - Parking
 Department 04 - Public Works
 Division 01 - Parking

**TOWN OF TRUCKEE
 PARKING FUND**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	94,269	95,853	82,214	111,502	35.62%	16.33%
5014	Wages - Part time	-	26,879	6,444	-	-100.00%	-100.00%
5015	Wages - Temporary/Seasonal	17,501	2,016	4,347	2,398	-44.82%	18.97%
5031	Overtime - Regular Full-time	-	3,000	884	500	-43.45%	-83.33%
5032	Overtime - Holiday	-	-	-	1,371	0.00%	
5400	Benefits	41,064	51,181	38,997	52,367	34.28%	2.32%
5461,81	Deferred Compensation/RHS	2,467	1,685	1,861	1,619	-13.02%	-3.94%
5571	Car Allowance	494	396	247	-	-100.00%	-100.00%
5580	Compensated Absences	(4,018)	(1,573)	2,749	8,417	206.23%	-635.05%
	Total Personnel	151,776	179,437	137,742	178,173	29.35%	-0.70%
SUPPLIES & SERVICES							
6110	Clothing and Uniforms	383	500	500	500	0.00%	0.00%
6115	Education & Training	162	1,500	3,500	2,000	-42.86%	33.33%
6301	Administrative Overhead	36,231	45,721	36,276	51,766	42.70%	13.22%
6305	Advertising	217	250	250	250	0.00%	0.00%
6310	Repairs & Maint. - Enforcement Equip	-	250	250	250	0.00%	0.00%
6320	Uniform Dry Cleaning	382	500	500	500	0.00%	0.00%
6325	Membership & Dues	135	200	300	300	0.00%	50.00%
6333	Software Services and Supplies	13,652	15,780	15,240	16,344	7.24%	3.57%
6335	General Supplies	2,135	2,000	1,000	1,000	0.00%	-50.00%
6340	Permits, Licenses & Fees	16,385	14,300	10,725	14,300	33.33%	0.00%
6345	Photocopying	75	75	75	75	0.00%	0.00%
6350	Postage, Freight & Delivery	201	500	500	500	0.00%	0.00%
6355	Printing	-	50	50	50	0.00%	0.00%
6360	Professional Services	38	100	100	100	0.00%	0.00%
6361	Prof. Svcs.- Snow Removal & Maint	32,197	33,046	35,000	35,000	0.00%	5.91%
6362	Marketing/Public Relations	2,168	5,000	5,000	5,000	0.00%	0.00%
6365	Publications	-	100	100	100	0.00%	0.00%
6368	Town Services - Snow Removal	7,833	13,500	5,000	10,000	100.00%	-25.93%
6369	Town Services - Maintenance	12,176	8,500	8,500	5,000	-41.18%	-41.18%
6370	Telephone	2,762	2,500	2,500	2,500	0.00%	0.00%
6375	Utilities	720	600	720	720	0.00%	20.00%
6380	Credit Card Fees	35,816	31,109	32,000	35,000	9.38%	12.51%
6383	Bank Fees	3,106	3,180	3,500	3,500	0.00%	10.06%
6615	Repairs & Maint - Meters	78	500	500	500	0.00%	0.00%
6620	Repairs & Maint. - Office Equipment	7	50	50	50	0.00%	0.00%
6733	Supplies - Meter, Signs, Enforcement	9,956	10,000	34,500	15,000	-56.52%	50.00%
6910	Vehicles - Fuel	1,267	1,240	1,240	1,240	0.00%	0.03%
6920	Vehicles - Mileage	271	350	200	-	-100.00%	-100.00%
6970	Vehicles & Equip - R & M	69	50	50	50	0.00%	0.00%
6976	Fleet Maintenance Allocation	1,119	493	1,015	1,222	20.36%	147.87%
7010	Land Leases	84,567	87,548	87,548	90,174	3.00%	3.00%
7050	Rent - Office Space	12,540	15,538	14,159	14,774	4.35%	-4.92%
	Total Supplies & Services	276,647	295,030	300,848	307,765	2.30%	4.32%
CAPITAL OUTLAY							
8010	Leasehold Improvements	-	11,200	11,200	-	-100.00%	-100.00%
8900	Depreciation Expense	2,831	2,807	2,807	2,807	0.00%	0.00%
	Total Capital Outlay	2,831	14,007	14,007	2,807	-79.96%	-79.96%
	TOTAL	431,254	488,474	452,597	488,745	7.99%	0.06%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND**

ACTIVITY DESCRIPTION

The Parking Division is responsible for the oversight of maintenance and operations of the Town's parking equipment and facilities including parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving of customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations, and managing and coordinating daily activities of parking enforcement personnel. During fiscal 13/14 management of the Parking Division was transferred to the Support Services Division of the Police Department, this change is reflected in the fiscal 14/15 budget and 13/14 estimated actual expenditures. The Parking Division also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards and Town Council regarding parking related issues.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the Chief of Police (5%), Support Services Manager (30%), (1) Community Service Officer (25%), (1) Community Service Officer (75%) and (1) Police Sergeant (20%) .	\$	111,502
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding to conduct quarterly parking utilization surveys in the Downtown Parking Division.	\$	2,398
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funds for overtime of enforcement personnel.	\$	500
<u>5032</u>	<u>HOLIDAY PAY – NON-EXEMPT SWORN</u> – Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the POA and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December.	\$	1,371
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	52,367
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	1,619
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$	8,417

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND**

<u>SUPPLIES and SERVICES</u>		<u>BUDGET</u>
<u>6110</u>	<u>CLOTHING and UNIFORMS</u> - Provides funding for uniforms for parking Division staff as needed.	\$ 500
<u>6115</u>	<u>EDUCATION and TRAINING</u> – Provides for ongoing training for the Parking Division staff.	\$ 2,000
<u>6301</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Parking Division related administrative overhead costs. This charge is necessary to properly reflect the costs of the Parking Division, which is being operated as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.	\$ 51,766
<u>6305</u>	<u>ADVERTISING</u> – Provides for advertisements in the newspaper, parking magazines, etc. regarding professional services contracts, construction bids, etc.	\$ 250
<u>6310</u>	<u>REPAIRS & MAINTENANCE - ENFORCEMENT EQUIPMENT</u> - Provides for the repair costs for mobile radio units and citation writing equipment.	\$ 250
<u>6320</u>	<u>UNIFORM DRY CLEANING</u> - Provides for employee uniform cleaning.	\$ 500
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional parking associations.	\$ 300
<u>6333</u>	<u>SOFTWARE SERVICES AND SUPPLIES</u> - Provides for meter communication fees to CALE (\$12,240) and the service contract for the citation management program with Velosum (\$4104).	\$ 16,344
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office expenses including paper, printer toner, miscellaneous office supplies, and the shared expense of other Town-wide office supplies allocated to the Parking Division.	\$ 1,000
<u>6340</u>	<u>PERMITS, LICENSES and FEES</u> – Provides for fees to Nevada County for paid parking citations as required by State Law.	\$ 14,300
<u>6345</u>	<u>PHOTOCOPYING</u> – Allocation of monthly maintenance contract costs.	\$ 75
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for Parking Division operations.	\$ 500
<u>6355</u>	<u>PRINTING</u> - Provides for printing costs related to Parking Division operations.	\$ 50
<u>6360</u>	<u>PROFESSIONAL SERVICES – CONTRACT</u> - This account provides for paper shredding service with SHRED-IT.	\$ 100
<u>6361</u>	<u>PROFESSIONAL SERVICES - SNOW REMOVAL & MAINT.</u> -This account provides for contracted snow removal and off-haul in the Downtown Parking Division, and hand-shoveling snow from around the meters. The 3-year snow removal contract with Ruppert, Inc. will expire in June 2015.	\$ 35,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6362</u> <u>MARKETING/PUBLIC RELATIONS</u> -This account provides for public outreach and marketing of the Downtown Parking Division and partnership programs (such as tokens) with the Truckee Downtown Merchants Association.	\$ 5,000
<u>6365</u> <u>PUBLICATIONS</u> - This account provides for parking magazine subscriptions and resource books/materials required for the Support Services Manager and Community Service Officers to perform required duties.	\$ 100
<u>6368</u> <u>TOWN SERVICES - SNOW REMOVAL</u> - This account provides for snow removal and off-haul in the Downtown Parking Division by the Town of Truckee's Public Works Department.	\$ 10,000
<u>6369</u> <u>TOWN SERVICES- MAINTENANCE</u> - This account provides for maintenance of parking areas in the Downtown Parking Division, including sweeping, striping, slurry seal, paving and signage installation by the Town's Public Works Department.	\$ 5,000
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes modem fees, data line, and long distance charges related to customer call-backs, and three cell phones that are used to communicate with Parking Division personnel when away from Town Hall.	\$ 2,500
<u>6375</u> <u>UTILITIES</u> - Provides for safety lighting in the Fire Station and Beacon parking lots.	\$ 720
<u>6380</u> <u>CREDIT CARD FEES</u> - Provides for credit card processing fees associated with meter parking fees and citation payments.	\$ 35,000
<u>6383</u> <u>BANK FEES</u> - Bank charges associated with the armored car service that picks up the coin deposit from the Town.	\$ 3,500
<u>6615</u> <u>REPAIRS & MAINT. - METERS</u> - Provides for routine maintenance and unscheduled repair of parking meters.	\$ 500
<u>6620</u> <u>REPAIRS & MAINT. OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 50
<u>6733</u> <u>SUPPLIES - METER, SIGNS, ENFORCEMENT</u> - Provides for meter receipt paper, citation paper, meter cleaning supplies, meter spare parts, employee permits, instructional decals, and signage.	\$ 15,000

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND**

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>6910</u>	<u>VEHICLES - FUEL</u> - Provides for fuel allocation for Parking Division vehicles.	\$ 1,240
<u>6920</u>	<u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	
<u>6970</u>	<u>VEHICLES & EQUIP. - REPAIR & MAINT.</u> - Provides for maintenance and unscheduled repair of the parking enforcement vehicle by outside vendors; includes car washing.	\$ 50
<u>6976</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 1,222
<u>7010</u>	<u>LAND LEASES</u> – Provides for the annual lease payments to private off-street parking lot areas, including the Fire Station lot, Beacon lot, and Loading Dock lot.	\$ 90,174
<u>7050</u>	<u>RENT- OFFICE SPACE</u> – Provides for the Parking Division's lease of Town Hall office space.	\$ 14,774
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
<u>8900</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 2,807

2014/15 EXPENDITURES BUDGET

Fund 45 - Transit
 Department 45 - Public Transit
 Division 00 - Transit

**TOWN OF TRUCKEE
 TRANSIT**

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	84,637	86,183	91,406	94,743	3.65%	9.93%
5015	Wages - Temporary/Seasonal	213	-	-	-	0.00%	
5400	Benefits	37,070	35,458	39,509	39,090	-1.06%	10.24%
5461,81	Deferred Compensation/RHS	853	2,835	3,162	3,234	2.28%	14.06%
5571	Car Allowances	629	630	632	630	-0.39%	0.00%
5580	Compensated Absences	5,540	6,137	5,036	8,441	67.62%	37.54%
	Total Personnel	128,944	131,243	139,745	146,138	4.57%	11.35%
SUPPLIES & SERVICES							
01	FIXED ROUTE						
6305	Advertising	551	-	-	-	0.00%	
6335	General Supplies	(3,149)	-	-	-	0.00%	
6360	Professional Services - Fixed Route	82,303	85,380	65,473	96,050	46.70%	12.50%
6363	Prof Services - Donner Summit Shuttle	72,822	123,777	91,800	91,800	0.00%	-25.83%
6910	Vehicles - Fuel	16,099	22,495	24,000	31,000	29.17%	37.81%
6920	Vehicles - Mileage	74	-	-	-	0.00%	
6976	Fleet Maintenance Allocation	45,035	30,365	40,846	47,041	15.17%	54.92%
	Subtotal Fixed Route	213,735	262,016	222,119	265,891	19.71%	1.48%
02	TART BUS						
6360	Professional Services	97,126	100,040	100,040	103,041	3.00%	3.00%
	Subtotal Tart Bus	97,126	100,040	100,040	103,041	3.00%	3.00%
03	PARA TRANSIT/DIAL-A-RIDE						
6360	Professional Services	199,151	208,155	198,456	174,850	-11.89%	-16.00%
6910	Vehicles - Fuel	26,615	32,509	25,500	32,000	25.49%	-1.57%
6976	Fleet Maintenance Allocation	45,035	30,365	40,846	47,041	15.17%	54.92%
	Subtotal Para Transit/Dial-a-Ride	270,801	271,029	264,802	253,891	-4.12%	-6.32%
10	GENERAL TRANSIT						
6115	Education & Training	98	1,500	1,500	1,500	0.00%	0.00%
6305	Advertising	-	500	-	500	0.00%	0.00%
6325	Membership & Dues	3,500	3,500	3,500	3,500	0.00%	0.00%
6335	General Supplies	557	500	500	500	0.00%	0.00%
6350	Postage, Freight & Delivery	106	150	100	150	50.00%	0.00%
6355	Printing	5	50	50	50	0.00%	0.00%
6360	Professional Services	8,993	26,200	26,200	27,500	4.96%	4.96%
6361	Professional Services - Audit	600	750	800	840	5.00%	12.00%
6370	Telephone	597	500	910	950	4.40%	90.00%
6610	Repair & Maint - Buildings	2,866	16,500	11,000	12,500	13.64%	-24.24%
6620	Repairs & Maint. - Office Equip.	2	25	-	25	0.00%	0.00%
6733	Supplies - Shelters, Buses & Signs	-	7,500	1,000	1,000	0.00%	-86.67%
6920	Vehicles - Mileage	293	350	350	350	0.00%	0.00%
	Subtotal General Transit	17,616	58,025	45,910	49,365	7.53%	-14.92%
	Total Supplies & Services	599,279	691,110	632,871	672,189	6.21%	-2.74%
01	CAPITAL OUTLAY						
8900	Depreciation Expense	74,074	75,000	75,000	72,700	-3.07%	-3.07%
	Total Capital Outlay	74,074	75,000	75,000	72,700	-3.07%	-3.07%
10							
8045	FTA Section 5310 - DAR Buses	-	-	-	134,000	0.00%	
8045	Prop 1B PTMISEA - Buses/Technology	-	-	63,470	402,913	534.81%	
8035	Machinery & Equipment	-	-	2,523	-	-100.00%	
	Total Capital Outlay	-	-	65,993	536,913	713.59%	
	TOTAL	802,297	897,354	913,610	1,427,940	56.30%	59.13%
	Less: Capital Assets	-	-	(65,993)	(536,913)		
	TOTAL NET EXPENDITURES	802,297	897,354	847,617	891,027		

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

ACTIVITY DESCRIPTION

This budget reflects expenditures for the transit programs that currently operate in the Town. These programs are funded by specific designated sources outside the General Fund. Sources of revenue are listed and described in the revenue section. Services operated by Truckee Transit includes winter and non-winter Fixed Route and Dial-A-Ride. The Town partners with Tahoe Area Regional Transit (TART) service operated by Placer County to provide winter service on SR 267 and year-round service on Hwy 89 both of which provide service within Truckee. As the Town owns the transit buses, the transit vehicles are maintained by the Town's Fleet Maintenance Division and fuel costs are paid by the Town.

The Town of Truckee and Placer County are collaborating on a branding effort of our two transit systems, which was identified as a short term next step at the Transit Summit held in November 2013. A single-branded transit system could include bus wraps and new bus stop signs. Placer County plans to hire a graphic designer, and a stakeholder committee will be formed inviting representatives from the Truckee-North Tahoe Transportation Management Association, North Lake Tahoe Resort Association, Truckee Donner Chamber of Commerce, Truckee Downtown Merchants Association, Placer County, Town of Truckee staff and Truckee Town Council Member Mark Brown. Capital funding could include Prop 1B (PTMISEA) or other grant opportunities. Additionally, the Town and Placer County are seeking grant opportunities to fund year-round service on Hwy 267.

The FY 2013/14 Transit Expenditures Budget reflected 50% of the Administrative Analyst's time. Due to a reorganization beginning January 1, 2014, this budgeted time has been increased to 80% due to the needs of the Truckee Transit program. The remaining 20% is allocated in the Economic Development budget. For the FY 2014/15 budget, this same staff time allocation has been applied.

This budget reflects services provided by the new service provider, Gold Country Telecare, at a contracted hourly rate of \$50.00 per service hour for both the Fixed Route and Dial-A-Ride programs. The Memorandum of Understanding with Gold Country Telecare expires December 31, 2014. Per Caltrans, the Town is required to bid the Truckee Transit services, with the RFP anticipated to be released in August 2014.

In FY 2013/14, the Fixed Route hours were expanded to better serve the needs of the community, which was a recommendation in the 2013 Eastern Nevada County Transit Development Plan update. The Fixed Route service schedule will be similar in FY 2014/15. The Fixed Route provides service within Truckee on a year-round basis, and in the winter months transports employees and skiers to the ski resorts on Donner Summit. The cost to operate the Donner Summit portion of the service is funded by the ski resort partners and the North Lake Tahoe Resort Association. The Dial-A-Ride, which serves as the ADA required paratransit service to the Fixed Route, operates the same days and general hours as the Fixed Route program.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for Assistant Town Manager (15%); Administrative Analyst (80%).	\$ 94,743
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 39,090
<u>5461,81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 3,234
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Assistant Town Manager's private vehicle on Town business (15%).	\$ 630
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 8,441

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

<u>SUPPLIES & SERVICES</u>		<u>BUDGET</u>
<u>01 FIXED ROUTE</u>		
6360	<u>PROFESSIONAL SERVICES - FIXED ROUTE</u> - Provides for contract services for operation of the Fixed Route (6 days/week, 11 hours/day) for seven months of the year; 7 days/week, 18 hours/day during the winter months.	\$ 96,050
6363	<u>PROFESSIONAL SERVICES – DONNER SUMMIT SHUTTLE</u> - Provides for employee/skier shuttle to Donner Summit Resorts. This budget captures the actual cost to provide the service including contractor hours, bus maintenance, fuel and program management. The Town covers the cost of service within Truckee (\$41,761), while the Summit Resorts and the North Lake Tahoe Resort Association cover service costs between Truckee and the Summit (\$50,039).	\$ 91,800
6910	<u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of the Fixed Route service.	\$ 31,000
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 47,041
<u>02 TART BUS</u>		
6360	<u>PROFESSIONAL SERVICES</u> - Provides for operation of the TART (Tahoe Area Regional Transit - Placer County). Bus system between Truckee and Tahoe City year-round, and during the winter months between Truckee and Kings Beach.	\$ 103,041
<u>03 PARA TRANSIT/DIAL-A-RIDE</u>		
6360	<u>PROFESSIONAL SERVICES</u> - Provides for contract services in operation of the Dial-A-Ride program. The Dial-A-Ride is the ADA required paratransit service to the Fixed Route program.	\$ 174,850
6910	<u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of the transit system for Dial-a-Ride services.	\$ 32,000
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 47,041
<u>10 GENERAL TRANSIT</u>		
6115	<u>EDUCATION & TRAINING</u> - Provides for ongoing training for staff assigned to manage the transit program.	\$ 1,500
6305	<u>ADVERTISING</u> - Provides funding to advertise Truckee Transit programs, and to advertise public hearings associated with transit changes and grant applications.	\$ 500

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6325 <u>MEMBERSHIP & DUES</u> – Provides for the Town's membership in the Truckee/North Tahoe Transportation Management Association (TNT/TMA).	\$ 3,500
6335 <u>GENERAL SUPPLIES</u> - Provides for software updates, office stationery forms, office supplies, small items and non-capital equipment and furniture.	\$ 500
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing costs.	\$ 150
6355 <u>PRINTING</u> - Provides budget for business cards.	\$ 50
6360 <u>PROFESSIONAL SERVICES</u> - Provides funds for marketing services (\$7,500); consulting services (\$5,000); partnership opportunities (\$15,000).	\$ 27,500
6361 <u>PROFESSIONAL SERVICES - AUDIT</u> - Provides for annual audit required by the State.	\$ 840
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 950
6610 <u>REPAIR & MAINTENANCE - BUILDINGS</u> - Provides for funds necessary to maintain transit shelters that is generally provided by Facilities and Public Works staff and reimbursed to the General Fund. The FY 2013/14 estimated actual is lower than originally budgeted as the cost to stain the shelters is less than anticipated.	\$ 12,500
6620 <u>REPAIR & MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for computer related equipment maintenance.	\$ 25
6733 <u>SUPPLIES - SHELTERS, BUSES & SIGNS</u> - Provides supplies for shelters and buses, including bus stop signs.	\$ 1,000
6920 <u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 350
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
8045 <u>FTA SECTION 5310 - DAR BUSES</u> - The procurement of two 13 passenger Dial-A-Ride replacement buses are funded. An estimated \$16,000 in matching funds is required for the 5310 grant, which will be covered by Prop 1B PTMISEA.	\$ 134,000
8045 <u>PROP 1B PTMISEA - BUSES/TECHNOLOGY</u> - Procurement of two buses (32 and 16 passenger) and contribution to Placer County to purchase one bus for Hwy 267 and 89 routes that operate in Truckee, and the estimated match for the 5310 grant. Procure new technology including NEXT BUS that provides real-time transit information on where the bus is and when the bus will arrive.	\$ 402,913
8900 <u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 72,700

2014/15 EXPENDITURES BUDGET

Fund 72 - RDA Successor Agency
 Department 00
 Division 00

TOWN OF TRUCKEE
 RDA SUCCESSOR AGENCY

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
NON-ADMINISTRATIVE COSTS							
SUPPLIES & SERVICES							
6360	Professional Services	19,251	60,000	-	-	0.00%	-100.00%
6797	Bond COI Amortization Expense	16,736	16,735	16,735	16,735	0.00%	0.00%
6798	Bond Discount Amortization Expense	1,861	1,860	1,860	1,860	0.00%	0.00%
6799	Interest Expense	744,025	619,131	743,425	741,999	-0.19%	19.85%
7010	Parking Lot Leases	41,126	42,360	41,620	43,000	3.32%	1.51%
7999	Loan Principal Forgiveness	23,870	24,000	24,000	24,000	0.00%	0.00%
	Total Supplies & Services	846,869	764,086	827,640	827,594	-0.01%	8.31%
CAPITAL OUTLAY							
7716	Capital Improvement Prgm - Bond Funds	42,531	1,600,000	600,000	3,484,029	480.67%	117.75%
8901	Depreciation	23,131	9,638	9,638	9,638	0.00%	0.00%
	Total Capital Outlay	65,662	1,609,638	609,638	3,493,667	473.07%	117.05%
SUB-TOTAL NON-ADMINISTRATIVE COSTS		912,531	2,373,724	1,437,278	4,321,261	200.66%	82.05%
ADMINISTRATIVE COSTS							
PERSONNEL							
5011	Wages - Regular Full-time	144,424	141,815	150,290	137,592	-8.45%	-2.98%
5015	Wages - Temporary/Seasonal	317	-	-	-	0.00%	-
5031	Overtime - Regular Full-time	8	100	107	100	-6.62%	0.00%
5400	Benefits	68,061	64,885	68,309	63,710	-6.73%	-1.81%
5461,81	Deferred Compensation/RHS	4,323	9,338	10,265	7,849	-23.54%	-15.95%
5571	Car Allowance	3,302	3,297	3,436	2,813	-18.13%	-14.68%
5580	Compensated Absences	(1,006)	-	-	-	0.00%	-
	Total Personnel	219,429	219,435	232,407	212,064	-8.75%	-3.36%
SUPPLIES & SERVICES							
6115	Education & Training	812	-	189	-	-100.00%	-
6305	Advertising	136	500	-	-	0.00%	-100.00%
6335	General Supplies	519	1,000	391	-	-100.00%	-100.00%
6345	Photocopying	-	500	-	-	0.00%	-100.00%
6350	Postage, Freight & Delivery	32	60	30	-	-100.00%	-100.00%
6355	Printing	9	50	57	-	-100.00%	-100.00%
6361	Professional Services	14,320	14,311	3,145	25,292	704.31%	76.73%
6370	Telephone	1,035	1,500	513	-	-100.00%	-100.00%
6375	Utilities	1,065	-	625	-	-100.00%	-
6620	Repairs & Maint. - Office Equip.	3	-	-	-	0.00%	-
7050	Rent/Lease Space	12,644	12,644	12,644	12,644	0.00%	0.00%
	Total Supplies & Services	30,574	30,565	17,593	37,936	115.63%	24.12%
SUB-TOTAL ADMINISTRATIVE COSTS		250,002	250,000	250,000	250,000	0.00%	0.00%
TOTAL		1,162,534	2,623,724	1,687,278	4,571,261	170.93%	74.23%

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**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REDEVELOPMENT SUCCESSOR AGENCY**

ACTIVITY DESCRIPTION

The Redevelopment Successor Agency is responsible for winding down the activities of the former Town of Truckee Redevelopment Agency. The Town Council serves in the capacity of the Successor Agency and Town staff provides the staff support for the Successor Agency. Responsibilities of the Successor Agency include completing contractually obligated projects, disposing of any assets owned by the former redevelopment agency and fulfilling the obligation to complete projects funded with bond proceeds. Expenses related to the Successor Agency will be, to the extent available, funded by property tax revenue that used to go to the Redevelopment Agency.

NON-ADMINISTRATIVE COSTS

SUPPLIES and SERVICES

BUDGET

6797	<u>BOND COI AMORTIZATION EXPENSE</u> - Provides for amortization of bond costs of issuance.	\$ 16,735
6798	<u>BOND DISCOUNT AMORTIZATION EXPENSE</u> - Provides for amortization of bond issuance discount.	\$ 1,860
6799	<u>INTEREST EXPENSE</u> - Provides for bond interest payments.	\$ 741,999
7010	<u>PARKING LOT LEASES</u> – Provides for the annual lease payments of the Diner parking lot.	\$ 43,000
7999	<u>LOAN PRINCIPAL FORGIVENESS</u> - Provides for forgiveness of loan principal amounts per existing streetscape loan agreements.	\$ 24,000

CAPITAL OUTLAY

7716	<u>CAPITAL IMPROVEMENT PROGRAM - BOND FUNDS</u> - Provides for the Successor Agency's use of bond funds for specific CIP projects as outlined in Section 12.	\$ 3,484,029
8900	<u>DEPRECIATION</u> - Provides for depreciation expense of Successor Agency capital assets.	\$ 9,638

ADMINISTRATIVE COSTS

PERSONNEL

BUDGET

5011	<u>WAGES - REGULAR FULL-TIME</u> - Provides for portions of the salaries of the Town Manager (15%), Town Clerk (15%), Administrative Services Director (10%), Town Attorney (15%), Assistant Town Manager (20%), Administrative Services Manager (10%), Senior Accountant (10%), Accountant (10%), Town Clerk Administrative Secretary (5%) and Records Technician (5%).	\$ 137,592
5031	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding to cover overtime costs for non-exempt employees.	\$ 100
5400	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 63,710

**TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
REDEVELOPMENT SUCCESSOR AGENCY**

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>						
<p><u>5461.81</u> <u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.</p>	<p>\$ 7,849</p>						
<p><u>5571</u> <u>CAR ALLOWANCE</u> - Provides for portions of car allowances for staff allocating time to the Successor Agency.</p>	<p>\$ 2,813</p>						
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>SUPPLIES and SERVICES</u></th> <th style="text-align: right;"><u>BUDGET</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <p><u>6361</u> <u>PROFESSIONAL SERVICES</u> - Provides for bond trustee fees for the 2010 Redevelopment bond issuance and RDA Successor Agency administrative fees.</p> </td> <td style="vertical-align: top; text-align: right;"> <p>\$ 25,292</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p><u>7050</u> <u>RENT/LEASE SPACE</u> - Provides for the Successor Agency's share of office space in Town Hall.</p> </td> <td style="vertical-align: top; text-align: right;"> <p>\$ 12,644</p> </td> </tr> </tbody> </table>		<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>	<p><u>6361</u> <u>PROFESSIONAL SERVICES</u> - Provides for bond trustee fees for the 2010 Redevelopment bond issuance and RDA Successor Agency administrative fees.</p>	<p>\$ 25,292</p>	<p><u>7050</u> <u>RENT/LEASE SPACE</u> - Provides for the Successor Agency's share of office space in Town Hall.</p>	<p>\$ 12,644</p>
<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>						
<p><u>6361</u> <u>PROFESSIONAL SERVICES</u> - Provides for bond trustee fees for the 2010 Redevelopment bond issuance and RDA Successor Agency administrative fees.</p>	<p>\$ 25,292</p>						
<p><u>7050</u> <u>RENT/LEASE SPACE</u> - Provides for the Successor Agency's share of office space in Town Hall.</p>	<p>\$ 12,644</p>						

**2014/15 EXPENDITURES BUDGET
TOWN OF TRUCKEE
SOLID WASTE**

Fund 63 - Solid Waste
Department 00 - Solid Waste
Division 00 - Solid Waste

OBJECT CODE		2012/13 ACTUAL	2013/14 AMENDED BUDGET	2013/14 ESTIMATED ACTUAL	2014/15 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	87,131	90,030	88,270	75,816	-14.11%	-15.79%
5015	Intern	7,980	12,000	18,342	17,472	-4.74%	45.60%
5031	Overtime - Regular Full-time	1,907	2,000	2,693	2,000	-25.73%	0.00%
5400	Benefits	39,185	40,723	43,833	37,934	-13.46%	-6.85%
5461,81	Deferred Compensation/RHS	968	1,780	1,700	1,865	9.73%	4.81%
5571	Car Allowance	420	420	422	420	-0.37%	0.00%
5580	Compensated Absences	4,327	2,084	3,502	3,833	9.46%	83.90%
	Total Personnel	141,917	149,037	158,761	139,340	-12.23%	-6.51%
SUPPLIES & SERVICES							
6115	Education & Training	-	1,500	1,100	1,500	36.36%	0.00%
6301	Administrative Overhead	33,921	37,975	41,811	40,483	-3.18%	6.60%
6305	Advertising	20,246	20,000	20,000	30,000	50.00%	50.00%
6325	Membership & Dues	-	200	200	200	0.00%	0.00%
6335	General Supplies	2,056	1,000	500	500	0.00%	-50.00%
6345	Photocopying	200	200	200	200	0.00%	0.00%
6350	Postage, Freight & Delivery	66	500	250	250	0.00%	-50.00%
6355	Printing	10,026	15,000	15,000	10,000	-33.33%	-33.33%
6360	Professional Services - Disposal	2,439,144	2,459,506	2,463,123	2,515,618	2.13%	2.28%
6361	Noticing	1,170	12,000	12,000	15,000	25.00%	25.00%
6362	Prof. Svcs - Green Waste Collection	180,719	261,800	262,566	263,700	0.43%	0.73%
6363	Prof. Svcs - CA ARB Filter Repl Prgm	45,663	46,240	45,845	46,043	0.43%	-0.43%
6364	Professional Services - General	249	-	-	-	0.00%	-
6370	Telephone	1,132	1,100	1,100	2,320	110.91%	110.91%
6620	Repairs & Maint. - Office Equip.	5	500	500	500	0.00%	0.00%
6786	Property Tax Collection Fee	5,995	7,500	6,020	6,635	10.22%	-11.53%
6910	Vehicles - Fuel	769	800	800	800	0.00%	0.00%
6976	Fleet Maintenance Allocation	2,791	1,676	2,452	3,572	45.63%	113.10%
6979	Recycling Programs	24,064	30,000	30,000	40,000	33.33%	33.33%
6979	DOC MultiFamily Grant (63-04)	14,882	-	-	-	0.00%	-
6979	DOC City/County Grant (63-02)	1,729	5,000	5,000	5,000	0.00%	0.00%
6979	Tire Recycling Grant 12/13, 13/14 (63-08)	-	-	8,250	25,000	203.03%	-
6979	Used Oil Recycling Grant (63-07)	(1,387)	-	5,000	5,000	0.00%	-
6979	Used Oil Recycling Grant (63-10)	-	-	-	54,510	0.00%	-
7050	Rent - Office Space	9,239	9,941	9,058	9,452	4.35%	-4.92%
	Total Supplies & Services	2,792,676	2,912,438	2,930,776	3,076,283	4.96%	5.63%
CAPITAL OUTLAY							
8900	Depreciation Expense	3,333	3,333	3,333	3,340	0.21%	0.21%
	Total Capital Outlay	3,333	3,333	3,333	3,340	0.21%	0.21%
	TOTAL	2,937,927	3,064,808	3,092,870	3,218,962	4.08%	5.03%
	Less: Capital Assets	6,157	-	-	-	0.00%	-
	Less: Grant Funded Expenditures	-	(10,000)	(18,250)	(89,510)	-	-
	Less: Commercial Customer Admin Expenditures	-	-	-	(9,000)	-	-
	TOTAL NET EXPENDITURES for Parcel Charges	2,944,084	3,054,808	3,074,620	3,120,452	1.49%	2.15%

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TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
SOLID WASTE

ACTIVITY DESCRIPTION

The Town will continue to provide solid waste services through a franchise agreement with the contract solid waste hauler.

Goals for this year include the continued management of the Town's solid waste and recycling strategies to ensure compliance with state regulations; the evaluation of current service offerings for commercial and residential customers including the assessment and potential modifications to diversion programs; quantification of local waste stream to develop and recommend policy changes for the diversion of materials with specific areas of interest including the diversion of food waste and Styrofoam take-out packaging.

Actual annual cost for solid waste services per single family residential parcel is \$268.38. This amount provides for all of the residential solid waste and recycling services funded through the Solid Waste Fund with no support from the General Fund.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 80% salary of Recycling Coordinator; and for 10% salary of Assistant Town Manager.	\$ 75,816
<u>5015</u>	<u>INTERN</u> - Provides for a recycling intern.	\$ 17,472
<u>5031</u>	<u>OVERTIME - FULL-TIME</u> - Provides funding for overtime as needed.	\$ 2,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 37,934
<u>5461.81</u>	<u>DEFERRED COMP/RHS</u> - Deferred compensation and Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,865
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Assistant Town Manager's private vehicle on Town business (10%).	\$ 420
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 3,833

SUPPLIES and SERVICES

BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for attendance to the annual California Resource Recovery Conference and potential industry related training.	\$ 1,500
<u>6301</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Division-related administrative overhead costs. This charge is necessary to properly reflect the costs of the Solid Waste department, which is being operated as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.	\$ 40,483

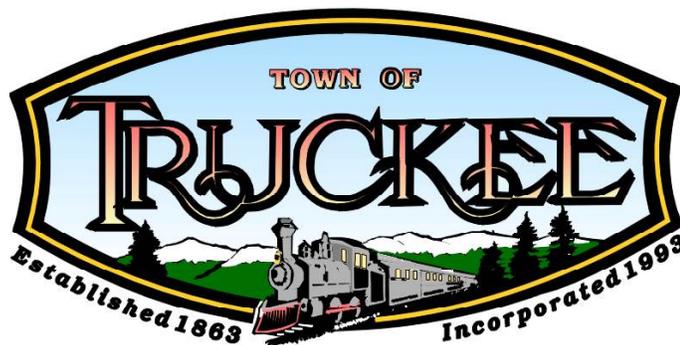
TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
SOLID WASTE

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for various public education elements, including the purchase of print advertisements in local papers, visitor's guide, homeowner's association newsletters and other print media. Also includes funding to sponsor the Community Calendar on KTKE.	\$ 30,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in the California Resources Recovery Association.	\$ 200
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for program activities and additional computer accessories as necessary.	\$ 500
<u>6345</u> <u>PHOTOCOPYING</u> – Allocation of monthly maintenance contract costs.	\$ 200
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for solid waste and recycling operations.	\$ 250
<u>6355</u> <u>PRINTING</u> - Provides for the printing of brochures, pamphlets, and other materials developed for public education on Division related programs and activities. Also includes printing of materials for recycling events, for example Truckee Day t-shirts.	\$ 10,000
<u>6360</u> <u>PROFESSIONAL SERVICES - DISPOSAL</u> – This amount represents the charges for solid waste disposal services as provided by Tahoe Truckee Sierra Disposal. It is based upon 11,627 parcels at a rate of \$216.36 per parcel.	\$ 2,515,618
<u>6361</u> <u>NOTICING</u> - Provides funding for direct mail notice (design, printing and postage) to all residential parcels and commercial customers regarding annual rate increase for solid waste disposal per the requirements set forth by Proposition 218.	\$ 15,000
<u>6362</u> <u>Prof. Services - Green Waste Collection</u> - Per the Franchise Agreement with Tahoe Truckee Sierra Disposal, the Town provides compensation of actual program costs for residential curbside yard waste collection, verified through annual fund reconciliation, plus a profit of 10%. Included in the proposed rate is a 5% Franchise Fee on the service which supports the General Fund. Provides funding for the disposal of yard waste collected during Town sponsored drop-off days and yard waste only dumpsters. The cost is \$22.68 per year, per parcel.	\$ 263,700
<u>6363</u> <u>Prof. Services - CA Air Resource Board Filter Replacement Program</u> - Provides funding to offset the costs associated with the state mandated regulations adopted in the Solid Waste Collection Vehicle Rule of September 2003 to retrofit all on-road trash collection vehicles with emission reduction filters. Cost per customer is \$3.96.	\$ 46,043
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 2,320

TOWN OF TRUCKEE
2014/15 ANNUAL BUDGET DETAIL
SOLID WASTE

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6620 <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for maintenance and unscheduled repair of office equipment.	\$ 500
6786 <u>PROPERTY TAX COLLECTION FEE</u> - Provides payment to the County of Nevada for the collection and remittance of the Solid Waste Fee and any Delinquent Accounts collected via the residential property taxes.	\$ 6,635
6910 <u>VEHICLES - FUEL</u> - Provides for Solid Waste's share of gasoline use.	\$ 800
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 3,572
6979 <u>RECYCLING PROGRAMS</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs. The proposed increase of \$10,000 is partially a reallocation of funds (\$5,000) from the Printing portion of the budget and an additional \$5,000 collected through the proposed Commercial AB939 fee.	\$ 40,000
6979 <u>DOC - CITY/COUNTY GRANT (63-02)</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs that are funded by grant revenues associated with Beverage Container Recycling.	\$ 5,000
6979 <u>USED OIL RECYCLING GRANT (63-07)</u> - Annual payment program provided by CalRecycle funds activities related to used oil and filter recycling in Truckee. Provides funding for the purchase of used oil collection containers, funnels, advertisement of certified used oil collection centers, and for the recycling of filters collected at a certified center.	\$ 5,000
6979 <u>TIRE RECYCLING GRANT (63-09)</u> - Two-year grant awarded by CalRecycle for the purpose of collecting, hauling and recycling waste tires from local residents. Funding also provides for the development of education, outreach and advertising.	\$ 25,000
6979 <u>USED OIL COMPETITIVE GRANT (63-10)</u> - Multi-year grant awarded by CalRecycle for the purpose of developing a clean boater program and storm water education component. Funding provides for the purchase of oil recycling containers, bilge pads, oil & filter recycling, education, outreach and advertising, public art.	\$ 54,510
7050 <u>RENT - OFFICE SPACE</u> - Provides for the Division's share of office space in Town Hall and provides for off-site storage space.	\$ 9,452
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
8900 <u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 3,340

**FIVE YEAR
CAPITAL IMPROVEMENT PROJECT BUDGET
FY 2014/2015-FY 2018/2019**



PATRICK FLORA, MAYOR

ALICIA BARR, VICE MAYOR

JOAN DERYPK JONES, COUNCILMEMBER

DR. MARK BROWN D.C., COUNCILMEMBER

CAROLYN WALLACE DEE, COUNCILMEMBER

TONY LASHBROOK, TOWN MANAGER

KIM SZCZUREK, DIRECTOR OF ADMINISTRATIVE SERVICES

CAPITAL IMPROVEMENT PROJECTS

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CAPITAL IMPROVEMENT PROJECTS

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12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction
12-63	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction
12-64	60-11-04	Trout Creek Restoration - Reach 3 Construction
12-65	60-14-06	South Shore Drainage Improvements
12-66	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5
STREETSCAPE IMPROVEMENT PROJECTS		
12-67	60-03-22	Brickelltown Streetscape Improvement Project
12-68	60-14-07	Donner Pass Road Corridor Improvement Project - Phase 1
12-69	60-xx-xx	Donner Pass Road Corridor Improvement Plan
TRAFFIC PROJECTS		
12-70	60-12-09	Dorchester Drive Safe Routes to School Improvements
12-71	60-12-10	Dorchester Drive Parking and Pedestrian Improvements
12-72	60-13-08	Northwoods Boulevard Turn Pocket Improvements
12-73	60-14-10	AB 1600 Traffic Impact Fee Program Update

CAPITAL IMPROVEMENT PROJECTS

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Page	CIP#	Description
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12-47	60-01-07	Town Hall Office Equipment
12-59	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements
12-67	60-03-22	Brickelltown Streetscape Improvement Project
12-18	60-03-35	Brockway Rd Trail Project
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)
12-25	60-05-xx	Town of Truckee Facilities
12-22	60-07-02	Truckee River Trail Phase 4
12-21	60-07-03	Truckee River Trail Phase 3
12-26	60-07-04	Animal Shelter
12-60	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest
12-20	60-10-06	Trout Creek Trail
12-64	60-11-04	Trout Creek Restoration - Reach 3 Construction
12-54	60-11-05	Glenshire Drive Bike Lane Project - Phase 1
12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction
12-53	60-12-05	Coldstream Road/Donner Creek Crossing Structure Replacement
12-48	60-12-08	Police Department - Information Technology and Radio Equipment
12-70	60-12-09	Dorchester Drive Safe Routes to School Improvements
12-71	60-12-10	Dorchester Drive Parking and Pedestrian Improvements
12-37	60-13-01	2013 Slurry Seal Project
12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project
12-49	60-13-05	Document Imaging
12-55	60-13-06	Glenshire Drive Bike Lane Project - Phase 2
12-58	60-13-07	West River Street Widening & Bike Lane Project
12-72	60-13-08	Northwoods Boulevard Turn Pocket Improvements
12-57	60-13-09	Radar Speed Signs
12-51	60-13-10	Townwide Enterprise Resource Software System

CAPITAL IMPROVEMENT PROJECTS

TABLE OF CONTENTS - BY PROJECT NUMBER

Page	CIP#	Description
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12-30	60-14-02	2014 Paving and Drainage Project
12-61	60-14-03	Bridge Street At-Grade Railroad Pedestrian Crossing
12-19	60-14-04	Public Opinion Survey of Dedicated Trails Funding
12-24	60-14-05	Truckee Trails and Bikeways Master Plan Update
12-65	60-14-06	South Shore Drainage Improvements
12-68	60-14-07	Donner Pass Road Corridor Improvement Project - Phase 1
12-50	60-14-08	Town wide Document Imaging Equipment, Software and Support
12-45	60-14-09	Housing Element Update
12-73	60-14-10	AB 1600 Traffic Impact Fee Program Update
12-39	60-15-01	2015 Slurry Seal Project
12-31	60-15-02	2015 Paving and Drainage Project
12-40	60-16-01	2016 Slurry Seal Project
12-32	60-16-02	2016 Paving and Drainage Project
12-33	60-16-03	2016 Recessed Striping and Marking Project
12-41	60-17-01	2017 Slurry Seal Project
12-34	60-17-02	2017 Paving and Drainage Project
12-42	60-18-01	2018 Slurry Seal Project
12-35	60-18-02	2018 Paving and Drainage Project
12-43	60-19-01	2019 Slurry Seal Project
12-36	60-xx-01	Annual Slurry Seal Project Summary (See Annual Detail on pages 12-39
12-29	60-xx-02	Annual Paving and Drainage Project Summary (See Annual Detail on pages 12-31 thru 12-37)
12-27	60-xx-xx	Council Chambers
12-28	60-xx-xx	Heavy Equipment Loading Dock
12-44	60-xx-xx	Seal Coat Trails & Parking Lots
12-52	60-xx-xx	General Plan Update
12-63	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction
12-66	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach
12-69	60-xx-xx	Donner Pass Road Corridor Improvement Plan

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	CUMULATIVE THRU FY 12/13	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16
Bike and Trail Projects						
12-18	60-03-35	Brockway Rd Trail Project	413,589	638,677	20,000	10,000
12-19	60-14-04	Public Opinion Survey of Dedicated Trails Funding	-	65,000	-	-
12-20	60-10-06	Trout Creek Trail	288,886	199,823	2,175,794	1,633,449
12-21	60-07-03	Truckee River Trail Phase 3	1,672,915	3,038,212	799,347	20,000
12-22	60-07-02	Truckee River Trail Phase 4	-	-	-	-
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	1,529,167	749,680	3,194,000	6,088,000
12-24	60-14-05	Truckee Trails and Bikeways Master Plan Update	-	55,000	-	-
Facility Projects						
12-25	60-05-xx	Town of Truckee Facilities	219	70,000	480,000	30,000
12-26	60-07-04	Animal Shelter	5,657,180	1,300,000	-	-
12-27	60-xx-xx	Council Chambers	-	-	25,000	-
12-28	60-xx-xx	Heavy Equipment Loading Dock	-	-	40,000	-
Maintenance Projects						
12-29	60-xx-02	<i>Annual Paving and Drainage Project Summary</i>	-	5,000	2,215,000	4,100,000
12-30	60-14-02	2014 Paving and Drainage Project	-	5,000	2,215,000	-
12-31	60-15-02	2015 Paving and Drainage Project	-	-	-	4,100,000
12-32	60-16-02	2016 Paving and Drainage Project	-	-	-	-
12-33	60-16-03	2016 Recessed Striping and Marking Project	-	-	-	-
12-34	60-17-02	2017 Paving and Drainage Project	-	-	-	-
12-35	60-18-02	2018 Paving and Drainage Project	-	-	-	-
12-36	60-xx-01	<i>Annual Slurry Seal Project Summary</i>	-	710,577	425,000	690,000
12-37	60-13-01	2013 Slurry Seal Project	467,779	290,577	-	-
12-38	60-14-01	2014 Slurry Seal Project	-	420,000	420,000	-
12-39	60-15-01	2015 Slurry Seal Project	-	-	5,000	685,000
12-40	60-16-01	2016 Slurry Seal Project	-	-	-	5,000
12-41	60-17-01	2017 Slurry Seal Project	-	-	-	-
12-42	60-18-01	2018 Slurry Seal Project	-	-	-	-
12-43	60-19-01	2019 Slurry Seal Project	-	-	-	-
12-44	60-xx-xx	Seal Coat Trails & Parking Lots	-	-	80,000	-
Miscellaneous Projects						
12-45	60-14-09	Housing Element Update	-	30,000	10,000	-
12-46	60-01-05	Information Technology Equipment	735,058	117,100	185,000	72,000
12-47	60-01-07	Town Hall Office Equipment	152,628	-	-	-
12-48	60-12-08	Police Department - Information Technology and Radio Equipment	56,463	20,805	101,000	94,400
12-49	60-13-05	Document Imaging	9,934	9,460	20,000	20,000
12-50	60-14-08	Town wide Document Imaging Equipment, Software and Support	-	11,706	5,000	-
12-51	60-13-10	Townwide Enterprise Resource Software System	-	50,000	450,000	250,000
12-52	60-xx-xx	General Plan Update	-	-	-	-
Roadway & Water Quality Improvement Projects						
12-53	60-12-05	Coldstream Road/Donner Creek Crossing Structure Replacement	98,340	-	-	150,000
12-54	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	167,167	2,930,000	-	-
12-55	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	300,000	3,900,000	-
12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	1,305	290,000	820,000	-
12-57	60-13-09	Radar Speed Signs	189	15,000	15,000	-
12-58	60-13-07	West River Street Widening & Bike Lane Project	-	125,000	1,700,000	1,500,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 16/17	FY 17/18	FY 18/19	TOTAL
Bike and Trail Projects						
12-18	60-03-35	Brockway Rd Trail Project	11,693	-	-	1,093,959
12-19	60-14-04	Public Opinion Survey of Dedicated Trails Funding	-	-	-	65,000
12-20	60-10-06	Trout Creek Trail	10,000	10,000	5,000	4,322,952
12-21	60-07-03	Truckee River Trail Phase 3	20,000	20,000	20,000	5,590,474
12-22	60-07-02	Truckee River Trail Phase 4	120,000	420,000	4,000,000	4,540,000
12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	-	11,560,847
12-24	60-14-05	Truckee Trails and Bikeways Master Plan Update	-	-	-	55,000
Facility Projects						
12-25	60-05-xx	Town of Truckee Facilities	30,000	30,000	-	640,219
12-26	60-07-04	Animal Shelter	-	-	-	6,957,180
12-27	60-xx-xx	Council Chambers	-	-	-	25,000
12-28	60-xx-xx	Heavy Equipment Loading Dock	-	-	-	40,000
Maintenance Projects						
12-29	60-xx-02	<i>Annual Paving and Drainage Project Summary</i>	3,250,000	700,000	2,900,000	13,170,000
12-30	60-14-02	2014 Paving and Drainage Project	-	-	-	2,220,000
12-31	60-15-02	2015 Paving and Drainage Project	-	-	-	4,100,000
12-32	60-16-02	2016 Paving and Drainage Project	3,100,000	-	-	3,100,000
12-33	60-16-03	2016 Recessed Striping and Marking Project	150,000	-	-	150,000
12-34	60-17-02	2017 Paving and Drainage Project	-	700,000	-	700,000
12-35	60-18-02	2018 Paving and Drainage Project	-	-	2,900,000	2,900,000
12-36	60-xx-01	<i>Annual Slurry Seal Project Summary</i>	850,000	775,000	835,000	4,285,577
12-37	60-13-01	2013 Slurry Seal Project	-	-	-	758,356
12-38	60-14-01	2014 Slurry Seal Project	-	-	-	840,000
12-39	60-15-01	2015 Slurry Seal Project	-	-	-	690,000
12-40	60-16-01	2016 Slurry Seal Project	845,000	-	-	850,000
12-41	60-17-01	2017 Slurry Seal Project	5,000	770,000	-	775,000
12-42	60-18-01	2018 Slurry Seal Project	-	5,000	830,000	835,000
12-43	60-19-01	2019 Slurry Seal Project	-	-	5,000	5,000
12-44	60-xx-xx	Seal Coat Trails & Parking Lots	-	8,400	-	88,400
Miscellaneous Projects						
12-45	60-14-09	Housing Element Update	-	-	-	40,000
12-46	60-01-05	Information Technology Equipment	79,500	36,500	104,500	1,329,658
12-47	60-01-07	Town Hall Office Equipment	16,000	61,000	-	229,628
12-48	60-12-08	Police Department - Information Technology and Radio Equipment	57,300	28,200	34,900	393,068
12-49	60-13-05	Document Imaging	20,000	-	-	79,394
12-50	60-14-08	Town wide Document Imaging Equipment, Software and Support	30,000	-	-	46,706
12-51	60-13-10	Townwide Enterprise Resource Software System	-	-	-	750,000
12-52	60-xx-xx	General Plan Update	-	-	150,000	150,000
Roadway & Water Quality Improvement Projects						
12-53	60-12-05	Coldstream Road/Donner Creek Crossing Structure Replacement	150,000	1,600,000	-	1,998,340
12-54	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	-	-	-	3,097,167
12-55	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	-	-	4,200,000
12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	-	-	-	1,111,305
12-57	60-13-09	Radar Speed Signs	-	-	-	30,189
12-58	60-13-07	West River Street Widening & Bike Lane Project	-	-	-	3,325,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	CUMULATIVE THRU FY 12/13	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16
Roundabout & Intersection Projects						
12-59	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	-	-
12-60	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration	111,538	10,000	12,000	-
12-61	60-14-03	Bridge Street At-Grade Railroad Pedestrian Crossing	3,180	65,000	-	-
Stream Restoration and Water Quality Improvement Projects						
12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	53,933	300,000	1,450,000	30,000
12-63	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction	-	-	-	225,000
12-64	60-11-04	Trout Creek Restoration - Reach 3 Construction	1,138,156	25,000	35,000	-
12-65	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5	-	-	-	-
12-66	60-14-06	South Shore Drainage Improvements	-	5,000	40,000	-
Streetscape Improvement Projects						
12-67	60-03-22	Brickelltown Streetscape Improvement Project	408,429	600,000	3,010,000	1,000,000
12-68	60-14-07	Donner Pass Road Corridor Improvement Project - Phase 1	-	-	-	410,000
12-69	60-xx-xx	Donner Pass Road Corridor Improvement Plan	-	-	375,000	375,000
Traffic Projects						
12-70	60-12-09	Dorchester Drive Safe Routes to School Improvements	803	45,000	300,000	-
12-71	60-12-10	Dorchester Drive Parking and Pedestrian Improvements	3,847	180	-	-
12-72	60-13-08	Northwoods Boulevard Turn Pocket Improvements	292	10,000	-	-
12-73	60-14-10	AB 1600 Traffic Impact Fee Program Update	-	-	125,000	-
Total Project Expenditures			12,970,996	11,791,220	22,007,141	16,697,849

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 16/17	FY 17/18	FY 18/19	TOTAL
Roundabout & Intersection Projects						
12-59	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	250,000	250,000
12-60	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration	-	-	-	133,538
12-61	60-14-03	Bridge Street At-Grade Railroad Pedestrian Crossing	-	-	-	68,180
Stream Restoration and Water Quality Improvement Pro						
12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	30,000	30,000	-	1,893,933
12-63	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction	3,230,000	30,000	30,000	3,515,000
12-64	60-11-04	Trout Creek Restoration - Reach 3 Construction	-	-	-	1,198,156
12-65	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5	3,500,000	3,500,000	3,500,000	10,500,000
12-66	60-14-06	South Shore Drainage Improvements	-	-	-	45,000
Streetscape Improvement Projects						
12-67	60-03-22	Brickelltown Streetscape Improvement Project	1,481,571	-	-	6,500,000
12-68	60-14-07	Donner Pass Road Corridor Improvement Project - Phase 1	1,500,000	1,500,000	-	3,410,000
12-69	60-xx-xx	Donner Pass Road Corridor Improvement Plan	-	-	-	750,000
Traffic Projects						
12-70	60-12-09	Dorchester Drive Safe Routes to School Improvements	-	-	-	345,803
12-71	60-12-10	Dorchester Drive Parking and Pedestrian Improvements	-	-	-	4,027
12-72	60-13-08	Northwoods Boulevard Turn Pocket Improvements	-	-	-	10,292
12-73	60-14-10	AB 1600 Traffic Impact Fee Program Update	-	-	-	125,000
Total Project Expenditures			14,386,064	8,749,100	11,829,400	98,431,770

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FUNDING SOURCES BY FISCAL YEAR

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TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

Funding Source	Page #	CIP#	Project	Sum of FY 13/14 ESTIMATED ACTUAL	FY 14/15 BUDGET	FY 15/16 BUDGET	FY 16/17 BUDGET	FY 17/18 BUDGET	FY 18/19 BUDGET	TOTAL
AB1600 Traffic Fees	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	189,536	250,000	-	-	-	-	439,536
	12-32	60-18-02	2018 Paving and Drainage Project	-	-	-	-	-	530,000	530,000
	12-54	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	810,714	-	-	-	-	-	810,714
	12-55	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	111,745	1,452,689	-	-	-	-	1,564,434
	12-58	60-13-07	West River Street Widening & Bike Lane Project	-	350,000	372,523	-	-	-	722,523
	12-59	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	-	-	-	250,000	250,000
	12-73	60-14-10	AB 1600 Traffic Impact Fee Program Update	-	85,000	-	-	-	-	85,000
AB1600 Traffic Fees Total				1,111,995	2,137,689	372,523	-	-	780,000	4,402,207
Bicycle Transportation Account Grant	12-18	60-03-35	Brockway Rd Trail Project	522,115	10,000	-	-	-	-	532,115
Bicycle Transportation Account Grant Total				522,115	10,000	-	-	-	-	532,115
Building & Safety	12-45	60-01-07	Town Hall Office Equipment	-	-	-	-	8,000	-	8,000
	12-47	60-13-05	Document Imaging	9,460	20,000	20,000	20,000	-	-	69,460
	12-49	60-13-10	Townwide Enterprise Resource Software System	-	200,000	-	-	-	-	200,000
Building & Safety Total				9,460	220,000	20,000	20,000	8,000	-	277,460
COPS Funding	12-46	60-12-08	Police Department - Information Technology and Radio Equipment	-	31,000	31,000	31,000	28,200	31,000	152,200
COPS Funding Total				-	31,000	31,000	31,000	28,200	31,000	152,200
Developer Funding	12-18	60-03-35	Brockway Rd Trail Project	20,000	10,000	10,000	11,693	-	-	51,693
	12-60	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive R	10,000	12,000	-	-	-	-	22,000
Developer Funding Total				30,000	22,000	10,000	11,693	-	-	73,693
Facilities Impact	12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1	100,000	160,832	30,000	30,000	30,000	-	350,832
	12-64	60-11-04	Trout Creek Restoration - Reach 3 Constructio	25,000	35,000	-	-	-	-	60,000
Facilities Impact Fees - Storm Drainage Total				125,000	195,832	30,000	30,000	30,000	-	410,832
Federal HSIP Grant	12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Impro	162,000	738,000	-	-	-	-	900,000
	12-68	60-14-07	Donner Pass Road Corridor Improvement Proj	-	-	279,000	700,000	521,000	-	1,500,000
Federal HSIP Grant Total				162,000	738,000	279,000	700,000	521,000	-	2,400,000
General Fund	12-19	60-14-04	Public Opinion Survey of Dedicated Trails Funding	65,000	-	-	-	-	-	65,000
	12-24	60-14-05	Truckee Trails and Bikeways Master Plan Update	30,000	-	-	-	-	-	30,000
	12-41	60-xx-xx	Seal Coat Trails & Parking Lots	-	68,800	-	-	-	-	68,800
	12-42	60-14-09	Housing Element Update	30,000	10,000	-	-	-	-	40,000
	12-43	60-01-05	Information Technology Equipment	117,100	185,000	72,000	79,500	36,500	104,500	594,600
	12-44	60-05-xx	Town of Truckee Facilities	70,000	480,000	30,000	30,000	30,000	-	640,000
	12-45	60-01-07	Town Hall Office Equipment	-	-	-	16,000	53,000	-	69,000
	12-46	60-12-08	Police Department - Information Technology ar	20,805	70,000	63,400	26,300	-	3,900	184,405
	12-48	60-14-08	Town wide Document Imaging Equipment, Sof	11,706	5,000	-	30,000	-	-	46,706
	12-49	60-13-10	Townwide Enterprise Resource Software Syst	50,000	250,000	250,000	-	-	-	550,000
	12-50	60-xx-xx	General Plan Update	-	-	-	-	-	150,000	150,000
	12-51	60-xx-xx	Council Chambers	-	25,000	-	-	-	-	25,000
	12-52	60-xx-xx	Heavy Equipment Loading Dock	-	40,000	-	-	-	-	40,000
	12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Impro	95,000	-	-	-	-	-	95,000
12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 C	-	47,635	-	-	-	-	47,635	
General Fund Total				489,611	1,181,435	415,400	181,800	119,500	258,400	2,646,146
General Fund reserves to be paid back by HSTT	12-25	60-07-04	Animal Shelter	434,060	-	-	-	-	-	434,060
General Fund reserves to be paid back by HSTT Total				434,060	-	-	-	-	-	434,060
General Fund unallocated reserves	12-25	60-07-04	Animal Shelter	665,940	-	-	-	-	-	665,940
General Fund unallocated reserves Total				665,940	-	-	-	-	-	665,940
Humane Society	12-25	60-07-04	Animal Shelter	200,000	-	-	-	-	-	200,000
Humane Society Total				200,000	-	-	-	-	-	200,000

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT.)

Funding Source	Page #	CIP#	Project	Sum of FY 13/14 ESTIMATED ACTUAL	FY 14/15 BUDGET	FY 15/16 BUDGET	FY 16/17 BUDGET	FY 17/18 BUDGET	FY 18/19 BUDGET	TOTAL
Local Transportation Facilities, Bike/Pedestrian	12-20	60-10-06	Trout Creek Trail	-	125,794	-	-	-	-	125,794
Local Transportation Facilities, Bike/Pedestrian Total				-	125,794	-	-	-	-	125,794
Measure A Funds	12-34	60-13-01	2013 Slurry Seal Project	-	-	-	-	-	-	-
	12-54	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	1,826,611	-	-	-	-	-	1,826,611
	12-55	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	188,255	672,111	-	-	-	-	860,366
Measure A Funds Total				2,014,866	672,111	-	-	-	-	2,686,977
Measure V Funds	12-27	60-16-03	2016 Recessed Striping and Marking Project	-	-	-	150,000	-	-	150,000
	12-28	60-14-02	2014 Paving and Drainage Project	5,000	2,175,000	-	-	-	-	2,180,000
	12-29			-	-	350,000	-	-	-	350,000
	12-30	60-16-02	2016 Paving and Drainage Project	-	-	-	1,000,000	-	-	1,000,000
	12-31	60-17-02	2017 Paving and Drainage Project	-	-	-	-	535,000	-	535,000
	12-32	60-18-02	2018 Paving and Drainage Project	-	-	-	-	-	1,780,000	1,780,000
	12-34	60-13-01	2013 Slurry Seal Project	236,460	-	-	-	-	-	236,460
	12-35	60-14-01	2014 Slurry Seal Project	317,500	317,500	-	-	-	-	635,000
	12-36	60-15-01	2015 Slurry Seal Project	-	5,000	470,000	-	-	-	475,000
	12-37	60-16-01	2016 Slurry Seal Project	-	-	5,000	620,000	-	-	625,000
	12-38	60-17-01	2017 Slurry Seal Project	-	-	-	5,000	565,000	-	570,000
	12-39	60-18-01	2018 Slurry Seal Project	-	-	-	-	5,000	615,000	620,000
	12-40	60-19-01	2019 Slurry Seal Project	-	-	-	-	-	5,000	5,000
	12-53	60-12-05	Coldstream Road/Donner Creek Crossing Stru	-	-	75,000	75,000	-	-	150,000
	12-55	60-13-06	Glenshire Drive Bike Lane Project - Phase 2	-	1,775,200	-	-	-	-	1,775,200
	12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Impro	33,000	81,000	-	-	-	-	114,000
	12-58	60-13-07	West River Street Widening & Bike Lane Proje	125,000	1,350,000	1,127,477	-	-	-	2,602,477
	12-61	60-14-03	Bridge Street At-Grade Railroad Pedestrian Cr	65,000	-	-	-	-	-	65,000
	12-66	60-14-06	South Shore Drainage Improvements	5,000	40,000	-	-	-	-	45,000
	12-68	60-14-07	Donner Pass Road Corridor Improvement Pro	-	-	31,000	-	-	-	31,000
Measure V Funds Total				786,960	5,743,700	2,058,477	1,850,000	1,105,000	2,400,000	13,944,137
NCTC - OWP	12-24	60-14-05	Truckee Trails and Bikeways Master Plan Update	25,000	-	-	-	-	-	25,000
	12-73	60-14-10	AB 1600 Traffic Impact Fee Program Update	-	40,000	-	-	-	-	40,000
NCTC - OWP Total				25,000	40,000	-	-	-	-	65,000
	12-29			-	-	2,890,000	-	-	-	2,890,000
	12-30	60-16-02	2016 Paving and Drainage Project	-	-	-	2,100,000	-	-	2,100,000
Overlay Designation Total				-	-	2,890,000	2,100,000	-	-	4,990,000
Parking District	12-41	60-xx-xx	Seal Coat Trails & Parking Lots	-	11,200	-	-	8,400	-	19,600
Parking District Total				-	11,200	-	-	8,400	-	19,600
Private Funding (PC-1)	12-53	60-12-05	Coldstream Road/Donner Creek Crossing Structure Replacement	-	-	-	-	300,000	-	300,000
Private Funding (PC-1) Total				-	-	-	-	300,000	-	300,000
River Parkways Grant	12-21	60-07-03	Truckee River Trail Phase 3	2,838,212	-	-	-	-	-	2,838,212
River Parkways Grant Total				2,838,212	-	-	-	-	-	2,838,212
RSTP Funds	12-18	60-03-35	Brockway Rd Trail Project	-	-	-	-	-	-	-
	12-20	60-10-06	Trout Creek Trail	199,823	50,000	34,066	10,000	-	-	293,889
	12-21	60-07-03	Truckee River Trail Phase 3	-	75,000	20,000	20,000	20,000	20,000	155,000
	12-22	60-07-02	Truckee River Trail Phase 4	-	-	-	120,000	120,000	-	240,000
	12-69	60-xx-xx	Donner Pass Road Corridor Improvement Plan	-	50,000	-	-	-	-	50,000
RSTP Funds Total				199,823	175,000	54,066	150,000	140,000	20,000	738,889
SHOPP Funds	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	-	4,400,000	-	-	-	4,400,000
SHOPP Funds Total				-	-	4,400,000	-	-	-	4,400,000
SRTS Grant	12-70	60-12-09	Dorchester Drive Safe Routes to School Impro	33,800	128,200	-	-	-	-	162,000
SRTS Grant Total				33,800	128,200	-	-	-	-	162,000
Successor Agency Bond Funds - Tax Exempt	12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	-	474,029	-	-	-	-	474,029
	12-67	60-03-22	Brickelltown Streetscape Improvement Project	600,000	2,373,687	-	-	-	-	2,973,687
Successor Agency Bond Funds - Tax Exempt Total				600,000	2,847,716	-	-	-	-	3,447,716
Successor Agency Bond Funds - Taxable	12-67	60-03-22	Brickelltown Streetscape Improvement Project	-	636,313	1,000,000	1,481,571	-	-	3,117,884
Successor Agency Bond Funds - Taxable Total				-	636,313	1,000,000	1,481,571	-	-	3,117,884
Supplemental Prop 50 Grant	12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	200,000	517,504	-	-	-	-	717,504
Supplemental Prop 50 Grant Total				200,000	517,504	-	-	-	-	717,504
TIGER Funds	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	1,500,000	-	-	-	-	1,500,000
TIGER Funds Total				-	1,500,000	-	-	-	-	1,500,000
Truckee - SAFETEA-LU	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	560,144	-	-	-	-	-	560,144
Truckee - SAFETEA-LU Total				560,144	-	-	-	-	-	560,144

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT.)

Funding Source	Page #	CIP#	Project	Sum of FY 13/14 ESTIMATED ACTUAL	FY 14/15 BUDGET	FY 15/16 BUDGET	FY 16/17 BUDGET	FY 17/18 BUDGET	FY 18/19 BUDGET	TOTAL	
Truckee - STIP/RTIP Funds	12-23	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	1,444,000	1,688,000	-	-	-	3,132,000	
Truckee - STIP/RTIP Funds Total				-	1,444,000	1,688,000	-	-	-	3,132,000	
Truckee Sanitary District	12-18	60-03-35	Brockway Rd Trail Project	96,562	-	-	-	-	-	96,562	
Truckee Sanitary District Total				96,562	-	-	-	-	-	96,562	
TSSA #1 - Tahoe Donner	12-20	60-10-06	Trout Creek Trail	-	2,000,000	1,599,383	-	10,000	5,000	3,614,383	
	12-28	60-14-02	2014 Paving and Drainage Project	-	40,000	-	-	-	-	40,000	
	12-29			-	-	860,000	-	-	-	860,000	
	12-35	60-14-01	2014 Slurry Seal Project	77,500	77,500	-	-	-	-	155,000	
	12-36	60-15-01	2015 Slurry Seal Project	-	-	175,000	-	-	-	175,000	
	12-37	60-16-01	2016 Slurry Seal Project	-	-	-	165,000	-	-	165,000	
	12-38	60-17-01	2017 Slurry Seal Project	-	-	-	-	155,000	-	155,000	
	12-39	60-18-01	2018 Slurry Seal Project	-	-	-	-	-	175,000	175,000	
	12-57	60-13-09	Radar Speed Signs	9,000	9,000	-	-	-	-	-	18,000
	12-72	60-13-08	Northwoods Boulevard Turn Pocket Improvem	10,000	-	-	-	-	-	-	10,000
TSSA #1 - Tahoe Donner Total				96,500	2,126,500	2,634,383	165,000	165,000	180,000	5,367,383	
TSSA #5 - Glenshire	12-21	60-07-03	Truckee River Trail Phase 3	200,000	724,347	-	-	-	-	924,347	
	12-31	60-17-02	2017 Paving and Drainage Project	-	-	-	-	165,000	-	165,000	
	12-32	60-18-02	2018 Paving and Drainage Project	-	-	-	-	-	590,000	590,000	
	12-34	60-13-01	2013 Slurry Seal Project	54,117	-	-	-	-	-	54,117	
	12-35	60-14-01	2014 Slurry Seal Project	25,000	25,000	-	-	-	-	50,000	
	12-36	60-15-01	2015 Slurry Seal Project	-	-	40,000	-	-	-	40,000	
	12-37	60-16-01	2016 Slurry Seal Project	-	-	-	60,000	-	-	60,000	
	12-38	60-17-01	2017 Slurry Seal Project	-	-	-	-	50,000	-	50,000	
	12-39	60-18-01	2018 Slurry Seal Project	-	-	-	-	-	40,000	40,000	
	12-57	60-13-09	Radar Speed Signs	6,000	6,000	-	-	-	-	-	12,000
	12-70	60-12-09	Dorchester Drive Safe Routes to School Impro	11,200	171,800	-	-	-	-	-	183,000
	12-71	60-12-10	Dorchester Drive Parking and Pedestrian Impr	180	-	-	-	-	-	-	180
TSSA #5 - Glenshire Total				296,497	927,147	40,000	60,000	215,000	630,000	2,168,644	
	12-53	60-12-05	Coldstream Road/Donner Creek Crossing Structure Replacement	-	-	75,000	75,000	1,300,000	-	1,450,000	
	12-65	60-xx-xx	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5	-	-	-	3,500,000	3,500,000	3,500,000	10,500,000	
	12-68	60-14-07	Donner Pass Road Corridor Improvement Proj	-	-	100,000	800,000	979,000	-	1,879,000	
	12-69	60-xx-xx	Donner Pass Road Corridor Improvement Plan	-	325,000	375,000	-	-	-	700,000	
Unfunded Total				-	325,000	550,000	4,375,000	5,779,000	3,500,000	14,529,000	
	12-22	60-07-02	Truckee River Trail Phase 4	-	-	-	-	300,000	4,000,000	4,300,000	
	12-63	60-xx-xx	Trout Creek Restoration - Reach 1, Phase 2 Construction	-	-	225,000	3,230,000	30,000	30,000	3,515,000	
Unfunded Grant Source Total				-	-	225,000	3,230,000	330,000	4,030,000	7,815,000	
Utility Reimbursement	12-54	60-11-05	Glenshire Drive Bike Lane Project - Phase 1	292,675	-	-	-	-	-	292,675	
	12-56	60-13-03	Glenshire Drive/Highland Avenue Safety Improvement Project	-	1,000	-	-	-	-	1,000	
	12-62	60-12-03	Trout Creek Restoration - Reach 1, Phase 1 Construction	-	250,000	-	-	-	-	250,000	
Utility Reimbursement Total				292,675	251,000	-	-	-	-	543,675	
Grand Total				11,791,220	22,007,141	16,697,849	14,386,064	8,749,100	11,829,400	85,460,774	

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CAPITAL IMPROVEMENT PROJECTS BY CATEGORY



CAPITAL IMPROVEMENT PROJECT

60-03-35

PROJECT NAME: Brockway Rd Trail Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, permitting, and construction of a bike trail along the Brockway corridor between Estates Drive and The Rock development. A portion of the trail has been built.

REASON FOR/BENEFITS OF PROJECT: Provides a multi-purpose trail connection along the Brockway Road corridor in accordance with the Truckee Trails Foundation and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: \$15,000 per mile of trail annually.

PROJECT NOTES: Provides funds for completion of design and environmental permitting as well as match funds for potential construction grants. Easements have been acquired. Some construction costs to be shared with TSD or funded exclusively by TSD for a new sewer line installation.

FUNDING SOURCES

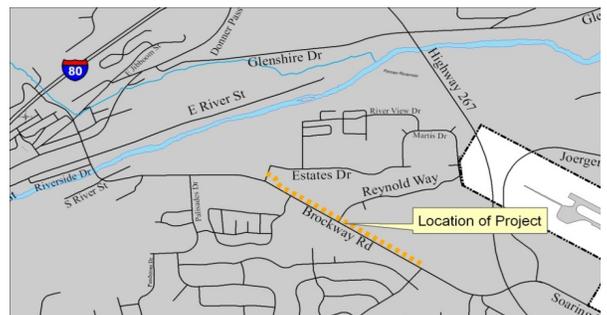
	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Developer Funding *	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 11,693	\$ -	\$ -
RSTP Funds	\$ 48,071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Truckee Sanitary District Bicycle Transportation Account Grant	\$ 95,029	\$ 96,562	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 600,000	\$ 522,115	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 763,100	\$ 638,677	\$ 20,000	\$ 10,000	\$ 11,693	\$ -	\$ -

ESTIMATED EXPENDITURES

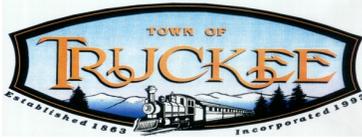
	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Construction	\$ 763,100	\$ 638,677	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Monitoring	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 11,693	\$ -	\$ -
TOTAL	\$ 763,100	\$ 638,677	\$ 20,000	\$ 10,000	\$ 11,693	\$ -	\$ -

* Includes \$17,393 in funding from Wintercreek and \$34,300 from Cedar House for public benefit per project conditions.

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 413,589
FY 13/14 ESTIMATED ACTUAL	\$ 638,677
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 41,693
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 1,093,959
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 01/02 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-14-04

PROJECT NAME: Public Opinion Survey of Dedicated Trails Funding

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Conduct survey of public to determine if there is support for a dedicated funding source for trails maintenance and develop materials necessary to put measure on June 2014 ballot.

REASON FOR/BENEFITS OF PROJECT: Currently there is no designated funding source for the maintenance of Town trails.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 75,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 75,000	\$ 65,000	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Implementation	\$ 75,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 75,000	\$ 65,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-
FY 13/14 ESTIMATED ACTUAL	\$	65,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2018/19	\$	-
TOTAL PROJECT FUNDING	\$	65,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION:	FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-10-06

PROJECT NAME: Trout Creek Trail

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Construct Class 1 trail from Northwoods Boulevard to Bridge Street.

REASON FOR/BENEFITS OF PROJECT: Provides a necessary trail connection from Tahoe Donner to downtown Truckee as identified in the Truckee Trails and Bikeways Master plan.

OPERATIONAL COST IMPACTS: Moderate ongoing maintenance costs once trail is constructed (\$15,000 per mile, per year).

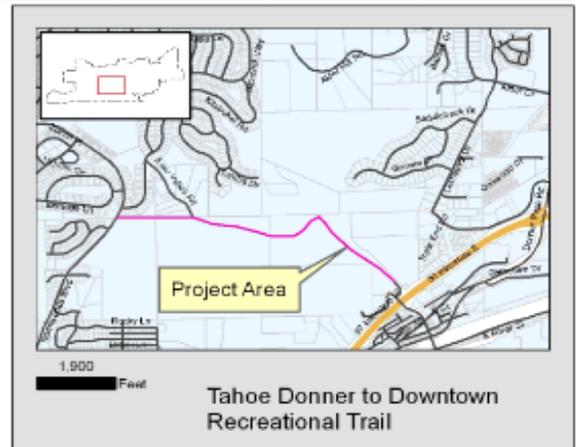
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
TSSA #1 - Tahoe Donner	\$ 3,925,000	\$ -	\$ 2,000,000	\$ 1,599,383	\$ -	\$ 10,000	\$ 5,000
Local Transportation Facilities, Bike/Pedestrian	\$ -	\$ -	\$ 125,794	\$ -	\$ -	\$ -	\$ -
RSTP Funds	\$ -	\$ 199,823	\$ 50,000	\$ 34,066	\$ 10,000	\$ -	\$ -
TOTAL	\$ 3,925,000	\$ 199,823	\$ 2,175,794	\$ 1,633,449	\$ 10,000	\$ 10,000	\$ 5,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ 125,000	\$ 199,823	\$ 125,794	\$ -	\$ -	\$ -	\$ -
Construction	\$ 3,800,000	\$ -	\$ 2,050,000	\$ 1,599,383	\$ -	\$ -	\$ -
Monitoring	\$ -	\$ -	\$ -	\$ 34,066	\$ 10,000	\$ 10,000	\$ 5,000
TOTAL	\$ 3,925,000	\$ 199,823	\$ 2,175,794	\$ 1,633,449	\$ 10,000	\$ 10,000	\$ 5,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 288,886
FY 13/14 ESTIMATED ACTUAL	\$ 199,823
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,834,243
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 4,322,952
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 15/16 MONITORING COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

60-07-03

PROJECT NAME: Truckee River Trail Phase 3

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Phase 3A is complete. Construction of Phase 3B is anticipated to be completed in 2014 and will connect Phase 3A to the Glenshire neighborhood.

REASON FOR/BENEFITS OF PROJECT: Provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS: Ongoing maintenance expense once trail is constructed. (\$15,000 per mile annually)

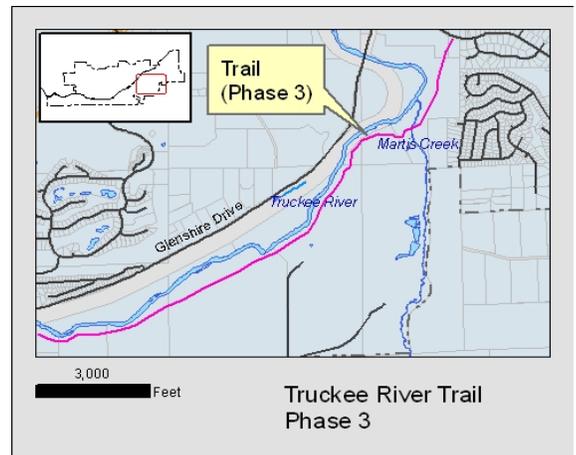
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RSTP Funds	\$ 335,000	\$ -	\$ 75,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Local Transportation Facilities, Bike/Pedestrian	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
River Parkways Grant	\$ 2,750,000	\$ 2,838,212	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 1,050,000	\$ 200,000	\$ 724,347	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,260,000	\$ 3,038,212	\$ 799,347	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 4,020,000	\$ 2,683,212	\$ 646,788	\$ -	\$ -	\$ -	\$ -
Construction Engineering and Monitoring	\$ 200,000	\$ 355,000	\$ 152,559	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL	\$ 4,260,000	\$ 3,038,212	\$ 799,347	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 1,672,915
FY 13/14 ESTIMATED ACTUAL	\$ 3,038,212
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 879,347
ESTIMATED AFTER 2018/19	\$ 20,000
TOTAL PROJECT FUNDING	\$ 5,610,474
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

60-07-02

PROJECT NAME: Truckee River Trail Phase 4

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail, including a park facility on the south side of the Truckee River between Bridge Street and the Town boundary. Includes General Fund match funding for potential construction grants.

REASON FOR/BENEFITS OF PROJECT: Trail provides transportation route and recreational facility; park facility implements Downtown Specific Plan and General Plan.

OPERATIONAL COST IMPACTS: Moderate ongoing trail maintenance expense once trail is constructed.

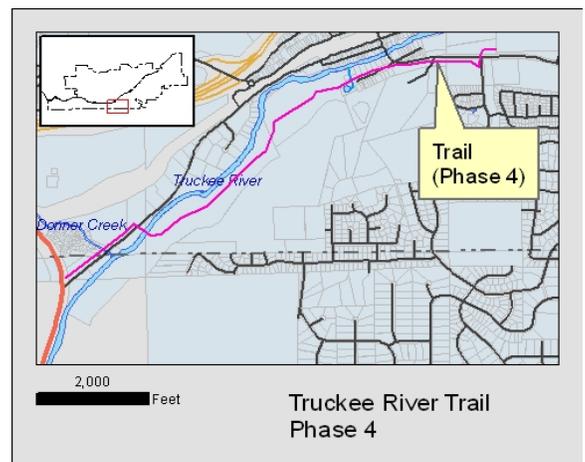
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
RSTP Funds	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 4,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 420,000	\$ 4,000,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 420,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 420,000	\$ 4,000,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,540,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 4,540,000
UNFUNDED AMOUNT	\$ 4,300,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY16/17 ESTIMATED COMPLETION: FY 18/19 MONITORING COMPLETION: N/A



CAPITAL IMPROVEMENT PROJECT

60-03-38

PROJECT NAME: State Route 89/UPRR Underpass (Mousehole)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Fund engineering, environmental review, permitting, and construction for a pedestrian/bicycle tunnel under the UPRR tracks.

REASON FOR/BENEFITS OF PROJECT: Determine optimal road geometry through this corridor. Improve pedestrian and bicycle safety.

OPERATIONAL COST IMPACTS: Unknown.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Truckee - SAFETEA-LU	\$ 560,144	\$ 560,144	\$ -	\$ -	\$ -	\$ -	\$ -
Truckee - STIP/RTIP Funds	\$ -	\$ -	\$ 1,444,000	\$ 1,688,000	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 189,536	\$ 189,536	\$ 250,000	\$ -	\$ -	\$ -	\$ -
SHOPP Funds #	\$ -	\$ -	\$ -	\$ 4,400,000	\$ -	\$ -	\$ -
TIGER Funds	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 749,680	\$ 749,680	\$ 3,194,000	\$ 6,088,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Engineering	\$ 629,680	\$ 629,680	\$ -	\$ -	\$ -	\$ -	\$ -
Right of Way Acquisition	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 2,950,000	\$ 5,533,000	\$ -	\$ -	\$ -
Construction Support	\$ -	\$ -	\$ 244,000	\$ 555,000	\$ -	\$ -	\$ -
TOTAL	\$ 749,680	\$ 749,680	\$ 3,194,000	\$ 6,088,000	\$ -	\$ -	\$ -

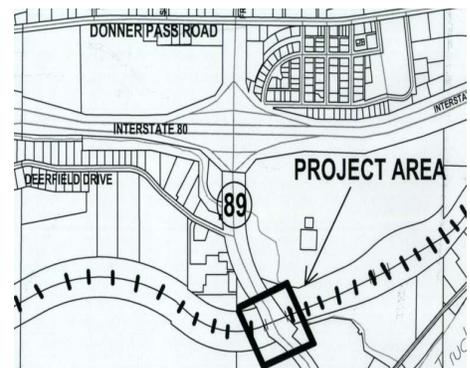
^ TCSP (Transportation and Community System Preservation)

(SHOPP) State Highway Operations Preservation Program

* Caltrans SAFTEA-LU and STIP/RTIP funds expended by Caltrans separate from Town finances

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 1,529,167
FY 13/14 ESTIMATED ACTUAL	\$ 749,680
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 9,282,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 11,560,847
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (13%)	\$ 1,745,408 *

** Based on total project cost, including Caltrans' expenditures.



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-14-05

PROJECT NAME: Truckee Trails and Bikeways Master Plan Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to the Truckee Trails and Bikeways Master Plan.

REASON FOR/BENEFITS OF PROJECT: While an interim update to the Truckee Trails and Bikeways Master Plan was adopted in 2012, a more comprehensive update is required. This update will include public outreach, review of proposed trail alignments, policy updates, cost estimates, and a trail funding discussion.

OPERATIONAL COST IMPACTS: None.

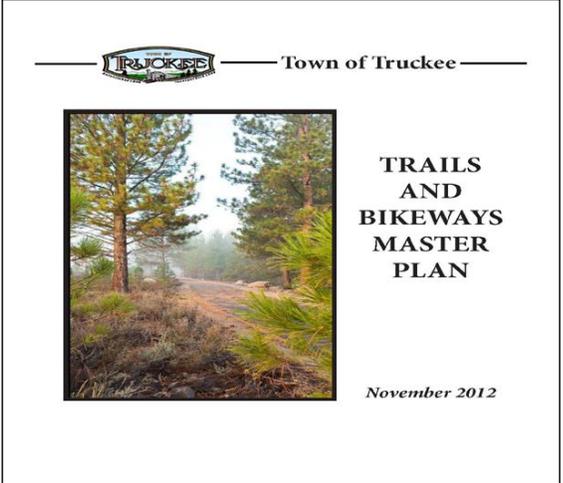
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 25,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
NCTC - OWP	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 55,000	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Plan Development	\$ 50,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 55,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ 55,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 55,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY13/14 ESTIMATED COMPLETION: FY13/14



CAPITAL IMPROVEMENT PROJECT

60-05-xx

PROJECT NAME: Town of Truckee Facilities

RESPONSIBLE DEPARTMENT: Fleet/Facilities Maintenance Manager

PROJECT DESCRIPTION:

60-05-03 Depot
2014/15: Rear curb/fence support concrete repair (5,000), continued ADA improvements as noted in the ADA self-evaluation and transition plan (\$5,000).

60-05-04 Tahoe Donner Shop
2014/15 Shop repair bay concrete slab rehabilitation (\$20,000).

60-05-02-1 Town Hall Remodel
2014/15 Design phase of Town Hall lobby remodel project (\$125,000)

60-05-02-2 Town Hall Boiler Replacement
2014/15 Replacement of 25+y/o existing boiler with two high efficiency modulating boilers and updated BMS controls(\$200,000)

60-05-02-3 Town Hall Heat Pump Replacement
2014/15-2018/19 Replacement and repair of heat pumps as needed(\$195,000)

60-05-02-4 Town Hall Concrete
2014/15 Replacement of concrete at Town Hall site including walkways, driveway aprons and curbs as needed(\$25,000)

60-05-08 Roundabout Maintenance
2014/15 Purchase for replacement of damaged light pole at Martis roundabout, purchase of additional spare light pole for Martis roundabout and purchase of spare light pole for McIver roundabout.(\$25,000)

REASON FOR/BENEFITS OF PROJECT: Various items (listed above) have deteriorated and are in need of repair/replacement.

OPERATIONAL COST IMPACTS: Long-term reduction in costs of maintenance.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 212,500	\$ 70,000	\$ 480,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
TOTAL	\$ 212,500	\$ 70,000	\$ 480,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
60-05-03 Depot	\$ 20,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
60-05-04 Tahoe Donner Shop	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
60-05-02-1 Town Hall 13/14	\$ 62,500	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
60-05-02-1 Town Hall-Remodel	\$ 192,500	\$ 15,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -
60-05-02-2 Town Hall-Boiler	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
60-05-02-3 Town Hall-Heat Pumps	\$ -	\$ -	\$ 75,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
60-05-02-4 Town Hall Concrete	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
60-05-08 Roundabout Maintenance	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 275,000	\$ 70,000	\$ 480,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13): \$ 219

FY 13/14 ESTIMATED ACTUAL \$ 70,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 570,000

ESTIMATED AFTER 2018/19 Ongoing

TOTAL PROJECT FUNDING Ongoing

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-07-04

PROJECT NAME: Animal Shelter

RESPONSIBLE DEPARTMENT: Engineering and Animal Services

PROJECT DESCRIPTION: Design and construction of the Animal Shelter portion of the Public Service Center Project.

REASON FOR/BENEFITS OF PROJECT: The construction of the shelter will provide much needed facilities for cats, dogs, and other small animals and will replace the current facilities located at the existing Riverview Corporation Yard.

OPERATIONAL COST IMPACTS: The finished facility will increase utility and facility costs.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Animal Shelter Designation	\$ 83,980	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Humane Society	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund unallocated reserves	\$ 931,887	\$ 665,940	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund reserves to be paid back by HSTT	\$ 1,015,867	\$ 434,060	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,031,734	\$ 1,300,000	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Construction	\$ 2,031,734	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,031,734	\$ 1,300,000	\$ -				

* Humane Society (HSTT) and Town of Truckee are splitting all construction costs 50/50. Land was donated by the Town of Truckee.

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	5,657,180	
FY 13/14 ESTIMATED ACTUAL	\$	1,300,000	
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-	
ESTIMATED AFTER 2018/19	\$	-	
TOTAL PROJECT FUNDING	\$	6,957,180	
UNFUNDED AMOUNT	\$	-	
NEXUS AMOUNT	\$	445,694	
PROJECT BEGIN DATE: FY 07/08	ESTIMATED COMPLETION:	FY 13/14	



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Council Chambers

RESPONSIBLE DEPARTMENT: Town Clerk's Office

PROJECT DESCRIPTION: Updates to Council Chambers audio visual equipment and lighting.

REASON FOR/BENEFITS OF PROJECT: Some of the technology is coming to the end of its useful life and direct replacements are no longer available. New lighting will improve the quality of the video streaming and television images. Some of the equipment is very costly to maintain (rear view projector) and newer technology could replace it at a much lower maintenance cost.

OPERATIONAL COST IMPACTS:

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Replacement cameras, lights, AV controls and presentation system	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 25,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 25,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 14/15	ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Heavy Equipment Loading Dock

RESPONSIBLE DEPARTMENT: Department of Public Works

PROJECT DESCRIPTION: Heavy Equipment Loading Docks with Concrete Pad for 10' x 5' Hazmat Storage Building Project

REASON FOR/BENEFITS OF PROJECT: To improve receiving capabilities, reduce potential damage to product, improve accessibility to storage building, improved safety for employees

OPERATIONAL COST IMPACTS:

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Construction	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-
FY 12/13 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	40,000
ESTIMATED AFTER 2018/19	\$	-
TOTAL PROJECT FUNDING	\$	40,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 14/15	ESTIMATED COMPLETION:	FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-02

PROJECT NAME: Annual Paving and Drainage Project Summary

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Annual overlay of selected roads based on Pavement Maintenance Program (PMP). Note that all pavement conditions will be reviewed before the anticipated project begins to confirm project need. Includes miscellaneous roadway associated drainage improvements.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved drainage and pavement surfaces.

PAVEMENT MAINTENANCE PROGRAM (PMP)

CIP Number	Summer 2013- Amended Budget	Summer 2013- ESTIMATED ACTUAL	Summer 2014	Summer 2015	Summer 2016	Summer 2017	Summer 2018
CIP 60-14-02	\$ -	\$ 5,000	\$ 2,215,000	\$ -	\$ -	\$ -	\$ -
CIP 60-15-02	\$ -	\$ -	\$ -	\$ 4,100,000	\$ -	\$ -	\$ -
CIP 60-16-02	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000	\$ -	\$ -
CIP 60-16-03	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
CIP 60-17-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -
CIP 60-18-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
TOTAL	\$ -	\$ 5,000	\$ 2,215,000	\$ 4,100,000	\$ 3,250,000	\$ 700,000	\$ 2,900,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Summer 2014	\$ -	\$ 5,000	\$ 2,215,000	\$ -	\$ -	\$ -	\$ -
Summer 2015	\$ -	\$ -	\$ -	\$ 4,100,000	\$ -	\$ -	\$ -
Summer 2016	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000	\$ -	\$ -
Summer 2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -
Summer 2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
TOTAL	\$ -	\$ 5,000	\$ 2,215,000	\$ 4,100,000	\$ 3,250,000	\$ 700,000	\$ 2,900,000

**Does not include paving costs associated with West River Street widening and reconstruction and Glenshire Drive widening and reconstruction. These projects each have an individual CIP project.

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-14-02

PROJECT NAME: 2014 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2014 include portions of Dorchester Drive (Glenshire Drive to Waterloo Circle), Northwoods Boulevard (Donner Pass Road to Northwood Boulevard), Brockway Road (West River Street to Estates Drive), Donner Pass Road (Trout Creek Road to Stockrest Springs) and a portion of Cottonwood Drive.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ 5,000	\$ 2,175,000	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 2,215,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction	\$ -	\$ 5,000	\$ 2,215,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 2,215,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ 5,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,215,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 2,220,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-15-02

PROJECT NAME: 2015 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Paving project includes Donner Pass Road from Donner Pines Market to Town limits, Northwoods Boulevard Loop, Brockway Road (Estates Drive to SR 267), and McIver Crossing.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Overlay Designation	\$ -	\$ -	\$ -	\$ 2,890,000	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 860,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 4,100,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction	\$ -	\$ -	\$ -	\$ 4,100,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 4,100,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,100,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 4,100,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 15/16	ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-16-02

PROJECT NAME: 2016 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2016 include Alder Creek Road, Donner Pass Road (Coldstream Road to I-80), Fjord Road, and Highway 89 Extension.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Overlay Designation	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 13/14 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	3,100,000				
ESTIMATED AFTER 2018/19	\$	-				
TOTAL PROJECT FUNDING	\$	3,100,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 16/17		ESTIMATED COMPLETION:		FY 16/17		



CAPITAL IMPROVEMENT PROJECT

60-16-03

PROJECT NAME: 2016 Recessed Striping and Marking Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic.

REASON FOR/BENEFITS OF PROJECT: Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes and crosswalks along major roadways.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 150,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 150,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-17-02

PROJECT NAME: 2017 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Roads for 2017 include Dorchester Drive and Donner Pass Road (I-80 to SR 89 North).

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 535,000	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 13/14 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	700,000				
ESTIMATED AFTER 2018/19	\$	-				
TOTAL PROJECT FUNDING	\$	700,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 17/18		ESTIMATED COMPLETION:		FY 17/18		



CAPITAL IMPROVEMENT PROJECT

60-18-02

PROJECT NAME: 2018 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Includes the paving and widening of Glenshire Drive within the Glenshire Subdivision.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,780,000
AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 13/14 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	2,900,000				
ESTIMATED AFTER 2018/19	\$	-				
TOTAL PROJECT FUNDING	\$	2,900,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 18/19	ESTIMATED COMPLETION:	FY 18/19			



CAPITAL IMPROVEMENT PROJECT

60-xx-01

PROJECT NAME: Annual Slurry Seal Project Summary

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

PAVEMENT MANAGEMENT PROGRAM (PMP)

	Summer 2013- Amended Budget	Summer 2013- ESTIMATED ACTUAL	Summer 2014	Summer 2015	Summer 2016	Summer 2017	Summer 2018
CIP 60-13-01	\$ 695,000	\$ 290,577	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-14-01	\$ 5,000	\$ 420,000	\$ 420,000	\$ -	\$ -	\$ -	\$ -
CIP 60-15-01	\$ -	\$ -	\$ 5,000	\$ 685,000	\$ -	\$ -	\$ -
CIP 60-16-01	\$ -	\$ -	\$ -	\$ 5,000	\$ 845,000	\$ -	\$ -
CIP 60-17-01	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 770,000	\$ -
CIP 60-18-01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 830,000
CIP 60-19-01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ 700,000	\$ 710,577	\$ 425,000	\$ 690,000	\$ 850,000	\$ 775,000	\$ 835,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Summer 2013	\$ 695,000	\$ 290,577	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2014	\$ 5,000	\$ 420,000	\$ 420,000	\$ -	\$ -	\$ -	\$ -
Summer 2015	\$ -	\$ -	\$ 5,000	\$ 685,000	\$ -	\$ -	\$ -
Summer 2016	\$ -	\$ -	\$ -	\$ 5,000	\$ 845,000	\$ -	\$ -
Summer 2017	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 770,000	\$ -
Summer 2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 830,000
Summer 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ 700,000	\$ 710,577	\$ 425,000	\$ 690,000	\$ 850,000	\$ 775,000	\$ 835,000

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-13-01

PROJECT NAME: 2013 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure A Funds	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 395,616	\$ 236,460	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 133,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 54,532	\$ 54,117	\$ -	\$ -	\$ -	\$ -	\$ -
SLPP Funds	\$ 71,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 695,000	\$ 290,577	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ 695,000	\$ 290,577	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 695,000	\$ 290,577	\$ -				

**Assumes \$175/ton of slurry, 15 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 467,779
FY 13/14 ESTIMATED ACTUAL	\$ 290,577
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 758,356
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 12/13	ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-14-01

PROJECT NAME: 2014 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ 5,000	\$ 317,500	\$ 317,500	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ 77,500	\$ 77,500	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,000	\$ 420,000	\$ 420,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ 5,000	\$ 420,000	\$ 420,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,000	\$ 420,000	\$ 420,000	\$ -	\$ -	\$ -	\$ -

**Assumes \$180/ton of slurry, 17 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ 420,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 420,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 840,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-15-01

PROJECT NAME: 2015 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ 5,000	\$ 470,000	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,000	\$ 685,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ -	\$ -	\$ 5,000	\$ 685,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,000	\$ 685,000	\$ -	\$ -	\$ -

**Assumes \$180/ton of slurry, 17 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-	
FY 13/14 ESTIMATED ACTUAL	\$	-	
TOTAL 5 YEAR FUNDING (ABOVE)	\$	690,000	
ESTIMATED AFTER 2018/19	\$	-	
TOTAL PROJECT FUNDING	\$	690,000	
UNFUNDED AMOUNT	\$	-	
NEXUS AMOUNT	\$	-	
PROJECT BEGIN DATE: FY 14/15		ESTIMATED COMPLETION: FY 15/16	



CAPITAL IMPROVEMENT PROJECT

60-16-01

PROJECT NAME: 2016 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ 5,000	\$ 620,000	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ 845,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ -	\$ -	\$ -	\$ 5,000	\$ 845,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ 845,000	\$ -	\$ -

**Assumes \$180/ton of slurry, 17 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-			
FY 13/14 ESTIMATED ACTUAL	\$	-			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	850,000			
ESTIMATED AFTER 2018/19	\$	-			
TOTAL PROJECT FUNDING	\$	850,000			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE:	FY 15/16	ESTIMATED COMPLETION:	FY 16/17		



CAPITAL IMPROVEMENT PROJECT

60-17-01

PROJECT NAME: 2017 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 565,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 770,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 770,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 770,000	\$ -

**Assumes \$180/ton of slurry, 17 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 775,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 775,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 16/17	ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-18-01

PROJECT NAME: 2018 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 615,000
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 830,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 830,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 830,000

**Assumes \$180/ton of slurry, 17 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 13/14 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	835,000				
ESTIMATED AFTER 2018/19	\$	705,000				
TOTAL PROJECT FUNDING	\$	1,540,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 17/18		ESTIMATED COMPLETION: FY 18/19				



CAPITAL IMPROVEMENT PROJECT

60-19-01

PROJECT NAME: 2019 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000

**Assumes \$180/ton of slurry, 17 lbs./sy spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 5,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 5,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Seal Coat Trails & Parking Lots

RESPONSIBLE DEPARTMENT: Public Works/Facilities

PROJECT DESCRIPTION: Trail and parking lot systems need periodic treatment to seal surfaces and prolong the useful life of pavement. The trails to receive seal coat treatment in 2014 are the Truckee River Legacy Trail (Phase 1-3A only), Brockway Road Trail (Regional Park to Estates Drive) and the Frishman Hollow trail. The parking lots are the Jackass Ridge, Fire House, Beacon, and Tahoe Donner Corp Yard parking lots.

REASON FOR/BENEFITS OF PROJECT: Trail system needs periodic treatment to seal surfaces and prolong the useful life of trail-way pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved trail/parking lot surfaces and pavement preservation

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 68,800	\$ -	\$ 68,800	\$ -	\$ -	\$ -	\$ -
Parking District	\$ 11,200	\$ -	\$ 11,200	\$ -	\$ -	\$ 8,400	\$ -
TOTAL	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 8,400	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design & Construction	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 8,400	\$ -
TOTAL	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 8,400	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 88,400
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 88,400
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-14-09

PROJECT NAME: Housing Element Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to the General Plan Housing Element.

REASON FOR/BENEFITS OF PROJECT: This is a mandatory service to comply with State law which will allow the Town to avoid litigation and remain eligible for State grant funds. The Housing Element is scheduled to be adopted by August 31, 2014.

OPERATIONAL COST IMPACTS: None.

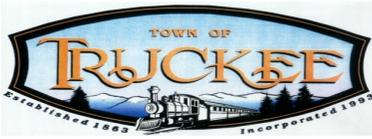
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 50,000	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Planning/Design	\$ 50,000	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ 30,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 10,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 40,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 13/14	ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-01-05

PROJECT NAME: Information Technology Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: FY13/14: Upgrade Microsoft XP to Windows 7 (\$23,000), new network switches to replace end-of-life switches (\$80,000), server warranties (\$14,100); FY14/15: replacement of two (2) outdated backup servers and 3 end-of-life server OS upgrades(\$11,000), misc software updates (\$15,000), disaster recovery assessment (\$7,000), SAN replacement for end-of-life hardware (\$91,000), misc small networking equipment (\$1,000), phone system upgrade (\$30,000), IT Strategic Plan (\$30,000); FY15/16: Town Hall wireless network upgrade (\$15,000), implement findings from IT Strategic Plan (\$15,000); FY16/17: Upgrade Microsoft Office (\$50,000), misc software (\$20,000); miscellaneous phone equipment or services (\$2,000); FY17/18: Server replacements (\$15,000), misc software (\$20,000); FY18/19: Replace end-of-life switches (\$60,000);
 (Note: By using virtual servers, server replacement costs have been decreased from prior years)

To improve and maintain town wide automation.

REASON FOR/BENEFITS OF PROJECT:

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 105,000	\$ 117,100	\$ 185,000	\$ 72,000	\$ 79,500	\$ 36,500	\$ 104,500
TOTAL	\$ 105,000	\$ 117,100	\$ 185,000	\$ 72,000	\$ 79,500	\$ 36,500	\$ 104,500

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Servers	\$ 25,000	\$ 14,100	\$ 11,000	\$ 10,000	\$ -	\$ 15,000	\$ 15,000
Software	\$ 15,000	\$ 23,000	\$ 15,000	\$ 30,000	\$ 70,000	\$ 10,000	\$ 20,000
Disaster Recovery Plan	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -
Storage Attached Network (SANs)	\$ -	\$ -	\$ 91,000	\$ -	\$ -	\$ -	\$ -
Routers/ Network Equip	\$ 20,000	\$ 80,000	\$1,000	\$ 15,000	\$ -	\$ 2,000	\$ 60,000
Phone system	\$ 45,000	\$ -	\$ 30,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
IT Strategic Plan	\$ -	\$ -	\$ 30,000	\$ 15,000	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL	\$ 105,000	\$ 117,100 *	\$ 185,000 *	\$ 72,000	\$ 79,500	\$ 36,500	\$ 104,500

*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 735,058
FY 13/14 ESTIMATED ACTUAL	\$ 117,100
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 477,500
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 1,329,658
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 05/06	ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-01-07

PROJECT NAME: Town Hall Office Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: FY16/17: Replacement of plotter for large document/map printing. FY17/18: Replacement of copy machines in Administrative Services Department, Police Department, Public Works Department, production room and Building division based on 5 year estimated useful life. *All replacements will continue to be re-evaluated based upon condition at scheduled replacement date and on-going maintenance costs.*

REASON FOR/BENEFITS OF PROJECT: Minimize operating costs through strategic replacement and/or maintenance of equipment, therefore creating operational efficiencies.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 53,000	\$ -
Building & Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 61,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Equipment Costs	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 61,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 61,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	152,628	
FY 13/14 ESTIMATED ACTUAL	\$	-	
TOTAL 5 YEAR FUNDING (ABOVE)	\$	77,000	
ESTIMATED AFTER 2018/19			Ongoing
TOTAL PROJECT FUNDING			Ongoing
UNFUNDED AMOUNT	\$	-	
NEXUS AMOUNT	\$	-	
PROJECT BEGIN DATE:	Ongoing	ESTIMATED COMPLETION:	Ongoing



CAPITAL IMPROVEMENT PROJECT

60-12-08

PROJECT NAME: Police Department - Information Technology and Radio Equipment

RESPONSIBLE DEPARTMENT: Police Department

PROJECT DESCRIPTION: Radio and In-Car electronic equipment replacement. Through FY 18/19 the Police Department will need to replace the following equipment: (15) In-Car Mobile Radios (\$3,500 ea), (31) Handheld Radios (\$2,500 ea), (10) In-Car MDC units (\$4,000 ea), (11) iPads (\$800 ea.), (27) iPhones (\$300 ea), (5) Laptops (\$1,400 ea). The In-car digital cameras have been removed and replaced with on-officer camera systems. The on-officer camera systems were funded with COPS money.

REASON FOR/BENEFITS OF PROJECT: Communications and technology products continue to evolve. The listed items are reaching their useful lifespan and will require replacement.

OPERATIONAL COST IMPACTS: n/a

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 45,000	\$ 20,805	\$ 70,000	\$ 63,400	\$ 26,300	\$ -	\$ 3,900
COPS Funding	\$ -	\$ -	\$ 31,000	\$ 31,000	\$ 31,000	\$ 28,200	\$ 31,000
TOTAL	\$ 45,000	\$ 20,805	\$ 101,000	\$ 94,400	\$ 57,300	\$ 28,200	\$ 34,900

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Mobile (In-Car) Radios (15)	\$ -	\$ -	\$ 17,500	\$ 17,500	\$ 17,500	\$ -	\$ -
Portable (Handheld) Radios (31)	\$ 25,000	\$ -	\$ 47,500	\$ 30,000	\$ -	\$ -	\$ -
In-Car MDC Units (10)	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 16,000	\$ -	\$ -
MDC Modems (10)	\$ 20,000	\$ 20,805	\$ -	\$ -	\$ -	\$ -	\$ -
iPads (11)	\$ -	\$ -	\$ -	\$ 8,800	\$ -	\$ -	\$ 8,800
iPhones (27)	\$ -	\$ -	\$ 3,000	\$ 5,100	\$ -	\$ 3,000	\$ 5,100
Laptops (5)	\$ -	\$ -	\$ -	\$ -	\$ 2,800	\$ 4,200	\$ -
On-officer Camera System	\$ -	\$ -	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
TOTAL	\$ 45,000	\$ 20,805	\$ 101,000	\$ 94,400	\$ 57,300	\$ 28,200	\$ 34,900

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 56,463
FY 13/14 ESTIMATED ACTUAL	\$ 20,805
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 315,800
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 393,068
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY12/13	ESTIMATED COMPLETION: ongoing



CAPITAL IMPROVEMENT PROJECT

60-13-05

PROJECT NAME: Document Imaging

RESPONSIBLE DEPARTMENT: Building Division

PROJECT DESCRIPTION: Laserfiche Building and Safety Division microfilm images.

REASON FOR/BENEFITS OF PROJECT: The division has many years of microfilm images for projects that predate Laserfiche. These images have a limited useful life. Converting these images to electronic (Laserfiche) format will result in all division records being in one location, one format. The project was ongoing in years past but was discontinued with the economic downturn. It is now proposed to resume. The total estimated cost of conversion is \$80,000.

OPERATIONAL COST IMPACTS: n/a

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Building & Safety	\$ 10,000	\$ 9,460	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -
TOTAL	\$ 10,000	\$ 9,460	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Consultant Costs	\$ 10,000	\$ 9,460	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -
TOTAL	\$ 10,000	\$ 9,460	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 9,934
FY 13/14 ESTIMATED ACTUAL	\$ 9,460
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 60,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 79,394
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY12/13 ESTIMATED COMPLETION: FY16/17



CAPITAL IMPROVEMENT PROJECT

60-14-08

PROJECT NAME: Town wide Document Imaging Equipment, Software and Support

RESPONSIBLE DEPARTMENT: Town Clerk's Department

PROJECT DESCRIPTION: Hardware replacement to continue with our current document imaging program; and a software upgrade to accommodate the growth in access to documents through the Town website.

REASON FOR/BENEFITS OF PROJECT:

2014 - 2015 in 2013-2014 we increased the number of users that can simultaneously access LaserFiche by 10 based on an increase in the amount of traffic to LaserFiche we have experienced since the electronic publication of our agendas. It may be necessary to increase the number of licensed users again to accommodate the addition of Planning Commission agenda packets to an electronic publication.

2016 - 2017 Software upgrade for document imaging system.

OPERATIONAL COST IMPACTS: The cost of the annual maintenance and support the Town pays for this software is expected to increase by an additional \$1,000 annually after the 2014-2015 upgrade is complete.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 13,180	\$ 11,706	\$ 5,000	\$ -	\$ 30,000	\$ -	\$ -
TOTAL	\$ 13,180	\$ 11,706	\$ 5,000	\$ -	\$ 30,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Printers and Scanners	\$ 13,180	\$ 11,706	\$ 5,000	\$ -	\$ 30,000	\$ -	\$ -
TOTAL	\$ 13,180	\$ 11,706	\$ 5,000	\$ -	\$ 30,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 13/14 ESTIMATED ACTUAL	\$	11,706				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	35,000				
ESTIMATED AFTER 2018/19	\$	-				
TOTAL PROJECT FUNDING	\$	46,706				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 13/14		ESTIMATED COMPLETION:		FY 16/17		



CAPITAL IMPROVEMENT PROJECT

60-13-10

PROJECT NAME: Townwide Enterprise Resource Software System

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: Purchase an ERP (enterprise resource planning) system, that could potentially include modules for finance, human resources, and community development. The Town's existing software, Fundware, has been in use since the Town's incorporation and is out of date and no longer supported. The software lacks much of the functionality desired and available today. It is expected that an implementation consultant will be part of the cost.

REASON FOR/BENEFITS OF PROJECT: New software is expected to increase efficiency and reliability in the long-term. All departments of the Town will benefit from new software due to expected ease of use and access to data.

OPERATIONAL COST IMPACTS: Annual maintenance and licensing fees of approximately \$50,000/yr (currently \$3,000/yr for Fundware and \$30,000/yr for PermitsPlus)

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ 225,000	\$ 50,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -
Building & Safety	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 225,000	\$ 50,000	\$ 450,000	\$ 250,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Accounting Software Update	\$ 225,000	\$ 50,000	\$ 450,000	\$ 250,000	\$ -	\$ -	\$ -
TOTAL	\$ 225,000	\$ 50,000	\$ 450,000 *	\$ 250,000 *	\$ -	\$ -	\$ -

*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-			
FY 13/14 ESTIMATED ACTUAL	\$	50,000			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	700,000			
ESTIMATED AFTER 2018/19	\$	-			
TOTAL PROJECT FUNDING	\$	750,000			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE: FY 05/06		ESTIMATED COMPLETION:		Ongoing	



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: General Plan Update

RESPONSIBLE DEPARTMENT: Planning

PROJECT DESCRIPTION: Update of the 2025 General Plan to address community and economic changes

REASON FOR/BENEFITS OF PROJECT: The current General Plan was adopted in 2006. The Plan update will address both changing community and economic values which have occurred during the intervening years. Professional services will be utilized for major portions of the update.

OPERATIONAL COST IMPACTS: None

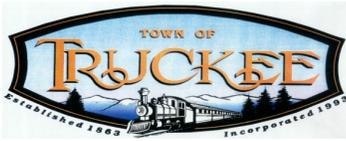
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 13/14 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	150,000				
ESTIMATED AFTER 2018/19	\$	450,000				
TOTAL PROJECT FUNDING	\$	600,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 18/19		ESTIMATED COMPLETION: FY 20/21				



CAPITAL IMPROVEMENT PROJECT

60-12-05

PROJECT NAME: Coldstream Road/Donner Creek Crossing Structure Replacement

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Coldstream Road bridge over Donner Creek is deteriorating. Project includes coordination of scoping of repair of bridge and culvert and PC-1 infrastructure. Cost of construction is included in dollar values below with a portion shared by PC-1.

REASON FOR/BENEFITS OF PROJECT: Prevents further damage to Town's infrastructure.

OPERATIONAL COST IMPACTS: None.

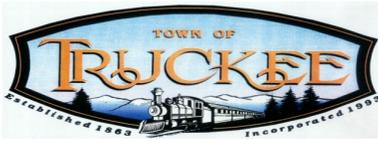
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 1,300,000	\$ -
Private Funding (PC-1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 1,600,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 1,600,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 98,340
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,900,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 1,998,340
UNFUNDED AMOUNT	\$ 1,450,000
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY11/12	ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-11-05

PROJECT NAME: Glenshire Drive Bike Lane Project - Phase 1

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Widen Glenshire Drive to accommodate bike lanes, implement storm water improvements, control erosion, and rehabilitate structural section of roadway. Phase 1 reconstructed the section between just east of Highland Avenue and Berkshire Circle. Construction is complete. Preparation of as-built plans and final project filing will be completed by June 2014.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, reduce erosion and sediment runoff, and upgrade cross section so that it is more consistent with the Truckee Trails and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface.

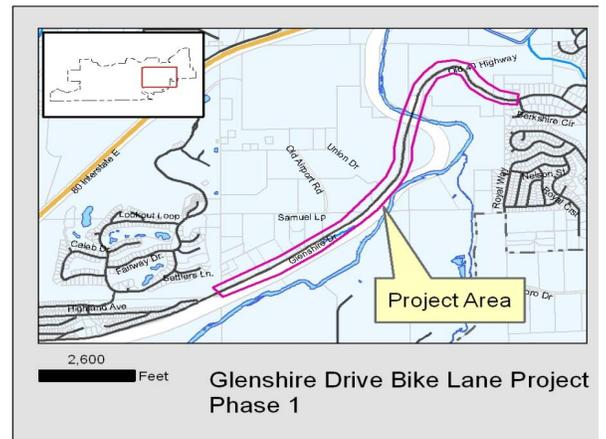
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
AB1600 Traffic Fees	\$ 1,030,000	\$ 810,714	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ 200,000	\$ 292,675	\$ -	\$ -	\$ -	\$ -	\$ -
Measure A Funds	\$ 2,170,000	\$ 1,826,611	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,400,000	\$ 2,930,000	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
CEQA/Preliminary Design	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Final Design	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 3,350,000	\$ 2,730,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,400,000	\$ 2,930,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 167,167
FY 13/14 ESTIMATED ACTUAL	\$ 2,930,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 3,097,167
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (58% of widening cost)	\$ 810,714



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 13/14 MONITORING COMPLETION: N/A



CAPITAL IMPROVEMENT PROJECT

60-13-06

PROJECT NAME: Glenshire Drive Bike Lane Project - Phase 2

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Widen Glenshire Drive to accommodate bike lanes, implement storm water improvements, control erosion, and rehabilitate structural section of roadway. Phase 2 will reconstruct the section between just west of Highland Avenue and Donner Pass Road. Construction is expected to begin in June 2014.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, reduce erosion and sediment runoff, and upgrade cross section so that it is more consistent with the Truckee Trails and Bikeways Master Plan. Construction costs are based on a 30% design engineer's estimate.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
AB1600 Traffic Fees	\$ -	\$ 111,745	\$ 1,452,689	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ -	\$ -	\$ 1,775,200	\$ -	\$ -	\$ -	\$ -
Measure A Funds	\$ 300,000	\$ 188,255	\$ 672,111	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 300,000	\$ 300,000	\$ 3,900,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
CEQA/Preliminary Design	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Final Design	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 3,900,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 300,000	\$ 300,000	\$ 3,900,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13): \$ -

FY 13/14 ESTIMATED ACTUAL \$ 300,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,900,000

ESTIMATED AFTER 2018/19 \$ -

TOTAL PROJECT FUNDING \$ 4,200,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ 1,456,888
(58% of widening cost plus 57% of Olympic turn lane)



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-13-03

PROJECT NAME: Glenshire Drive/Highland Avenue Safety Improvement Project

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Safety improvements to Highland Avenue/Glenshire Drive intersection. Improvements will include adjustments to horizontal and vertical curvature to increase sight distance, the addition of a left-turn lane on EB Glenshire Drive at Highland, and stormwater/drainage improvements. Project will also widen and rehabilitate the pavement on Glenshire throughout the project limits.

REASON FOR/BENEFITS OF PROJECT: Reduce accidents and improve roadway conditions.

OPERATIONAL COST IMPACTS: None.

PROJECT NOTES: Grant requires minimum 10% matching funds.

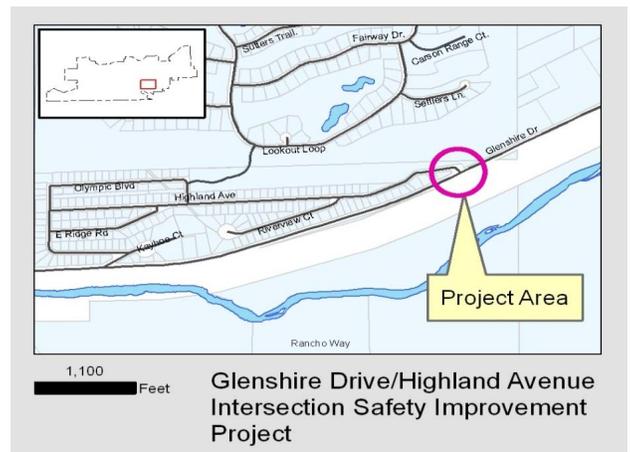
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Federal HSIP Grant	\$ 900,000	\$ 162,000	\$ 738,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 99,000	\$ 33,000	\$ 81,000	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 999,000	\$ 290,000	\$ 820,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design/Permitting	\$ 179,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
UPRR Easement	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Pole Relocation	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 820,000	\$ -	\$ 820,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 999,000	\$ 290,000	\$ 820,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 1,305
FY 13/14 ESTIMATED ACTUAL	\$ 290,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 820,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 1,111,305
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-13-09

PROJECT NAME: Radar Speed Signs

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Potential installation of five (5) radar speed signs on Northwoods Boulevard, Schussing Way, Alder Creek Road, and Glenshire Drive consistent with Radar Speed Sign Policy.

REASON FOR/BENEFITS OF PROJECT: Radar speed signs would be used to reduce speeds on roadways entering the Glenshire and Tahoe Donner Subdivisions.

OPERATIONAL COST IMPACTS: Up to \$500 per year per sign.

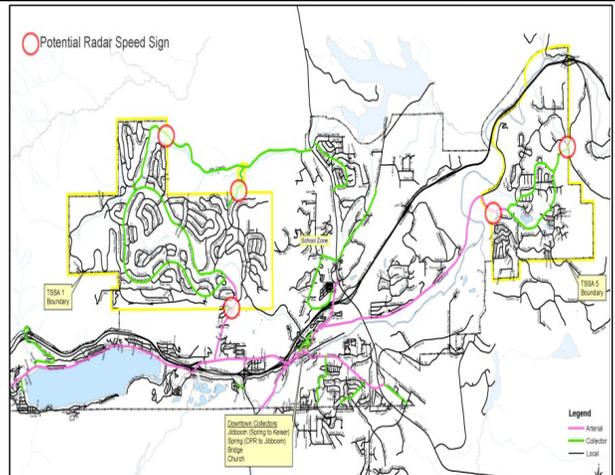
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
TSSA #1 - Tahoe Donner	\$ 18,000	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 12,000	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 30,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 30,000	\$ 12,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 30,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	189
FY 13/14 ESTIMATED ACTUAL	\$	15,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	15,000
ESTIMATED AFTER 2018/19	\$	-
TOTAL PROJECT FUNDING	\$	30,189
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-13-07

PROJECT NAME: West River Street Widening & Bike Lane Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Reconstruct and widen West River Street from Mill Street to Placer County. Project will include pavement rehabilitation, drainage improvements, and shoulder widening to improve water quality and construct class 2 bike lanes. Assumes a 4" pavement mill and inlay.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, improve roadside drainage and construct bike lanes.

OPERATIONAL COST IMPACTS: Annual cost approximately \$2,000 for bike lane striping and sign maintenance.

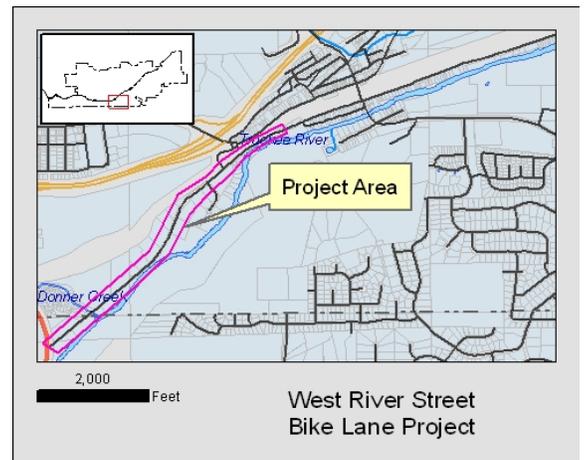
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
AB1600 Traffic Fees	\$ 40,000	\$ -	\$ 350,000	\$ 372,523	\$ -	\$ -	\$ -
Measure V Funds	\$ 110,000	\$ 125,000	\$ 1,350,000	\$ 1,127,477	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ 125,000	\$ 1,700,000	\$ 1,500,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
CEQA	\$ 50,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Design	\$ 100,000	\$ 100,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ 125,000	\$ 1,700,000	\$ 1,500,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ 125,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,200,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 3,325,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (41% of widening cost)	\$ 722,523



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-03-05

PROJECT NAME: Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design of a roundabout at the intersection of Highway 89, Frates Lane, and Donner Pass Road. *Project currently inactive due to success of short-term improvements and limited growth in traffic.*

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

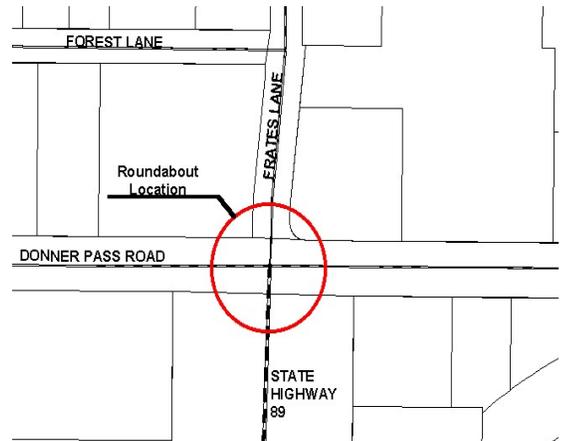
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 250,000
ESTIMATED AFTER 2018/19	\$ 4,147,787
TOTAL PROJECT FUNDING	\$ 4,397,787
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 4,353,809



PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

60-08-06

PROJECT NAME: Prosser Dam Road/SR 89 North/Alder Drive Roundabout & Stockrest Spring Wetland Restoration

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Town staff effort to coordinate with the surety company responsible for completing roundabout project and wetland mitigation at Stockrest Spring. No Town funds will be expended on this project.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance costs of \$10,000 for landscaping, lighting and sidewalk snow removal.

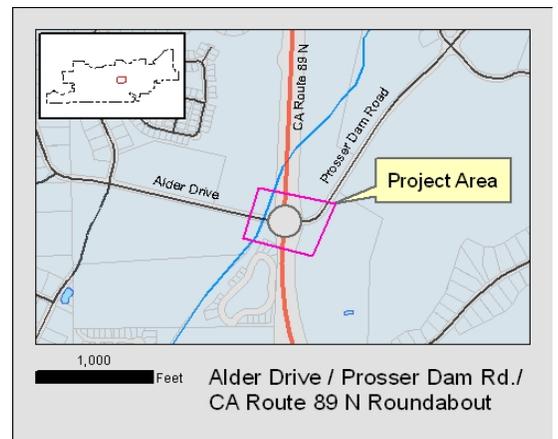
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Developer Funding	\$ 10,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Stockrest Springs Monitoring	\$ 10,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,000	\$ 10,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 111,538
FY 13/14 ESTIMATED ACTUAL	\$ 10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 12,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 133,538
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-14-03

PROJECT NAME: Bridge Street At-Grade Railroad Pedestrian Crossing

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Project would eliminate the Bridge Street K-Rail barriers and extend the existing concrete walking surface on the west of the roadway to connect the sidewalks to the north and to the south of the tracks.

REASON FOR/BENEFITS OF PROJECT: Improvements would provide a pedestrian connection between West River Street and Donner Pass Road.

OPERATIONAL COST IMPACTS: Minimal.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 65,000	\$ 65,000	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Construction	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 65,000	\$ 65,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 12/13): \$ 3,180

FY 13/14 ESTIMATED ACTUAL \$ 65,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2018/19 \$ -

TOTAL PROJECT FUNDING \$ 68,180

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-12-03

PROJECT NAME: Trout Creek Restoration - Reach 1, Phase 1 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 1 (adjacent to Catholic Church property) portion of project. Construction of Phase 1 is expected to occur in 2014.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

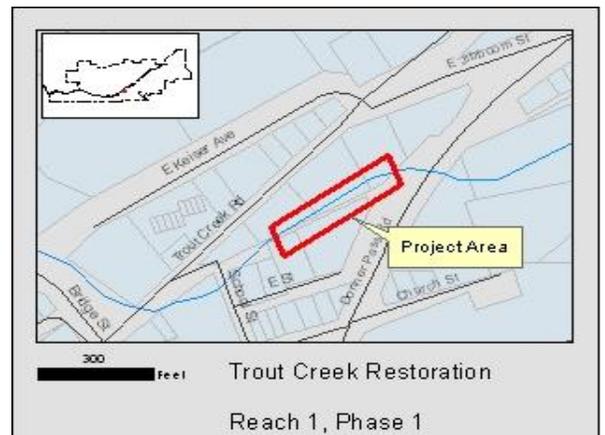
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Successor Agency Bond Funds							
- Tax Exempt	\$ -	\$ -	\$ 474,029	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ 47,635	\$ -	\$ -	\$ -	\$ -
Facilities Impact Fees - Storm Drainage	\$ 362,121	\$ 100,000	\$ 160,832	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Supplemental Prop 50 Grant	\$ 717,504	\$ 200,000	\$ 517,504	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,079,625	\$ 300,000	\$ 1,450,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Environmental/Permits	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Design	\$ 30,000	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,049,625	\$ 257,000	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -
Monitoring/Maintenance	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
TOTAL	\$ 1,079,625	\$ 300,000	\$ 1,450,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 53,933
FY 13/14 ESTIMATED ACTUAL	\$ 300,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,540,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 1,893,933
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 1,118,038



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Trout Creek Restoration - Reach 1, Phase 2 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to TDRPD Community Arts Center).

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

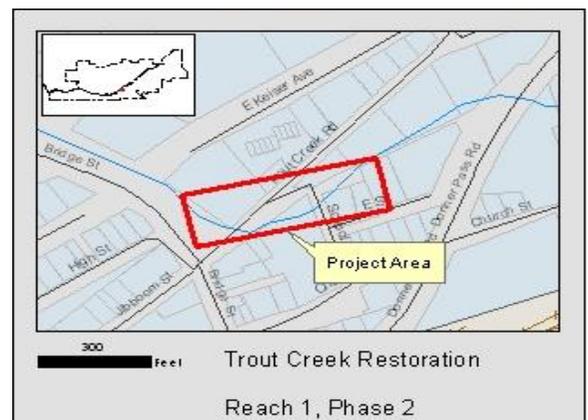
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 225,000	\$ 3,230,000	\$ 30,000	\$ 30,000
TOTAL	\$ -	\$ -	\$ -	\$ 225,000	\$ 3,230,000	\$ 30,000	\$ 30,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Environmental	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -
Monitoring/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL	\$ -	\$ -	\$ -	\$ 225,000	\$ 3,230,000	\$ 30,000	\$ 30,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,515,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 3,515,000
UNFUNDED AMOUNT	\$ 3,515,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17 MONITORING COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

60-11-04

PROJECT NAME: Trout Creek Restoration - Reach 3 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construct Reach 3 of the Trout Creek Restoration Project. Construction is complete and monitoring will be completed in 2014.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, possible recreational and aesthetic value of creek, and development of wetlands mitigation credits.

OPERATIONAL COST IMPACTS: None.

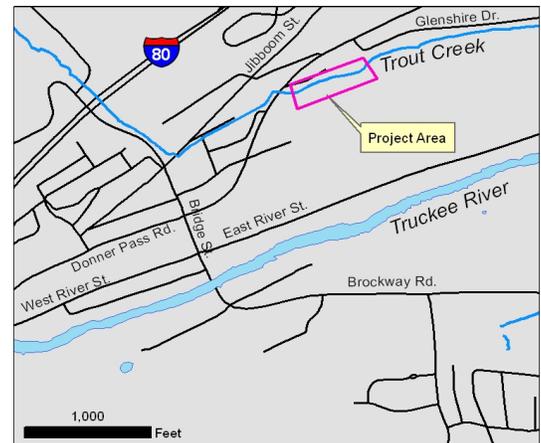
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Facilities Impact Fees - Storm Drainage	\$ 25,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Monitoring	\$ 25,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	1,138,156
FY 13/14 ESTIMATED ACTUAL	\$	25,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	35,000
ESTIMATED AFTER 2018/19	\$	-
TOTAL PROJECT FUNDING	\$	1,198,156
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	60,000
PROJECT BEGIN DATE:	FY 11/12	ESTIMATED COMPLETION:
		FY 12/13
		MONITORING COMPLETION
		FY 14/15





CAPITAL IMPROVEMENT PROJECT

60-14-06

PROJECT NAME: South Shore Drainage Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Repair South Shore Drive drainage system near Maple Street.

REASON FOR/BENEFITS OF PROJECT: Improve water quality and preserve property and roadway infrastructure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway drainage.

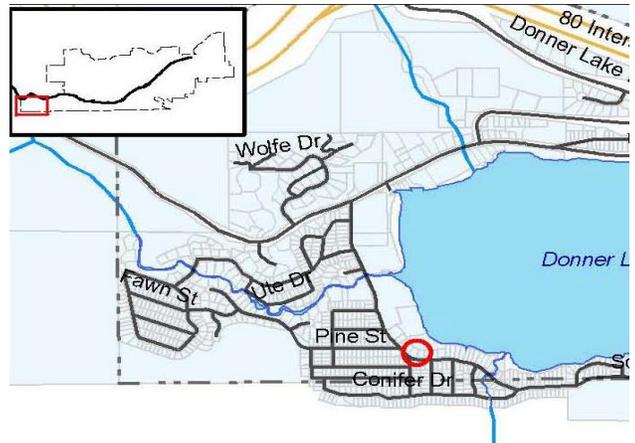
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Measure V Funds	\$ -	\$ 5,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ 5,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-			
FY 13/14 ESTIMATED ACTUAL	\$	5,000			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	40,000			
ESTIMATED AFTER 2018/19	\$	-			
TOTAL PROJECT FUNDING	\$	45,000			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE:	FY 14/15	ESTIMATED COMPLETION:	14/15		





CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4 and Reach 5

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Prepare final design plans and permits for Reach 4 and Reach 5 of Trout Creek. Construct the Reach 4 and Reach 5 portions of the Trout Creek Restoration Project in conjunction with the railyard project.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

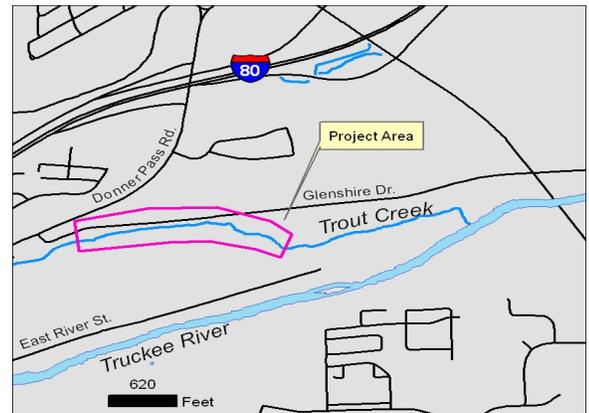
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Permitting	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000	\$ 3,500,000	\$ 3,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 10,500,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 10,500,000
UNFUNDED AMOUNT	\$ 10,500,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

60-03-22

PROJECT NAME: Brickelltown Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, construction, and possible realignment of Donner Pass Road from the Brickelltown roundabout to Spring Street. Project includes curb, gutter, sidewalk, landscaping, utility undergrounding, and parking improvements. FY 13/14 funding assumes final design with Phase 1 construction contract awarded in Summer 2014 and Phase 2 and 3 constructed in 2015 and 2016.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: Approximately \$60,000 per year maintenance to be funded by Downtown Maintenance District when all construction phases are complete.

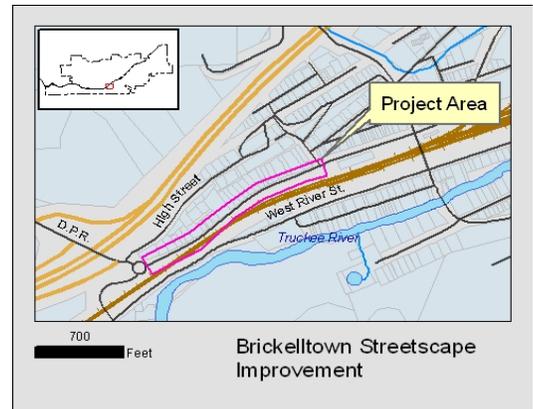
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Successor Agency Bond Funds - Tax Exempt	\$ 600,000	\$ 600,000	\$ 2,373,687	\$ -	\$ -	\$ -	\$ -
Successor Agency Bond Funds - Taxable	\$ -	\$ -	\$ 636,313	\$ 1,000,000	\$ 1,481,571	\$ -	\$ -
TOTAL	\$ 600,000	\$ 600,000	\$ 3,010,000	\$ 1,000,000	\$ 1,481,571	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ 600,000	\$ 600,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 2,860,000	\$ 1,000,000	\$ 1,481,571	\$ -	\$ -
TOTAL	\$ 600,000	\$ 600,000	\$ 3,010,000	\$ 1,000,000	\$ 1,481,571	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ 408,429
FY 13/14 ESTIMATED ACTUAL	\$ 600,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 5,491,571
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 6,500,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

60-14-07

PROJECT NAME: Donner Pass Road Corridor Improvement Project - Phase 1

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construct sidewalk and pedestrian crossing enhancements along Donner Pass Road between Richards Boulevard and Frates Lane.

REASON FOR/BENEFITS OF PROJECT: Provide consistent pedestrian facilities along Donner Pass Road.

OPERATIONAL COST IMPACTS: Moderate ongoing sidewalk and crossing maintenance expense once constructed.

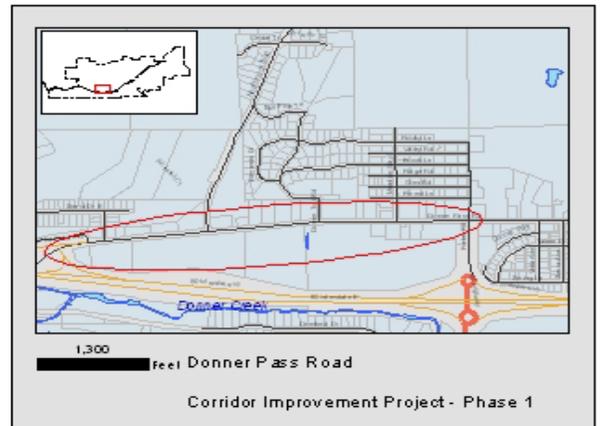
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Federal HSIP Grant	\$ -	\$ -	\$ -	\$ 279,000	\$ 700,000	\$ 521,000	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ 100,000	\$ 800,000	\$ 979,000	\$ -
Measure V Funds	\$ -	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 410,000	\$ 1,500,000	\$ 1,500,000	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ -	\$ -	\$ 410,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 410,000	\$ 1,500,000	\$ 1,500,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 12/13 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,410,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 3,410,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: 17/18



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Donner Pass Road Corridor Improvement Plan

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Planning and design of streetscape improvements on Donner Pass Road between Cold Stream Road and SR 89 South/Frates Lane. An initial phase would develop a conceptual plan for two or more alternatives.

REASON FOR/BENEFITS OF PROJECT: Safety and aesthetic improvements of Donner Pass Road corridor.

OPERATIONAL COST IMPACTS: To be determined.

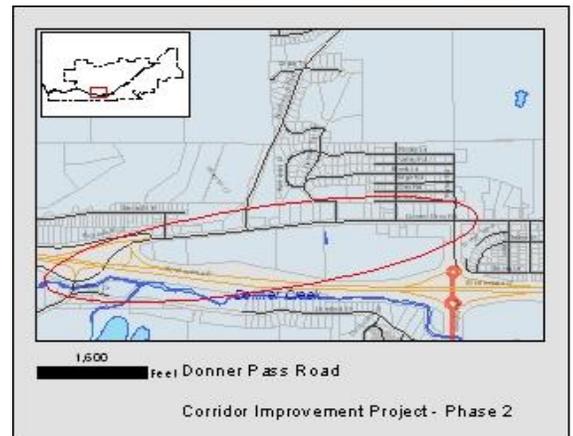
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Unfunded	\$ -	\$ -	\$ 325,000	\$ 375,000	\$ -	\$ -	\$ -
RSTP Funds	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$ -
FY 13/14 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 750,000
ESTIMATED AFTER 2018/19	\$ -
TOTAL PROJECT FUNDING	\$ 750,000
UNFUNDED AMOUNT	\$ 700,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 14/15 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

60-12-09

PROJECT NAME: Dorchester Drive Safe Routes to School Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of electronic radar speed feedback signs, pedestrian-actuated flashing beacons and thermoplastic striping at major crosswalks located near the school site on Dorchester Drive. Project would also construct a concrete sidewalk along the west side of Dorchester Drive near the Glenshire Elementary School site.

REASON FOR/BENEFITS OF PROJECT: Pedestrian facilities along Dorchester Drive adjacent to the Glenshire Elementary School are limited. This project will improve the safety along the school walking routes.

OPERATIONAL COST IMPACTS: Town and Tahoe Truckee Unified School District to share maintenance responsibilities.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
SRTS Grant	\$ 162,000	\$ 33,800	\$ 128,200	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 18,100	\$ 11,200	\$ 171,800	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 180,100	\$ 45,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ 40,100	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 140,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 180,100	\$ 45,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	803			
FY 13/14 ESTIMATED ACTUAL	\$	45,000			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	300,000			
ESTIMATED AFTER 2018/19	\$	-			
TOTAL PROJECT FUNDING	\$	345,803			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE: FY 12/13		ESTIMATED COMPLETION: FY 14/15			



CAPITAL IMPROVEMENT PROJECT

60-12-10

PROJECT NAME: Dorchester Drive Parking and Pedestrian Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Parking and pedestrian improvements along Dorchester Drive in the vicinity of the Glenshire Elementary School. Project has been removed from capital improvement plan based on TSSA Fund priorities and qualifications.

REASON FOR/BENEFITS OF PROJECT: Design and construct additional pedestrian and parking facilities adjacent to the Glenshire Elementary School to improve traffic flow and pedestrian safety on Dorchester Drive.

OPERATIONAL COST IMPACTS: Maintenance cost increase to be determined

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
TSSA #5 - Glenshire	\$ -	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 180	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ -	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 180	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	3,847
FY 13/14 ESTIMATED ACTUAL	\$	180
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2018/19	\$	-
TOTAL PROJECT FUNDING	\$	4,027
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 12/13	ESTIMATED COMPLETION:	FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-13-08

PROJECT NAME: Northwoods Boulevard Turn Pocket Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Potential turn pocket improvements along Northwoods Drive at the Tahoe Donner Club House and Trout Creek Recreation Center accesses. Provides funding for traffic analysis to determine whether project is warranted and preliminary design work at any intersections where a turn pocket is warranted.

REASON FOR/BENEFITS OF PROJECT: Project would construct left-turn pockets to improve safety and traffic flow at access driveways.

OPERATIONAL COST IMPACTS: None

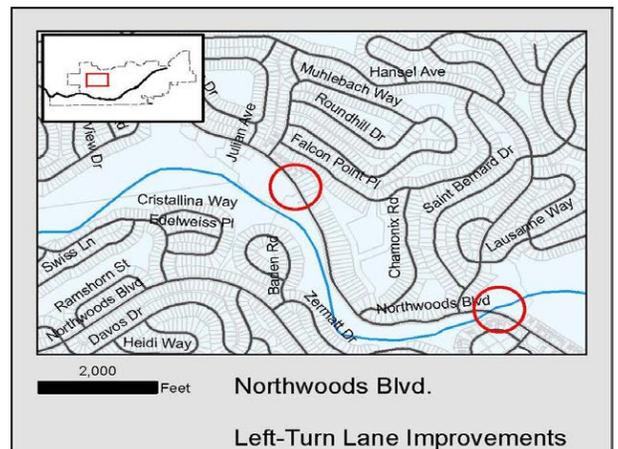
FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
TSSA #1 - Tahoe Donner	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 10,000	\$ -				

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Design	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 10,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	292
FY 13/14 ESTIMATED ACTUAL	\$	10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2018/19	\$	-
TOTAL PROJECT FUNDING	\$	10,292
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE:	FY 14/15	ESTIMATED COMPLETION: FY 14/15





CAPITAL IMPROVEMENT PROJECT

60-14-10

PROJECT NAME: AB 1600 Traffic Impact Fee Program Update

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Update to current AB 1600 Traffic Impact Fee Program Study. Project includes updated traffic analysis but does not include a traffic model update.

REASON FOR/BENEFITS OF PROJECT: An updated AB 1600 Traffic Impact Fee Study will provide the basis for which to adjust the current traffic impact fees to better reflect project costs and developer fair shares.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
AB1600 Traffic Fees	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -
NCTC - OWP	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY13/14 AMENDED BUDGET	FY 13/14 ESTIMATED ACTUAL	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Study Development	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 12/13):	\$	-				
FY 12/13 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	125,000				
ESTIMATED AFTER 2018/19	\$	-				
TOTAL PROJECT FUNDING	\$	125,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE: FY 14/15		ESTIMATED COMPLETION: FY 14/15				